

Memorandum



DATE: May 13, 2011

TO: Members of the Public Safety Committee

SUBJECT: **Authorize a professional services contract to develop a citywide collaborative emergency response plan for Continuity of Operation/ Continuity of Government COOP/COG for the City-Science Applications International Corporation through the Houston-Galveston Area Council of Governments**

The City of Dallas is not immune to catastrophic events like the recent Tuscaloosa tornados, or Mississippi flooding. In order for our local government to quickly recover and return vital services to the citizens of Dallas, following any event that disrupts city services, there must be a contingency plan in place. The Citywide Collaborative Emergency Response Continuity of Operation/Continuity of Government (COOP/COG) plan is that contingency plan.

The COOP/COG plan, as it is commonly called, focuses on assuring local jurisdictions have the ability to rapidly restore essential functions vital to citizens during any incident. The plan details procedures that define how government and the community will continue to recover its minimum essential functions, those functions that must be performed to achieve the local jurisdiction's critical missions (e.g., public safety) in the event of a disaster.

City Council authorization is requested for a professional services contract with Science Applications International Corporation (SAIC) to assist in writing the Dallas Citywide Comprehensive Continuity of Operation /Continuity of Government (COOP/COG) plan. The plan will define how the City of Dallas will continue or recover its minimum essential functions in the event of a disaster. It will focus on emergency concepts, actions and procedures. It will help departments identify and prioritize essential functions. It will also assist departments in creating lines of successions, delegation of authority and safeguarding vital records and databases.

Funding for this plan in an amount of \$100,000 would be provided by the Department of Homeland Security. This project and contract will be a one time service agreement and is expected to be completed by December 2011.



Ryan S. Evans
First Assistant City Manager

Memorandum



CITY OF DALLAS

DATE May 13, 2011

TO Members of the Public Safety Committee

SUBJECT Acceptance of U.S. Department of Homeland Security Assistance to Firefighters Grant Funds

The Dallas Fire-Rescue Department is seeking to authorize acceptance of Assistance to Firefighters grant funds from the U.S. Department of Homeland Security to provide funds to resume the Wellness Program, driver and officer training, and swift water rescue training. The grant award will be for \$2,056,885. It will require a 20% cash match from the City of Dallas totaling \$411,377. The General Fund portion of this grant is not allocated in the current budget, and is subject to appropriations for the FY 2011-2012 budget.

The Dallas-Fire Rescue Department will utilize the funds to provide formal classroom training and field mentoring for drivers and officers, as well as swift-water rescue training and equipment for 20 members, enhancing the City's response capabilities to swift-water incidents. These funds will also allow the department to resume the Wellness Program, which was temporarily suspended for FY 2010-11.

I recommend the members of the Public Safety Committee support the participation in the acceptance of this grant award, and recommend it to the full Dallas City Council for approval when presented on May 25, 2011.

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Ryan S. Evans
First Assistant City Manager

Memorandum



CITY OF DALLAS

DATE May 13, 2011

TO Members of the Public Safety Committee

SUBJECT El Centro Contract Renewal-Reimbursement for Training Expenses
(City Council Agenda Item – May 25, 2011)

The Dallas Fire-Rescue Department (DFR) has a renewable two-year contract with El Centro Community College for reimbursement of training related costs. El Centro receives funds from the State of Texas to supplement their budget based upon the amount of certifiable hours provided to students. Per our contract, DFR is reimbursed for each instructional hour of training delivered by our certified instructors at the rate of \$32.00 per hour. El Centro determines the "per hour" rate, and it is related to the amount paid to instructors at their school. Training includes various fire related programs such as recruit training and incumbent firefighter continuing education modules.

The current contract term expires on August 31, 2011. The renewal contract term is from September 1, 2011 to August 31, 2013 with a cumulative maximum reimbursement of \$275,288.00. Funds made available by the contract are utilized to procure training related equipment, supplies, and materials.

If there are any questions, please contact Assistant Chief Louie W. Bright, III of the Dallas Fire Rescue Department (214) 670 – 4562.

A handwritten signature in black ink, appearing to read 'Ryan S. Evans'.

Ryan S. Evans
First Assistant City Manager