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CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

Memorandum

DATE June 11, 2010

TO Transportation and Environment Committee Members: Linda L. Koop (Chair),
Sheffie Kadane (Vice Chair), Jerry Allen, Tennell Atkins, Carolyn R. Davis, Delia
Jasso, Pauline Medrano, Ron Natinsky, Vonciel Jones Hill

SUBJECT Transportation and Environment Committee Meeting Agenda

Monday, June 14, 2010 at 2:00 – 4:00 p.m.
City Hall, 1500 Marilla, Room 6ES
Dallas, TX 75201

1. **Approval of Minutes for the May 24, 2010 Meeting**
(Action / 5 Minutes)
2. **DART Board Nominee Interviews (Place 2):**
Richard Carrizales and Cesar Vaca
(Action / 60 Minutes)
3. **Dallas Vertiport Update**
Dan Weber, Director, Aviation
(Action / 25 Minutes)
4. **Neighborhood Markets**
Jack Ireland, Executive General Manager, City Manager's Office
(Action / 30 Minutes)

Linda L. Koop (RB)

Linda L. Koop, Chair
Transportation and Environment Committee

- c: The Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Thomas P. Perkins, Jr. City Attorney
Deborah Watkins, City Secretary
Craig Kinton, City Auditor
Judge C. Victor Lander, Administrative Judge
Ryan S. Evans, First Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Forest Turner, Assistant City Manager
Jeanne Chipperfield, Chief Financial Officer
Edward Scott, Director, Controller's Office
Frank Libro, Public Information Office
Rick Galceran, P.E., Director, Public Works and Transportation
Theresa O'Donnell, Director, Sustainable Development and Construction
Helena Stevens-Thompson, Assistant to the City Manager – Council Office

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. Contemplated or pending litigation, or matters where legal advice is requested of the City Attorney. Section 551.071 of the Texas Open Meetings Act.
2. The purchase, exchange lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the Texas Open Meetings Act.
3. A contract for a prospective gift or donation to the City, if the deliberation is an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.073 of the Texas Open Meetings Act.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the Texas Open Meetings Act.
5. The deployment, or specific occasions for implementation of security personnel or devices. Section 551.076 of the Texas Open Meetings Act.
6. Deliberations regarding economic development negotiations. Section 551.087 of the Texas Open Meetings Act.

**TRANSPORTATION AND ENVIRONMENT
COMMITTEE MEETING RECORD**

The Transportation and Environment Committee (TEC) meetings are recorded. Agenda materials are available online at www.dallascityhall.com. Recordings may be reviewed/copied by contacting the TEC Staff Coordinator at 214-670-4545.

Meeting Date: May 24, 2010 **Start Time:** 2:05 p.m. **Adjournment:** 3:59 p.m.

Committee Members Present:

Linda L. Koop (Chair), Sheffie Kadane (Vice-Chair), Jerry Allen, Tennell Atkins, Carolyn R. Davis, Delia Jasso, Pauline Medrano, Ron Natinsky, and Vonciel Jones Hill

Committee Members Absent:

None

Other Council Members Present:

Ann Margolin

City Executive Staff Present:

A. C. Gonzalez, Assistant City Manager
Jill A. Jordan, Assistant City Manager

TRANSPORTATION AND ENVIRONMENT COMMITTEE AGENDA

1. Approval of Minutes for May 10, 2010

Action Taken/Committee Recommendation:

Motion was made to approve the minutes for the May 10, 2010 meeting subject to corrections. No corrections were suggested and the minutes were approved as submitted.

Made by: Kadane Seconded by: Jasso Passed unanimously

2. FY2010-11 Air Monitoring and Compliance Contracts with Texas Commission on Environmental Quality

Presenters: Errick Thompson, Assistant Director, Public Works and Transportation and David Miller, Public Works and Transportation

The Committee was briefed on federal, regional, and local air quality standards, as well as current and proposed contracts with the Texas Commission on Environmental Quality for 2010-11. Staff is recommending Council action on four contracts for 2010-11 fiscal year.

