

Memorandum

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CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

DATE January 11, 2013

TO Transportation and Environment Committee Members: Sheffie Kadane (Vice Chair),
Sandy Greyson, Delia Jasso, Vonciel Jones Hill, Pauline Medrano

SUBJECT Transportation and Environment Committee Meeting Agenda

Monday, January 14, 2013 at 1:00 p.m. - 2:30 p.m.

City Hall, 1500 Marilla Street, Room 6ES

Dallas, TX 75201

*The Transportation and Environment Committee will depart City Hall and Tour Dallas Bicycle on Street Infrastructure (Downtown and Oak Cliff) at the conclusion of the briefing items and reconvene in 6ES at the conclusion of the tour to adjourn. A memo detailing the outline of the tour and map of bicycle routes and trails are attached.

1. Approval of the Minutes for the December 10, 2012 Meeting
(Action / 1 Minute)

2. Upcoming Agenda Item
Action/10 Minutes

- Unnumbered Draft Addendum on the January 23, 2013 Council Agenda: Advantage 3 Upgrade - Authorize a contract with CGI Technologies and Solutions, Inc. to implement an upgrade to the City's financial and accounting system, through the State of Texas Department of Information Resources – Not to exceed \$1,130,411 – Financing: Current Funds (\$127,361) and Municipal Lease Agreement Funds (\$1,003,050) (subject to annual appropriations) – Communication Information Services and Business Development & Procurement Departments

3. Bicycle On-Street Infrastructure Tour (Downtown Dallas and Oak Cliff)

- **A memo detailing the outline of the tour and map of bicycle routes and trails are attached.**

(Tour / 70 Minutes)

4. Adjourn

The Transportation and Environment Committee will reconvene in 6ES at the conclusion of the tour to adjourn

Linda L. Koop, Chair
Transportation and Environment Committee

- c: The Honorable Mayor and Members of the City Council
 Mary K. Suhm, City Manager
 Thomas P. Perkins, Jr. City Attorney
 Rosa Rios, City Secretary
 Craig Kinton, City Auditor
 Daniel F. Solis, Administrative Judge
 A.C. Gonzalez, First Assistant City Manager
 Ryan S. Evans, Assistant City Manager
 Jill A. Jordan, P.E., Assistant City Manager
 Forest Turner, Assistant City Manager
 Joey Zapata, Assistant City Manager
 Jeanne Chipperfield, Chief Financial Officer
 Edward Scott, Director, Controller's Office
 Frank Libro, Public Information Office
 Rick Galceran, Director, Public Works
 Theresa O'Donnell, Director, Sustainable Development and Construction
 Stephanie Cooper, Assistant to the City Manager – Council Office

“A quorum of the Dallas City Council may attend this Council Committee meeting.”

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. Contemplated or pending litigation, or matters where legal advice is requested of the City Attorney. Section 551.071 of the Texas Open Meetings Act.
2. The purchase, exchange lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the Texas Open Meetings Act.
3. A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.073 of the Texas Open Meetings Act.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the Texas Open Meetings Act.
5. The deployment, or specific occasions for implementation of security personnel or devices. Section 551.076 of the Texas Open Meetings Act.
6. Deliberations regarding economic development negotiations. Section 551.087 of the Texas Open Meetings Act.

TRANSPORTATION AND ENVIRONMENT COMMITTEE MEETING RECORD

Transportation and Environment Committee (TEC) meetings are recorded. Agenda materials are available online at www.dallascityhall.com. Recordings may be reviewed/copied by contacting the TEC Staff Coordinator at 214-670-4545.

Meeting Date: December 10, 2012 **Start Time:** 1:49 p.m. **Adjournment:** 3:13 p.m.

