

# Memorandum



CITY OF DALLAS

Date: May 9, 2014

To: Honorable Members of the Quality of Life and Environment Committee:  
Dwayne R. Caraway (Chair), Sandy Greyson (Vice Chair), Adam Medrano,  
Rick Callahan, Carolyn R. Davis, Lee M. Kleinman

Subject: Authorize a Three-year Service Contract for Sports Officiating Services for  
Park and Recreation – May 14, 2014 Council Agenda

---

On May 14, 2014, the City Council will consider authorizing a three-year service contract with three successful lowest responsible bidders, for sports officiating services for Park and Recreation. This action does not encumber funds; its purpose is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This three-year service contract will provide sports officiating services to include referees, umpires, timekeepers and scorekeepers for youth and adult sporting events sponsored by Park and Recreation. The average cost for officiating services per game is approximately \$51.00 for youth sports (baseball, basketball, flag football, soccer, softball) and approximately \$24.50 for adult sports (basketball, softball).

These calculations are based on the estimated annual number of games included in the final bid:

- 800 for youth basketball
- 1,292 for youth baseball
- 2,337 for youth soccer
- 208 for youth flag football
- 103 for youth fast pitch softball
- 7,285 for adult softball
- 250 for adult basketball

If you have questions, please contact me at 214-670-4071.



Willis C. Winters, FAIA, Director  
Park and Recreation Department

c: Mayor and City Councilmembers  
A.C. Gonzalez, City Manager  
Rosa A. Rios, City Secretary  
Warren M. S. Ernst, City Attorney  
Craig D. Kinton, City Auditor  
Judge Daniel Solis, Judiciary  
Ryan S. Evans, Interim First Assistant City Manager  
Jill A. Jordan, P.E., Assistant City Manager  
Forest E. Turner, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Charles M. Cato, Interim Assistant City Manager  
Theresa O'Donnell, Interim Assistant City Manager  
Jeanne Chipperfield, Chief Financial Officer  
Elsa Cantu, Assistant to the City Manager  
Shawn Williams, Interim Public Information Officer  
Mike Frosch, Director Business Development and Procurement