

# Memorandum



DATE: April 30, 2010

TO: Members of the Public Safety Committee

SUBJECT: **Dallas Police Department Prisoner Processing and Bonding Procedures**

Attached is briefing material on the "Dallas Police Department Prisoner Processing and Bonding Procedures" to be presented to the Members of the Public Safety Committee on Monday, May 3, 2010.

A handwritten signature in black ink, appearing to read 'Ryan S. Evans'.

Ryan S. Evans  
First Assistant City Manager

Attachment

CC: Honorable Mayor and Members of the Dallas City Council

Mary K. Suhm, City Manager

Deborah Watkins, City Secretary

Tom Perkins, City Attorney

Craig Kinton, City Auditor

C. Victor Lander, Administrative Municipal Judge

Jill A. Jordan, P.E., Assistant City Manager

A.C. Gonzalez, Assistant City Manager

Forest E. Turner, Assistant City Manager

Jeanne Chipperfield, Chief Financial Officer

Helena Stevens-Thompson, Assistant to the City Manager Mayor/City Council



# Dallas Police Department

## Prisoner Processing and Bonding Procedures

May 3, 2010



# Detention Services Section Update

- Background
- County Jail Overview
- County Jail Process
- Prisoner Disposition Following Incarceration
- Release Types

# Background

- Persons arrested by Dallas police officers are transported to the Dallas County Jail (Lew Sterrett Justice Center)
- Located a 111 Commerce Street

# County Jail Overview

- City has contracted with Dallas County for prisoner processing since 1983
- City of Dallas is charged for Intake, Housing, Release and an apportioned amount of County jail administrative costs
- Class B and above prisoners are the responsibility of the County after a magistrate signs the warrant
- Operates 24/7/365
- DPD Book-in section is staffed by 45 DPD personnel

# 2009 DPD Prisoners at Dallas County Jail

• Murder	13	• Unlawful Weapons	860
• Rape	60	• Prostitution	2074
• Robbery	369	• Other Sex Offenses	196
• Aggravated Assault	1001	• DWI	3042
• Burglary	552	• Narcotics	5680
• Theft (Except Auto)	3241	• Holds/Warrants – DSO	6068
• Auto Theft	294	• Others Agency Holds	8811
• Arson	21	• Miscellaneous – Others	*16076
• Forgery	334		

Total Arrests = 48,692

Average 133 DPD book-ins per day

\*Gambling, Fraud, Vandalism, Disorderly Conduct, etc.

# County Jail Process

- Field arrest – prisoner transported to County jail
- Dallas Sheriff's Office (DSO) staff search prisoner
- Prisoner is evaluated by PMH medical staff
- Prisoner is placed in a holdover cell until DPD paperwork is completed
- Officer completes computerized arrest report, Probable Cause Affidavit, and Arrest Warrant
- DPD jail sergeant reviews/approves paperwork

# County Jail Process (Cont)

- DPD paperwork reviewed/approved by magistrate
- Paperwork approved by magistrate is provided to DSO
- Arraignment and bond set by magistrate
- DPD investigative unit responsible for offense/arrest is notified of arrest via computer
- DPD investigative unit has 72 hours to “file or release” each charge



# Prisoner Disposition

- Magistrate advises the prisoner of charges and sets the bond (arraignment)
- DSO collects fingerprints and photographs the prisoner
- District Attorney's Office reviews charge and accepts or declines case
- If DA accepts charge, prisoner remains in jail until bond is posted or case goes to trial court

# Types of Dallas County Release

- Posted Bond – Subject either posts cash bond or hires bonding agency who posts bond
- Dallas County Personal Recognizance – Promise to appear signed by Judge
- Pre-Trial Release – Subject fills out application and if meets criteria, subject is released with a promise to appear in court for a very minimal fee
- Release Order - Issued by a District Court Judge after no case filed within 72 hours

Questions?