

# Memorandum



CITY OF DALLAS

DATE May 21, 2010  
TO The Honorable Mayor and Members of the City Council  
SUBJECT Financial Forecast Report

An updated financial forecast report for FY2009-10 is attached for March 2010. General Fund revenues are projected to be \$10,188,000 below budget and expenditures are projected to be \$10,388,000 below budget.

The revenue decline is primarily due to Sales Tax that is now projected to be approximately \$6,588,000 less than budget. This forecast assumes continued decline through the spring before flattening in the summer.

The reductions in expenditures are a result of operational savings, continued restrictive hiring freeze, reduction in growth in the police force and "belt tightening" throughout the organization. Additional savings are being realized as fuel prices and consumption are lower than anticipated.

We will continue to closely monitor revenues and expenditures and keep you informed.

  
Mary K. Suhm  
City Manager

## Attachment

c: Ryan S. Evans, First Assistant City Manager  
A.C. Gonzales, Assistant City Manager  
Jill A. Jordan, P.E., Assistant City Manager  
Forest Turner, Assistant City Manager  
Jeanne Chipperfield, Chief Financial Officer

**GENERAL FUND  
COMPARISON OF 2009-10 REVENUES AND EXPENDITURES  
AS OF MARCH 31, 2010  
(000s)**

<u>ITEM</u>	<u>BUDGET</u>	<u>YEAR TO DATE</u>	<u>YEAR-END FORECAST</u>	<u>BUDGET VS FORECAST VARIANCE</u>
Revenues	\$998,959	\$621,634	\$988,772	(\$10,188)
Expenditures	\$1,020,654	\$507,372	\$1,010,267	(\$10,388)
Sub Total	(\$21,695)	\$114,262	(\$21,495)	\$200
Use of one time resources	21,695		21,695	
Net Excess/(Deficiency) of Revenues Over Expenditures and Transfers to Reserves	<u>\$0</u>		<u>\$200</u>	

**FINANCIAL FORECAST REPORT  
FY 2009-10  
AS OF MARCH 31, 2010**

**GENERAL FUND**

**Revenues**

- Total General Fund revenues are estimated to be \$10,188,000 below budget.
  - Atmos Energy revenues are projected to be \$1,400,000 above budget due to increased consumption during the winter months.
  - Interest Earned revenues are projected to be \$664,000 below budget primarily due to lower than budgeted interest rates.
  - Municipal Court revenues are projected to be \$2,489,000 below budget primarily due to a decrease in the number of citations issued.
  - Vehicle Towing and Storage revenues are projected to be \$1,316,000 above budget primarily due to towing of vehicles lacking proof of auto insurance.
  - Park revenues are projected to be \$658,000 above budget due to a procedural change offset by a corresponding increase in expenses.
  - Private Disposal revenues are projected to be \$3,202,000 below budget primarily due to the weak economy.
  - Vital Statistics revenues are projected to be \$537,000 below budget due to a decrease in the number of requests for birth and death certificates.
  - Miscellaneous revenues are projected to be \$944,000 above budget primarily due to unbudgeted revenue anticipated as a result of the utility audit.

**Expenditures**

- Total General Fund expenditures are estimated to be \$10,388,000 below budget.
  - The expenses for termination payments are included in the departments' estimates. The appropriations from the Salary and Benefit Reserve have been allocated to those departments.
  - Building Services is projected to be \$2,126,000 below budget primarily due to delays in hiring and additional reimbursements.
  - City Manager's Office is projected to be \$132,000 below budget primarily due to delays in hiring.
  - City Secretary's Office is projected to be \$100,000 above budget primarily due to expenses for records management.
  - Human Resources is projected to be \$193,000 below budget primarily due to savings in contract services resulting from providing HRIS maintenance in-house.
  - Management Services is projected to be \$317,000 below budget primarily due to delays in hiring.
  - Office of Financial Services is projected to be \$90,000 below budget primarily due to delays in hiring.
  - Public Works and Transportation is projected to be \$4,581,000 below budget primarily due to reimbursable work completed for the Bond Program and delays in hiring.
  - Street Lighting is projected to be \$1,026,000 above budget primarily due to higher than budgeted expenses for electricity due to rate increase.
  - Trinity Watershed Management is projected to be \$600,000 below budget primarily due to reimbursements for storm water related activities offset by higher than budgeted expenses for electricity.

**FINANCIAL FORECAST REPORT  
FY 2009-10  
AS OF MARCH 31, 2010**

- Liability/Claims Fund is projected to be \$1,000,000 below budget primarily due to less than anticipated funding requirements for liability claims.

