

## **TRANSPORTATION AND ENVIRONMENT COMMITTEE MEETING RECORD**

Transportation and Environment Committee (TEC) meetings are recorded.  
Agenda materials are available online at [www.dallascityhall.com](http://www.dallascityhall.com). Recordings may be reviewed/copied by contacting the TEC Staff Coordinator at 214-670-4545.

**Meeting Date:** February 11, 2013    **Start Time:** 1:03 p.m.    **Adjournment:** 1:33 p.m.

**Committee Members Present:**

Linda L. Koop (Chair), Sheffie Kadane (Vice-Chair), Sandy Greyson, Vonciel Jones Hill, Delia Jasso and Pauline Medrano

**Committee Members Absent:**

None

**Other Council Members Present:**

None

**City Executive Staff Present:**

Jill Jordon, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Keith Manoy, Assistant Director, Public Works and Transportation  
Bill Finch, Director, Communication and Information Services  
Shelia Robinson, Assistant Director, Communication and Information Services  
James Martin, Director, Code Compliance

### **TRANSPORTATION AND ENVIRONMENT COMMITTEE AGENDA**

**1. Approval of Minutes for the January 14, 2013 Meeting**

**Action Taken/Committee Recommendation:**

Motion was made to approve the minutes for the January 14, 2013 meeting, subject to corrections. No corrections were suggested and the minutes were approved as submitted.

Made by: Kadane

Seconded by: Greyson

Passed unanimously

**2. 2013 West Nile Virus Response Plan**

Joey Zapata, Assistant City Manager, provided an update to the Committee on preparations for the 2013 West Nile Virus (WNV) season, which included, WNV action plan, public education, mosquito surveillance, environmental mitigation and additional preparedness planning.

**Action Taken/Committee Recommendation:**

Mr. Kadane asked for confirmation on the implementation schedule. Mr. Zapata stated May 1st is historically when West Nile Virus season starts. The first sign of positive traps and truck spraying do not start until June. Mr. Zapata also stated that no spraying is done unless there is a positive mosquito trap.

Mr. Kadane requested the Council be provided flyer outlining the action plan to place on the city's website and distribute to citizens.

Ms. Greyson asked if it were accurate that water would have to stand for seven days before becoming a problem. Mr. Zapata stated the plan is to treat noticeable standing water within 48-hours because there is no way of actually knowing the length of time the water has been standing before being reported.

Ms. Greyson asked what happened in prior years when the city received complaints regarding vacant houses with swimming pools. Mr. Zapata stated that is a prime example of standing water that cannot be easily drained and dunk tablets were used in those instances.

Ms. Greyson also stated the number one complaint she has received are for vacant houses with standing water. Mr. Zapata stated the challenge is communicating with the public that the property has been treated. Ms. Greyson suggested posting a sign stating the property has been treated.

Ms. Jasso asked how the dunk tablets would be distributed. Mr. Zapata stated the distribution of dunk tablets is part of the public information plan and would be available in limited quantities. Mr. Zapata confirmed dunk tablets can be purchased at home improvement stores.

Ms. Medrano asked who determined the 90 traps and if they are distributed evenly throughout North and South Dallas. Mr. Zapata stated the distribution is based on a 10-year history of the locations of positive traps.

Ms. Medrano also suggested area school districts and employers are included in the public education efforts.

Ms. Koop asked if the Committee will be informed of the emergency operations prior to implementation, outlined on slide 13. Mr. Zapata stated the committee will receive an update on the West Nile Virus Response Plan in May 2013.

No action was taken on this item.

### 3. Upcoming Agenda Item

- Agenda Item #5 on the February 13, 2013 Council Agenda: Authorize a five-year service contract, with two, two-year renewal options, for credit card payment processing services for Water Utilities - Paymetric, Inc., the most advantageous proposer of two - Not to exceed \$702,422 – Financing: Current Funds (subject to annual appropriations) – Departments of Business Development & Procurement Services, Communication and Informational Services, and Water Utilities

#### **Action Taken/Committee Recommendation**

Ms. Greyson asked if the contract for Paymetric Inc. is a renewal for the SAP system. Ms. Jordan stated the request is for a renewal of a system to protect credit card number. The SAP system is an overall payment system for Dallas Water Utilities.

Ms. Koop suggested providing a high-level briefing outlining the types of services the city requires for computer systems, what each service does, where the problems are, and long range solutions. Mr. Finch stated the city has over 200 systems. Ms. Jordan stated the briefing will cover only the high-level services.

Ms. Jasso stated the request is for a five-year contract, with two, two-year renewal options, which is really a 9-year contract for credit card payment processing strictly for Dallas Water Utilities. Mr. Finch stated the city is trying to consolidate and the intent is to shrink the 250 systems to fewer systems. Mr. Finch also stated this is a renewal of the company the city has been using for 6 years, used by large banks, financial institutions, and oil and gas companies. Most companies running SAP use Paymetric Inc. Ms. Jasso suggested looking at the prior contract to see if it included the two-year renewal.

Ms. Jasso also suggested discussing the contract renewal processes with the Budget and Finance Committee.

Motion was made to forward to full council for consideration on February 15, 2013.

Made by: Medrano

Seconded by: Jasso

Passed unanimously

Linda L. Koop, Chair  
Transportation and Environment Committee