Committee Members Present:

Linda L. Koop (Chair), Sheffie Kadane (Vice-Chair), Sandy Greyson, Vonciel Jones Hill, Delia Jasso and Pauline Medrano

Committee Members Absent:

None

Other Council Members Present:

Jerry Allen
Monica Alonzo
Carolyn Davis
Angela Hunt

City Executive Staff Present:

Jill Jordon, Assistant City Manager
Forest Turner, Assistant City Manager
Rosa Rios, City Secretary
Biliera Johnson, Assistant City Secretary
Theresa O'Donnell, Director, Sustainable Development and Construction
Peer Chacko, Assistant Director, Sustainable Development and Construction
Rick Galceran, Director, Public Works
Alan Hendrix, Assistant Director, Public Works
Bill Finch, Director, Communication Information Services
Kelly High, Director, Sanitation Services
Ron Smith, Assistant Director, Sanitation Services
Martin Rojas, Assistant Director, Sanitation Services
Ade Williams, Assistant Director, Dallas Water Utilities
Frank Camp, Interim Managing Director, Office of Environmental Quality

TRANSPORTATION AND ENVIRONMENT COMMITTEE AGENDA

1. Approval of Minutes for the October 22, 2012 Meeting

Action Taken/Committee Recommendation:

Motion was made to approve the minutes for the October 22, 2012 meeting, subject to corrections. No corrections were suggested and the minutes were approved as submitted.

Made by: Kadane

Seconded by: Medrano

Passed unanimously

2. D/FW International Airport Board Interviews for appointment/reappointment

The Committee interviewed Amanda Moreno Cross, Regina T. Montoya, Curtis Ransom and Forrest Smith for appointment/reappointment to the DFW/International Airport Board.

Action Taken/Committee Recommendation

Motion was made to hold a ballot vote for the nominees. Consensus by the Committee was to recommend Regina T. Montoya, Curtis Ransom and Forrest Smith for appointment to the DFW/International Airport Board.

Made by: Hill

Seconded by: Jasso

Passed unanimously

3. Local Solid Waste Management Plan

Kelly High, Director, Sanitation Services provided the Committee with background on Dallas' Solid Waste Planning, Local Solid Waste Management Plan (LSWMP), and Additional Community Outreach Plans Related to the LSWMP. Forest Turner assisted in answering questions.

Action Taken/Committee Recommendation:

Ms. Greyson asked for more information on the Stakeholder Meetings. Mr. High stated his intent was not to have closed stakeholder meetings but to include others involved who are not part of designated stakeholder groups. Mr. Turner stated that everyone will have an equal voice; the plan is to hold the Charrette, have the public meetings, and hold as many meetings with staff as necessary.

Ms. Greyson stated she did not see how the process would work.

Ms. Hill and Mr. Kadane stated they believe the plan that staff is suggesting is a workable plan.

Ms. Koop suggested a different term other than "Charrette". Ms. Koop also asked that the Committee be notified of hot-button items from the individual meetings. Mr. Turner stated the Committee will be provided with a summary of the meetings.

The Committee requested an additional briefing on the Local Solid Waste Management Plan prior to holding a Charrette or a series of meetings that are inclusive.

No action was taken on this item.

4. Upcoming Agenda Items**Action Taken/Committee Recommendation:**

No action was taken on the upcoming agenda items.

- Agenda Item #2 on the December 12, 2012 City Council Agenda: Authorize a consultant contract for the development of a business technology master plan for Water Utilities – EMA, Inc., most advantageous proposer of eight - Not to exceed \$499,755 - Financing: Water Utilities Capital Construction Funds

