

# Memorandum



CITY OF DALLAS

DATE January 13, 2012  
TO The Honorable Mayor and Members of the City Council  
SUBJECT Financial Forecast Report

For your information, attached is the financial forecast for FY 2011-12, based on information through November. Both General Fund revenues and expenditures are projected to be \$2,058,000 below budget.

We will continue to closely monitor revenues and expenditures and keep you informed.

A handwritten signature in black ink, appearing to read 'Mary K. Suhm'.

Mary K. Suhm  
City Manager

## Attachment

c: A.C. Gonzalez, First Assistant City Manager  
Ryan S. Evans, Assistant City Manager  
Jill A. Jordan, P.E., Assistant City Manager  
Forest Turner, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Jeanne Chipperfield, Chief Financial Officer  
Jack Ireland, Director, Office of Financial Services

**GENERAL FUND  
COMPARISON OF 2011-12 REVENUES AND EXPENDITURES  
AS OF NOVEMBER 30, 2011  
(000s)**

| <u>ITEM</u>   | <u>BUDGET</u> | <u>YEAR TO DATE</u> | <u>YEAR-END<br/>FORECAST</u> | <u>BUDGET VS<br/>FORECAST<br/>VARIANCE</u> |
|---|---------------|---------------------|------------------------------|--|
| Revenues  | \$1,011,365   | \$115,018           | \$1,009,307                  | (\$2,058)                                  |
| Expenditures  | \$1,011,365   | \$165,548           | \$1,009,307                  | (\$2,058)                                  |
| Sub Total   | \$0           | (\$50,530)          | \$0                          | \$0  |
| Net Excess/(Deficiency) of Revenues<br>Over Expenditures and Transfers<br>to Reserves | <u>\$0</u>    |                     | <u>\$0</u>                   |  |

**FINANCIAL FORECAST REPORT  
FY 2011-12  
AS OF NOVEMBER 30, 2011**

**GENERAL FUND**

**Revenues**

- Total General Fund revenues are estimated to be \$2,058,000 below budget.
  - Emergency Ambulance revenues are projected to be \$1,624,000 below budget due to lower than anticipated collections.

**Expenditures**

- Total General Fund expenditures are estimated to be \$2,058,000 below budget.

