

Memorandum



CITY OF DALLAS

DATE January 2, 2015

TO Members of the Budget, Finance & Audit Committee: Jerry R. Allen (Chair),
Jennifer S. Gates (Vice Chair), Tennell Atkins, Sheffie Kadane, Philip T. Kingston

SUBJECT Upcoming Agenda Item: Safety Training Contract with University of Texas at Arlington/
Texas Manufacturing Assistance Center (TMAC)

The January 14, 2015 Council Agenda will include an item for your consideration to award an interlocal agreement with the University of Texas at Arlington/Texas Manufacturing Assistance Center (TMAC) and a twelve-month service contract for safety training in an amount not to exceed \$275,000.

The Office of Risk Management (ORM) is tasked with ensuring that City employees receive required safety training in compliance with Occupational Safety and Health Administration (OSHA) regulations. The City's Occupational Safety and Health Policy is OSHA based. This training will benefit Dallas Water Utilities, Convention and Event Services, Equipment and Building Services, Park and Recreation, Trinity Watershed Management, Office of Environmental Quality and Street Services departments and will contribute to the achievement of future Occupational Health and Safety Assessment Series (OHSAS) standards certifications. This service contract will allow for City departments to obtain safety training from TMAC, a state agency.

This interlocal agreement will provide 1,479 hours of safety training to approximately 7,000 employees and bring these departments into compliance with OSHA regulations and OHSAS standards. Courses will cover the following areas:

- Respiratory Protection
- Confined Space Entry
- Fall Protection
- Lock Out/Tag Out
- Hearing Conservation
- Cranes/Hoists Lifting Devices
- Trench Safety

TMAC provides hands on technical assistance and training to a wide range of businesses, including government agencies. TMAC has a wide array of services that improve efficiency, quality of operations, environment and safety to list a few. TMAC is also an affiliate of the National Institute of Standards and Technology (NIST). Its courses are conducted by certified instructors, specializing in their respective fields. TMAC provides on-site, customized training and services to municipalities and public agencies across the state.

Upon concluding consultations with two local area state institutions recognized for providing safety training, the proposal presented by TMAC was deemed to offer the best courses to the City. The training will be provided over a 12 month period at various City facilities.

Section 271.102, Subchapter F, of the Texas Local Government Code authorizes a local government to participate in a Cooperative Purchasing Program with another local government or a local cooperative organization.

Please let me know if you need additional information.


Jeanne Chipperfield
Chief Financial Officer

c: Honorable Mayor and Members of City Council
A.C. Gonzalez, City Manager
Warren M.S. Ernst, City Attorney
Craig D. Kinton, City Auditor
Rosa A. Rios, City Secretary
Daniel F. Solis, Administrative Judge
Ryan S. Evans, First Assistant City Manager

Jill A. Jordan, P.E., Assistant City Manager
Joey Zapata, Assistant City Manager
Mark McDaniel, Assistant City Manager
Eric D. Campbell, Assistant City Manager
Forest E. Turner, Chief Wellness Officer
Sana Syed, Public Information Officer
Elsa Cantu, Assistant to the City Manager