

Memorandum



CITY OF DALLAS

Date August 8, 2008

To Member of the Quality of Life Committee: Pauline Medrano, Chair Vonciel Jones Hill, Vice Chair, Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 35 (Council District No. 1)**

SUBJECT

Authorize a secured, no interest, forgivable loan agreement with Legacy Counseling Center, Inc. to provide for non-substantial rehabilitation at Legacy Founders Cottage located at 828 South Tyler Street for the period October 1, 2008 through September 30, 2009 - Not to exceed \$15,870 - Financing: 2008-09 Housing Opportunities for Persons with AIDS Grant Funds

BACKGROUND

City Council authorization is required to acquire or release a lien on real property (Dallas City Code Section 2-11.1 - 2.11.2).

On June 25, 2008, City Council adopted the FY2008-09 Consolidated Plan Budget for the U.S. Department of Housing and Urban Development (HUD) grant funds. The grant funds are available beginning October 1, 2008 contingent upon approval of the City's FY2008-09 Action Plan and execution of the grant agreement with HUD.

The FY2008-09 Consolidated Plan includes the Housing Opportunities for Persons with AIDS (HOPWA) grant from the U.S. Department of Housing and Urban Development (HUD) in the amount of \$3,332,000. Of this amount, \$61,140 is allocated to Housing Facilities Rehab/Repair, to provide rehabilitation/repair funds for facilities in operation that provide housing to persons with HIV/AIDS and their families.

The City of Dallas has received HOPWA funds since 1993. HOPWA funds serve not only the City of Dallas, but also Dallas County and seven other counties: Collin, Delta, Denton, Ellis, Hunt, Kaufman, and Rockwall. This area is defined as the Dallas Eligible Metropolitan Statistical Area (Dallas EMSA).

BACKGROUND (Continued)

On April 24, 2008, the City of Dallas Business Development and Procurement Services Department solicited and received Requests for Competitive Sealed Proposals (RFCSPs) for HOPWA Housing Facilities Rehab/Repair. Legacy Counseling Center, Inc. submitted a proposal for replacement of the windows at the Legacy Founders Cottage, and is recommended for funding.

Legacy Counseling Center is a non-profit agency located in the Oak Lawn area of the city. Legacy Counseling Center was founded in 1989, and has been providing services to the HIV/AIDS impacted population of Dallas and surrounding counties for over the past 15 years. The agency's programs fall under three broad categories of services - Mental Health, Substance Abuse, and Special Care Housing. Mental health and substance abuse services include individual, couple, and family therapy and support groups for persons impacted by the HIV/AIDS epidemic, including crisis counseling as well as short-and long-term therapy.

Under its special care housing program, Legacy Counseling Center provides housing and hospice/respice care in a home-like setting at the Legacy Founders Cottage, located at 828 S. Tyler, Dallas, Dallas County, Texas 75208, to critically ill people living with AIDS, focusing on alleviating their pain and suffering and providing comfort and support during the final stages of the disease (typically in the last six months of life). The Cottage is comprised of a 2,500 square feet community residence, consisting of seven single room occupancy (SRO) units, serving up to seven persons at a time. Clients at the Cottage have their own rooms, as most are dying or critically ill and often have family or friends holding vigil over them. Through HOPWA funding from the City of Dallas in 2004, Legacy expanded the Cottage from 4 units (1,500 square feet) to 7 units (2,500 square feet).

Supportive services for this high need population consist of 24-hour around-the-clock care (including, but not limited to, housing, prepared meals, volunteer based support, and comprehensive case management, as well as access to medical care, transportation, medications, and counseling) for individuals who are often too sick to care from themselves. The agency provides services for non-English speaking clients through bilingual staff and by providing written materials in English and in Spanish.

Agenda Item No. 35 (Council District No. 1)

BACKGROUND (Continued)

This Housing Facilities Rehab/Repair funding will allow Legacy Counseling Center to replace approximately twenty windows in the older portion of the facility built in 1925, with code and energy compliant E3 windows. The project is expected to take about seven to ten days to complete. No units will be unavailable, and no residents will be displaced during the project. Further, the project constitutes non-substantial rehabilitation. As such, HOPWA regulations will require that Legacy Founders Cottage must be maintained as a facility to provide housing or assistance for persons with HIV/AIDS for a period of not less than three (3) years.

Approval of this item will provide funding in the amount of \$15,870 to Legacy Counseling Center, Inc., for non-substantial rehabilitation, consisting of window replacement, at Legacy Founders Cottage, located at 828 South Tyler Street, Dallas, Dallas County, Texas.

PERFORMANCE MEASURES

Number of Persons Assisted

	2007-08 <u>Goal</u>	2007-08 <u>Actual*</u>	2008-09 <u>Goal</u>
Unduplicated clients served	26	18	26

*YTD data through May 2008 (8 months)

OUTCOME MEASURES

The intended outcome of HOPWA facility based housing assistance, as required by HUD, is: Housing Stability, measured by the percentage of clients who remain in stable housing at the end of each program year.

	2007-08 <u>Goal</u>	2007-08 <u>Actual*</u>	2008-09 <u>Goal</u>
Percent in stable housing	80%	85%	80%

*YTD data through May 2008 (8 months)

The agency will also collect and report data in FY2008-09 on the required HOPWA outcomes on access to care and support.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Authorized a secured, no interest forgivable loan agreement with Legacy Counseling Center, Inc. on November 12, 2007, by Resolution No. 07-3300.

Agenda Item No. 35 (Council District No. 1)

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS) (Continued)

Authorized a contract with Legacy Counseling Center, Inc. for facility based housing assistance on August 8, 2007, by Resolution No. 07-2155.

Authorized the second twelve-month renewal option to the contract with Legacy Counseling Center, Inc. for facility based housing assistance on June 28, 2006, by Resolution No. 06-1743.

Authorized the first twelve-month renewal option to the contract with Legacy Counseling Center, Inc. for facility based housing assistance on August 24, 2005, by Resolution No. 05-2460.

Authorized a contract with Legacy Counseling Center, Inc. for facility based housing assistance on January 12, 2005, by Resolution No. 05-0165.

FISCAL INFORMATION

\$15,870 - 2008-09 Housing Opportunities for Persons with AIDS Grant Funds

ETHNIC COMPOSITION

Legacy Counseling Center, Inc. (Board)

Black Female	1	Black Male	1
White Female	2	White Male	5
Hispanic Female	0	Hispanic Male	1
Other Female	0	Other Male	0

OWNER(S)

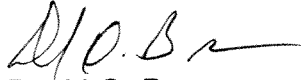
Legacy Counseling Center, Inc.

Board of Directors

- | | |
|-----------------------------|--------------------|
| Mark Wright, Chair | Terry Loftis |
| Jeff Grover, Vice Chair | Rich McMillian |
| Roberta McDonald, Secretary | Martin Navarro |
| Rob Elmore | Adrienne Schneider |
| Wade Hyde | Juanice Walther |

Recommendation

Staff recommends approval of this item.



David O. Brown
Interim Assistant City Manager

- c: Honorable Mayor and Members of the City Council
- Mary K. Suhm, City Manager
- Deborah A. Watkins, City Secretary
- Thomas P. Perkins, Jr., City Attorney
- Craig Kinton, City Auditor
- Judge Jay Robinson, Judiciary
- Ryan S. Evans, First Assistant City Manager
- A.C. Gonzalez, Assistant City Manager
- Ramon Miguez, P.E., Assistant City Manager
- Jill A. Jordan, P.E., Assistant City Manager
- David Cook, Chief Financial Officer
- Helena Thompson, Assistant to the City Manager

Memorandum



CITY OF DALLAS

Date August 8, 2008

To Member of the Quality of Life Committee: Pauline Medrano, Chair Vonciel Jones Hill, Vice Chair, Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 36 (Council District No. 1)**

SUBJECT

Authorize a secured, no interest, forgivable loan agreement with Supportive Housing, Inc. as Owner and PWA Coalition of Dallas, Inc. dba AIDS Services of Dallas as Project Sponsor, to provide for non-substantial rehabilitation at Ewing Center located at 731 North Ewing Avenue, Revlon Apartments located at 720 North Lancaster, and Spencer Gardens located at 717 Comal for the period October 1, 2008 through September 30, 2009 - Not to exceed \$202,270 - Financing: 2008-09 Housing Opportunities for Persons with AIDS Grant Funds (\$45,270) and 2006-07 Housing Opportunities for Persons with AIDS Grant Funds (\$157,000)

BACKGROUND

City Council authorization is required to acquire or release a lien on real property (Dallas City Code Section 2-11.1 - 2.11.2).

On June 25, 2008, City Council adopted the FY2008-09 Consolidated Plan Budget for the U.S. Department of Housing and Urban Development (HUD) grant funds. The grant funds are available beginning October 1, 2008 contingent upon approval of the City's FY2008-09 Action Plan and execution of the grant agreement with HUD.

The FY2008-09 Consolidated Plan includes the Housing Opportunities for Persons with AIDS (HOPWA) grant from the U.S. Department of Housing and Urban Development (HUD) in the amount of \$3,332,000. Of this amount, \$61,140 is allocated to Housing Facilities Rehab/Repair, to provide rehabilitation/repair funds for facilities in operation that provide housing to persons with HIV/AIDS and their families. In addition, the FY2006-07 Consolidated Plan Budget has funds remaining available under Housing Facilities Rehab/Repair under the three-year spending period allowed under HOPWA.

BACKGROUND (Continued)

The City of Dallas has received HOPWA funds since 1993. HOPWA funds serve not only the City of Dallas, but also Dallas County and seven other counties: Collin, Delta, Denton, Ellis, Hunt, Kaufman, and Rockwall. This area is defined as the Dallas Eligible Metropolitan Statistical Area (Dallas EMSA).

On April 24, 2008, the City of Dallas Business Development and Procurement Services Department solicited and received Requests for Competitive Sealed Proposals (RFCSPs) for HOPWA Housing Facilities Rehab/Repair. PWA Coalition of Dallas, Inc. dba AIDS Services of Dallas submitted a proposal for minor site improvements at Ewing Center, Revlon Apartments, and Spencer Gardens, and is recommended for funding.

AIDS Services of Dallas is a non-profit agency located in the southwestern part of the city. The agency was founded on April 28, 1987, with its mission being to create and strengthen healthy communities through the delivery of quality, affordable, service-enriched housing for individuals and families living with HIV/AIDS. AIDS Services of Dallas provides supportive housing to low-income and formerly homeless persons living with HIV/AIDS and their families in four apartment communities (including Ewing Center) that are licensed by the Texas Department of State Health Services as special care facilities. The agency provides services for non-English speaking clients through bilingual staff and by providing written materials in English and in Spanish.

Ewing Center located at 731 North Ewing is a three-story building with 22 units. Revlon Apartments located at 720 North Lancaster is a two-story building with 27 units, and Spencer Gardens located at 717 Comal is a two-story building with 12 units. In addition to affordable housing, residents receive a range of services, including housing-based case management, home health care, medical case management, food services, transportation, homeless outreach, and volunteer support. All three facilities are located in Dallas (75203) and are owned by Supportive Housing, Inc. which is a non-profit organization formed in September 1992 to hold title to the real property that AIDS Services of Dallas uses to provide supportive housing to persons with HIV/AIDS in Dallas.

Agenda Item No. 36 (Council District No. 1)

BACKGROUND (Continued)

This HOPWA Housing Facilities Rehab/Repair funding will allow AIDS Services of Dallas to make minor site improvements at Ewing Center (windows, exterior painting, carpeting, attic supports, and minor kitchen remodel), at Revlon Apartments (exterior painting and retaining wall repair), and at Spencer Gardens (fence and wall repair). No one project is expected to take longer than eight weeks to complete. No units will be unavailable, and no residents will be displaced during the project. Further, the projects constitute non-substantial rehabilitation. As such, HOPWA regulations will require that Ewing Center, Revlon Apartments, and Spencer Gardens must be maintained as facilities to provide housing or assistance for persons with HIV/AIDS for a period of not less than three (3) years.

Approval of this item will provide funding in the amount of \$202,270 to Supportive Housing, Inc. as Owner and PWA Coalition of Dallas, Inc. dba AIDS Services of Dallas as Project Sponsor, for non-substantial rehabilitation at Ewing Center, Revlon Apartments, and Spencer Gardens, Dallas, Dallas County, Texas.

PERFORMANCE MEASURES

Number of Persons Assisted

	<u>2007-08</u> Goal	<u>2007-08</u> Actual*	<u>2008-09</u> Goal
Unduplicated clients served at Ewing	30	24	25
Unduplicated clients served at Revlon	28	28	28
Unduplicated clients served at Spencer	15	13	14

*YTD data through May 2008 (8 months)

OUTCOME MEASURES

The intended outcome of HOPWA facility based housing assistance, as required by HUD, is: Housing Stability, measured by the percentage of clients who remain in stable housing at the end of each program year.

	<u>2007-08</u> Goal	<u>2007-08</u> Actual*	<u>2008-09</u> Goal
Percent in stable housing at Ewing	80%	100%	80%
Percent in stable housing at Revlon	80%	86%	80%
Percent in stable housing at Spencer	80%	100%	80%

*YTD data through May 2008 (8 months)

Agenda Item No. 36 (Council District No. 1)

The agency will also collect and report data in FY2008-09 on the required HOPWA outcomes on access to care and support.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Authorized a secured, no interest forgivable loan agreement with PWA Coalition of Dallas, Inc. dba AIDS Services of Dallas on November 12, 2007, by Resolution No. 07-3301.

Authorized an amendment to Resolution No. 06-2607, previously approved on September 27, 2006, to add Hillcrest House Partnership, Ltd. to the agreement as owner of the property, and extend the term of the agreement through September 30, 2008, on September 12, 2007, by Resolution No. 07-2564.

Authorized a contract with PWA Coalition of Dallas, Inc. dba AIDS Services of Dallas for facility based housing assistance on August 8, 2007, by Resolution No. 07-2156.

Authorized a secured, no interest forgivable loan agreement with PWA Coalition of Dallas, Inc. dba AIDS Services of Dallas on September 27, 2006, by Resolution No. 06-2607.

Authorized the second twelve-month renewal option to the contract with PWA Coalition of Dallas, Inc. dba AIDS Services of Dallas for facility based housing assistance on June 28, 2006, by Resolution No. 06-1744.