**GENERAL FUND  
FORECAST OF FY 2011-12 REVENUES  
AS OF NOVEMBER 30, 2011  
(000s)**

|   | <b>BUDGET</b>      | <b>REVENUES<br/>YEAR TO DATE</b> | <b>YEAR-END<br/>FORECAST</b> | <b>BUDGET VS<br/>FORECAST<br/>VARIANCE</b> |
|---|--------------------|----------------------------------|------------------------------|--|
| <b>TAXES</b>                                |                    |                                  |                              |  |
| Ad Valorem Tax                              | \$433,218          | \$21,959                         | \$433,218                    | \$0  |
| Sales Tax                                   | 215,508            | 32,333                           | 215,508                      | 0  |
| <b>FRANCHISE REVENUES</b>                   |                    |                                  |                              |  |
| Oncor Electric                              | 51,097             | 17,056                           | 51,110                       | 14   |
| AT&T  | 16,515             | 4,316                            | 16,515                       | 0  |
| Atmos Energy                                | 11,474             | 2,058                            | 11,474                       | 0  |
| Time Warner Cable                           | 6,170              | 432                              | 6,170                        | 0  |
| Other                                       | 17,212             | 4,043                            | 17,219                       | 7  |
| <b>TOTAL TAXES &amp; FRANCHISE REVENUES</b> | <b>751,195</b>     | <b>82,197</b>                    | <b>751,215</b>               | <b>21</b>                                  |
| <b>LICENSES AND PERMITS</b>                 | <b>9,747</b>       | <b>1,136</b>                     | <b>9,759</b>                 | <b>12</b>                                  |
| <b>INTEREST EARNED</b>                      | <b>914</b>         | <b>0</b>                         | <b>914</b>                   | <b>0</b>                                   |
| <b>INTERGOVERNMENTAL</b>                    | <b>5,430</b>       | <b>32</b>                        | <b>5,430</b>                 | <b>0</b>                                   |
| <b>FINES AND FORFEITURES</b>                |                    |                                  |                              |  |
| Municipal Court                             | 17,822             | 1,889                            | 17,543                       | (279)                                      |
| Vehicle Towing & Storage                    | 7,874              | 1,190                            | 7,874                        | 0  |
| Parking Fines                               | 5,793              | 421                              | 5,782                        | (12)                                       |
| Red Light Camera Fines                      | 7,276              | 0                                | 7,276                        | 0  |
| Public Library                              | 603                | 83                               | 603                          | 0  |
| <b>TOTAL FINES</b>                          | <b>39,368</b>      | <b>3,583</b>                     | <b>39,077</b>                | <b>(291)</b>                               |
| <b>CHARGES FOR SERVICE</b>                  |                    |                                  |                              |  |
| Sanitation Service                          | 59,922             | 10,129                           | 59,923                       | 0  |
| Parks                                       | 7,321              | 1,041                            | 7,455                        | 134  |
| Private Disposal Fees                       | 18,336             | 3,101                            | 18,361                       | 25   |
| Emergency Ambulance                         | 20,063             | 2,308                            | 18,439                       | (1,624)                                    |
| Security Alarm                              | 4,155              | 759                              | 4,155                        | (0)  |
| Street Lighting                             | 1,493              | 139                              | 1,493                        | 0  |
| Vital Statistics                            | 1,563              | 218                              | 1,563                        | 0  |
| Other                                       | 18,756             | 3,643                            | 18,788                       | 32   |
| <b>TOTAL CHARGES</b>                        | <b>131,610</b>     | <b>21,337</b>                    | <b>130,177</b>               | <b>(1,433)</b>                             |
| <b>INTERFUND REVENUE</b>                    | <b>60,584</b>      | <b>5,492</b>                     | <b>60,584</b>                | <b>0</b>                                   |
| <b>MISCELLANEOUS</b>                        | <b>12,516</b>      | <b>1,240</b>                     | <b>12,149</b>                | <b>(367)</b>                               |
| <b>TOTAL RESOURCES</b>                      | <b>\$1,011,365</b> | <b>\$115,018</b>                 | <b>\$1,009,307</b>           | <b>(\$2,058)</b>                           |