Action Taken/Committee Recommendation:

Ms. Koop said that she wanted to explore other funding sources for the monitors to reduce or eliminate the City's cost, including potentially the North Central Texas Council of Governments. She asked if smaller cities were paying for monitors, or are they funded through cost-sharing partnerships or some other mechanisms. Mr. Thompson stated that with the exception of the three in Dallas, one in Rockwall, three in Tarrant County, and one in Parker County, they are all monitored and operated by the Texas Commission on Environmental Quality (TCEQ). The City of Fort Worth has a similar program to Dallas.

Ms. Koop asked what criteria was used to determine the number of monitors. Mr. Thompson stated that he did not know the criteria, but would research and report back to Ms. Koop.

Mr. Atkins asked if trucking was part of the registered five classes of facilities based on their potential to emit pollutants. Mr. Thompson stated that because trucking is a mobile source and not regulated, trucking distribution does not currently fall under the five classes.

Ms. Jordan stated that the federal government reserves the right to regulate trucks and automobiles. The City only has the authority over land use decisions, such as a truck stop where vehicles are congregating.

Mr. Natinsky asked if advanced monitoring would cause difficulty in meeting the State Implementation Plan for air quality. Mr. Thompson stated that it is possible, but advanced monitoring could work either way; more advanced equipment might also help demonstrate progress.

Motion was made to recommend approval of the four contracts for fiscal year 2010-11 and forward them to the full Council for consideration on June 23, 2010.

Made by: Natinsky

Seconded by: Kadane

Passed unanimously

3. Proposed Five-Year Water Conservation and Drought Plan Updates

Presenters: Jody Puckett, Director, Water Utilities and Carol Davis, Program Manager of the Conservation Division

Ms. Puckett provided an update to the Committee on water conservation and drought planning efforts. Staff requested support on adoption of the 2010 Water Conservation Five-Year Strategic Plan, and the state-required 2010 Water Conservation and Drought Contingency Updates.

Action Taken/Committee Recommendation:

Mr. Kadane asked the status of the pipeline labeled "Proposed DWU/TRWD Integrated Pipeline" on slide 40 of the presentation. Ms. Puckett stated this pipeline project with the Tarrant Regional Water District would be briefed to the Council in the near future.

Mr. Atkins asked if the leak detection and repair program in effect this past year would be extended. Ms. Puckett stated that there is currently a small leak detection

program and it takes them approximately three to four years to go through the entire city. She indicated that there could be some benefit to adding additional leak detection and repair crews to help repair problems sooner.

Mr. Atkins asked staff to describe the public awareness efforts for the water programs. Ms. Davis stated that the minor plumbing/home repair program does ongoing targeted educational programs to various groups. The overall public awareness campaign kicked off April 1, 2010 to encourage water conservation. Ms. Puckett specifically mentioned the television spots targeting and encouraging repairs.

Mr. Atkins asked how much the Integrated Pipeline Project with the Tarrant Regional Water District was going to cost. Ms. Puckett stated the partnership would cost the City in excess of \$800 million by the time the project is completed.

Ms. Jasso asked what type of agreements would be brought forward on the Integrated Pipeline Project. Ms. Puckett stated that there is a water supply development agreement in place, which is an interlocal agreement. One part of that agreement is a water finance agreement on how to fund the construction of the project.

Motion was made to recommend approval of the Proposed Five-Year Water Conservation and Drought Contingency Plan and forward it to the full Council for consideration on June 9, 2010.

Made by: Jasso

Seconded by: Kadane

Passed unanimously

4. Central City Long Range Transit Planning

Presenters: A.C. Gonzalez, Assistant City Manager and Peer Chacko, Assistant Director, Sustainable Development and Construction

Mr. Gonzalez briefed the Committee on current transportation planning and related projects affecting the Central City, including reviewing a proposed approach to address emerging issues and to integrate planning efforts.

Action Taken/Committee Recommendation:

Ms. Koop stated that the RTC has discussed high speed rail and higher speed rail and how it could serve Union Station in downtown Dallas.

Ms. Margolin asked how the ongoing operation and maintenance of a street car system would be funded assuming that we could find the funds to build it. Mr. Gonzalez stated that funding for operations and maintenance would be a part of the planned financial analysis.