- Agenda Item #4 on the December 12, 2012 City Council Agenda: Authorize a three-year service contract for maintenance and support of help desk management software – Verdtex, Inc., lowest responsible bidder of two - Not to exceed \$177,663 - Financing: Current Funds (subject to annual appropriations)
- Agenda Item # 7 on the December 12, 2012 City Council Agenda: Authorize **(1)** a service contract for software upgrade of the food establishment permitting and inspection system for Code Compliance Services Department in the amount of \$15,790; and **(2)** a five-year service and maintenance agreement in the amount of \$92,682 - Decade Software Company, LLC, Sole Source - Total not to exceed \$108,472 - Financing: Current Funds (subject to annual appropriations)
- Draft Addendum Item #28 on the December 12, 2012 City Council Agenda: Authorize **(1)** an acquisition contract for the purchase and implementation of software and hardware for video surveillance cameras, video processing & storage, and video monitoring for Dallas Police Department in the amount of \$500,000; **(2)** a five-year service contract for maintenance and support of the video surveillance camera systems in the amount of \$2,001,225; and **(3)** a five-year master agreement for additional hardware, software, maintenance, and professional services for future expansion of the video surveillance system for Dallas Police Department, Court & Detention Services (City Marshals), and Equipment and Building Services in the amount of \$514,862 - Avrio RMS Group, most advantageous proposer of six - Total not to exceed \$5,665,294.62 - Financing: Current Funds (\$2,516,087) (subject to annual appropriations)
- Draft Addendum Item #4-5 on the December 12, 2012 City Council Agenda: Phase VI of the Katy Trail from Ellsworth Street to Worcola Street - Authorize Supplemental Agreement No. 4 to the professional services contract with HNTB Corporation to provide additional engineering services related to partial realignment of Phase VI of the Katy Trail from Ellsworth Street to Worcola Street - Not to exceed \$138,842, from \$2,343,984 to \$2,482,826 – Financing: 2006 Bond Funds (\$17,731), Capital Projects Reimbursement Funds (\$17,731) and Regional Toll Revenue II Funds (\$103,380); and Authorize an increase in the contract with AUI Contractors, LLC to provide for material and labor cost escalation associated with the construction of Phase VI of the Katy Trail from Ellsworth Street to Worcola Street - Not to exceed \$534,258, from \$6,974,628 to \$7,508,886 – Financing: 2006 Bond Funds (\$53,426), Capital Projects Reimbursement Funds (\$53,426) and Regional Toll Revenue II Funds (\$427,406)
- Draft Addendum #25-26 on the December 12, 2012 City Council Agenda: Phase IV of the Katy Trail extension from Skillman Street to the Northwest Highway DART Station - Authorize Supplemental Agreement No. 3 to the professional services contract with HNTB Corporation to provide additional engineering services for the redesign of the two pedestrian bridges of Phase IV of the Katy Trail extension from Skillman Street to the Northwest Highway DART Station in an amount not to exceed \$342,733, from \$999,075 to \$1,341,808 – Financing: 2006 Bond Funds; and Authorize an increase in the construction contract with The Fain Group, Inc. for the construction of a modified retaining wall due to unforeseen water main conflict, escalation costs of three prefabricated steel pedestrian bridges and relocation of earthwork for Phase IV of the Katy Trail extension from Skillman Street to the Northwest Highway DART Station – Not to exceed \$525,602, from \$3,945,824 to \$4,471,426 – Financing: 2006 Bond Funds

- Draft Addendum #31 on the December 12, 2012 City Council Agenda: Authorize an increase to the construction contract with Texas Standard Construction, Ltd. for the construction of a screening wall in association with Katy Trail Phase III along Oncor's right-of-way from Greenville Avenue to 150 feet west of Delmar Avenue - Not to exceed \$323,087, from \$1,365,083 to \$1,688,170 - Financing: 2003 Bond Funds

Linda L. Koop, Chair
Transportation and Environment Committee

draft

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DATE January 11, 2013

TO Honorable Members of the Transportation and Environment Committee:
Linda L. Koop (Chair), Sheffie Kadane (Vice Chair), Sandy Greyson,
Delia Jasso, Vonciel Jones Hill, Pauline Medrano

SUBJECT **Unnumbered Draft Addendum on the January 23, 2013 Council Agenda: Advantage 3 – Financial and Accounting System Upgrade**

The City of Dallas partnered with CGI Technologies and Solutions, Inc. (CGI) in 2006 to upgrade the City's financial system. That version of the software, Advantage 3, modernized the City's financial system which had been in place since 1985. On the January 23, 2013 council agenda is a request for authorization to amend the service contract with CGI to provide support for another upgrade to the financial system. This upgrade will increase the existing contract in an amount not to exceed \$1,130,411. Funding will be provided from current funds (\$127,361) and municipal lease agreement funds (\$1,003,050.00).