FISCAL INFORMATION

\$ 45,270 - 2008-09 Housing Opportunities for Persons with AIDS Grant Funds
\$157,000 - 2006-07 Housing Opportunities for Persons with AIDS Grant Funds

ETHNIC COMPOSITION

PWA Coalition of Dallas, Inc. dba AIDS Services of Dallas (Board)

Black Female	3	Black Male	0
White Female	1	White Male	12
Hispanic Female	0	Hispanic Male	2
Other Female	0	Other Male	0

Agenda Item No. 36 (Council District No. 1)

OWNER(S)


PWA Coalition of Dallas, Inc. dba AIDS Services of Dallas

Board of Directors

Jay W. Oppenheimer, Chair	Candelario Davila
Dennis Kershner, Vice Chair	Sean Harper
Robert A. Goldberg, Esq., Secretary	Robert Helm
Karen Charleston, Treasurer	Beth McFarland
Arika Alexander	Richard A. Perry, Jr.
Basil Asaro	Bill Prather
Patricia Banks	Honorable Craig Smith
Jacque Borel	Wayne E. Thomas
Peter Brown	Jesus Torres

Recommendation

Staff recommends approval of this item.



David O. Brown
Interim Assistant City Manager

- c: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Deborah A. Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig Kinton, City Auditor
Judge Jay Robinson, Judiciary
Ryan S. Evans, First Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Ramon Miguez, P.E., Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
David Cook, Chief Financial Officer
Helena Thompson, Assistant to the City Manager

Memorandum



CITY OF DALLAS

DATE August 1, 2008

TO Members of the Quality of Life Committee: Pauline Medrano, Chair, Vonciel Jones Hill, Vice Chair, Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David Neumann, Steve Salazar

SUBJECT **Agenda Item No. 64 (Council District Nos. 1 and 4)**

SUBJECT

Authorize an increase in the contract with MetalMan Design/Build Corporation for modifications to the plumbing, filtration and circulation systems for the River Exhibit within the Wilds of Africa, modification and expansion of the Giraffe Exhibit, and animal outreach building containment yard enhancements at the Dallas Zoo located at 650 South R. L. Thornton Freeway – Not to exceed \$345,589, from \$1,386,464 to \$1,732,053 – Financing: 1998 Bond Funds (\$150,877), 2003 Bond Funds (\$146,034) and Dallas Zoo Trust Funds (\$48,678)

BACKGROUND

The original contract with MetalMan Design/Build Corporation was approved by Council on September 27, 2006, by Resolution No. 06-2575 for the installation of a new electrical system for the river exhibit pump vault, plumbing and filtration systems, a pond liner, rockwork, and addition of the water quality treatment system and Occupational Safety and Health Administration compliant standards for the river exhibit within the Wilds of Africa at the Dallas Zoo located at 650 South R. L. Thornton Freeway, in an amount not to exceed \$1,386,464.

Change Order No. 1, approved by the Park and Recreation Board on June 19, 2008, includes modifications to the plumbing, filtration and circulation systems for the River Exhibit within the Wilds of Africa; modification and expansion of the Giraffe Exhibit; and animal outreach building containment yard enhancements at the Dallas Zoo located at 650 South R. L. Thornton Freeway, in an amount not to exceed \$345,588.61, making a revised contract amount of \$1,732,052.61.

ESTIMATED SCHEDULE OF PROJECT

Begin Construction	September 2008
Complete Construction	November 2008

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The Park and Recreation Board authorized advertisement for a Request for Competitive Sealed Proposals on September 15, 2005.

The Park and Recreation Board authorized award of the contract on August 17, 2006.

City Council authorized award of the contract on September 27, 2006, by Resolution No. 06-2575.

The Park and Recreation Board authorized Change Order No. 1 on June 19, 2008.

FISCAL INFORMATION

1998 Bond Funds - \$150,877.00
 2003 Bond Funds - \$146,033.61
 Dallas Zoo Trust Funds - \$48,678.00

Original Contract	\$1,386,464.00
Change Order No. 1 (this action)	<u>\$345,588.61</u>
Total	\$1,732,052.61

<u>Council District</u>	<u>Amount</u>
1	\$172,794.31
4	<u>\$172,794.30</u>
	\$345,588.61

ETHNIC COMPOSITION

MetalMan Design/Build Corporation

White Male	2	White Female	0
Black Male	0	Black Female	0
Hispanic Male	16	Hispanic Female	0
Other Male	0	Other Female	1

OWNERS

MetalMan Design/Build Corporation

Tamara Crooks, President
J.V. McClure, Vice President

Recommendation

Staff recommends approval of this item.



David O. Brown
Interim Assistant City Manager

- c: Honorable Mayor and Members of the City Council
 Mary K. Suhm, City Manager
 Thomas P. Perkins, City Attorney
 Deborah A. Watkins, City Secretary
 Craig Kinton, City Auditor
 Judge Jay Robinson
 Ryan S. Evans, First Assistant City Manager
 Ramon F. Miguez, P.E., Assistant City Manager
 Jill A. Jordan, P.E., Assistant City Manager
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 David K. Cook, Chief Financial Officer
 Helena Stevens-Thompson, Assistant to the City Manager

Memorandum



CITY OF DALLAS

DATE August 8, 2008

TO Members of Quality of Life Committee: Pauline Medrano, Chair, Vonciel Jones Hill, Vice Chair; Carolyn R. Davis; Angela Hunt; Sheffie Kadane; David A. Neumann; Steve Salazar

SUBJECT Dallas Heritage Village – Agenda Item #70 – August 13, 2008 Council Meeting

On February 27, 2008, City Council approved Supplemental Agreement No. 1 to the Management and Operation Agreement for Old City Park, also known as Dallas Heritage Village. The supplemental agreement incorporated new development plans for Dallas Heritage Village, and established the terms for both the City's and the Society's financial participation for the construction of the improvements, consistent with the City's cultural facility policy. The Dallas Heritage Village improvements are to be developed in two separate phases.

On August 13, 2008, we are requesting that City Council approve a contract with Phillips/May Corporation for the construction of Phase I improvements. The Phase I improvements include power line relocations under Gano Street; a new concrete drive between Harwood and Park Ave.; curb cuts, parking approach and new maintenance entry at South Ervay Street; a parking lot and new plaza; irrigation and landscaping; installation of public art and new asphalt pavement for Park Avenue.


Ramon Miguez, P.E.
Assistant City Manager

c: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Thomas P. Perkins, Jr., City Attorney
Deborah Watkins, City Secretary
Craig Kinton, City Auditor
Judge Jay Robinson, Judiciary
Ryan S. Evans, First Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
A.C. Gonzalez, Assistant City Manager
David O. Brown, Interim Assistant City Manager
David Cook, Chief Financial Officer
Jeanne Chipperfield, Interim Director, Office of Financial Services
Edward Scott, Interim Director, Office of Financial Services
Helena Stevens-Thompson, Assistant to the City Manager - Council Office
Rick Galceran, P.E., Director, Public Works and Transportation
Maria Muñoz-Blanco, Director, Office of Cultural Affairs
Paul Dyer, Director, Park and Recreation



Memorandum



CITY OF DALLAS

DATE August 1, 2008

TO Members of the Quality of Life Committee: Pauline Medrano, Chair, Vonciel Jones Hill, Vice Chair, Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David Neumann, Steve Salazar

SUBJECT **Agenda Item No. 115 (Council District No. 4)**

SUBJECT

A public hearing to receive comments on the proposed use of a portion of the Lower White Rock Creek Greenbelt by Dallas Area Rapid Transit for a tie-back easement to allow for the installation of an underground soil nail wall system to support the Southeast Corridor Light Rail Transit Line; and, at the close of the hearing, consideration of a resolution authorizing the use – Financing: Estimated Revenue: \$4,500

BACKGROUND

The City of Dallas owns municipal park land known as the Lower White Rock Creek Greenbelt located in the City of Dallas Block Number 6230, Dallas County, Texas, being part of the area designated "Open Space" of Bruton Ridge Estates. This is passive-use park land which is used for open space preservation and nature trails.

Dallas Area Rapid Transit (DART) has requested that a permanent tie-back easement within the Lower White Rock Creek Greenbelt, totaling approximately 9,000 square feet of land, for the installation of an underground Soil Nail Wall System. This system is necessary to provide stabilization for the light rail project at this location.

In compliance with the law, DART has determined that there is a need and that no feasible and prudent alternative exists and that all reasonable care has been taken so as to not damage the remainder of the park property and to mitigate any disruption of park services.

In accordance with the Texas Parks and Wildlife Code, Chapter 26 (Sections 26.001 through 26.004) the City Council must advertise and hold a public hearing on the change of use of park land.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Park and Recreation Board authorized the public hearing on June 5, 2008.

City Council authorized the public hearing on June 25, 2008 by Resolution No. 08-1812.

FISCAL INFORMATION

Estimated Revenue: \$4,500

Recommendation

Staff recommends approval of this item.



David O. Brown
Interim Assistant City Manager

- c: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Thomas P. Perkins, City Attorney
Deborah A. Watkins, City Secretary
Craig Kinton, City Auditor
Judge Jay Robinson
Ryan S. Evans, First Assistant City Manager
Ramon F. Miguez, P.E., Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
A.C. Gonzalez, Assistant City Manager
David K. Cook, Chief Financial Officer
Helena Stevens-Thompson, Assistant to the City Manager

Memorandum



CITY OF DALLAS

DATE August 1, 2008

TO Members of the Quality of Life Committee: Pauline Medrano, Chair, Vonciel Jones Hill, Vice Chair, Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David Neumann, Steve Salazar

SUBJECT **Agenda Item No. 63 (Council District No. 5)**

SUBJECT

Authorize a contract for the installation of a new playground and site furnishings, and construction of a new parking lot at Pleasant Oaks Park located at 8700 Greenmound Avenue – A S Con, Inc., lowest responsible bidder of three - \$269,500 – Financing: 2003 Bond Funds

BACKGROUND

On April 10, 2008, three bids were received for the installation of a new playground and site furnishings, and construction of a new parking lot at Pleasant Oaks Park located at 8700 Greenmound Avenue. This item authorizes award of the construction contract to A S Con, Inc. for Base Bid and Alternate Nos. 1, 5 and 6, with a bid of \$269,500.

The following chart illustrates A S Con, Inc.'s contractual activities with the City of Dallas for the past three years:

	<u>PWT</u>	<u>DWU</u>	<u>PKR</u>
Projects Completed	0	0	12
Change Orders	0	0	16
Projects Requiring			
Liquidated Damages	0	0	0
Projects Completed			
by Bonding Company	0	0	0

ESTIMATED SCHEDULE OF PROJECT

Began Design	September 2006
Completed Design	May 2007
Begin Construction	October 2008
Complete Construction	April 2009

PRIOR ACTION/REVIEW (Council, Boards, Commissions)

The Park and Recreation Board authorized the advertisement for bids on June 21, 2007.

The Park and Recreation Board authorized award of the contract on June 19, 2008.

FISCAL INFORMATION

2003 Bond Funds - \$269,500

ETHNIC COMPOSITION

A S Con, Inc.

White Male	0	White Female	0
Black Male	0	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	1	Other Female	1

BID INFORMATION

*Denotes successful bidder

The following three bids with quotes were received and opened on April 10, 2008:

<u>Bidder</u>	<u>Base Bid</u>	<u>Alter. Nos. 1,5 and 6**</u>	<u>Total Bid</u>
*A S Con, Inc. (2300 Leta Way, Mesquite, TX)	\$69,500	\$200,000	\$269,500
Henneberger Construction, Inc.	\$138,865	\$233,771	\$372,636
Wall Enterprises	\$147,740	\$233,725	\$381,465

**Alternate No. 1 - provides for Landscape Structures playground equipment.

**Alternate No. 5 - provide for construction of a new parking lot.

**Alternate No. 6 - provides for site furnishings.

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Agenda Item No. 63

OWNER

A S Con, Inc.

Ali Safdarinia

Recommendation

Staff recommends approval of this item.



David O. Brown
Interim Assistant City Manager

- c: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Thomas P. Perkins, City Attorney
Deborah A. Watkins, City Secretary
Craig Kinton, City Auditor
Judge Jay Robinson
Ryan S. Evans, First Assistant City Manager
Ramon F. Miguez, P.E., Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
A.C. Gonzalez, Assistant City Manager
David K. Cook, Chief Financial Officer
Helena Stevens-Thompson, Assistant to the City Manager

Memorandum



DATE August 8, 2008

TO Members of the Quality of Life Committee: Pauline Medrano, Chair, Vonciel Jones Hill, Vice Chair, Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David Neumann, Steve Salazar

SUBJECT **Agenda Item # 18 (Council District No. 7)**

SUBJECT

Authorize replacement housing payment for homeowner, Walter Norris, as a result of an order to vacate and demolish by the Urban Rehabilitation Standards Board – Not to exceed \$81,400 – Financing: 2007-08 Community Development Grant Funds

BACKGROUND

Chapter 39A of the Revised Code of Civil and Criminal Ordinances of the City of Dallas entitled "Relocation Assistance-Eminent Domain", provides replacement housing payments for homeowners displaced by City of Dallas code enforcement activities in an amount necessary to purchase a decent, safe and sanitary dwelling. On February 15, 2005, Walter Norris, an 86-year-old male, was displaced from property located at Lot 3, Block 9/3631, in the Ellington Park addition, also known as 2014 Lil Green Street. Pursuant to City Code, Mr. Norris qualifies for a replacement housing payment and will use this payment to purchase a replacement dwelling.

PRIOR ACTION/REVIEW (Council, Boards, Commissions)

On February 15, 2005, the Urban Rehabilitation Standards Board issued an order to vacate and demolish pursuant to Chapter 27 of the Revised Code of Civil and Criminal Ordinances of the City of Dallas.

FISCAL INFORMATION

2007-08 Community Development Grant Funds - \$81,400

Agenda Item # 18 (Council District No. 7)

WHEREAS, on February 15, 2005, pursuant to provisions of Article IV, Section 27-3(25) of the Revised Code of Civil and Criminal Ordinances of the City of Dallas, the Urban Rehabilitation Standards Board in its regular meeting in and for said City, having inspected the property in question and after due consideration found the structure constituted an urban nuisance in respect to the structure situated on Lot 3, Block 9/3631, in the Ellington Park addition, official City numbers, and more commonly known as 2014 Lil Green Street, Dallas, Texas issued an order to vacate and demolish; and

WHEREAS, Walter Norris, owner-occupant, of the property being situated on Lot 3, Block 9/3631, official City numbers, and being also known as 2014 Lil Green Street, vacated the property. Walter Norris was displaced as a direct result of this order; and

WHEREAS, Chapter 39A of the Revised Code of Civil and Criminal Ordinances of the City of Dallas entitled "Relocation Assistance-Eminent Domain" provides replacement housing payments for homeowners displaced by code enforcement activities of the City of Dallas in an amount necessary to purchase a safe, decent and sanitary dwelling; and

Now Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That Walter Norris is entitled to a replacement housing payment for homeowners pursuant to Chapter 39A of the Revised Code of Civil and Criminal Ordinances of the City of Dallas, entitled "Relocation Assistance-Eminent Domain".

Section 2. That Walter Norris is entitled to a replacement housing payment in the amount of \$81,400.