**ENTERPRISE FUND**

- Convention and Event Services revenues are projected to be \$6,128,000 below budget primarily due to lower than budgeted Hotel Occupancy Tax and other revenues sources impacted by lower than anticipated attendance at scheduled events. Expenses are projected to be \$3,743,000 below budget primarily due to delays in hiring and a lower than budgeted transfer to Convention and Visitors Bureau.
- Sustainable Development/Construction revenues are projected to be \$2,043,000 below budget due to a reduction in construction activity. This is reflective of the national economy and trends in the construction industry
- Water Utilities revenues are projected to be \$37,559,000 below budget due to lower than budgeted water pumpage. Expenses are projected to be \$37,559,000 below budget primarily due to vacancies and a reduced cash transfer to capital construction.

**OTHER FUNDS**

- Employee Benefits expenses are projected to be \$60,000 below budget primarily due to delays in hiring.
- 9-1-1 System Operations expenses are projected to be \$1,930,000 above budget primarily due to higher than budgeted transfers.

**GENERAL FUND  
FORECAST OF FY 2009-10 REVENUES  
AS OF MARCH 31, 2010  
(000s)**

	<b>BUDGET</b>	<b>REVENUES YEAR TO DATE</b>	<b>YEAR-END FORECAST</b>	<b>BUDGET VS FORECAST VARIANCE</b>
<b>TAXES</b>				
Ad Valorem Tax	\$420,799	\$408,572	\$421,513	\$714
Sales Tax	206,574	66,926	199,986	(6,588)
<b>FRANCHISE REVENUES</b>				
Oncor Electric	48,658	25,019	47,758	(900)
AT&T	21,000	5,109	21,000	0
Atmos Energy	10,600	2,794	12,000	1,400
Time Warner Cable	5,800	2,269	5,800	0
Other	11,097	3,529	11,086	(11)
<b>TOTAL TAXES &amp; FRANCHISE REVENUES</b>	<b>724,528</b>	<b>514,219</b>	<b>719,143</b>	<b>(5,385)</b>
<b>LICENSES AND PERMITS</b>	<b>7,970</b>	<b>4,701</b>	<b>8,528</b>	<b>557</b>
<b>INTEREST EARNED</b>	<b>3,077</b>	<b>870</b>	<b>2,413</b>	<b>(664)</b>
<b>INTERGOVERNMENTAL</b>	<b>7,312</b>	<b>4,497</b>	<b>7,022</b>	<b>(290)</b>
<b>FINES AND FORFEITURES</b>				
Municipal Court	19,382	7,486	16,893	(2,489)
Vehicle Towing & Storage	6,786	4,030	8,101	1,316
Parking Fines	8,788	1,477	8,047	(741)
Red Light Camera Fines	8,484	0	7,577	(908)
Public Library	611	314	608	(3)
<b>TOTAL FINES</b>	<b>44,050</b>	<b>13,307</b>	<b>41,225</b>	<b>(2,825)</b>
<b>CHARGES FOR SERVICE</b>				
Sanitation Service	60,545	30,294	59,860	(685)
Parks	7,602	3,010	8,260	658
Private Disposal Fees	23,552	8,201	20,350	(3,202)
Emergency Ambulance	19,250	9,318	19,250	0
Security Alarm	4,650	1,444	3,698	(952)
Street Lighting	1,392	482	1,392	0
Vital Statistics	2,390	895	1,853	(537)
Other	16,257	8,207	14,611	(1,645)
<b>TOTAL CHARGES</b>	<b>135,638</b>	<b>61,852</b>	<b>129,275</b>	<b>(6,363)</b>
<b>INTERFUND REVENUE</b>	<b>66,771</b>	<b>18,192</b>	<b>70,610</b>	<b>3,839</b>
<b>MISCELLANEOUS</b>	<b>9,612</b>	<b>3,997</b>	<b>10,556</b>	<b>944</b>
<b>TOTAL REVENUE</b>	<b>998,959</b>	<b>621,634</b>	<b>988,772</b>	<b>(10,188)</b>
<b>USE OF ONE-TIME RESOURCES</b>	<b>21,695</b>	<b>0</b>	<b>21,695</b>	<b>0</b>
<b>TOTAL RESOURCES</b>	<b>\$1,020,654</b>	<b>\$621,634</b>	<b>\$1,010,467</b>	<b>(\$10,188)</b>