Ms. Jasso stated that we need to include the neighborhoods around Downtown in our street car planning process. She stressed that it is critical that the TIGER grant is a success.

Mr. Atkins emphasized the importance of serving the Farmer's Market when developing the street car plan.

Ms. Koop stated that the extension of the McKinney Avenue Trolley on the east end Main Street Garden to the Farmer's Market would be ideal.

Mr. Kadane asked Mr. Gonzalez if he were optimistic that the City would receive the Urban Circulator Grant. Mr. Gonzalez stated that there is at least an indication that the City may receive the grant, based on the level of questions we are getting about the application.

No action was taken on this item.

5. 2010-11 Preliminary Bid Rankings – Clean, Healthy Environment Key Focus Area (KFA)

Presenters: Jeanne Chipperfield, Chief Financial Officer, Office of Financial Services and Jack Ireland, Executive General Manager, City Manager's Office

Ms. Chipperfield and Mr. Ireland answered questions regarding their briefing on the rankings for services related to the Clean, Healthy Environment KFA.

Action Taken/Committee Recommendation:

Mr. Atkins asked what the dollar value would be for the property value decrease of 3.5% for tax year 2009 listed on slide 6. Ms. Chipperfield stated that it would equal \$26 to \$27 million. He also asked for clarification on the \$53 million reduction in property tax shown on slide 8. Ms. Chipperfield stated that is forecasted amount of property value lost for the upcoming fiscal year.

Mr. Atkins asked for clarification on the proposed "transportation user fee." Mr. Ireland described this potential revenue source that is currently used by the City of Austin. There would be a charge to transportation-related charge to every property owner in the City based on the type of property.

Mr. Atkins asked how much property tax was deferred for homestead exemptions in fiscal year 2009-2010 and why the deferred exemption was being considered for fiscal year 2010-2011. Ms. Chipperfield stated that last year the homestead exemption amounted to an average of \$6,000 per homeowner. If the homestead exemption was increased for the over-65 and disabled, the total estimated revenue lost would be approximately \$2.6 million. Ms. Chipperfield stated that the deferred period had expired and Council would need to take action.

Ms. Davis stated that she disagrees with the garage sale permit fee and asked how much money is generated from the automated red light enforcement traffic cameras. Ms. Chipperfield stated that she would research how much money is generated by the cameras and get back with her.

No action was taken on this item.

Linda L. Koop, Chair
Transportation and Environment Committee

Memorandum



CITY OF DALLAS

DATE June 11, 2010

TO Members of the Transportation and Environment Committee:
Linda L. Koop (Chair), Sheffie Kadane (Vice Chair), Jerry Allen, Tennell Atkins, Carolyn R. Davis, Delia Jasso, Pauline Medrano, Ron Natinsky, Vonciel Jones Hill

SUBJECT DART Board Interviews – June 14, 2010

Applications for the applicants being interviewed for the DART Board (Place 2) will be emailed to you on Friday, June 11, 2010. Please note that the applications contain personal information and should be properly disposed of after the meeting.

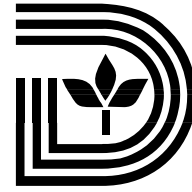
Please contact me if you need additional information.

A handwritten signature in cursive script, appearing to read 'Jill Jordan'.

Jill A. Jordan, P.E.
Assistant City Manager

c: The Honorable Mayor and Members of the City Council
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DATE June 11, 2010

TO Members of the Transportation and Environment Committee: Linda Koop, Chair; Sheffie Kadane, Vice-Chair; Jerry R. Allen; Tennell Atkins; Carolyn R. Davis; Vonciel Jones Hill; Angela Hunt; Delia D. Jasso; Pauline Medrano; Ron Natinsky

SUBJECT Dallas Vertiport Update – Immediate Needs and Long Range Planning

Attached is the briefing entitled, “Dallas Vertiport Update – Immediate Needs and Long Range Planning” that will be presented to you on June 14, 2010.

Please contact me if you need additional information.