Section 3. That the City Controller is authorized to draw a warrant in favor of Walter Norris in an amount not to exceed \$81,400, representing a replacement housing payment.

Section 4. That this resolution shall take effect immediately from and after its passage in accordance with provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

Agenda Item # 18 (Council District No. 7)

Please let me know if you have any questions.



David O. Brown
Interim Assistant City Manager

- c: Quality of Life Committee Members
Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Deborah Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig D. Kinton, City Auditor
Judge Jay E. Robinson
Ryan S. Evans, First Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Ramon F. Miguez, P.E., Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
David K. Cook, Chief Financial Officer
Chandra Marshall-Henson, Assistant to the City Manager, Mayor & Council Office
Forest E. Turner, Acting Director, Code Compliance Department



Memorandum



CITY OF DALLAS

Date August 8, 2008

To Member of the Quality of Life Committee: Pauline Medrano, Chair Vonciel Jones Hill, Vice Chair, Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 48 (Council District No. All)**

SUBJECT

Authorize the second amendment to the lease agreement with Dallas County Hospital District d/b/a Parkland Health & Hospital System to provide for the term of the lease to expire on September 30, 2008 at the leased facility located at 9202 Elam Road with approximately 984 square feet of space to be used as a Women, Infants and Children Clinic - Financing: No cost consideration to the City

BACKGROUND

This item authorizes an amendment of the lease of approximately 984 square feet of space located at 9202 Elam Road. This amendment will amend the expiration date of June 14, 2011 to September 30, 2008. The reduced term will provide the Women, Infants and Children Clinic (WIC) the opportunity to relocate to 9009 Bruton Road, Suite 441 to increase the number of clients served in the east Dallas area.

The WIC program is a United States Department of Agriculture program administered in Texas by the Department of State Health Services. The countywide program has been administered by the City of Dallas' Environmental and Health Services Department since 1974. The WIC program provides nutritious food, nutrition education, breastfeeding promotion and support, referrals for health services, and immunizations. The program serves infants, children under age 5, and pregnant, postpartum and breastfeeding women.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Authorized a first amendment with Dallas County Hospital District d/b/a Parkland Health & Hospital System for office space on May 26, 2004, by Resolution No. 04-1698.

Agenda Item No. 48 (Council District No. All)

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS) (Continued)

Authorized a lease agreement with Dallas County Hospital District d/b/a Parkland Health & Hospital System for medical office space on January 26, 2000, by Resolution No. 00-0385.

FISCAL INFORMATION

No cost consideration to the City

OWNERS

Dallas County Hospital District d/b/a Parkland Health & Hospital System

Ron J. Anderson, M.D., President and Chief Executive Officer

MAPS

Attached

Recommendation

Staff recommends approval of this item.



David O. Brown
Interim Assistant City Manager

- c: Honorable Mayor and Members of the City Council
- Mary K. Suhm, City Manager
- Deborah A. Watkins, City Secretary
- Thomas P. Perkins, Jr., City Attorney
- Craig Kinton, City Auditor
- Judge Jay Robinson, Judiciary
- Ryan S. Evans, First Assistant City Manager
- A.C. Gonzalez, Assistant City Manager
- Ramon Miguez, P.E., Assistant City Manager
- Jill A. Jordan, P.E., Assistant City Manager
- David Cook, Chief Financial Officer
- Helena Thompson, Assistant to the City Manager

Memorandum



CITY OF DALLAS

DATE August 1, 2008

TO Members of the Quality of Life Committee: Pauline Medrano, Chair, Vonciel Jones Hill, Vice Chair, Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David Neumann, Steve Salazar

SUBJECT **Agenda Item No. 62 (Council District No. 8)**

SUBJECT

Authorize a contract for the installation of a new playground and site furnishings at Kensington Park located at 10600 Chesapeake Drive - A S Con, Inc., lowest responsible bidder of two - \$124,490 - Financing: 2003 Bond Funds

BACKGROUND

On April 10, 2008, two bids were received for the installation of a new playground and site furnishings at Kensington Park located at 10600 Chesapeake Drive. This item authorizes award of the construction contract to A S Con, Inc. for Base Bid and Alternate Nos. 1, 5, 6, 9, 10, 11, 12 and 13, with a bid of \$124,490.

The following chart illustrates A S Con, Inc.'s contractual activities with the City of Dallas for the past three years:

	<u>PWT</u>	<u>DWU</u>	<u>PKR</u>
Projects Completed	0	0	12
Change Orders	0	0	16
Projects Requiring Liquidated Damages	0	0	0
Projects Completed by Bonding Company	0	0	0

ESTIMATED SCHEDULE OF PROJECT

Began Design	July 2006
Completed Design	December 2006
Begin Construction	October 2008
Complete Construction	February 2009

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The Park and Recreation Board authorized the advertisement for bids on March 1, 2007.

The Park and Recreation Board authorized award of the contract on June 19, 2008.

FISCAL INFORMATION

2003 Bond Funds - \$124,490

ETHNIC COMPOSITION

A S Con, Inc.

White Male	0	White Female	0
Black Male	0	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	1	Other Female	1

BID INFORMATION

*Denotes successful bidder

The following two bids with quotes were received and opened on April 10, 2008:

<u>Bidder</u>	<u>Base Bid</u>	<u>Alter. Nos. 1,5,6, 9,10,11,12 &13**</u>	<u>Total Bid</u>
*A S Con, Inc. (2300 Leta Way, Mesquite, TX)	\$41,000	\$83,490	\$124,490
Henneberger Construction, Inc.	\$74,614	\$86,851	\$161,465

**Alternate No. 1 - provides for playground equipment by Landscape Structures.

**Alternate No. 5 - provides for walkway and a drinking fountain.

**Alternate No. 6 - provides for bar-be-que grills.

**Alternate No. 9 - provides for benches and trash receptacles.

BID INFORMATION (Continued)

**Alternate No. 10 - provides for a picnic table on concrete base and grass.

**Alternate No. 11 - provides for accessible picnic table on concrete base and grass.

**Alternate No. 12 - provides for concrete loop trail installed.

**Alternate No. 13 - provides for trees with irrigation.

OWNER

A S Con, Inc.

Ali Safdarinia

Recommendation

Staff recommends approval of this item.



David O. Brown
Interim Assistant City Manager

- c: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Thomas P. Perkins, City Attorney
Deborah A. Watkins, City Secretary
Craig Kinton, City Auditor
Judge Jay Robinson
Ryan S. Evans, First Assistant City Manager
Ramon F. Miguez, P.E., Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
A.C. Gonzalez, Assistant City Manager
David K. Cook, Chief Financial Officer
Helena Stevens-Thompson, Assistant to the City Manager

Memorandum



CITY OF DALLAS

DATE August 1, 2008

TO Members of the Quality of Life Committee: Pauline Medrano, Chair, Vonciel Jones Hill, Vice Chair, Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David Neumann, Steve Salazar

SUBJECT **Agenda Item No. 65 (Council District No. 9)**

SUBJECT

Authorize Supplemental Agreement No. 3 to the professional services contract with Carter & Burgess, Inc. for topographic survey through construction administration services for improvements to the Celebration Tree Grove on East Lawther Drive, West Lawther hike and bike trail improvements, lighting design for the existing parking lots, and relocation of the Fisher Road overlook at White Rock Lake Park located at 8300 Garland Road – Not to exceed \$45,530, from \$207,555 to \$253,085 – Financing: 2003 Bond Funds

BACKGROUND

The original professional services contract with Carter & Burgess, Inc. approved by Council on March 9, 2005, by Resolution No. 05-0905 for topographic survey, design concept, public meeting, design development, construction documents, bidding, and construction administration services for the West Lawther hike and bike trail improvements at White Rock Lake Park located at 8300 Garland Road, in an amount not to exceed \$155,445.

Supplemental Agreement No. 1, approved by Council on May 23, 2007, by Resolution No. 07-1534 for topographic survey, conceptual design, design development, construction documents, bidding, and construction administration services for the reconstruction of the existing hike and bike trail along West Lawther Drive at White Rock Lake Park located at 8300 Garland Road, in an amount not to exceed \$36,620, making a revised contract amount of \$192,065.

Supplemental Agreement No. 2, approved by Administrative Action No. 07-2104 on July 12, 2007 for design and construction administration for the Celebration Tree Grove entry plaza at the intersection of East Lawther Drive and Poppy Drive, and trail improvements along East Lawther Drive from Poppy Drive to the bridge over Dixon Branch Creek, in an amount not to exceed \$15,490, making a revised contract amount of \$207,555.

BACKGROUND (Continued)

Supplemental Agreement No. 3, approved by the Park and Recreation Board on June 19, 2008 includes topographic survey through construction administration services for improvements to the Celebration Tree Grove on East Lawther Drive, West Lawther hike and bike trail improvements, lighting design for the existing parking lots, and relocation of the Fisher Road overlook located at White Rock Lake Park located at 8300 Garland Road, in an amount not to exceed \$45,530, making a revised contract amount of \$253,085.

ESTIMATED SCHEDULE OF PROJECT

Begin Design	September 2008
Complete Design	October 2008

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The Park and Recreation Board authorized a professional services contract on February 17, 2005.

City Council authorized a professional services contract on March 9, 2005, by Resolution No. 05-0905.

The Park and Recreation Board authorized Supplemental Agreement No. 1 on April 19, 2007.

City Council authorized Supplemental Agreement No. 1 on May 23, 2007, by Resolution No. 07-1534.

The Park and Recreation Board authorized Supplemental Agreement No. 3 on June 19, 2008.

FISCAL INFORMATION

2003 Bond Funds - \$45,530

Original Contract	\$155,445
Supplemental Agreement No. 1	\$36,620
Supplemental Agreement No. 2	\$15,490
Supplemental Agreement No. 3 (this action)	<u>\$45,530</u>
Total	\$253,085

ETHNIC COMPOSITION

Carter & Burgess, Inc.

White Male	1,689	White Female	647
Black Male	87	Black Female	59
Hispanic Male	213	Hispanic Female	99
Other Male	168	Other Female	79

OWNERS

Carter & Burgess, Inc.

Jerry W. Allen, President/CEO
John R. Aughinbaugh, Senior Vice President
John V. Beyett, Jr., Senior Vice President
James W. Congdon, Senior Vice President
William S. Brown, Vice President
Thad B. Brundrett, Vice President
Stephen C. Bushong, Vice President

Recommendation

Staff recommends approval of this item.



David O. Brown
Interim Assistant City Manager

- c: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Thomas P. Perkins, City Attorney
Deborah A. Watkins, City Secretary
Craig Kinton, City Auditor
Judge Jay Robinson
Ryan S. Evans, First Assistant City Manager
Ramon F. Miguez, P.E., Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
A.C. Gonzalez, Assistant City Manager
David K. Cook, Chief Financial Officer
Helena Stevens-Thompson, Assistant to the City Manager

Memorandum



CITY OF DALLAS

DATE August 8, 2008

TO Quality of Life Committee:
Pauline Medrano (Chair), Vonciel Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

SUBJECT Council Agenda August 13, 2008 – Agenda Item #3

SUBJECT

Authorize the purchase of one passenger shuttle vehicle - SVI, Inc., lowest responsible bidder of two - Not to exceed \$217,140 - Financing - Current Funds

BACKGROUND

In 2003 City Council established a comprehensive plan for Fair Park which included creating a signature public park, upholding the park's historic legacy, and supporting the museums as well as the State Fair of Texas. The plan also included adopting new programs and looking for new uses for the park while encouraging economic vitality to enhance connectivity with the community and the greater Dallas metroplex.

The plan specifically addressed the need for developing an in-park shuttle system that will allow visitors to experience the breadth of the park without attempting to walk the entire site. The park is established on 277 acres which requires visitors who want to take full advantage of the entire park to walk distances of up to nearly a mile between some destinations. A shuttle system would facilitate movement free of charge through the park and would prove beneficial for visitors of all ages who wish to experience the entire park. The shuttle will be used at Fair Park to conduct tours of the historic art and architecture, as well as, to move visitors throughout the park to the various museums and attractions. The shuttle will have a capacity of 40 passengers and is ADA compliant and can be used in conjunction with the existing shuttles owned by the State Fair of Texas. Opportunities exist to work with DART and to transport patrons to and from the new light rail stations at Parry Avenue and Martin Luther King, Jr. Blvd. An estimated 6.2 million people visited Fair Park in 2007.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 734 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

PRIOR ACTION/REVIEW (COUNCIL BOARDS, COMMISSIONS)

Park Board approved this item on June 19, 2008.

Park Board's Finance and Audit Committee approved this item on June 19, 2008.

FISCAL INFORMATION

\$217,140.00 – Current Funds

M/WBE INFORMATION

157 - Vendors Contacted

156 - No response

1 - Response (bid)

0 - Response (no bid)

1 - Successful

734 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardees have fulfilled the good faith requirements set forth in the Good Faith Effort Plan adopted by Council Resolution #84-3501 as amended.

ETHNIC COMPOSITION

SVI, Inc.

Hispanic Female	0	Hispanic Male	0
Black Female	0	Black Male	0
Other Female	0	Other Male	1
White Female	5	White Male	4

BID INFORMATION

The following bids were received from solicitation number BP0834 and opened on May 29, 2008. This purchase is being awarded in its entirety to the lowest responsive and responsible bidder.

*Denotes successful bidder

<u>Bidders</u>	<u>Address</u>	<u>Amount of Bid</u>
*SVI, Inc.	440 Mark Leany Dr. Henderson, NV 89011	\$217,140.00
Chance Morgan	4219 Irving Wichita, KS 67209	\$220,225.00

OWNERS

SVI, Inc.

Leah Munoz, President
Rachel Drenk, Treasurer



David Cook
Chief Financial Officer

c: Mary K. Suhm, City Manager
Deborah Watkins, City Secretary
Thomas Perkins, Jr., City Attorney
Craig Kinton, City Auditor
Judge Jay Robinson, Judiciary
Ryan S. Evans, First Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manger
A.C. Gonzalez, Assistant City Manager
David O. Brown, Interim Assistant City Manager
Chandra Marshall-Henson, Assistant to the City Manger
Ade Williams, Director, Business Development and Procurement Services

Memorandum



CITY OF DALLAS

DATE August 8, 2008

TO Quality of Life Committee:
Pauline Medrano (Chair), Vonciel Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt,
Sheffie Kadane, David A. Neumann, Steve Salazar

SUBJECT Council Agenda August 13, 2008 – Agenda Item #4

SUBJECT

Authorize a twelve-month master agreement for refuse trucks, bucket truck and a utility truck - Rush Truck Center in the amount of \$1,068,740 and Philpott Motors, Inc. through the Houston-Galveston Area Council of Governments Purchasing Cooperative in the amount of \$175,804, lowest responsible bidders of four - Total not to exceed \$1,244,544 - Financing: Current Funds (\$72,003), 2007 Equipment Acquisition Contractual Obligation Notes (\$1,137,329), Water Utilities Current Funds (\$35,212)

BACKGROUND

This master agreement will allow the City to purchase a bucket truck, utility truck and refuse trucks through a twelve-month master agreement process. This twelve-month master agreement is structured to give departments flexibility in choosing both vehicles and options, and the time of purchase to accommodate their specific needs. Procuring vehicles through a master agreement process also affords the City the opportunity to lock in favorable pricing throughout the end of the model year thus becoming the preferred method of vehicle acquisition.