**GENERAL FUND  
FORECAST OF FY 2009-10 EXPENDITURES  
AS OF MARCH 31, 2010  
(000s)**

DEPARTMENT	BUDGET	EXPENDITURES YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
Building Services	\$28,120	\$15,445	\$25,994	(\$2,126)
Business Dev/Procurement Svcs	\$3,304	\$1,391	\$3,280	(\$24)
City Attorney's Office	\$10,332	\$5,342	\$10,540	\$209
City Auditor's Office	\$2,254	\$1,010	\$2,196	(\$58)
City Controller's Office	\$7,210	\$3,600	\$7,181	(\$28)
City Manager's Office	\$1,872	\$1,045	\$1,741	(\$132)
City Secretary's Office	\$1,516	\$775	\$1,616	\$100
Civil Service	\$1,223	\$648	\$1,282	\$59
Code Compliance	\$28,399	\$13,516	\$28,092	(\$307)
Court Services	\$11,065	\$5,094	\$11,006	(\$60)
Elections	\$83	\$37	\$83	\$0
Fire	\$201,252	\$96,293	\$200,084	(\$1,168)
Housing / Community Services	\$7,703	\$6,133	\$8,171	\$468
Human Resources	\$3,304	\$1,728	\$3,111	(\$193)
Independent Audit	\$1,253	\$0	\$1,253	\$0
Judiciary	\$2,856	\$1,461	\$2,977	\$120
Library	\$22,246	\$11,428	\$21,880	(\$367)
Management Services	\$3,250	\$2,242	\$2,933	(\$317)
Mayor and Council	\$3,718	\$1,680	\$3,737	\$19
Non-Departmental	\$23,798	\$6,630	\$23,336	(\$462)
Office of Cultural Affairs	\$12,145	\$7,840	\$11,810	(\$334)
Office of Economic Development	\$2,633	\$1,747	\$2,526	(\$108)
Office of Financial Services	\$1,585	\$994	\$1,495	(\$90)
Park and Recreation	\$65,786	\$34,507	\$65,747	(\$39)
Police	\$412,955	\$198,781	\$418,245	\$5,290
Public Works and Transportation	\$18,428	\$13,310	\$13,847	(\$4,581)
Sanitation Services	\$74,461	\$32,610	\$72,838	(\$1,623)
Street Lighting	\$16,977	\$15,470	\$18,003	\$1,026
Street Services	\$28,110	\$12,771	\$27,514	(\$596)
Sustainable Dev/Construction	\$1,535	\$1,123	\$1,512	(\$24)
Trinity Watershed Management	\$1,645	\$1,600	\$1,045	(\$600)
<b><u>OTHER</u></b>				
Appraisal Districts	\$3,355	\$3,348	\$3,355	\$0
Dallas County Tax Collection	\$554	\$554	\$554	\$0
Jail Contract - Lew Sterrett	\$7,222	\$7,222	\$7,222	\$0
Fuel Savings (to be allocated)	\$0	\$0	(\$3,442)	(\$3,442)
<b><u>RESERVES AND TRANSFERS</u></b>				
Contingency Reserve	\$200	\$0	\$200	\$0
Liability/Claims Fund	\$8,305	\$0	\$7,305	(\$1,000)
Salary and Benefit Reserve	\$0	\$0	\$0	\$0
<b>EXPENDITURES</b>	<b>\$1,020,654</b>	<b>\$507,372</b>	<b>\$1,010,267</b>	<b>(\$10,388)</b>

**PROPRIETARY FUNDS  
FORECAST OF FY 2009-10 REVENUES AND EXPENDITURES  
AS OF MARCH 31, 2010  
(000s)**

DEPARTMENT	BUDGET	REVENUES AND EXPENDITURES YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
<b><u>Aviation</u></b>				
Revenues	\$42,489	\$21,626	\$42,870	\$381
Expenses	\$41,926	\$15,240	\$42,104	\$179
Net Excess of Revenues Over Expenses/Transfer	\$563	\$6,386	\$765	\$202
<b><u>Convention Center</u></b>				
Revenues	\$60,076	\$20,893	\$53,948	(\$6,128)
Expenses	\$61,347	\$26,674	\$57,604	(\$3,743)
Net Excess of Revenues Over Expenses/Transfer	(\$1,271)	(\$5,781)	(\$3,655)	(\$2,384)
<b><u>Municipal Radio Fund</u></b>				
Revenues	\$2,919	\$1,385	\$2,794	(\$125)
Expenses	\$3,120	\$1,520	\$2,984	(\$137)
Net Excess of Revenues Over Expenses/Transfer	(\$201)	(\$135)	(\$189)	\$12
<b><u>Sustainable Dev/ Construction</u></b>				
Revenues	\$16,583	\$8,985	\$14,540	(\$2,043)
Expenses	\$16,019	\$7,565	\$16,222	\$203
Net Excess of Revenues Over Expenses/Transfer	\$564	\$1,420	(\$1,683)	(\$2,247)
<b><u>Water Utilities</u></b>				
Revenues	\$530,365	\$206,900	\$492,806	(\$37,559)
Expenses	\$530,365	\$194,458	\$492,806	(\$37,559)
Net Excess of Revenues Over Expenses/Transfer	\$0	\$12,442	\$0	\$0
<b><u>Communication &amp; Information Svcs</u></b>				
Revenues	\$48,266	\$17,365	\$46,592	(\$1,675)
Expenses	\$48,434	\$26,389	\$48,399	(\$36)
Net Excess of Revenues Over Expenses/Transfer	(\$168)	(\$9,024)	(\$1,807)	(\$1,639)