A handwritten signature in black ink, appearing to read 'A.C. Gonzalez'.

A.C. González
Assistant City Manager

- c: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
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Edward Scott, Director, Controller’s Office
Helena Stevens-Thompson, Assistant to the City Manager - Council Office
Daniel T. Weber, Director, Department of Aviation



Dallas Vertiport Update

Immediate Needs and Long Range Planning

Briefing for the City Council Transportation and
Environment Committee

Department of Aviation
June 14, 2010

Objectives

- Ensure that minimal services, including fueling, are available for Super Bowl – February 2011
- Improve the Vertiport to attract future users
 - Evaluate and define long-term development strategy

Dallas Vertiport



Dallas Vertiport



Dallas Vertiport Background

- Opened 1994
- \$23.9 M capital cost
 - Funded with \$17.6 M FAA grant, matched with Aviation Capital funds
 - FAA grant assurances make City responsible for maintenance
- Designed to accommodate multiple V-22 Osprey tiltrotor aircraft operations
 - Resulting in a 4 acre elevated deck atop the Convention Center
 - Parking for 5 aircraft
 - 2000 square foot terminal served by elevator
- Access
 - Parking for 26 vehicles – vehicle access to deck for pick-up/drop-off
 - DART Light Rail

Dallas Vertiport Background

- Demand never materialized for use of the Vertiport
 - Lacked basic services
 - Fuel
 - Light maintenance
- Provided display space for 3 conventions of the Helicopter Association International
- 2005 – City negotiated contract with a local helicopter service to provide fuel service
 - **Impediment:** Insurance requirements prevented final agreement

Most Pressing Deficiencies

- Helipad Lighting System inoperable & does not meet current FAA standards
 - Prevents operations after sunset
 - System is grandfathered under previous FAA standards until upgraded
- Fuel capability
 - Fuel service not available at present