Replacement vehicles have gone through an evaluation process using an established criteria to ensure that only vehicles that have exceeded their regular maintenance program are replaced.

The evaluation process uses a criteria that includes life to date maintenance costs, recommended replacement mileage, recommended replacement life, and a point system that includes down time, and number of work orders to determine a vehicles productivity. Before a vehicle is considered or recommended for replacement, the vehicle must meet at least two of four factors.

This master agreement will allow for the purchase of 13 pieces of automotive and other equipment. Departments receiving equipment in this purchase include: Water Utilities, Park and Recreation and Sanitation Services. All equipment has met replacement criteria or they are additions to the fleet.

BACKGROUND (Continued)

Water Utilities will receive one unit as follows:

1-utility truck - is a replacement for a unit that is 11 years old and will be used by staff in the repair and maintenance of water and sewer lines

Park and Recreation will receive one unit as follows:

1-bucket truck - is an addition to the fleet and will be used by staff in repair and maintenance of the parks

Sanitation Services will receive eleven units as follows:

1-side load refuse truck - to replace unit that is nine years old and will be used in the collection of solid waste

10-side forward cab and chassis for automated refuse trucks - all ten will replace units that range from six to eight years, and will be used in the collection and removal of solid waste

Competitive bids for the trucks were issued on March 12, 2008 and opened on April 10, 2008. Bid pricing was then compared to governmental cooperative purchasing agreements, and Business Development and Procurement Services determined that Houston-Galveston Area Council of Governments (HGAC) provided the most advantageous pricing to the City for the utility truck, bucket truck and side load refuse truck. The City bid pricing provided the most advantageous pricing for the 10-side forward cab automated refuse trucks. The City will save \$23,430.00 by utilizing a combination of the HGAC pricing and the City bid pricing.

HGAC conforms to the requirements of Texas Statutes that are applicable for competitive bids and proposals, in accordance with the Interlocal Cooperation Act, Chapter 791, Texas Government Code. In addition, HGAC receives bids from manufacturers and dealers throughout the United States.

The Cooperative provides a source for member local governments and state agencies to buy goods and services, in accordance with Texas state bidding requirements, from qualified vendors, at a cost savings realized in economies of scale and reduction in administrative costs.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services used its procurement system to send out 631 email bid notifications to vendors registered under respective commodities. To further increase competition, Business Development and Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the Business Development and Procurement Services' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

PRIOR ACTION/REVIEW (COUNCIL BOARDS, COMMISSIONS)

On February 27, 2008, City Council authorized a twelve-month master agreement for automobiles, light trucks, motorcycles, vans and utility trucks by Resolution #08-0629.

On December 12, 2007, City Council authorized a twelve-month master agreement for automated refuse trucks by Resolution #07-3771.

On June 25, 2008, City Council authorized a twelve-month master agreement for automobiles, trucks and equipment by Resolution #08-1762.

On March 28, 2007, City Council authorized a twelve-month master agreement for automated refuse trucks by Resolution #07-1036.

On February 28, 2007, City Council authorized a twelve-month master agreement for automobiles, light trucks and vans by Resolution #07-0748.

On February 26, 2007, the Finance, Audit and Accountability Committee was briefed on the purchase of automobiles, light trucks, vans and utility trucks.

On May 10, 2006, City Council authorized a twelve-month master agreement for automobiles, heavy equipment and motorcycles by Resolution #06-1381.

On November 9, 2005, City Council authorized a twelve-month master agreement for automobiles, light trucks and vans by Resolution #05-3293.

On November 10, 2004, City Council authorized a twelve-month master agreement for automobiles, light trucks and vans by Resolution #04-3262.

On December 8, 2003, City Council authorized a twelve-month master agreement for automobiles, light trucks and vans by Resolution #03-3330.

FISCAL INFORMATION

\$ 72,003.00 - Current Funds

\$1,137,329.00 - 2007 Equipment Acquisition Contractual Obligation Notes

\$ 35,212.00 - Water Utilities Current Funds

M/WBE INFORMATION

83 - Vendors Contacted

82 - No response

1 - Response (bid)

0 - Response (no bid)

0 - Successful

631 M/WBE and Non-M/WBE vendors were contacted

M/WBE INFORMATION (Continued)

The recommended awardees have fulfilled the good faith requirements set forth in the Good Faith Effort Plan adopted by Council Resolution #84-3501 as amended.

ETHNIC COMPOSITION

Rush Truck Center

Hispanic Female	2	Hispanic Male	24
Black Female	2	Black Male	10
Other Female	0	Other Male	3
White Female	7	White Male	104

Philpot Motors, Inc.

Hispanic Female	1	Hispanic Male	11
Black Female	3	Black Male	16
Other Female	0	Other Male	2
White Female	30	White Male	151

BID INFORMATION

The following bids were received from solicitation number BP0816 and opened on April 4, 2008. This master agreement is being awarded to the lowest responsive and responsible bidders by line.

*Denotes successful bidders

<u>Bidders</u>	<u>Address</u>	<u>Amount of Bid</u>
*Rush Truck Center	515 N. Loop 12 Irving, TX 75061	Multiple Lines
*Philpot Motors, Inc.	1400 US Highway 69N Nederland, TX 77627	Multiple Lines
Chastang's Bayou City Autocar	6200 N. Loop East Houston, TX 77026	Multiple Lines
Metro Autocar	4000 Irving Blvd. Dallas, TX 75247	Multiple Lines

OWNERS

Rush Truck Center

Rusty Rush, President
Martin Naegelin Jr., Vice President
Derrek Weaver, Secretary

Philpott Motors, Inc.

Robert Thewman, President



David Cook
Chief Financial Officer

c: Mary K. Suhm, City Manager
Deborah Watkins, City Secretary
Thomas Perkins, Jr., City Attorney
Craig Kinton, City Auditor
Judge Jay Robinson, Judiciary
Ryan S. Evans, First Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manger
A.C. Gonzalez, Assistant City Manager
David O. Brown, Interim Assistant City Manager
Chandra Marshall-Henson, Assistant to the City Manger
Ade Williams, Director, Business Development and Procurement Services

Memorandum



CITY OF DALLAS

DATE August 8, 2008

TO Quality of Life Committee:
Pauline Medrano (Chair), Vonciel Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt,
Sheffie Kadane, David A. Neumann, Steve Salazar

SUBJECT Council Agenda August 13, 2008 – Agenda Item #11

SUBJECT

Authorize a thirty-six-month service contract for automotive body parts and labor - First Class Auto, Inc. in the amount of \$4,556,000, Martin's Paint & Body Shop in the amount of \$1,950,250 and Six Construct, Inc. dba Budget Auto Body Shop in the amount of \$1,899,000, lowest responsible bidders of seven - Total not to exceed \$8,405,250 - Financing: Current Funds (subject to annual appropriations)

BACKGROUND

This service contract will provide automotive body parts and labor for all the City maintained fleet of 4,963 vehicles. Vehicles that receive body damage are inspected by City staff and a preliminary estimate is determined prior to release to the vendor. The vendor is required to furnish an estimate and receive approval from the City before beginning any repair work. Whenever feasible, parts from the City's salvage yard are supplied to the vendor to reduce repair costs. While accidents can occur at any time, an average of 35 vehicles are repaired monthly.

To improve turn-around time for vehicle repairs, it is in the City's best interest to divide the service area into four quadrants, those being northeast, northwest, southeast and southwest. Vendors being awarded a quadrant are required to have a service shop and towing capabilities in that quadrant.

This bid resulted in a savings of approximately 12% from the previous award in 2006.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 112 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

PRIOR ACTION/REVIEW (COUNCIL BOARDS, COMMISSIONS)

On August 9, 2006, City Council authorized a thirty-six-month master agreement for automotive body parts and labor by Resolution #06-2010.

FISCAL INFORMATION

\$8,405,250.00 - Current Funds (subject to annual appropriations)

M/WBE INFORMATION

- 15 -Vendors contacted
- 12 - No response
- 3 - Response (Bid)
- 0 - Response (No bid)
- 3 - Successful vendor

112 M/WBE and Non-M/WBE vendors were contacted

The recommended awardees have fulfilled the good faith requirements set forth in the Good Faith Effort Plan adopted by Council Resolution #84-3501 as amended.

ETHNIC COMPOSITION

First Class Auto, Inc.

Hispanic Female	2	Hispanic Male	14
Black Female	0	Black Male	0
Other Female	0	Other Male	0
White Female	0	White Male	0

Martin's Paint & Body Shop

Hispanic Female	1	Hispanic Male	8
Black Female	0	Black Male	0
Other Female	0	Other Male	0
White Female	0	White Male	0

Six Construct, Inc. dba Budget Auto Body Shop

Hispanic Female	1	Hispanic Male	4
Black Female	0	Black Male	1
Other Female	0	Other Male	0
White Female	0	White Male	0

BID INFORMATION

The following bids were received from solicitation number BP0827 and opened on May 22, 2008. This service contract is being awarded to the lowest responsive and responsible bidders by group.

*Denotes successful bidders

<u>Bidders</u>	<u>Address</u>	<u>Amount of Bid</u>
*First Class Auto, Inc.	1316 W. Commerce Dallas, TX 75208	Multiple groups
*Martin's Paint & Body Shop	805 S. Buckner Blvd. Dallas, TX 75217	Multiple groups
*Six Construct, Inc. dba Budget Auto Body Shop	4226 Ross Ave. Dallas, TX 75204	Multiple groups
All - Pro Collision Center	920 S. Buckner Blvd. Dallas, TX 75217	Multiple groups
Excalibur Collision Center, Inc.	710 Exposition Ave. Dallas, TX 75226	Multiple groups
Friendly Chevrolet	2754 N. Stemmons Frwy. Dallas, TX 75207	Multiple groups
Mingo's Collision Repair	6235 C F Hawn Frwy. Dallas, TX 75217	Multiple groups

OWNERS

First Class Auto, Inc.

Javier Rodriguez, President

Martin's Paint & Body Shop

Martin Sanchez, Owner

Six Construct, Inc. dba Budget Auto Body Shop

Hassn Ramadan, President



David Cook
Chief Financial Officer

c: Mary K. Suhm, City Manager
Deborah Watkins, City Secretary
Thomas Perkins, Jr., City Attorney
Craig Kinton, City Auditor
Judge Jay Robinson, Judiciary
Ryan S. Evans, First Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manger
A.C. Gonzalez, Assistant City Manager
David O. Brown, Interim Assistant City Manager
Chandra Marshall-Henson, Assistant to the City Manger
Ade Williams, Director, Business Development and Procurement Services

Memorandum



CITY OF DALLAS

Date August 8, 2008

To Member of the Quality of Life Committee: Pauline Medrano, Chair Vonciel Jones Hill, Vice Chair, Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 34 (Council District No. All)**

SUBJECT

Authorize a contract with Community Dental Care for the continuation of dental health services to low-income residents of Dallas for the period October 1, 2008 through September 30, 2009 - Not to exceed \$200,000 - Financing: 2008-09 Community Development Grant Funds

BACKGROUND

On June 25, 2008, City Council adopted the FY2008-09 Consolidated Plan Budget for the U. S. Department of Housing and Urban Development (HUD) grant funds. The grant funds are available beginning on October 1, 2008 contingent upon approval of the City's FY2008-09 Action Plan and execution of the grant agreement with HUD.

Community Dental Care (CDC), formally Dental Health Programs, Inc. (DHP), was formed for the purpose of providing dental health services to low-income residents of Dallas. The original contract with this agency was for a term of ten years, from October 1, 1982 through September 30, 1992, with the budgets to be approved annually. Due to the numerous and pervasive changes in the program, the Council approved a second contract with Community Dental Care on October 26, 1988, which replaced the 1982 contract and updated all terms, conditions, and exhibits.

Under the Community Development Block Grant, CDC serves low to moderate income children through age 19. Services include fillings, extractions, root canals, cleanings, etc. Five hundred children will be served with Community Development Block Grant Funds. The agency provides services to non-English speaking clients through bilingual staff members.

Agenda Item No. 34 (Council District No. All)

BACKGROUND (Continued)

Services are provided at the following clinic locations:

Bluitt Flowers	303 N. Overton Road	Council District 4
DeHaro Saldivar	1440 N. Westmoreland	Council District 3
East Dallas Clinic	3320 Live Oak, 4th Floor	Council District 14
Vickery Meadows	8224 Park Lane Avenue Suite 125	Council District 9

Community Development Accomplishments

Number of Persons Served	2007-08 <u>Goals</u>	2007-08 <u>Actual*</u>	2008-09 <u>Goals</u>
Patient visits	1,750	1,436	1,750
Unduplicated users	500	361	500
Procedures provided	10,965	9,511	10,965

*Thru April 2008

OUTCOME MEASURES

Reduce incidence of dental decay by 30% (recommended by the American Dental Association). The incidence of decay (caries) is compared among patients who have not been seen in over 12 months to those patients who have been seen within six and twelve months. Sixty percent (60%) of FY 2008-09 clients sampled will increase self-esteem.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Authorized a contract to provide dental health services to eligible residents for FY 2007-08 on August 8, 2007, by Resolution No. 07-2151.

Authorized a contract to provide dental health services to eligible residents for FY 2006-07 on June 28, 2006, by Resolution No. 06-1749.

Authorized a contract to provide dental health services to eligible residents for FY 2005-06 on August 24, 2005, by Resolution No. 05-2465.

Authorized a contract to provide dental health services to eligible residents for FY 2004-05 on September 22, 2004, by Resolution No. 04-2797.

Authorized a contract to provide dental health services to eligible residents for FY 2003-04 on August 13, 2003, by Resolution No. 03-2158.

Agenda Item No. 34 (Council District No. All)

FISCAL INFORMATION

\$200,000 - 2008-09 Community Development Grant Funds

ETHNIC COMPOSITION

Community Dental Care (Board)

Hispanic Female	1	Hispanic Male	0
Black Female	1	Black Male	2
White Female	9	White Male	8
Other Female	0	Other Male	0

OWNER(S)

Community Dental Care

Board of Directors

Bobby Houser, President	Diana Prachyl, R.D.H., M.S.
Matthew D. Peiffer, CPA, Treasurer	Laura Pietzsch, Secretary
Michael Stuart, DDS	Jane Evans
Earl B. Johnson	George Daniels, D.D.S.
Mike Morgan	James S. Cole, D.D.S.
Daniel Jones, D.D.S.	Sue Seale, D.D.S.
Phillip Bankhead	Jane Richardson
Pat Claytor	Clara Hoffman
Susan Mitchell Jackson	Terry Watson, D.D.S.
Carol Huckin	Pauline Kress
Angelina Avalos	

Recommendation

Staff recommends approval of this item.



