

Budget, Finance & Audit Committee

Meeting Record- DRAFT

Meeting Date: 05- 20 - 2013

Convened: 1:02p.m.

Adjourned: 2:00p.m.

Committee Members Present:

Jerry R. Allen, Chair
Tennell Atkins, Vice-Chair
Monica Alonzo
Scott Griggs
Ann Margolin

Staff Present:

Jeanne Chipperfield, Michael Frosch, Ben Collins, Jack Ireland, Jing Xiao, Brittany Burrell, Abby Neil, Edward Scott, Lance Sehorn, Corrine Steeger, Rowena Zhang, Donna Lowe, Mark Duebner, Keith Gary

AGENDA:

1. **Approval of the April 15, 2013 minutes**

Presenter(s):

Information Only: ____

Action Taken/Committee Recommendation(s):

A motion was made to approve the April 15, 2013 minutes. Motion passed unanimously.

Motion made by: Monica Alonzo

Motion seconded by: Ann Margolin

2. **Communications Related to the Fiscal Year 2012 Audit**

Presenter(s): Ben Kohnle, Partner, Grant Thornton, LLP

Information Only: -X-

Action Taken/Committee Recommendation(s):

N/A

3. **Grant Thornton Contract Extension-Memo**

Presenter(s): Jeanne Chipperfield, Chief Financial Officer

Information Only: ____

Action Taken/ Committee Recommendation(s):

A motion was made to move the briefing to full council on Wednesday, June 12, 21013. Motion passed unanimously.

Motion made by: Ann Margolin

Motion seconded by: Monica Alonzo

4. **Delinquent Citation Collection Contract Supplemental Agreement No. 3-Memo**

Presenter(s): Jeanne Chipperfield, Chief Financial Officer

Information Only: ____

Action Taken/Committee Recommendation(s):

A motion was made to move the briefing to full council on Wednesday, June 12, 21013. Motion passed unanimously.

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Motion made by: Scott Griggs

Motion seconded by: Monica Alonzo

FYI

5. **Fiscal Year 2011-12 End of Year Report**

Presenter(s): N/A

Information only: X

Action Taken/ Committee Recommendation(s):

N/A

6. **March 2013 Financial Forecast Report**

Presenter(s): N/A

Information Only: X

Action Taken/ Committee Recommendation(s):

N/A

7. **Quarterly Investment Report as of March 31, 2013**

Presenter(s): Corrine Steeger, Assistant Director, Office of Financial Services

Information Only: X

Action Taken/ Committee Recommendation(s):

N/A

Jerry R. Allen, Chair
Budget, Finance & Audit Committee