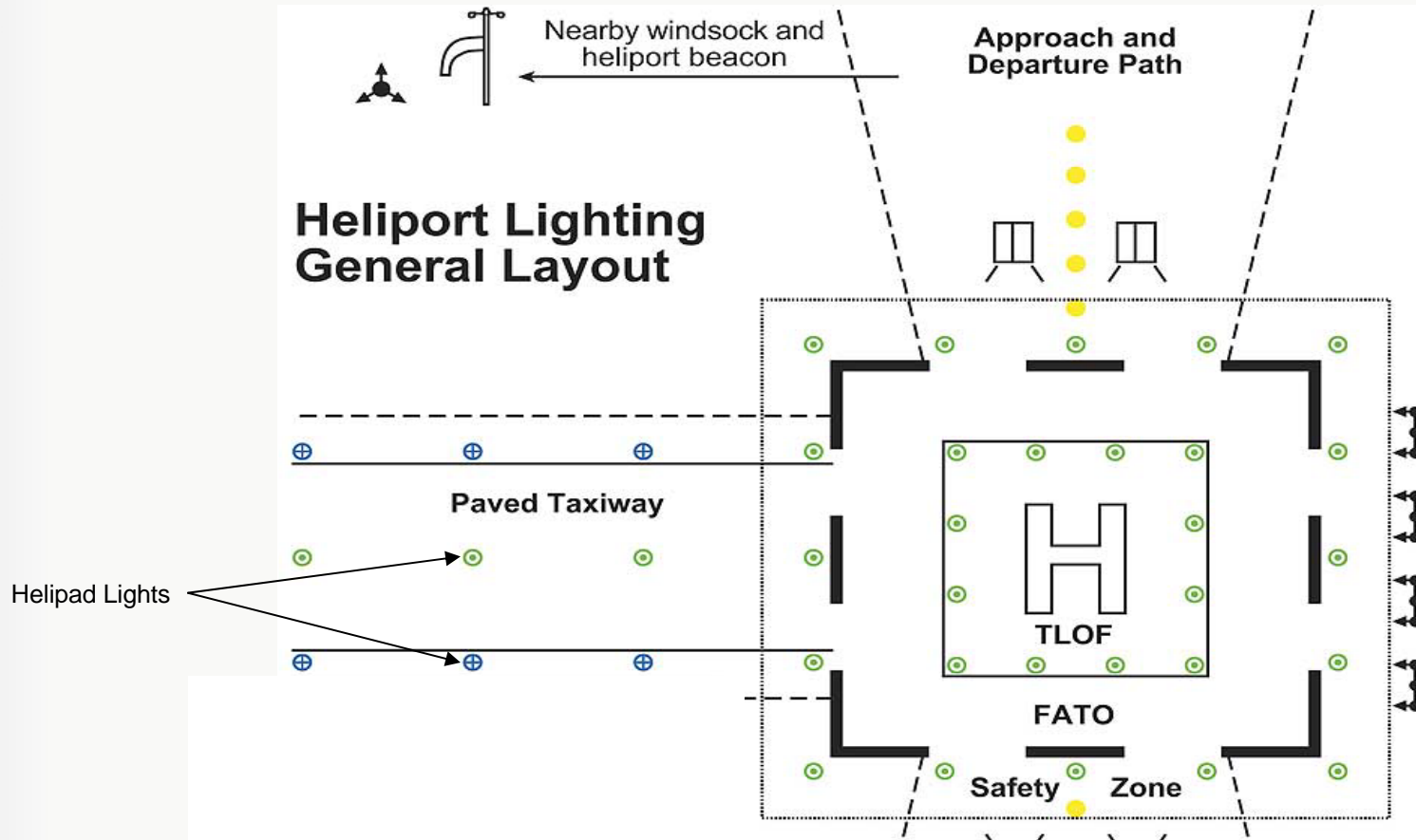
Super Bowl Impacts & Opportunities

- Super Bowl venues throughout Metroplex
- Downtown Dallas will be a center of activity
 - NFL HQ Hotel – Hilton Anatole
 - Media Center – Sheraton Dallas
 - World-wide media outlets in attendance
 - Events:
 - NFL Experience – Convention Center
 - NFC Fan Party – Fair Park
- Activities will build over 2 week period

Super Bowl & Opportunities

- This major event will attract corporate and governmental representatives from around the world
 - Dallas and its venues will be on stage
 - Has created also created interest for logistics support at the Vertiport
- Recent beneficial developments
 - Insurance requirement change
 - Reduced to more reasonable limits of liability for a commercial operator
 - Market appears to show some interest

Helipad Lighting System



Example of Helipad Lighting – Night time Operations



Not Dallas Vertiport

Helipad Lighting System

- Engineering evaluation determined lighting system not repairable and recommended replacement October 2009
- Design phase completed April 2010 to replace the existing electrical circuit and lighting system
- Construction Phase
 - Advertise and Bid: May 2010
 - Contract Award: June 2010
 - Construction: August – December 2010
- Complete and fully operational in Jan 2011 to ensure the Vertiport will be operational 24-hours a day for Super Bowl

Scope of Work in \$137,510.00 Construction Contract

- Rehabilitation of the helipad lighting system (\$128,980.00)
- Provide and install new conduit and wire from existing source panel for existing windsock light fixture, (\$1,900.00)
- Re-paint and re-stripe existing flight deck markings, per FAA AC 150/5390-3 requirements (\$6,630.00)

Temporary Fueling Options

- Contract with a third-party to provide Jet A fueling on a temporary basis during the duration of the event
 - Stage fueling truck on roof-top level of Vertiport
 - Stage fuel truck on the ground level, with a trailer mounted tank to transport fuel between the fuel truck and helicopters
- Minimal cost to City
 - Gain valuable insight from a third-party operator
 - Establish the market for fueling helicopters
 - Evaluate the operation and move forward with a long-term plan
- Coordinating with Risk Management

Current Efforts

- Comparative Analysis to determine:
 - Assessing existing operations around the country
 - Existing business models for heliport at Convention Center and CBD in other cities
 - Fuel/Risks Assessment vs. ROI
 - Third Party development/management

Mid to Long Term Planning

- The long-term development strategy can be evaluated and further defined based on the results and success of the Super Bowl event
- This includes exploring all the development opportunities and determining what other services and capabilities would be required to become a full-service facility

Next Steps

- Council Action on June 26 to approve construction Contract for replacement and rehabilitation of Helipad lighting system

Memorandum



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TO Transportation and Environment Committee Members: Linda Koop (Chair), Sheffie Kadane (Vice Chair), Jerry Allen, Tennell Atkins, Carolyn R. Davis, Delia Jasso, Pauline Medrano, Ron Natinsky, Vonciel Jones Hill

SUBJECT Neighborhood Markets

Attached is the "Neighborhood Markets" briefing that will be presented to you on June 14, 2010.