David O. Brown
Interim Assistant City Manager

Page 4
Agenda Item No. 34 (Council District No. All)

- c: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Deborah A. Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig Kinton, City Auditor
Judge Jay Robinson, Judiciary
Ryan S. Evans, First Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Ramon Miguez, P.E., Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
David Cook, Chief Financial Officer
Helena Thompson, Assistant to the City Manager

Memorandum



CITY OF DALLAS

Date August 8, 2008

To Member of the Quality of Life Committee: Pauline Medrano, Chair Vonciel Jones Hill, Vice Chair, Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 37 (Council District No. All)**

SUBJECT

Authorize a twelve-month contract, with two twelve-month renewal options, with Dallas Jewish Coalition, Inc. dba Vogel Alcove Childcare Center for the Homeless for the provision of child care for homeless families for the period October 1, 2008 through September 30, 2009 - Not to exceed \$74,985 - Financing: 2008-09 Community Development Grant Funds (\$43,985) and Current Funds (\$31,000) (subject to appropriations)

BACKGROUND

On June 25, 2008, City Council adopted the FY2008-09 Consolidated Plan Budget for the U. S. Department of Housing and Urban Development (HUD) grant funds. The grant funds are available beginning on October 1, 2008 contingent upon approval of the City's FY2008-09 Action Plan and execution of the grant agreement with HUD.

Dallas Jewish Coalition, Inc. dba Vogel Alcove Childcare Center for the Homeless is licensed by the Texas Department of Childcare Protective and Regulatory Services - Licensing Division to provide childcare services. Dallas Jewish Coalition, Inc. dba Vogel Alcove Childcare Center for the Homeless was founded and incorporated as a 501 (c) (3) in 1986 to provide childcare services for homeless families. The Vogel Alcove Childcare Center for the Homeless can accommodate up to 113 children daily in its main facility. Families are eligible for service if they are homeless and are residents of the twenty-two (22) affiliated homeless shelters, domestic violence shelters and transitional housing programs.

The principal intent of the program is to provide professional childcare for homeless children through the Vogel Alcove Childcare Center for the Homeless while their parents are looking for employment and/or receiving job training. The Vogel Alcove Childcare Center for the Homeless offer services that promote the physical, emotional, cognitive and social development of homeless children and works toward reducing the recidivism rate of homeless families.

Agenda Item No. 37 (Council District No. All)

BACKGROUND (Continued)

PERFORMANCE MEASURES

	2007-08 <u>Goals</u>	2007-08 <u>Actual*</u>	2008-09 <u>Goals</u>
Childcare service days	3,000	2,456	3,000*
# unduplicated children served	20	53	20

*Goals represent the number of child care service days that will be utilized by homeless children enrolled at the Vogel Alcove Childcare Center for the Homeless during the contract term.

OUTCOME MEASURES

	2007-08 <u>Goals</u>	2007-08 <u>Actual*</u>	2008-09 <u>Goals</u>
# of parents educated on mainstream resources	20	46	20
# of parents who remained employed/found employment during child's enrollment	2	21	2

*Thru May 31, 2008

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Authorized the second twelve-month renewal option to the contract for child care for homeless families for FY 2007-08 on August 8, 2007, by Resolution No. 07-2162.

Authorized the first twelve-month renewal option to the contract for child care for homeless families for FY 2006-07 on June 28, 2006, by Resolution No. 06-1740.

Authorized a contract to provide child care for homeless families for FY 2005-06 on September 28, 2005, by Resolution No. 05-2845.

FISCAL INFORMATION

\$43,985 - 2008-09 Community Development Grant Funds
 \$31,000 - Current Funds (subject to appropriations)

Agenda Item No. 37 (Council District No. All)

ETHNIC COMPOSITION

Dallas Jewish Coalition, Inc. dba Vogel Alcove Childcare Center for the Homeless (Board)

Black Female	5	Black Male	0
Hispanic Female	0	Hispanic Male	0
White Female	17	White Male	23
Other Female	0	Other Male	0

OWNERS

Dallas Jewish Coalition, Inc. dba Vogel Alcove Childcare Center³ for the Homeless

Board of Directors

Sherna Armstrong	David Baker	Alice Barnett
Miriam Barnett	Bruce Bernstien	Peter Brodsky
Regina Bruce	Craig Budner	Larry Bunder
Barbara Cambridge	Sheila Chapman	Ken Cohen
Leanna Cruz	David Cunningham	Kathy Eller
Tootsie Fonberg	Ed Francis	Warren Garden
Alan Gold	Terry Greenberg	Linda Greene
Susan Hirsch	Brendan Hoffman	Michael Hoffman
Dick Holomon	Ira Kravitz	Karleen Kusin
Rick Lacher	Gloria Lett	Julie Lowoenberg
Roger Mandel	Annie Marie Painter	Alan Perkins
Richard Pollock	Andy Rabin	Nancy Shosid
Chuck Stein	Jill Tananbaum	Molly Van Ort
Tina Wasserman	Barbara Lord Watkins	Glenn West
Michael Wortley	Alan Yonack	Heidi Kutchin

Recommendation

Staff recommends approval of this item.



David O. Brown
Interim Assistant City Manager

Page 4

Agenda Item No. 37 (Council District No. All)

- c: Honorable Mayor and Members of the City Council
 - Mary K. Suhm, City Manager
 - Deborah A. Watkins, City Secretary
 - Thomas P. Perkins, Jr., City Attorney
 - Craig Kinton, City Auditor
 - Judge Jay Robinson, Judiciary
 - Ryan S. Evans, First Assistant City Manager
 - A.C. Gonzalez, Assistant City Manager
 - Ramon Miguez, P.E., Assistant City Manager
 - Jill A. Jordan, P.E., Assistant City Manager
 - David Cook, Chief Financial Officer
 - Helena Thompson, Assistant to the City Manager

Memorandum



CITY OF DALLAS

Date August 8, 2008

To Member of the Quality of Life Committee: Pauline Medrano, Chair Vonciel Jones Hill, Vice Chair, Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject Agenda Item No. 38 (Council District No. All)

SUBJECT

Authorize a twelve-month contract, with two twelve-month renewal options, with Legal Aid of NorthWest Texas to provide free legal aid to the homeless for the period October 1, 2008 through September 30, 2009 - Not to exceed \$114,400 - Financing: 2008-09 Emergency Shelter Grant Funds

BACKGROUND

On June 25, 2008, City Council adopted the FY 2008-09 Consolidated Plan budget for the U.S. Department of Housing and Urban Development (HUD) Grant Funds. Included in the FY 2008-09 Consolidated Plan budget is Emergency Shelter Grant (ESG) funding (Grant No. S-08-MC-48-0001) in the amount of \$772,437. ESG regulations require subrecipients to provide a dollar-for-dollar match. The grant funds are available beginning on October 1, 2008 contingent upon approval of the City's FY2008-09 Action Plan and execution of grant agreement with HUD.

On March 24, 2008, the City of Dallas Business Development and Procurement Services Department solicited and received Request for Competitive Sealed Proposals (RFCSP) from area service providers for the contractual provision of services in the following categories: Shelter Operations, Homeless Prevention, and Essential Services.

The proposals were reviewed by a selection panel consisting of three members of the Metro Dallas Homeless Alliance Board, city staff, and one formerly homeless person. Proposal ratings were completed on April 10, 2008. Eleven agencies were awarded funds in various categories. Legal Aid of NorthWest Texas was awarded essential services (\$42,400) and prevention funds (\$72,000) for a total award amount of \$114,400. Please see the attached schedule for other agencies that were awarded funding that will be processed through Administrative Action.

BACKGROUND

Legal Aid of NorthWest Texas (Legal Aid) is a non-profit 501(c)(3) corporation originally formed in December 1951. It has provided free legal aid to low-income people for more than 50 years.

Its mission is to ensure equal justice for people living in poverty through the provision of high quality legal representation and to improve the lives of poor people through the rule of law.

It is now the largest provider of free legal aid to low-income individuals in the Dallas metropolitan area. It is also the only nonprofit law firm that delivers comprehensive civil legal aid to the poor. Legal Aid attorneys are specifically trained to meet the civil legal needs of low-income residents in Dallas.

Number of Persons Assisted	2007-08 <u>Goals</u>	2007-08 <u>Actual*</u>	2008-09 <u>Goals</u>
Clients Provided Rent/Mortgage	102	117	120
Clients Provided Legal Assistance	150	134	120

OUTCOME MEASURES

# Client maintaining stability	40	22	180
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*Thru May 2008

The following budget information was submitted by Legal Aid of NorthWest Texas regarding fiscal year funding:

Legal Aid of NorthWest Texas

Foundations	\$	100,000.00
Contributions		400,000.00
United Way		331,000.00
Grants and Contracts		1,394,187.00
Legal Services Corp.		7,750,000.00
Texas Equal/Justice		3,885,981.00
Miscellaneous		90,000.00
Total	\$	13,951,168.00

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Authorized a contract with Legal Aid of NorthWest Texas for the provision of emergency shelter services for FY 2007-08 on August 8, 2007, by Resolution No. 07-2152.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS) (Continued)

Authorized a contract with Legal Aid of NorthWest Texas for the provision of emergency shelter services for FY 2006-07 on June 28, 2006, by Resolution No. 06-1751.

Authorized a contract with Legal Aid of NorthWest Texas for the provision of emergency shelter services for FY 2005-06 on August 24, 2005, by Resolution No. 05-2468.

Authorized a contract with Legal Aid of NorthWest Texas for the provision of emergency shelter services for FY 2004-05 on August 11, 2004, by Resolution No. 04-2300.

Authorized a contract with Legal Aid of NorthWest Texas for the provision of emergency shelter services for FY 2003-04 on August 27, 2003, by Resolution No. 03-2311.

FISCAL INFORMATION

\$114,400 - 2008-09 Emergency Shelter Grant Funds

ETHNIC COMPOSITION

Legal Aid of NorthWest Texas (Board)

Black Females	10	Black Males	2
White Females	3	White Males	8
Hispanic Females	3	Hispanic Males	0
Other Females	0	Other Males	0

OWNER(S)

Legal Aid of NorthWest Texas

Board of Directors

Albertine Aycock	William G. Thackham	Chris McCormack
Wilma Black	Janice C. Payne	Joel K. B. Winful
Sally L. Crawford	Teresa Renteria	Larry Long
John Henry Perez	David E. Rohlf	Charles R. Lotter
Rebecca Greenan	John Scott	Stanley R. May
Vickie Harwell	Julia Stephens	Cheryl Williams
Richard G. Stewart, Jr.	Marvina Robinson	Mary Wilson
Gregory Ross	Bob Lindsey	Rose Wilson
Mattie Compton	Grace Weatherly	

Recommendation

Staff recommends approval of this item.



David O. Brown
Interim Assistant City Manager

Attachment

- c: Honorable Mayor and Members of the City Council
- Mary K. Suhm, City Manager
- Deborah A. Watkins, City Secretary
- Thomas P. Perkins, Jr., City Attorney
- Craig Kinton, City Auditor
- Judge Jay Robinson, Judiciary
- Ryan S. Evans, First Assistant City Manager
- A.C. Gonzalez, Assistant City Manager
- Ramon Miguez, P.E., Assistant City Manager
- Jill A. Jordan, P.E., Assistant City Manager
- David Cook, Chief Financial Officer
- Helena Thompson, Assistant to the City Manager

**Attachment
FY 2008-09 Emergency Shelter Grant Awards**

<u>Nonprofit Agency</u>	<u>Essential Services</u>	<u>Operations</u>	<u>Prevention</u>	<u>Adm. Costs</u>	<u>Total</u>
Bethlehem Foundation (The)	0	0	16,500	0	16,500
Dallas Jewish Coalition	22,273	0	0	0	22,273
Family Gateway (The)	0	32,000	0	0	32,000
Family Place (The)	14,100	20,000	10,800	0	44,900
First United Methodist Church(*)	0	0	0	0	0
Housing Crisis Center	0	15,200	13,200	0	28,400
Legal Aid of Northwest Texas	42,400	0	72,000	0	114,400
New Beginning Center	0	8,000	0	0	8,000
North Dallas Shared Ministries	0	0	24,500	0	24,500
Operation Relief Center	0	0	14,000	0	14,000
Promise House	0	40,000	0	0	40,000
Shared Housing Center	8,578	27,000	0	0	35,578
YMCA – CASA Shelter(**)	0	0	0	0	0
Subtotal	87,351	142,200	151,000	0	380,551
<u>City Programs</u>	<u>Essential Services</u>	<u>Operations</u>	<u>Prevention</u>	<u>Adm. Costs</u>	<u>Total</u>
Homeless Assistance Center	120,269	152,995	0	0	273,264
MLK Center	0	0	40,000	0	40,000
W. Dallas Multipurpose Center	0	0	40,000	0	40,000
EHS Administration	0	0	0	38,622	38,622
Subtotal	120,269	152,995	80,000	38,622	391,886
Grand Total	207,620	295,195	231,000	38,622	772,437

(*)**First United Methodist Church** – missed the established deadline to submit their proposal to the City's Business Development and Procurement Services; therefore, their proposal could not be evaluated by the RFCSP committee.

(**) **YMCA Casa Shelter** – did not submit a proposal for funding for FY 2008-09.

Memorandum



CITY OF DALLAS

Date August 8, 2008

To Member of the Quality of Life Committee: Pauline Medrano, Chair Vonciel Jones Hill, Vice Chair, Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 39 (Council District No. All)**

SUBJECT

Authorize a twenty-four-month contract with the Department of State Health Services to provide on-line computer services for the City's Bureau of Vital Statistics program to obtain certified copies of birth certificates at a cost of \$1.83 for each certificate printed for the period September 1, 2008 through August 31, 2010 - Not to exceed \$75,000 annually for a total not to exceed \$150,000 - Financing: Current Funds (subject to annual appropriations)

BACKGROUND

The City of Dallas' Bureau of Vital Statistics (BVS) is responsible for registering births, deaths and fetal deaths that occur within the City of Dallas and provides over 165,000 certified birth and death certificates annually to qualified individuals that apply either in-person, by mail, or via the Internet.

In late 2002, BVS implemented an in-house imaging system which allows birth records for various years to be printed in-house instead of printing from Department of State Health Services (DSHS) remote system. The only records printed from the DSHS remote system are those records not in the in-house imaging system. As a result, the number of birth records printed through the DSHS remote system as well as the fees paid to DSHS has decreased by 20% within the past year.