**GENERAL FUND  
FORECAST OF FY 2011-12 EXPENDITURES  
AS OF NOVEMBER 30, 2011  
(000s)**

| DEPARTMENT                      | BUDGET             | EXPENDITURES<br>YEAR TO DATE | YEAR-END<br>FORECAST | BUDGET VS<br>FORECAST<br>VARIANCE |
|---------------------------------|--------------------|------------------------------|----------------------|-----------------------------------|
| Building Services               | \$17,836           | \$6,239                      | \$17,822             | (\$14)                            |
| Business Dev/Procurement Svcs   | \$2,016            | \$315                        | \$2,016              | \$0                               |
| City Attorney's Office          | \$10,799           | \$1,801                      | \$10,799             | \$0                               |
| City Auditor's Office           | \$2,059            | \$325                        | \$2,059              | \$0                               |
| City Controller's Office        | \$3,597            | \$597                        | \$3,597              | \$0                               |
| City Manager's Office           | \$1,488            | \$231                        | \$1,488              | \$0                               |
| City Secretary's Office         | \$1,485            | \$138                        | \$1,483              | (\$2)                             |
| Civil Service                   | \$1,431            | \$176                        | \$1,430              | (\$2)                             |
| Code Compliance                 | \$27,316           | \$3,665                      | \$27,316             | \$0                               |
| Court Services                  | \$10,943           | \$1,502                      | \$10,762             | (\$181)                           |
| Elections                       | \$789              | \$8                          | \$789                | \$0                               |
| Fire                            | \$205,558          | \$33,606                     | \$205,076            | (\$482)                           |
| Housing / Community Services    | \$8,027            | \$4,197                      | \$7,980              | (\$47)                            |
| Human Resources                 | \$3,478            | \$805                        | \$3,477              | (\$1)                             |
| Independent Audit               | \$937              | \$0                          | \$937                | \$0                               |
| Judiciary                       | \$3,077            | \$537                        | \$3,110              | \$34                              |
| Library                         | \$18,422           | \$3,324                      | \$18,422             | \$0                               |
| Management Services             | \$3,255            | \$1,184                      | \$3,255              | \$0                               |
| Mayor and Council               | \$3,624            | \$507                        | \$3,624              | \$0                               |
| Non-Departmental                | \$29,845           | \$1,545                      | \$28,601             | (\$1,244)                         |
| Office of Cultural Affairs      | \$13,895           | \$3,911                      | \$13,813             | (\$82)                            |
| Office of Economic Development  | \$604              | \$565                        | \$604                | \$0                               |
| Office of Financial Services    | \$1,776            | \$188                        | \$1,776              | \$0                               |
| Park and Recreation             | \$64,643           | \$11,570                     | \$64,653             | \$10                              |
| Police                          | \$399,406          | \$53,718                     | \$399,406            | \$0                               |
| Public Works and Transportation | \$5,015            | \$1,741                      | \$5,015              | \$0                               |
| Sanitation Services             | \$74,535           | \$14,214                     | \$74,535             | \$0                               |
| Street Lighting                 | \$18,559           | \$1,282                      | \$18,559             | \$0                               |
| Street Services                 | \$53,165           | \$6,570                      | \$53,164             | (\$1)                             |
| Sustainable Dev/Construction    | \$1,204            | \$380                        | \$1,181              | (\$23)                            |
| Trinity Watershed Management    | \$252              | \$187                        | \$252                | \$0                               |
| <b>OTHER</b>                    |                    |                              |                      |                                   |
| Appraisal Districts             | \$3,321            | \$3,321                      | \$3,321              | \$0                               |
| Dallas County Tax Collection    | \$556              | \$0                          | \$533                | (\$23)                            |
| Jail Contract - Lew Sterrett    | \$7,852            | \$7,198                      | \$7,852              | \$0                               |
| <b>RESERVES AND TRANSFERS</b>   |                    |                              |                      |                                   |
| Salary and Benefit Reserve      | \$3,648            | \$0                          | \$3,648              | \$0                               |
| Contingency Reserve             | \$1,663            | \$0                          | \$1,663              | \$0                               |
| Liability/Claims Fund           | \$5,288            | \$0                          | \$5,288              | \$0                               |
| <b>TOTAL EXPENDITURES</b>       | <b>\$1,011,365</b> | <b>\$165,548</b>             | <b>\$1,009,307</b>   | <b>(\$2,058)</b>                  |

**PROPRIETARY FUNDS  
FORECAST OF FY 2011-12 REVENUES AND EXPENDITURES  
AS OF NOVEMBER 30, 2011  
(000s)**

| DEPARTMENT   | BUDGET    | REVENUES AND<br>EXPENDITURES<br>YEAR TO DATE | YEAR-END<br>FORECAST | BUDGET VS<br>FORECAST<br>VARIANCE |
|--|-----------|--|----------------------|-----------------------------------|
| <b><u>Aviation</u></b>                             |           |  |                      |                                   |
| Revenues   | \$47,682  | \$7,566                                      | \$47,686             | \$4                               |
| Expenses   | \$47,682  | \$4,009                                      | \$47,686             | \$4                               |
| Net Excess of Revenues                             |           |  |                      |                                   |
| Over Expenses/Transfer                             | \$0       | \$3,557                                      | \$0                  | \$0                               |
| <b><u>Convention Center</u></b>                    |           |  |                      |                                   |
| Revenues   | \$59,772  | \$9,856                                      | \$59,772             | \$0                               |
| Expenses   | \$59,404  | \$7,124                                      | \$59,404             | \$0                               |
| Net Excess of Revenues                             |           |  |                      |                                   |
| Over Expenses/Transfer                             | \$367     | \$2,732                                      | \$367                | \$0                               |
| <b><u>Municipal Radio Fund</u></b>                 |           |  |                      |                                   |
| Revenues   | \$2,842   | \$502  | \$2,842              | \$0                               |
| Expenses   | \$2,798   | \$545  | \$2,562              | (\$237)                           |
| Net Excess of Revenues                             |           |  |                      |                                   |
| Over Expenses/Transfer                             | \$43      | (\$43)                                       | \$280                | \$237                             |
| <b><u>Sustainable Dev/ Construction</u></b>        |           |  |                      |                                   |
| Revenues   | \$17,932  | \$3,900                                      | \$17,932             | \$0                               |
| Expenses   | \$17,900  | \$1,874                                      | \$17,848             | (\$52)                            |
| Net Excess of Revenues                             |           |  |                      |                                   |
| Over Expenses/Transfer                             | \$32      | \$2,026                                      | \$84                 | \$52                              |
| <b><u>Water Utilities</u></b>                      |           |  |                      |                                   |
| Revenues   | \$551,600 | \$91,752                                     | \$548,007            | (\$3,593)                         |
| Expenses   | \$551,826 | \$60,884                                     | \$548,232            | (\$3,593)                         |
| Net Excess of Revenues                             |           |  |                      |                                   |
| Over Expenses/Transfer                             | (\$225)   | \$30,868                                     | (\$225)              | \$0                               |
| <b><u>Communication &amp; Information Svcs</u></b> |           |  |                      |                                   |
| Revenues   | \$46,142  | \$18   | \$46,142             | \$0                               |
| Expenses   | \$48,056  | \$6,074                                      | \$48,033             | (\$23)                            |
| Net Excess of Revenues                             |           |  |                      |                                   |
| Over Expenses/Transfer                             | (\$1,913) | (\$6,055)                                    | (\$1,891)            | \$23                              |

