

Memorandum



DATE: February 17, 2011

TO: Members of the Public Safety Committee

SUBJECT: **Digital Video Recording (DVR) Review Team**

Attached is briefing material on the "Digital Video Recording (DVR) Review Team" to be presented to the Members of the Public Safety Committee on Tuesday, February 22, 2011.



Ryan S. Evans
First Assistant City Manager

Attachment

CC: Honorable Mayor and Members of the Dallas City Council
Mary K. Suhm, City Manager
Deborah Watkins, City Secretary
Tom Perkins, City Attorney
Craig Kinton, City Auditor
C. Victor Lander, Administrative Municipal Judge
Jill A. Jordan, P.E., Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Forest E. Turner, Assistant City Manager
Jeanne Chipperfield, Chief Financial Officer
Helena Stevens-Thompson, Assistant to the City Manager Mayor/City Council



Digital Video Recording (DVR) Review Team

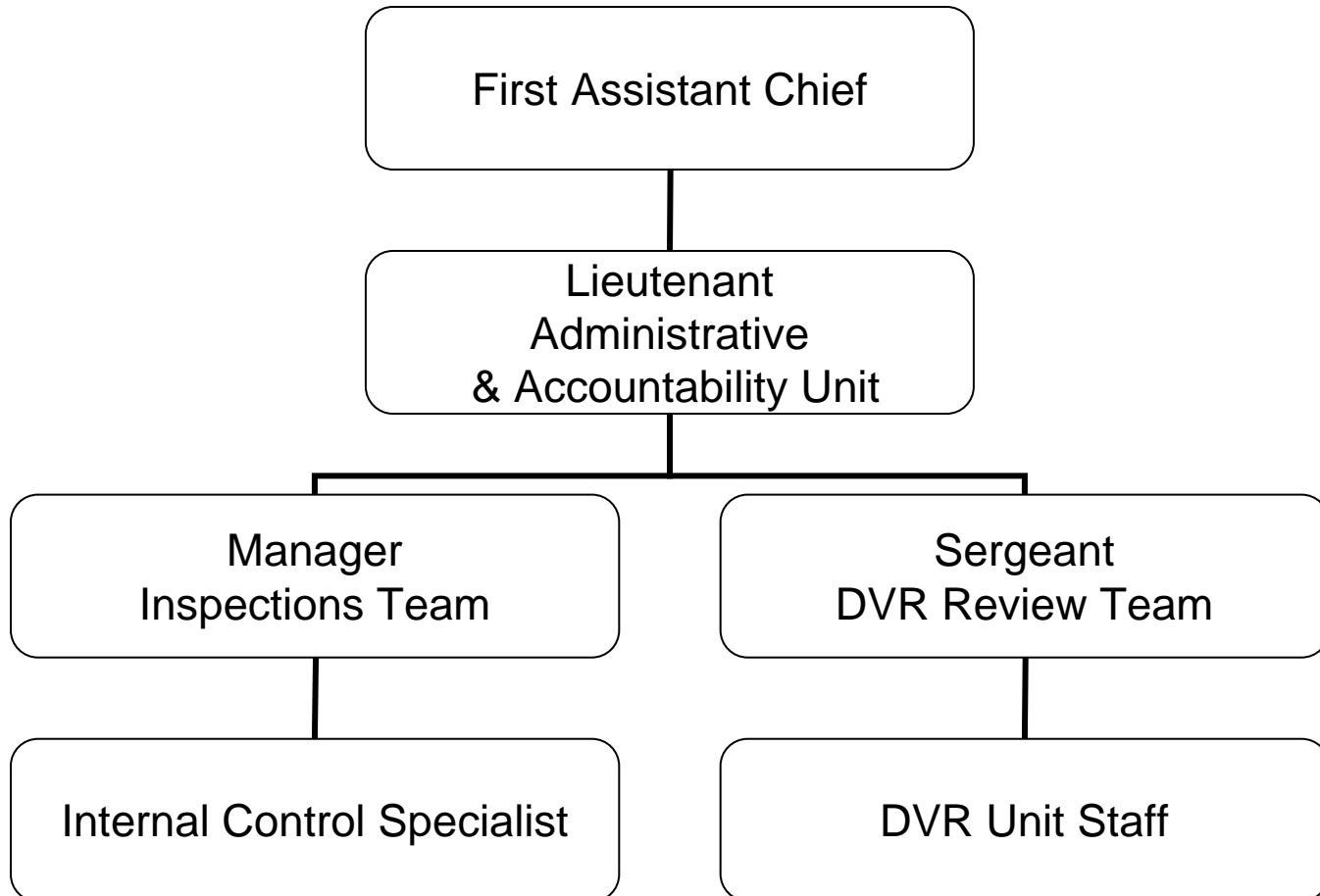
February 22, 2011



Purpose

- To inform Public Safety Committee of organizational changes designed to enhance the value of the in-car Digital Video Recording (DVR) systems also known as “Dash-Cams
- The inspections team was transferred from Internal Affairs to the Administrative & Accountability Unit and will begin inspections of the administration of the DVR systems
- A DVR unit was formed under the Administrative & Accountability Unit and will begin reviews of the content of the DVR recordings

Organizational Chart



Organizational Staffing

- Administrative and Accountability Unit
 - Commanded by a Lieutenant
 - Consists of the UCR Team, the Inspections Team, and the DVR Review Team
- DVR Review Team
 - Currently staffed by (1) Sergeant and (1) Officer
 - Reviews the content of police in-car digital video recordings
- Inspection Team
 - Currently staffed by (1) Manager II and (1) Internal Control Specialist
 - Inspects DVR Policies & Procedures in accordance with General Orders 328.00

Mission Statement

- The Mission of the DVR Review Team is to preserve the integrity of the Dallas Police Department through regular reviews of the content of police in-car digital video recordings to ensure compliance with Departmental rules and regulations, as well as local, state, and federal laws.
- Regular reviews will ensure Departmental accountability by identifying conduct that might bring discredit to the Department, training opportunities for improvement and development of field operating procedures, as well as reporting observances of commendable behavior.

DVR Team Strategic Reviews

- Incidents as directed by the Chief of Police or the First Assistant Chief
- Review incidents with higher likelihood of administrative violations or misconduct being captured on video
 - Vehicle Pursuits
 - Resisting Arrest
 - Injured Prisoner
 - Conducted Energy Device (CED) Used
- Review officers that have been identified as having chronic complaints or repeated misconduct (Early Intervention Program)
- Review officers for the 6 months following the completion of field training
- Other incidents as authorized by the Unit SOP

Inspection Team Responsibilities

- Conduct annual inspections for compliance with policies and procedures as outlined in General Orders 328.00 to include:
 - Identification of the Division DVR Administrators
 - Identification of Watch DVR Coordinators
 - Storage and Security of DVR recordings
 - Retention and Disposal of DVR recordings
 - Semi-monthly reviews of DVR recordings
 - Functional checks and maintenance reporting
 - Officer training

Review Findings

- Follow-up Process
 - Review findings that require action will be routed to the Commander of the Administrative & Accountability Unit who will brief the First Assistant Chief
 - First Assistant Chief will notify the Division Commander of findings thru the respective Bureau Commander
- Follow-up Actions
 - No action required
 - Commendations issued
 - Training updates developed
 - Referral to Internal Affairs, CAPERS or Public Integrity for investigation

Questions?