Through this contract, the City will pay the Department of State Health Services \$1.83 for each record printed. The annual cost owed to the Department of State Health Services will vary each year based on the number of records printed.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Authorized a contract extension to provide on-line services for certified copies of birth certificates on August 23, 2006, by Resolution No. 06-2273.

Agenda Item No. 39 (Council District No. All)

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS) (Continued)

Authorized a contract extension to provide on-line services for certified copies of birth certificates on February 12, 2003, by Resolution No. 03-0623.

Authorized a contract extension to provide on-line services for certified copies of birth certificates on November 14, 2001, by Resolution No. 01-3364.

Authorized a contract extension to provide on-line services for certified copies of birth certificates on October 11, 2000, by Resolution No. 00-3098.

Authorized a contract extension to provide on-line services for certified copies of birth certificates on September 22, 1999, by Resolution No. 99-3009.

FISCAL INFORMATION

\$150,000 - Current Funds (subject to annual appropriations)

Recommendation

Staff recommends approval of this item.



David O. Brown
Interim Assistant City Manager

- c: Honorable Mayor and Members of the City Council
- Mary K. Suhm, City Manager
- Deborah A. Watkins, City Secretary
- Thomas P. Perkins, Jr., City Attorney
- Craig Kinton, City Auditor
- Judge Jay Robinson, Judiciary
- Ryan S. Evans, First Assistant City Manager
- A.C. Gonzalez, Assistant City Manager
- Ramon Miguez, P.E., Assistant City Manager
- Jill A. Jordan, P.E., Assistant City Manager
- David Cook, Chief Financial Officer
- Helena Thompson, Assistant to the City Manager

Memorandum



CITY OF DALLAS

Date August 8, 2008

To Member of the Quality of Life Committee: Pauline Medrano, Chair Vonciel Jones Hill, Vice Chair, Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 40 (Council District No. All)**

SUBJECT

Authorize an Interlocal Agreement with Dallas County Health and Human Services to provide a tenant-based rental assistance program for the homeless for the period October 1, 2008 through September 30, 2009 - Not to exceed \$300,000 - Financing: 2008-09 HOME Investment Partnerships Program Grant Funds

BACKGROUND

On June 25, 2008, City Council adopted the FY2008-09 Consolidated Plan budget for the U. S. Department of Housing and Urban Development (HUD) grant funds. The grant funds are available beginning on October 1, 2008 contingent upon approval of the City's FY2008-09 Action Plan and execution of the grant agreement with HUD.

In 1994, the City of Dallas, Dallas County, and homeless service providers implemented a coordinated assessment team to access the hard-to-reach homeless residing on public property in order to place them in other living environments. On April 6, 1994, the Council was briefed on a rental assistance program proposed by Dallas County and the City. On April 20, 1994, Council authorized the City Manager to negotiate the initial contract with Dallas County for implementation of the proposed rental assistance program.

The initial project, called the IH-45 Project, concluded in November 1995. Since that time, the program has evolved to include supportive services to clients to promote self-sufficiency. Funds will be utilized to provide rental assistance at the Fair Market Rental (FMR) rate per unit as determined by U.S. Department of Housing and Urban Development (HUD). Supportive services are provided to clients through Dallas County at no additional cost to the City. The County will make rental payments directly to the apartment complexes and utility payments will be made directly to the utility company on behalf of the client. No payments will be made to program recipients.

Agenda Item No. 40 (Council District No. All)

BACKGROUND (Continued)

Families assisted under the Tenant Based Rental Assistance (TBRA) program must qualify currently or in the near future for one of the three federal preferences: (1) families must occupy substandard housing, including families that are homeless or living in a shelter for homeless families, (2) families that are paying more than 50% of their annual income for rent, (3) families that are involuntarily displaced. These individuals may be identified by caseworkers from agencies that provide services to the homeless such as emergency shelter, the Stewpot, etc., and/or referred to Dallas County for rental assistance and other support services, or self referral.

Program services are offered to non-English speaking clients through Dallas County staff.

Recipients are required to contribute 30% of the family's monthly adjusted gross income towards their rental assistance. The balance is the amount of rental assistance received from HOME Investment Partnerships Program funds. During the current year, payments for rental assistance have averaged \$558 per month, for an average of six months.

The tenant-based rental assistance program will be administered according to the existing program structure used by Dallas County, except it will provide assistance to the homeless who otherwise do not qualify for the County's program.

Clients must reside within Dallas County jurisdiction, as long as the property owner is willing to participate in the program. Two hundred and twenty-five thousand dollars (\$225,000) will be used for direct client assistance; the remaining seventy-five (\$75,000) will be used by Dallas County for administrative cost.

Authorization of this item will provide tenant-based rental assistance for approximately 30 households for a minimum of one year, up to 24 months.

PERFORMANCE MEASURES	2007-08 <u>Goals</u>	2007-08 <u>Actual*</u>	2008-09 <u>Goals</u>
Undup. Households provided rental assist	30	20	30

*Figures reflected through May 2008

OUTCOME MEASURES	2007-08 <u>Goals</u>	2007-08 <u>Actual**</u>	2008-09 <u>Goals</u>
# Stabilized in Housing	18	20	25

**Figures reflected through May 2008

Agenda Item No. 40 (Council District No. All)

PRIOR ACTION/REVIEW (COUNCILS, BOARDS, COMMISSIONS)

Authorized an Interlocal Agreement with Dallas County Health and Human Services to provide a tenant-based rental assistance program for the homeless on August 8, 2007, by Resolution No. 07-2158.

Authorized an Interlocal Agreement with Dallas County Health and Human Services to provide a tenant-based rental assistance program for the homeless on June 28, 2006, by Resolution No. 06-1753.

Authorized an Interlocal Agreement with Dallas County Health and Human Services to provide a tenant-based rental assistance program for the homeless on September 14, 2005, by Resolution No. 05-2643.

Authorized an Interlocal Agreement with Dallas County Health and Human Services to provide a tenant-based rental assistance program for the homeless on September 8, 2004, by Resolution No. 04-2572.

Authorized an Interlocal Agreement with Dallas County Health and Human Services to provide a tenant-based rental assistance program for the homeless on August 13, 2003, by Resolution No. 03-2153.

FISCAL INFORMATION

\$300,000 - 2008-09 HOME Investment Partnerships Program Grant Funds

Recommendation

Staff recommends approval of this item.



David O. Brown

Interim Assistant City Manager

- c: Honorable Mayor and Members of the City Council
- Mary K. Suhm, City Manager
- Deborah A. Watkins, City Secretary
- Thomas P. Perkins, Jr., City Attorney
- Craig Kinton, City Auditor
- Judge Jay Robinson, Judiciary
- Ryan S. Evans, First Assistant City Manager
- A.C. Gonzalez, Assistant City Manager
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- Jill A. Jordan, P.E., Assistant City Manager
- David Cook, Chief Financial Officer
- Helena Thompson, Assistant to the City Manager

Memorandum



CITY OF DALLAS

Date August 8, 2008

To Member of the Quality of Life Committee: Pauline Medrano, Chair Vonciel Jones Hill, Vice Chair, Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 41 (Council District No. All)**

SUBJECT

Authorize an Interlocal Agreement with Dallas County Health and Human Services to provide scattered site housing assistance for persons with HIV/AIDS for the period October 1, 2008 through September 30, 2009 - Not to exceed \$1,326,800 - Financing: 2008-09 Housing Opportunities for Persons with AIDS Grant Funds (\$420,388), 2007-08 Housing Opportunities for Persons with AIDS Grant Funds (\$350,072) and 2006-07 Housing Opportunities for Persons with AIDS Grant Funds (\$556,340)

BACKGROUND

On June 25, 2008, City Council adopted the FY2008-09 Consolidated Plan Budget for the U.S. Department of Housing and Urban Development (HUD) grant funds. The grant funds are available beginning October 1, 2008 contingent upon approval of the City's FY2008-09 Action Plan and execution of the grant agreement with HUD.

The FY2008-09 Consolidated Plan includes the Housing Opportunities for Persons with AIDS (HOPWA) grant from the U.S. Department of Housing and Urban Development (HUD) in the amount of \$3,332,000. The FY2007-08 and FY2006-07 Consolidated Plan Budgets have funds remaining available under the three-year spending period allowed under HOPWA.

The City of Dallas has received HOPWA funds since 1993. HOPWA funds serve not only the City of Dallas, but also Dallas County and seven other counties: Collin, Delta, Denton, Ellis, Hunt, Kaufman, and Rockwall. This area is defined as the Dallas Eligible Metropolitan Statistical Area (Dallas EMSA).

Dallas County has provided HOPWA scattered site housing assistance (emergency assistance, tenant based rental assistance, supportive services, and administrative costs) to eligible persons residing primarily in Dallas County through Interlocal Agreement since approximately 1993.

BACKGROUND (Continued)

The agency has the infrastructure and staff, including one full-time HOPWA supervisor, two full-time HOPWA caseworkers, and a full-time HOPWA clerk, in place to continue providing these services to eligible persons without disruption.

In addition, Dallas County is the administrative agency for the Ryan White grant funds and the Texas Department of State Health Services HIV Health and Social Services (State Services) grant funds, as well as the Ryan White Planning Council. As such, the agency has collaborative relationships with almost every HIV/AIDS service provider in this community. For these reasons, Dallas County is recommended for funding to continue providing scattered site housing assistance services to eligible persons residing primarily in Dallas County.

Under the HOPWA program, Dallas County provides short-term emergency assistance and long-term and transitional (up to 24 months) tenant based rental assistance to low income persons living with HIV/AIDS in Dallas County. The emergency assistance program includes short-term rent, mortgage, and utility payments, for up to 21 weeks in any 52 weeks period, to prevent the homelessness of the client. The tenant-based rental assistance program includes rent assistance (with a utility allowance) similar to the Section 8 program.

In addition to housing assistance, HOPWA clients also receive supportive services through case managers who ensure that clients have access to the complete HIV/AIDS continuum of care in the Dallas EMSA.

Dallas County currently has a list of approximately 149 persons waiting for tenant based rental assistance. Dallas County provides services for non-English speaking clients through bilingual staff and by providing written materials in English and in Spanish.

Approval of this item will provide funding in the amount of \$1,326,800 to Dallas County to continue providing HOPWA scattered site housing assistance, as follows: \$900,000 in Tenant Based Rental Assistance, \$180,000 in Emergency Assistance, \$160,000 in Supportive Services, and \$86,800 in Program Administration.

Agenda Item No. 41 (Council District No. All)**PERFORMANCE MEASURES**

Number of Persons Assisted

	<u>2007-08</u> <u>Goal</u>	<u>2007-08</u> <u>Actual*</u>	<u>2008-09</u> <u>Goal</u>
Tenant-based - unduplicated clients served	140	105	150
Emergency - unduplicated clients served	120	121	120
Total unduplicated clients served	260	226	270

*YTD data through May 2008 (8 months)

OUTCOME MEASURES

The intended outcome of HOPWA scattered site housing assistance, as required by HUD, is: Housing Stability, measured by the percentage of clients who remain in stable housing, at the end of each program year.

	<u>2007-08</u> <u>Goal</u>	<u>2007-08</u> <u>Actual*</u>	<u>2008-09</u> <u>Goal</u>
Tenant-based - percent in stable housing	80%	95%	80%
Emergency - percent in stable housing	80%	TBD**	80%

*YTD data through May 2008 (8 months)

**TBD - HUD requires Housing Stability for Emergency Assistance to be determined at year end

The agency will also collect and report data in FY2008-09 on the required HOPWA outcomes on access to care and support.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Authorized an Interlocal Agreement with Dallas County Health and Human Services to provide scattered site housing assistance on August 8, 2007, by Resolution No. 07-2159.

Authorized an Interlocal Agreement with Dallas County Health and Human Services to provide scattered site housing assistance on June 28, 2006, by Resolution No. 06-1754.

Agenda Item No. 41 (Council District No. All)

Authorized Supplemental Agreement No. 1 to the Interlocal Agreement with Dallas County Health and Human Services to provide scattered site housing assistance on January 11, 2006, by Resolution No. 06-0132.

Authorized an Interlocal Agreement with Dallas County Health and Human Services to provide scattered site housing assistance on August 24, 2005, by Resolution No. 05-2470.

Authorized an Interlocal Agreement with Dallas County Health and Human Services to provide scattered site housing assistance on January 12, 2005, by Resolution No. 05-0167.

FISCAL INFORMATION

\$420,388 - 2008-09 Housing Opportunities for Persons with AIDS Grant Funds
\$350,072 - 2007-08 Housing Opportunities for Persons with AIDS Grant Funds
\$556,340 - 2006-07 Housing Opportunities for Persons with AIDS Grant Funds

Recommendation

Staff recommends approval of this item.



David O. Brown
Interim Assistant City Manager

- c: Honorable Mayor and Members of the City Council
- Mary K. Suhm, City Manager
- Deborah A. Watkins, City Secretary
- Thomas P. Perkins, Jr., City Attorney
- Craig Kinton, City Auditor
- Judge Jay Robinson, Judiciary
- Ryan S. Evans, First Assistant City Manager
- A.C. Gonzalez, Assistant City Manager
- Ramon Miguez, P.E., Assistant City Manager
- Jill A. Jordan, P.E., Assistant City Manager
- David Cook, Chief Financial Officer
- Helena Thompson, Assistant to the City Manager

Memorandum



CITY OF DALLAS

Date August 8, 2008

To Member of the Quality of Life Committee: Pauline Medrano, Chair Vonciel Jones Hill, Vice Chair, Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 42 (Council District No. All)**

SUBJECT

Authorize the first twelve-month renewal option to the contract with AIDS Services of North Texas, Inc. to provide scattered site housing assistance for persons with HIV/AIDS for the period October 1, 2008 through September 30, 2009 - Not to exceed \$401,250 - Financing: 2008-09 Housing Opportunities for Persons with AIDS Grant Funds

BACKGROUND

On June 25, 2008, City Council adopted the FY2008-09 Consolidated Plan Budget for the U.S. Department of Housing and Urban Development (HUD) grant funds. The grant funds are available beginning October 1, 2008 contingent upon approval of the City's FY2008-09 Action Plan and execution of the grant agreement with HUD.

The FY2008-09 Consolidated Plan includes the Housing Opportunities for Persons with AIDS (HOPWA) grant from the U.S. Department of Housing and Urban Development (HUD) in the amount of \$3,332,000. The City of Dallas has received HOPWA funds since 1993. HOPWA funds serve not only the City of Dallas, but also Dallas County and seven other counties: Collin, Delta, Denton, Ellis, Hunt, Kaufman, and Rockwall. This area is defined as the Dallas Eligible Metropolitan Statistical Area (Dallas EMSA).

