

Memorandum



DATE June 1, 2007

TO Members of the Economic Development & Housing Committee: Bill Blaydes (Chair), James Fantroy (Vice-Chair), Don Hill, Leo Chaney, Jr., Mitchell Rasansky, Linda Koop, Angela Hunt, Pauline Medrano, Ron Natinsky

SUBJECT **Upcoming Councilmember Travel**

The Office of Economic Development supports a trip to Windsor, ONT on June 13-15 to attend the Quarterly Meeting of the River of Trade Corridor Coalition. The travelers will be Councilmembers Blaydes, Hill and Natinsky.

The airfare cost is approximately \$320 per ticket and the hotel is \$129 per night, for a total cost of roughly \$1735 for all three travelers.

For FY07 to date, \$4257 has been spent on inland port related travel.

Per the travel policy passed on May 10th, 2006, this memo serves as request for advance approval for councilmember travel.

Should you have any questions, please contact me at (214) 670-3314.


A.C. Gonzales
Assistant City Manager

C: The Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Deborah Watkins, City Secretary
Tom Perkins, City Attorney
Craig Kinton, City Auditor
Judge Jay Robinson, Judiciary
Ryan S. Evans, First Assistant City Manager
Charles W. Daniels, Assistant City Manager
Ramon Miguez, P.E., Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
Maria Alicia Garcia, Director, Office of Financial Services
David Cook, Chief Financial Officer
Jerry Killingsworth, Director, Housing Department
Karl Zavitkovsky, Director, Office of Economic Development
Hammond Perot, Assistant Director, Office of Economic Development
Verna Martin, Assistant Director, Office of Economic Development
Chandra Marshall-Henson, Assistant to the City Manager