

Memorandum



CITY OF DALLAS

DATE January 16, 2015

TO Members of the Budget, Finance & Audit Committee: Jerry R. Allen (Chair),
Jennifer S. Gates (Vice Chair), Tennell Atkins, Sheffie Kadane, Philip T. Kingston

SUBJECT Upcoming Agenda Items: Service Contract Extensions for Grounds Maintenance, Litter
Pick Up and Refuse Collection Services

The January 28, 2015 Council Agenda will include four agenda items for your consideration to exercise supplemental agreements for various services including:

Agenda Item #11 - Supplemental agreement no. 1 to increase the service contract with Good Earth Corporation for grounds maintenance services at various Dallas Water Utilities' properties in the amount of \$131,408.

Agenda Item #12 - Supplemental agreement no. 1 to increase the service contract with Good Earth Cooperation for litter pick up and refuse collection services at City parks in the amount of \$1,743,794.

Agenda Item #13 - Supplemental agreement no. 2 to increase the service contracts with Good Earth Landscaping and Management, Ltd. and JBA Land Management, LLC for grounds maintenance services at parks, airports and other City owned properties in the amount of \$602,005.

Agenda Item #14 - Supplemental agreement no. 2 to increase the service contracts with Good Earth Cooperation and JBA Land Management, LLC for grounds maintenance services for medians, right-of-ways, vacant lots and residential properties in the amount of \$1,491,944.

Current contracts for these services are set to expire during the "growing season", between the months of March and November, which is consequently the peak season for services. These contracts include mowing, edging, trimming, tree pruning, herbicide, fertilizer treatments and litter removal for approximately 100 DWU locations, as well as ground maintenance services for approximately 30,000 acres, 13,000 vacant lots, residential property medians and rights-of-ways, and 142 park locations throughout the City. These contracts are structured in a way that requires vendors to follow specific weekly, bi-weekly and monthly cycles for the services in addition to as needed services to meet special needs and code violations.

Awarding the contracts during the peak season would have a direct impact on a new vendor and the City, due to the significant acreage of mowing and maintenance services required. Vendors need additional time to assess the scope of work, hire staff and purchase equipment to meet the requirements of the City. Therefore, any transition with a new service provider during this period would be challenging and may have the potential for interruption in service.

Additionally, the extension will allow staff to further research the potential of aggregating some of the agreements to further strengthen the City's position in securing the best price for these services. Approval of these agenda items will help ensure continuous service and allow for ample time to implement new contracts.

Please let me know if you need additional information.


Jeanne Chipperfield
Chief Financial Officer

c: Honorable Mayor and Members of City Council
A.C. Gonzalez, City Manager
Warren M.S. Ernst, City Attorney
Craig D. Kinton, City Auditor
Rosa A. Rios, City Secretary
Daniel F. Solis, Administrative Judge
Ryan S. Evans, First Assistant City Manager

Eric D. Campbell, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
Mark McDaniel, Assistant City Manager
Joey Zapata, Assistant City Manager
Sana Syed, Public Information Officer
Elsa Cantu, Assistant to the City Manager