AIDS Services of North Texas, Inc. currently provides HOPWA assistance to persons with HIV/AIDS residing in all seven of the rural/suburban counties within the Dallas EMSA. HOPWA assistance in Dallas County is provided through Interlocal Agreement with Dallas County Health and Human Services.

AIDS Services of North Texas, Inc. is a non-profit agency located in Denton, Texas, with offices in Plano and Greenville, Texas, providing quality medical and support services to persons living with HIV/AIDS in the rural and outer urban communities of North Texas. The agency was founded in 1988, and has been

Agenda Item No. 42 (Council District No. All)

BACKGROUND (Continued)

providing HOPWA scattered site housing assistance through Tarrant County since 1995 and through Dallas County since 1996.

The agency's programs include outpatient clinics located in Denton, Plano, and Greenville; medical case management; prescription assistance; insurance assistance; housing assistance; HUD housing assistance (homeless); comprehensive case management; counseling and support groups; nutrition centers; and transportation.

Under this program, AIDS Services of North Texas will provide short-term emergency assistance and long-term tenant based rental assistance to low income persons living with HIV/AIDS primarily in Collin, Delta, Denton, Ellis, Hunt, Kaufman, and Rockwall counties. The emergency assistance program includes short-term rent, mortgage, and utility payments, for up to 21 weeks in any 52 weeks period, to prevent the homelessness of the client. The tenant-based rental assistance program includes rent assistance (with a utility allowance) similar to the Section 8 program. In addition to housing assistance, HOPWA clients also receive supportive services through case managers at each location who ensure that clients have access to the complete HIV/AIDS continuum of care offered by the agency and other providers in the respective communities.

The agency provides services for non-English speaking clients through bilingual staff and by providing written materials in English and in Spanish.

Approval of this item will provide funding in the amount of \$401,250 to AIDS Services of North Texas, Inc. to continue providing HOPWA scattered site housing assistance primarily in Collin, Delta, Denton, Ellis, Hunt, Kaufman, and Rockwall counties, as follows: \$190,000 in Tenant Based Rental Assistance, \$60,000 in Emergency Assistance, \$125,000 in Supportive Services, and \$26,250 in Program Administration.

PERFORMANCE MEASURES

Number of Persons Assisted

	2007-08 <u>Goal</u>	2007-08 <u>Actual*</u>	2008-09 <u>Goal</u>
Tenant-based - unduplicated clients served	55	41	55
Short-term - unduplicated clients served	35	29	50
Total - unduplicated clients served	90	70	105

*YTD data through 5/31/08 (8 months)

Agenda Item No. 42 (Council District No. All)

BACKGROUND (Continued)

OUTCOME MEASURES

The intended outcome of HOPWA facility based housing assistance, as required by HUD, is: Housing Stability, measured by the percentage of clients who remain in stable housing at the end of each program year.

	2007-08	2007-08	2008-09
	<u>Goal</u>	<u>Actual*</u>	<u>Goal</u>
Tenant-based - percent in stable housing	80%	100%	80%
Short-term - percent in stable housing	80%	TBD**	80%

*YTD data through 5/31/08 (8 months)

**TBD - HUD requires Housing Stability for Emergency Assistance to be determined at year end

The agency will also collect and report data in FY2008-09 on the required HOPWA outcomes on access to care and support.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Authorized a contract with AIDS Services of North Texas, Inc. for scattered site housing assistance on August 8, 2007, by Resolution No. 07-2154.

Authorized the second twelve-month renewal option to the contract with AIDS Services of North Texas, Inc. for scattered site housing assistance on June 28, 2006, by Resolution No. 06-1742.

Authorized Supplemental Agreement No. 1 to the contract with AIDS Services of North Texas, Inc. for scattered site housing assistance to add Ellis County and appropriate staffing on January 11, 2006, by Resolution No. 06-0130.

Authorized the first twelve-month renewal option to the contract with AIDS Services of North Texas, Inc. for scattered site housing assistance on August 24, 2005, by Resolution No. 05-2464.

Authorized a contract with AIDS Services of North Texas, Inc. for scattered site housing assistance on January 12, 2005, by Resolution No. 05-0164.

FISCAL INFORMATION

\$401,250 - 2008-09 Housing Opportunities for Persons with AIDS Grant Funds

Page 4

Agenda Item No. 42 (Council District No. All)

Recommendation

Staff recommends approval of this item.



David O. Brown
Interim Assistant City Manager

- c: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Deborah A. Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig Kinton, City Auditor
Judge Jay Robinson, Judiciary
Ryan S. Evans, First Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Ramon Miguez, P.E., Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
David Cook, Chief Financial Officer
Helena Thompson, Assistant to the City Manager

Memorandum



CITY OF DALLAS

Date August 8, 2008

To Member of the Quality of Life Committee: Pauline Medrano, Chair Vonciel Jones Hill, Vice Chair, Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 43 (Council District No. All)**

SUBJECT

Authorize the first twelve-month renewal option to the contract with Legacy Counseling Center, Inc. to provide facility based housing assistance for persons with HIV/AIDS for the period October 1, 2008 through September 30, 2009 - Not to exceed \$176,205 - Financing: 2008-09 Housing Opportunities for Persons with AIDS Grant Funds

BACKGROUND

On June 25, 2008, City Council adopted the FY2008-09 Consolidated Plan Budget for the U.S. Department of Housing and Urban Development (HUD) grant funds. The grant funds are available beginning October 1, 2008 contingent upon approval of the City's FY2008-09 Action Plan and execution of the grant agreement with HUD.

The FY2008-09 Consolidated Plan includes the Housing Opportunities for Persons with AIDS (HOPWA) grant from the U.S. Department of Housing and Urban Development (HUD) in the amount of \$3,332,000. The City of Dallas has received HOPWA funds since 1993. HOPWA funds serve not only the City of Dallas, but also Dallas County and seven other counties: Collin, Delta, Denton, Ellis, Hunt, Kaufman, and Rockwall. This area is defined as the Dallas Eligible Metropolitan Statistical Area (Dallas EMSA).

Legacy Counseling Center currently provides HOPWA facility based housing assistance and hospice/respite care to critically ill persons living with HIV/AIDS.

Agenda Item No. 43 (Council District No. All)

BACKGROUND (Continued)

Legacy Counseling Center is a non-profit agency located in the Oak Lawn area. Legacy was founded in 1989, and has been providing services to the HIV/AIDS impacted population of Dallas and surrounding counties for over the past 15 years. The agency's programs fall under three categories of services: mental health, substance abuse, and special care housing. Mental health and substance abuse services include individual, couple, and family therapy and support groups for persons impacted by the HIV/AIDS epidemic, including crisis counseling as well as short-and long-term therapy.

Under its special care housing program, Legacy Counseling Center provides housing and hospice/respite care in a home-like setting at the Legacy Founder's Cottage, located in Oak Cliff (75208), to critically ill people living with AIDS, focusing on alleviating their pain and suffering and providing comfort and support during the final stages of the disease (typically in the last six months of life).

Supportive services for this high need population consist of 24-hour around-the-clock care (including, but not limited to, housing, prepared meals, volunteer based support, and comprehensive case management, as well as access to medical care, transportation, medications, and counseling) for individuals who are often too sick to care from themselves.

The agency provides services for non-English speaking clients through bilingual staff and by providing written materials in English and in Spanish.

Approval of this item will provide funding in the amount of \$176,205 to Legacy Counseling Center, Inc. to continue providing HOPWA facility based housing assistance, as follows: \$56,715 in Housing Facility Operations, \$108,000 in Supportive Services, and \$11,490 in Program Administration.

PERFORMANCE MEASURES

Number of Persons Assisted

	2007-08 <u>Goal</u>	2007-08 <u>Actual*</u>	2008-09 <u>Goal</u>
Unduplicated clients served	26	18	26

*YTD data through May 2008 (8 months)

Agenda Item No. 43 (Council District No. All)

BACKGROUND (Continued)

OUTCOME MEASURES

The intended outcome of HOPWA facility based housing assistance, as required by HUD, is: Housing Stability, measured by the percentage of clients who remain in stable housing at the end of each program year.

	2007-08	2007-08	2008-09
	<u>Goal</u>	<u>Actual*</u>	<u>Goal</u>
Percent in stable housing	80%	85%	80%

*YTD data through May 2008 (8 months)

The agency will also collect and report data in FY2008-09 on the required HOPWA outcomes on access to care and support.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Authorized a secured, no interest forgivable loan agreement with Legacy Counseling Center, Inc. on November 12, 2007, by Resolution No. 07-3300.

Authorized a contract with Legacy Counseling Center, Inc. for facility based housing assistance on August 8, 2007, by Resolution No. 07-2155.

Authorized the second twelve-month renewal option to the contract with Legacy Counseling Center, Inc. for facility based housing assistance on June 28, 2006, by Resolution No. 06-1743.

Authorized the first twelve-month renewal option to the contract with Legacy Counseling Center, Inc. for facility based housing assistance on August 24, 2005, by Resolution No. 05-2460.

Authorized a contract with Legacy Counseling Center, Inc. for facility based housing assistance on January 12, 2005, by Resolution No. 05-0165.

FISCAL INFORMATION

\$176,205 - 2008-09 Housing Opportunities for Persons with AIDS Grant Funds

Agenda Item No. 43 (Council District No. All)

ETHNIC COMPOSITION

Legacy Counseling Center, Inc. (Board)

Black Female	1	Black Male	1
White Female	2	White Male	5
Hispanic Female	0	Hispanic Male	1
Other Female	0	Other Male	0

OWNER(S)

Legacy Counseling Center, Inc.

Board of Directors

Mark Wright, Chair	Terry Loftis
Jeff Grover, Vice Chair	Rich McMillian
Roberta McDonald, Secretary	Martin Navarro
Rob Elmore	Adrienne Schneider
Wade Hyde	Juanice Walther

Recommendation

Staff recommends approval of this item.



David O. Brown
Interim Assistant City Manager

- c: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Deborah A. Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig Kinton, City Auditor
Judge Jay Robinson, Judiciary
Ryan S. Evans, First Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Ramon Miguez, P.E., Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
David Cook, Chief Financial Officer
Helena Thompson, Assistant to the City Manager

Memorandum



CITY OF DALLAS

Date August 8, 2008

To Member of the Quality of Life Committee: Pauline Medrano, Chair Vonciel Jones Hill, Vice Chair, Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 44 (Council District No. All)**

SUBJECT

Authorize the first twelve-month renewal option to the contract with PWA Coalition of Dallas, Inc. dba AIDS Services of Dallas to provide facility based housing assistance for persons with HIV/AIDS for the period October 1, 2008 through September 30, 2009 - Not to exceed \$977,120 - Financing: 2008-09 Housing Opportunities for Persons with AIDS Grant Funds

BACKGROUND

On June 25, 2008, City Council adopted the FY2008-09 Consolidated Plan Budget for the U.S. Department of Housing and Urban Development (HUD) grant funds. The grant funds are available beginning October 1, 2008 contingent upon approval of the City's FY2008-09 Action Plan and execution of the grant agreement with HUD.

The FY2008-09 Consolidated Plan includes the Housing Opportunities for Persons with AIDS (HOPWA) grant in the amount of \$3,332,000. The City of Dallas has received HOPWA funds since 1993. HOPWA funds serve not only the City of Dallas, but also Dallas County and seven other counties: Collin, Delta, Denton, Ellis, Hunt, Kaufman, and Rockwall. This area is defined as the Dallas Eligible Metropolitan Statistical Area (Dallas EMSA).

PWA Coalition of Dallas, Inc. dba AIDS Services of Dallas currently provides HOPWA facility based housing assistance for persons living with HIV/AIDS.

AIDS Services of Dallas (ASD) is a non-profit agency located in the southwestern part of the city. The agency was founded in 1987, with its mission being to create and strengthen healthy communities through the delivery of quality, affordable, service-enriched housing for individuals and families living with HIV/AIDS. The agency has been providing supportive housing services continually since April 1987.

Agenda Item No. 44 (Council District No. All)

BACKGROUND (Continued)

Under this program, ASD provides housing and supportive services to low-income and formerly homeless persons living with HIV/AIDS and their families in four apartment communities that are licensed by the Texas Department of State Health Services as special care facilities. These include the Ewing Center, Hillcrest House, Revlon Apartments, and Spencer Gardens. All of the properties are located in North Oak Cliff (75203), near the corner of North Lancaster and Comal, south of the Trinity River and adjacent to the Central Business District.

In addition to a privately-configured, furnished apartment, ASD residents receive the following services: home health care, outreach, comprehensive case management, volunteer support, medical case management, food services, and transportation.

The agency provides services for non-English speaking clients through bilingual staff and by providing written materials in English and in Spanish.

Approval of this item will provide funding in the amount of \$977,120 to AIDS Services of Dallas to continue providing HOPWA facility based housing assistance, as follows: \$477,635 in Housing Facility Operations, \$435,562 in Supportive Services, and \$63,923 in Program Administration.

PERFORMANCE MEASURES

Number of Persons Assisted

	2007-08 <u>Goal</u>	2007-08 <u>Actual*</u>	2008-09 <u>Goal</u>
Unduplicated clients served @ Ewing	30	24	25
Unduplicated clients served @ Hillcrest	83	72	77
Unduplicated clients served @ Revlon	28	28	28
Unduplicated clients served @ Spencer	15	13	14
Total unduplicated clients served	156	137	144

*YTD data through May 2008 (8 months)

OUTCOME MEASURES

Agenda Item No. 44 (Council District No. All)

BACKGROUND (Continued)

The intended outcome of HOPWA facility based housing assistance, as required by HUD, is: Housing Stability, measured by the percentage of clients who remain in stable housing at the end of each program year.

	2007-08 <u>Goal</u>	2007-08 <u>Actual*</u>	2008-09 <u>Goal</u>
Percent in stable housing @ Ewing	80%	100%	80%
Percent in stable housing @ Hillcrest	80%	94%	80%
Percent in stable housing @ Revlon	80%	86%	80%
Percent in stable housing @ Spencer	80%	100%	80%

*YTD data through May 2008 (8 months)

The agency will also collect and report data in FY2008-09 on the required HOPWA outcomes on access to care and support.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Authorized a secured, no interest forgivable loan agreement with PWA Coalition of Dallas, Inc. dba AIDS Services of Dallas on November 12, 2007, by Resolution No. 07-3301.

Authorized an amendment to Resolution No. 06-2607, previously approved on September 27, 2006, to add Hillcrest House Partnership, Ltd. to the agreement as owner of the property, and extend the term of the agreement through September 30, 2008, on September 12, 2007, by Resolution No. 07-2564.

Authorized a contract with PWA Coalition of Dallas, Inc. dba AIDS Services of Dallas for facility based housing assistance on August 8, 2007, by Resolution No. 07-2156.

