

# **Budget, Finance & Audit Committee**

## **Meeting Record- DRAFT**

**Meeting Date:** 1.21.2014

**Convened:** 1:13 p.m.

**Adjourned:** 2:50 p.m.

### **Committee Members Present:**

Jerry R. Allen, Chair  
Tennell Atkins  
Philip T. Kingston

Jennifer Staubach Gates, Vice-Chair  
Sheffie Kadane

### **Council Members Present:**

Lee Kleinman

### **Staff Present:**

Jeanne Chipperfield  
Jack Ireland  
Zeronda Smith  
Edward Scott  
Lance Sehorn

Michael Frosch  
Corrine Steeger  
Forest Turner  
Rick Galceran  
Helendra Ruiz

Tom Wurtz  
Craig Kinton  
Adelia Gonzalez  
Zarin Gracey  
John Johnson

Rocky Vaz  
William Finch

### **AGENDA:**

#### **1. Approval of the January 6, 2014 Minutes**

**Presenter(s):**

**Information Only:** —

**Action Taken/Committee Recommendation(s):**

A motion was made to approve the January 6, 2014 minutes. Motion passed unanimously.

Motion made by: Tennell Atkins

Motion seconded by: Sheffie Kadane

#### **2. Dallas Convention Center Hotel Update**

**Presenter(s): Ron King, Director, Convention & Event Services**

**Jack Matthews, President, Matthews Southwest**

**Larry Magor, Managing Director, Omni Dallas Hotel**

**Information Only:** X

**Action Taken/Committee Recommendation(s):**

Councilmember Kingston would like follow-up information on the Convention Center Hotel regarding where it stands in relation to the market. Committee Chair would like to continue to market the Convention Center Hotel to maintain its current success.

#### **3. Dallas Convention & Visitors Bureau Update**

**Presenter(s): Phillip Jones, President & CEO, Dallas Convention and Visitors Bureau**

**Information Only:** X

**Action Taken/ Committee Recommendation(s):**

Councilmember Kingston would like back-up information on briefing materials, as well as the media plan for the "BIG" campaign. Committee Chair would also like additional information on the Convention & Visitors Bureau and the Convention Center's impact on the local economy. The Convention & Visitors Bureau is working with the Convention Center and a taskforce appointed by the Mayor to address the issues of enhancing the Convention Center to attract more customers and will be bringing their recommendations to the committee for consideration.

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FYI

4. **Upcoming Agenda Item: Microwave Voice and Data Network Replacement**

**Presenter(s):** N/A

**Information Only:** X

**Action Taken/ Committee Recommendation(s):**

N/A

5. **Upcoming Agenda Item: Excess Workers' Compensation Insurance Policy Renewal**

**Presenter(s):** N/A

**Information Only:** X

**Action Taken/ Committee Recommendation(s):**

N/A

6. **Upcoming Agenda Item: Financial System Upgrade- End User Training**

**Presenter(s):** N/A

**Information Only:** X

**Action Taken/ Committee Recommendation(s):**

N/A

7. **Upcoming Agenda Item: Construction Contract for the Omni Convention Hotel and Convention Center Dallas Area Rapid Transit Station Sustainable Development Infrastructure Project, Phase II**

**Presenter(s):** N/A

**Information Only:** —

**Action Taken/ Committee Recommendation(s):**

A motion was made to recommend approval by the City Council on Wednesday, January 22, 2014. Motion passed unanimously.

Motion made by: Tennell Atkins

Motion seconded by: Sheffie Kadane

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Jerry R. Allen, Chair  
Budget, Finance & Audit Committee