**PROPRIETARY FUNDS  
FORECAST OF FY 2011-12 REVENUES AND EXPENDITURES  
AS OF NOVEMBER 30, 2011  
(000s)**

| DEPARTMENT                                       | BUDGET   | REVENUES AND<br>EXPENDITURES<br>YEAR TO DATE | YEAR-END<br>FORECAST | BUDGET VS<br>FORECAST<br>VARIANCE |
|--|----------|--|----------------------|-----------------------------------|
| <b><u>Equipment Services</u></b>                 |          |  |                      |                                   |
| Revenues   | \$47,743 | \$13   | \$47,743             | \$0                               |
| Expenses   | \$47,812 | \$3,646                                      | \$47,729             | (\$84)                            |
| Net Excess of Revenues<br>Over Expenses/Transfer | (\$69)   | (\$3,633)                                    | \$15                 | \$84                              |
| <b><u>Express Business Center</u></b>            |          |  |                      |                                   |
| Revenues   | \$3,924  | \$578  | \$3,933              | \$9                               |
| Expenses   | \$3,868  | \$612  | \$3,876              | \$8                               |
| Net Excess of Revenues<br>Over Expenses/Transfer | \$56     | (\$34)                                       | \$57                 | \$1                               |

**OTHER FUNDS  
FORECAST OF FY 2011-12 REVENUES AND EXPENDITURES  
AS OF NOVEMBER 30, 2011  
(000s)**

| DEPARTMENT                            | BUDGET    | REVENUES AND<br>EXPENDITURES<br>YEAR TO DATE | YEAR-END<br>FORECAST | BUDGET VS<br>FORECAST<br>VARIANCE |
|---------------------------------------|-----------|--|----------------------|-----------------------------------|
| <b><u>Employee Benefits</u></b>       | \$614     | \$56   | \$614                | \$0                               |
| <b><u>Risk Management</u></b>         | \$1,340   | \$180  | \$1,340              | (\$1)                             |
| <b><u>9-1-1 System Operations</u></b> |           |  |                      |                                   |
| Revenues                              | \$13,075  | \$516  | \$13,075             | \$0                               |
| Expenses                              | \$13,906  | \$353  | \$13,872             | (\$35)                            |
| Net Excess of Revenues                |           |  |                      |                                   |
| Over Expenses/Transfer                | (\$831)   | \$164  | (\$797)              | \$35                              |
| <b><u>Storm Water Drainage</u></b>    |           |  |                      |                                   |
| Revenues                              | \$49,199  | \$8,349                                      | \$49,199             | \$0                               |
| Expenses                              | \$51,563  | \$2,485                                      | \$51,255             | (\$309)                           |
| Net Excess of Revenues                |           |  |                      |                                   |
| Over Expenses/Transfer                | (\$2,365) | \$5,864                                      | (\$2,056)            | \$309                             |