The City's financial system, Advantage 3, is the core business application that supports the City in delivering services to its citizens, elected officials and employees. Most of the software applications in use at the City depend upon or interact with this financial system at some level. It provides:

- processing of essential financial transactions including: purchasing, accounts payable, grant management, fixed assets, and general ledger accounting;
- compliance with approved budget;
- financial reporting and legal requirements; and,
- integration with the City's other key business applications and service providers including payroll, banking services, and utility billing

The current software release has exceeded the end of a reasonable lifecycle as it has been in production for more than six years without a major refresh or update. The system is running on outdated technology and has demonstrated performance issues. Failure to upgrade this system will increase the risk of interrupting critical business processes, including contract management and paying external vendors. Failure to upgrade to the current version of the software will also result in reduced support from the vendor.

The purpose of this contract is to engage CGI to provide the following services in support of the upgrade:

- Training of new features and functionality in the new financial system;
- Upgrade and install the new financial system; and associated hardware
- Install the new financial reporting component;
- Test the new system with the City's historical data; and,
- Support the City in final implementation of software

The upgrade will provide the City with enhanced reporting capabilities. Users will be able to prepare and publish reports more easily, combining data from Advantage and the various other financial systems which are integrated into it. More specifically, the Advantage 3 system will provide the following benefits:

- Improved process efficiencies, including:
 - Automation of current paper intensive processes
 - Updated user interface, providing improved navigation for both City employees and external vendors
 - General increase in system functionality and security features
- Migration of vendor software support risks
- Easier future upgrade path
- Improved reporting functionality, including enhanced ad-hoc reporting and inquiry

Unnumbered Draft Addendum on the January 23, 2013 Council Agenda
Advantage 3 – Financial and Accounting System Upgrade

- Improved accountability and control
- Ability to support new initiatives including open government transparency and strategic planning
- Significant improvement in the quality, quantity, and timeliness of information used in decision-making
- More efficient and accurate research tools to provide not only standard reporting of “what happened”, but also business intelligence tools such as ad-hoc queries and reports to help determine “why did it happen”, and analytics and dashboards to monitor “what’s happening right now”

Implementation will start immediately after Council approval. The vendor will work with the City to upgrade the system as quickly as possible while maintaining the integrity of the business process functions.

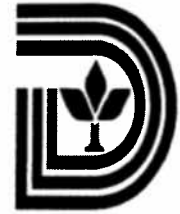
Please contact me should you have additional questions.



Jill A. Jordan, P.E.
Assistant City Manager

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SUBJECT **Bicycle On-Street Infrastructure Tour (Downtown Dallas and Oak Cliff)**

On Monday, January 14, 2013, the Transportation and Environment Committee members will tour the Bicycle On-Street Infrastructure (Downtown Dallas and Oak Cliff). The Committee will convene in 6ES at 1:00 p.m. and depart to the vans located at Level 1 (green) for the tour at the conclusion of the briefing/upcoming agenda items. The vans will depart City Hall no later than 1:15 p.m.

After departing City Hall the tour will begin at Martin Luther King Blvd to view the shared lane markings that have been installed between US175 and R. B. Cullum Blvd. From there the tour will travel to Hill Avenue where the Santa Fe Trail intersects with the street (Hill Ave). After looking at the intersection crossing treatments at the Santa Fe Trail the tour will then proceed along Hill Avenue to Columbia and then to Main. The tour will follow Main Street until the intersection with Lamar, where it will turn north toward the Victory Park Area. If time allows, the tour will make its way west out of Downtown to look at the bicycle lanes being installed along Fort Worth Avenue between Sylvan and Edgefield. From there the tour will make its way to Bishop Avenue to look at the bicycle lanes installed along Bishop between Colorado and Neeley. Continuing west the tour will then view bicycle facilities on Mary Cliff before heading back to City Hall.

After the tour the committee will reconvene in 6ES as a formality to adjourn.

Please contact me should you have additional questions.



Jill A. Jordan, P.E.
Assistant City Manager

Bicycle On-street Infrastructure Tour (Downtown Dallas and Oak Cliff)

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