Please contact me if you need additional information.

A handwritten signature in black ink that reads "Jill Jordan". The signature is fluid and cursive.

Jill A. Jordan, P.E.
Assistant City Manager

- c: Honorable Mayor and Members of the City Council
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Neighborhood Markets

Dallas City Council
Transportation and Environment Committee
June 14, 2010

Background and Definition

- Community interest exists for farmers markets to be permitted within neighborhoods throughout city
 - TEC briefed in December
 - Stakeholder meetings held in February
 - TEC briefed in April
- Neighborhood Farmers Market is a temporary event that serves as a marketplace for multiple local farmers/growers and handcrafters to sell or distribute their products directly to consumers

Options for Holding Markets

- Three options exist to allow for the operation of a Neighborhood Farmers Market on property within city
 - 1) Zoning may allow by right as a primary use or as an accessory use
 - 2) Specific Use Permit may be obtained
 - 3) New option - Neighborhood Farmers Market permit may be obtained from City
- Amend Dallas City Code to include provisions for Neighborhood Farmers Markets to operate in a manner similar to Special Events

Recommendation

- Provisions to permit Neighborhood Farmers Markets will include:
 - Permit must be obtained from City by the market organizer
 - Annual permit will be issued
 - For markets with 1 to 25 vendors - \$200 application fee
 - For markets with 26 to 50 vendors - \$300 application fee
 - Organizers are responsible for the operation of their market including ensuring that all vendors meet necessary health and safety requirements
 - Individual vendors are not required to obtain permit from City
 - However, vendors selling potentially hazardous foods (such as meat, dairy products or cut produce) must obtain Temporary Food Handling permit but will be allowed to use permit for up to 28 market days within a calendar year and as long as used only in conjunction with Neighborhood Farmers Market

Recommendation

- Provisions for when Neighborhood Farmers Markets can operate include:
 - A permit will be issued for a calendar year
 - Organizer must provide schedule of market days prior to issuance of permit
 - Allowed to have 28 non-consecutive market days per year
 - Allowed to operate from 8 a.m. to 7 p.m.

Recommendation

- Provisions for where Neighborhood Farmers Markets can operate include:
 - Site/address and organizer specific
 - Must have property owner written consent
 - During open business hours of Main Use, no more than 25% of parking required for zoning may be used for Neighborhood Farmers Market
 - No more than 50 vendors per market with maximum stall size to be 10'x10'
 - Cannot be located in residential zoned areas
 - Cannot be located within the Central Business District
 - Cannot operate within 1 mile of another operating Neighborhood Farmers Markets

Recommendation

- Provisions for what products are allowed include:
 - At least half of vendors must sell produce or other food items while no more than half of vendors sell non-food items
 - All items must be home/farm-grown or home-made/processed by vendor (no resale)
 - No animal sales allowed
 - Vendor produced food products and packaged foods must be prepared in certified kitchens, meet all health and safety requirements and have appropriate permits
 - Products must originate in counties within 150 miles of Dallas County (exceptions made for products not available locally)
 - Markets may include:
 - Fruits, vegetables, honey, eggs, nuts, herbs, mushrooms, meats
 - Vendor produced foods such as baked goods, dairy products, packaged foods, oils
 - Hand crafted items such as jewelry, candles, natural skin care products, soaps, art, knitting, quilting, pottery
 - Garden items such as plants, flowers, soil

Next Steps

- Committee approval to move recommendations forward to City Council for action in August 2010
- Implement process for 2010 immediately following Council approval
- Review process in Fall 2011 and amend if necessary