**DEBT SERVICE FUND  
FORECAST OF 2011-12 REVENUES AND EXPENDITURES  
AS OF NOVEMBER 30, 2011  
(000s)**

| <u>DEBT SERVICE</u> | <u>BUDGET</u>         | <u>EXPENDITURES<br/>AND REVENUES<br/>YEAR TO DATE</u> | <u>YEAR-END<br/>FORECAST</u> | <u>BUDGET VS<br/>FORECAST<br/>VARIANCE</u> |
|---------------------|-----------------------|---|------------------------------|--|
| Beginning Balance   | \$2,918               | \$0   | \$2,918                      | \$0  |
| Revenues            | \$248,494             | \$10,557  | \$248,494                    | \$0  |
| Expenses            | <u>\$248,845</u>      | <u>\$0</u>  | <u>\$248,845</u>             | <u>\$0</u>                                 |
| Ending Balance      | <u><u>\$2,567</u></u> | <u><u>\$10,557</u></u>                                | <u><u>\$2,567</u></u>        | <u><u>\$0</u></u>                          |

**CONTINGENCY RESERVE STATUS**

|  |                           |
|--|---------------------------|
| <b>Beginning Balance October 1, 2011</b> | <b>\$5,100,000</b>        |
| <b>Balance as of November 30, 2011</b>   | <b><u>\$5,100,000</u></b> |

**LIABILITY/CLAIMS FUND**

|  |                           |
|--|---------------------------|
| <b>Beginning Balance October 1, 2011</b> | <b>\$8,568,433</b>        |
| Paid October 2011                        | (\$311,880)               |
| Paid November 2011                       | (\$697,640)               |
| <b>Balance as of November 30, 2011</b>   | <b><u>\$7,558,913</u></b> |

# SALES TAX

*Sales Tax as of November 2011*

|              | ACTUAL<br>FY 2010-11 | BUDGET<br>FY 2011-12 | ACTUAL<br>FY 2011-12 | VARIANCE FY 11-12 ACT.<br>VS. FY 10-11 ACT. |             | VARIANCE FY11-12<br>ACTUAL VS. BUDGET |             |
|--------------|----------------------|----------------------|----------------------|---|-------------|---------------------------------------|-------------|
|              |                      |                      |                      | DOLLARS                                     | PERCENT     | DOLLARS                               | PERCENT     |
| <b>OCT</b>   | \$15,272,080         | 15,623,064           | \$15,401,765         | \$129,685                                   | 0.8%        | (\$221,299)                           | -1.4%       |
| <b>NOV</b>   | 15,470,539           | 16,172,808           | 16,931,117           | 1,460,578                                   | 9.4%        | 758,309                               | 4.7%        |
| <b>DEC</b>   | 22,992,788           | 23,741,642           |                      |   |             |                                       |             |
| <b>JAN</b>   | 15,322,370           | 15,550,064           |                      |   |             |                                       |             |
| <b>FEB</b>   | 14,670,044           | 14,902,387           |                      |   |             |                                       |             |
| <b>MAR</b>   | 22,537,374           | 21,789,663           |                      |   |             |                                       |             |
| <b>APR</b>   | 15,672,560           | 15,978,845           |                      |   |             |                                       |             |
| <b>MAY</b>   | 16,714,276           | 16,780,773           |                      |   |             |                                       |             |
| <b>JUN</b>   | 21,525,471           | 21,839,144           |                      |   |             |                                       |             |
| <b>JUL</b>   | 18,628,602           | 16,428,177           |                      |   |             |                                       |             |
| <b>AUG</b>   | 15,839,193           | 15,968,985           |                      |   |             |                                       |             |
| <b>SEP</b>   | 21,247,748           | 20,732,552           |                      |   |             |                                       |             |
| <b>TOTAL</b> | <b>\$215,893,045</b> | <b>215,508,103</b>   | <b>\$32,332,882</b>  | <b>\$1,590,263</b>                          | <b>0.7%</b> | <b>\$537,011</b>                      | <b>0.2%</b> |