**PROPRIETARY FUNDS  
FORECAST OF FY 2009-10 REVENUES AND EXPENDITURES  
AS OF MARCH 31, 2010  
(000s)**

DEPARTMENT	BUDGET	REVENUES AND EXPENDITURES YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
<b><u>Equipment Services</u></b>				
Revenues	\$48,026	\$13,475	\$45,312	(\$2,714)
Expenses	<u>\$47,885</u>	<u>\$28,065</u>	<u>\$46,354</u>	<u>(\$1,531)</u>
Net Excess of Revenues Over Expenses/Transfer	<u>\$142</u>	<u>(\$14,590)</u>	<u>(\$1,042)</u>	<u>(\$1,183)</u>
<b><u>Office Services</u></b>				
Revenues	\$4,266	\$1,917	\$3,932	(\$335)
Expenses	<u>\$4,384</u>	<u>\$2,194</u>	<u>\$4,204</u>	<u>(\$179)</u>
Net Excess of Revenues Over Expenses/Transfer	<u>(\$117)</u>	<u>(\$277)</u>	<u>(\$272)</u>	<u>(\$155)</u>



**OTHER FUNDS  
FORECAST OF FY 2009-10 REVENUES AND EXPENDITURES  
AS OF MARCH 31, 2010  
(000s)**

DEPARTMENT	BUDGET	REVENUES AND EXPENDITURES YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
<b><u>Employee Benefits</u></b>	\$724	\$305	\$664	(\$60)
<b><u>Risk Management</u></b>	\$1,264	\$633	\$1,282	\$18
<b><u>9-1-1 System Operations</u></b>				
Revenues	\$12,161	\$7,402	\$13,655	\$1,494
Expenses	<u>\$13,965</u>	<u>\$2,651</u>	<u>\$15,896</u>	<u>\$1,930</u>
Net Excess of Revenues				
Over Expenses/Transfer	<u>(\$1,804)</u>	<u>\$4,751</u>	<u>(\$2,241)</u>	<u>(\$437)</u>
<b><u>Storm Water Drainage</u></b>				
Revenues	\$44,674	\$24,078	\$46,300	\$1,626
Expenses	<u>\$44,674</u>	<u>\$10,934</u>	<u>\$46,375</u>	<u>\$1,701</u>
Net Excess of Revenues				
Over Expenses/Transfer	<u>\$0</u>	<u>\$13,144</u>	<u>(\$74)</u>	<u>(\$74)</u>

**DEBT SERVICE FUND  
FORECAST OF 2009-10 REVENUES AND EXPENDITURES  
AS OF MARCH 31, 2010  
(000s)**

<u>DEBT SERVICE</u>	<u>BUDGET</u>	<u>EXPENDITURES AND REVENUES YEAR TO DATE</u>	<u>YEAR-END FORECAST</u>	<u>BUDGET VS FORECAST VARIANCE</u>
Beginning Balance	\$30,458	\$0	\$31,279	\$821
Revenues	\$261,586	\$218,369	\$260,543	(\$1,043)
Expenses	\$289,164	\$220,162	\$288,820	(\$344)
Ending Balance	<u>\$2,880</u>	<u>(\$1,793)</u>	<u>\$3,002</u>	<u>\$122</u>

### CONTINGENCY RESERVE STATUS

<b>Beginning Balance October 1, 2009</b>	<b>\$5,123,005</b>
Non-Departmental - Reimbursable deposit with the Texas Comptroller of Public Accounts Major Events Trust Fund for activities related to the 2010 NBA All-Star Game (October 28, 2009, CR# 09-2671)	(\$1,730,000)
City Secretary's Office - Implementation of the lobbyist registration program (November 9, 2009, CR# 09-2833)	(\$134,769)
Building Services - Security enhancements at City Hall (February 24, 2010, CR# 10-0532)	(\$331,000)
Management Services - Corrective actions at five leaking petroleum storage tank sites (May 12, 2010, CR# 10-1202)	(\$250,000)
<b>Balance as of March 31, 2010</b>	<b><u><u>\$2,677,236</u></u></b>

**LIABILITY/CLAIMS FUND**

<b>Beginning Balance October 1, 2009</b>	<b>\$10,025,299</b>
Paid October 2009	(\$217,299)
Paid November 2009	(\$747,600)
Paid December 2009	(\$304,906)
Paid January 2010	(\$292,233)
Paid February 2010	(\$306,443)
Paid March 2010	(\$395,428)
<b>Balance as of March 31, 2010</b>	<b><u><u>\$7,761,390</u></u></b>