



Rodeo Guidelines

DEFINITION:

Urban Rodeo Event – a gathering of 75 people or more involving the riding, roping or any other rodeo activity with animals

General Provisions

1. An experienced or professional rodeo organizer must be hired or designated by providing 3 references for successful rodeo events.
2. All permits and licenses must be received no later than ten (10) days prior to event date.
3. Permit holder agrees that every employer, agent, and volunteer associated with event conform to and comply with all laws of the United States, the State of Texas and all ordinances of the City of Dallas. If the attention of permit holder is called to such violation, permit holder will immediately desist from and correct the violation.

Event Length and Frequency

4. The event will be re-validated bi-weekly.
5. The same event is limited to no more than 30 days per address per calendar year and no more than 10 consecutive days.

Life Safety

6. Hire off-duty officers or certified peace officers with the authority to enforce City of Dallas ordinances for crowd and traffic control based on number specified in Preliminary Letter. Provide the senior officer with a copy of the Special Event Permit. If a top rated band performs police presence will increase accordingly.
7. Provide off- duty Dallas Fire and Rescue EMS for the event by contacting Lieutenant Frank McKinley at (214) 412- 9063.
8. Ensure no children or spectators are climbing, standing or hanging on fence where rodeo activity is taking place.
9. Ensure that all electrical cords are covered by cable protectors and power strips are not piggy-backed.

Quality of Life

10. Ensure that no resident or employee is denied access or egress to and from his or her place of business.
11. Ensure that the noise level of sound equipment does not disturb nearby residents and businesses.
12. Obtain written permission from property owner for the use of property and provide a copy to Office of Special Events.

Trash Clean-Up/Tear-Down

13. The event will be cleaned and dismantled within 48 hours of the event including the removal of all banners, barricades etc. within the footprint of the event.
14. Pooper-Scoopers must be assigned to the clean-up of all animals used in the rodeo and disposed of within guidelines of the city's environmental health ordinance.
15. Ensure that all animal waste is cleaned up and not allowed to get into the storm drainage system causing contamination.
16. Provide sufficient trash maintenance service during and following hours of operation
17. Provide and distribute port-o-lets and trash containers throughout the occupied area based on number specified in Preliminary Letter.

Animal Safety

18. Hire a State of Texas licensed Veterinarian to be on-site 30 minutes prior to the event thru 30 minutes after event conclusion.
19. City of Dallas Animal Control will be informed and copied on permit.

Insurance

20. Provide the Office of Special Events with a certificate of liquor liability insurance in the minimum amount each of \$ 1,000,000 showing as additionally insured: the City of Dallas and its officers, employees and appointed representatives.
21. Provide the Office of Special Events with a certificate of liability insurance covering bodily injury and property damage caused by animals for a minimum amount of \$500,000 showing as additionally insured the City of Dallas and its officers, employees and appointed representatives.

Regulatory Agents

22. Obtain the necessary TABC Permit, from the Texas Alcoholic Beverage Commission for the sale of alcoholic beverages by contacting (214) 678-4000. Ensure that the event is totally fenced and that the fence is no less than 6 ft. in height.
23. If liquid propane gas is used, obtain a Liquid Propane Gas Permit from the Dallas Fire Department by (214) 671-9315 or (214) 671- 9317.
24. Obtain a Dallas Tent Permit for tents erected larger than 399 square feet from the Dallas Fire Department by contacting (214) 671-9315 or (214) 671-9317.
25. Obtain a City of Dallas Health Permit from the Department of Environmental and Health Services for the sale of food and beverages by contacting (214) 670-8083
26. Contact Building Inspection at (214) 948-4352 to obtain a Building Permit for the grandstands erected for this event, staging over 12 inches or any other non-fabricated structure.