Authorized a secured, no interest forgivable loan agreement with PWA Coalition of Dallas, Inc. dba AIDS Services of Dallas on September 27, 2006, by Resolution No. 06-2607.

Authorized the second twelve-month renewal option to the contract with PWA Coalition of Dallas, Inc. dba AIDS Services of Dallas for facility based housing assistance on June 28, 2006, by Resolution No. 06-1744.

FISCAL INFORMATION

\$977,120 - 2008-09 Housing Opportunities for Persons with AIDS Grant Funds

Agenda Item No. 44 (Council District No. All)

ETHNIC COMPOSITION

PWA Coalition of Dallas, Inc. dba AIDS Services of Dallas (Board)

Black Female	3	Black Male	0
White Female	1	White Male	12
Hispanic Female	0	Hispanic Male	2
Other Female	0	Other Male	0

OWNER(S)

PWA Coalition of Dallas, Inc. dba AIDS Services of Dallas

Board of Directors

Jay W. Oppenheimer, Chair	Candelario Davila
Dennis Kershner, Vice Chair	Sean Harper
Robert A. Goldberg, Esq., Secretary	Robert Helm
Karen Charleston, Treasurer	Beth McFarland
Arika Alexander	Richard A. Perry, Jr.
Basil Asaro	Bill Prather
Patricia Banks	Honorable Craig Smith
Jacque Borel	Wayne E. Thomas
Peter Brown	Jesus Torres

Recommendation

Staff recommends approval of this item.



David O. Brown
Interim Assistant City Manager

c: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Deborah A. Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig Kinton, City Auditor
Judge Jay Robinson, Judiciary
Ryan S. Evans, First Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Ramon Miguez, P.E., Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
David Cook, Chief Financial Officer
Helena Thompson, Assistant to the City Manager

Memorandum



CITY OF DALLAS

Date August 8, 2008

To Member of the Quality of Life Committee: Pauline Medrano, Chair Vonciel Jones Hill, Vice Chair, Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 45 (Council District No. All)**

SUBJECT

Authorize the first twelve-month renewal option to the contract with Welcome House, Inc. to provide facility based housing assistance for persons with HIV/AIDS for the period October 1, 2008 through September 30, 2009 - Not to exceed \$429,925 - Financing: 2008-09 Housing Opportunities for Persons with AIDS Grant Funds

BACKGROUND

On June 25, 2008, City Council adopted the FY2008-09 Consolidated Plan Budget for the U.S. Department of Housing and Urban Development (HUD) grant funds. The grant funds are available beginning October 1, 2008 contingent upon approval of the City's FY2008-09 Action Plan and execution of the grant agreement with HUD.

The FY2008-09 Consolidated Plan includes the Housing Opportunities for Persons with AIDS (HOPWA) grant from the U.S. Department of Housing and Urban Development (HUD) in the amount of \$3,332,000. The City of Dallas has received HOPWA funds since 1993. HOPWA funds serve not only the City of Dallas, but also Dallas County and seven other counties: Collin, Delta, Denton, Ellis, Hunt, Kaufman, and Rockwall. This area is defined as the Dallas Eligible Metropolitan Statistical Area (Dallas EMSA).

Welcome House, Inc. currently provides HOPWA facility based housing assistance for persons living with HIV/AIDS.

Welcome House, Inc. (WHI) is a non-profit agency located in the southern part of the city. The agency was founded in 1966. The agency's programs include street outreach, comprehensive case management, substance abuse services, supportive housing, housing based case management, and congregate meals. The agency has been providing supportive housing services since July 2003.

Agenda Item No. 45 (Council District No. All)**BACKGROUND** (Continued)

Under the housing program, WHI provides transitional housing and supportive services to low-income persons living with HIV/AIDS in three furnished facilities located on E. Overton Road in the southern part of Dallas. These include: Jacques Place (for up to 6 residents), Brennan House (for up to 5 residents), and Andrews Place (for up to 5 residents). All three facilities are licensed as assisted living facilities by the Texas Department of Aging and Disability Services. Residents may have a history of alcohol and/or substance abuse, or be experiencing some other crisis situation; however, most clients are in need of substance abuse counseling and treatment, are homeless, and have no housing resources available to them. Stays in the WHI program may last up to twelve months.

WHI offers a safe and stable environment where, with work and support (with substance abuse, illiteracy, poor job skills and emotional problems), residents can make the transition to permanent housing and independent living. In addition to housing, residents receive the following services: substance abuse and mental health services, comprehensive case management services, therapeutic recreation, support groups, congregate meals, clothing closet, and nutritional counseling (in collaboration with Texas A&M). Clients participate in daily housekeeping and scheduled recovery activities. Many attend GED or college classes, or practice new skills during group activities. One out of every four WHI clients is already working in the community at large.

Welcome House, Inc. has one bilingual direct care staff. The agency also utilizes its bilingual staff outreach liaison to assist Spanish-speaking persons.

Approval of this item will provide funding in the amount of \$429,925 to Welcome House, Inc. to continue providing HOPWA facility based housing assistance as follows: \$140,200 in Housing Facility Operations/Lease, \$261,685 in Supportive Services, and \$28,040 in Program Administration.

PERFORMANCE MEASURES

Number of Persons Assisted

	2007-08 <u>Goal</u>	2007-08 <u>Actual*</u>	2008-09 <u>Goal</u>
Unduplicated clients served at Jacques	25	15	25
Unduplicated clients served at Brennan	25	13	25
Unduplicated clients served at Andrews	15	9	15
Total unduplicated clients served	65	37	65

*YTD data through April 2008 (7 months)

Agenda Item No. 45 (Council District No. All)

BACKGROUND (Continued)

OUTCOME MEASURES

The intended outcome of HOPWA facility based housing assistance, as required by HUD, is: Housing Stability, measured by the percentage of clients who remain in stable housing at the end of each program year.

	2007-08	2007-08	2008-09
	<u>Goal</u>	<u>Actual*</u>	<u>Goal</u>
Percent in stable housing at Jacques	80%	47%	80%
Percent in stable housing at Brennan	80%	54%	80%
Percent in stable housing at Andrews	80%	44%	80%

*YTD data through 4/30/08 (7 months). Program includes transitional housing for persons with substance abuse, so lower than normal stability can be expected.

The agency will also collect and report data in FY2008-09 on the required HOPWA outcomes on access to care and support.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Authorized a contract with Welcome House, Inc. for HOPWA facility based housing assistance on August 8, 2007, by Resolution No. 07-2157.

Authorized the second twelve-month renewal option to the contract with Welcome House, Inc. for HOPWA facility based housing assistance on June 28, 2006, by Resolution No. 06-1741.

Authorized Supplemental Agreement No. 1 to the contract with Welcome House, Inc. to add a new facility on January 11, 2006, by Resolution No. 06-0130.

Authorized the first twelve-month renewal option to the contract with Welcome House, Inc. for HOPWA facility based housing assistance on August 24, 2005, by Resolution No. 05-2462.

Authorized a contract with Welcome House, Inc. for HOPWA facility based housing assistance on January 12, 2005, by Resolution No. 05-0162.

FISCAL INFORMATION

\$429,925 - 2008-09 Housing Opportunities for Persons with AIDS Grant Funds

ETHNIC COMPOSITION

Welcome House, Inc. (Board)

Black Female	6	Black Male	3
White Female	0	White Male	1
Hispanic Female	0	Hispanic Male	0
Other Female	0	Other Male	0

OWNER(S)

Welcome House, Inc.

Board of Directors

Len Matthews, President
Belinda Davis, Vice President
Esther Burnley, Secretary
Ed Whitman, Treasurer
Patsy Bush
Herb Frison
Tedra Hicks
Bruce Patton
Virginia Taborn
Maxine Willi

Recommendation

Staff recommends approval of this item.



David O. Brown
Interim Assistant City Manager

c: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Deborah A. Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig Kinton, City Auditor
Judge Jay Robinson, Judiciary
Ryan S. Evans, First Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Ramon Miguez, P.E., Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
David Cook, Chief Financial Officer
Helena Thompson, Assistant to the City Manager

Memorandum



CITY OF DALLAS

Date August 8, 2008

To Member of the Quality of Life Committee: Pauline Medrano, Chair Vonciel Jones Hill, Vice Chair, Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 46 (Council District No. All)**

SUBJECT

Authorize the second twelve-month renewal option to the contract with Phoenix Houses of Texas, Inc. for residential substance abuse services for low-income medically indigent adolescents for the period October 1, 2008 through September 30, 2009 - Not to exceed \$76,560 - Financing: 2008-09 Community Development Grant Funds (\$65,000) and Current Funds (\$11,560) (subject to appropriations)

BACKGROUND

On June 25, 2008, City Council adopted the FY2008-09 Consolidated Plan Budget for the U. S. Department of Housing and Urban Development (HUD) grant funds. The grant funds are available beginning on October 1, 2008 contingent upon approval of the City's FY2008-09 Action Plan and execution of the grant agreement with HUD.

On August 8, 2007, City Council passed a resolution authorizing the City Manager to enter into the first twelve-month renewal option to contract with Phoenix Houses of Texas, Inc. for residential substance abuse treatment services for low-income medically indigent adolescents for the period October 1, 2007 through September 30, 2008, and to execute any and all documents required by the contract.

Founded in 1967, Phoenix Houses of Texas, Inc. is one of the nation's largest nonprofit substance abuse service providers with 100 programs in eight states: Texas, New York, Florida, Rhode Island, Vermont, Massachusetts, New Hampshire, and California. Over 100,000 men, women, and adolescents have received treatment at one of these programs. Phoenix Houses of Texas, Inc. service system includes outpatient treatment, after care, intervention, and prevention programs. Services are offered to non-English speaking clients through bilingual staff.

Agenda Item No. 46 (Council District No. All)

BACKGROUND (Continued)

In 2000, Phoenix Houses of Texas, Inc. leased the City owned facility located at 2345 Regan Street near downtown Dallas for a period of 15 years for the purpose of providing substance abuse treatment for Dallas youth.

Intensive residential substance abuse services are provided to youth, ages 12 through 18, for an average of 30 days. The length of the program depends upon the person's individual needs and progression in the program. Treatment plans are developed based on an assessment of the client's needs.

Clients in the program receive individual, group and family counseling; psychiatric evaluation; case management; on-site education; and aftercare and follow-up. Average cost per client is \$4,200 (based on \$140 per day, times 30 days). The \$140 per day is based on Texas Department of State Health Services rates for intensive residential substance abuse treatment for adolescents.

The agency proposes to serve 18 youth and provide services to non-English speaking clients through bilingual staff.

PERFORMANCE MEASURES

	2007-08	2007-08	2008-09
	<u>Goal</u>	<u>Actual*</u>	<u>Goal</u>
Youth to be served	18	14	18
Service days	547	547	547

*As of April 2008

OUTCOME MEASURES

	2007-08	2007-08	2008-09
	<u>Goal</u>	<u>Actual*</u>	<u>Goal</u>
75% of youth will not relapse	14	11	14

*As of April 2008

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Authorized the first twelve-month renewal option to the contract with Phoenix Houses of Texas, Inc. for residential substance abuse services for low-income medically indigent adolescents on August 8, 2007 by Resolution No. 07-2161.

Agenda Item No. 46 (Council District No. All)

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS) (Continued)

Authorized a contract with Phoenix Houses of Texas, Inc. for residential substance abuse services for low-income medically indigent adolescents on August 23, 2006, by Resolution No. 06-2218.

Authorized the first twelve-month renewal option to the contract with Phoenix Houses of Texas, Inc. for outpatient substance abuse treatment services on August 23, 2006, by Resolution No. 06-2221.

Authorized a contract with Phoenix Houses of Texas, Inc. for outpatient substance abuse treatment services on October 12, 2005, by Resolution No. 05-2931.

Authorized application for and acceptance of grant funds for FY 2002-05 on December 12, 2001, by Resolution No. 01-3677.

FISCAL INFORMATION

\$65,000 - 2008-09 Community Development Grant Funds
\$11,560 - Current Funds (subject to appropriations)

ETHNIC COMPOSITION

Phoenix Houses of Texas, Inc. (Board)

Hispanic Female	0	Hispanic Male	0
Black Female	0	Black Male	0
White Female	0	White Male	8
Other Female	0	Other Male	0

OWNER(S)

Phoenix Houses of Texas, Inc.

Board of Directors

Hill A. Feinberg, Chairman
Paul Bass, Secretary/Treasurer
Ernest Pomerantz
Burton Tansky

Thomas Marinis
David Court
Steven Ivy
John D. Carreker

Recommendation

Staff recommends approval of this item.



David O. Brown
Interim Assistant City Manager

- c: Honorable Mayor and Members of the City Council
- Mary K. Suhm, City Manager
- Deborah A. Watkins, City Secretary
- Thomas P. Perkins, Jr., City Attorney
- Craig Kinton, City Auditor
- Judge Jay Robinson, Judiciary
- Ryan S. Evans, First Assistant City Manager
- A.C. Gonzalez, Assistant City Manager
- Ramon Miguez, P.E., Assistant City Manager
- Jill A. Jordan, P.E., Assistant City Manager
- David Cook, Chief Financial Officer
- Helena Thompson, Assistant to the City Manager

Memorandum



CITY OF DALLAS

Date August 8, 2008

To Member of the Quality of Life Committee: Pauline Medrano, Chair Vonciel Jones Hill, Vice Chair, Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 47 (Council District No. All)**

SUBJECT

Authorize **(1)** the acceptance of a Permanent Supportive Housing Grant in the amount of \$1,403,812 from the U.S. Department of Housing and Urban Development to provide tenant-based rental assistance and case management for single chronically homeless persons for the period October 1, 2008 through September 30, 2010; **(2)** a local match in an amount not to exceed \$73,962; and **(3)** execution of the grant agreement - Total not to exceed \$1,477,774 - Financing: U.S. Department of Housing and Urban Development Grant Funds (\$1,403,812) and Current Funds (\$73,962) (subject to annual appropriations)

BACKGROUND

Permanent Supportive Housing Grant Funds are used to provide tenant-based rental assistance and case management for single chronically homeless persons. A single chronically homeless person is an unaccompanied homeless individual with a disabling condition who has been continuously homeless either for one year or more or has had at least four episodes of homelessness in the past three years. To be considered a single chronically homeless person, an individual must have been sleeping in places not meant for human habitation (e.g., living on the street) and/or in an emergency shelter during that time.

Under the grant agreement, the program will pay rent and utilities for 70 chronically homeless persons annually who are high utilizers of public services (emergency rooms, jails, etc). Clients will be housed in one location to better ensure full access to services. Rental payments will be made directly to the apartment complex based on the Fair Market Rent (FMR) rate as determined by HUD. Clients are eligible to receive rental assistance permanently depending on the client needs.

The grant agreement allows for three Caseworkers-H and one Office Assistant-B to administer the program according to the grant agreement.

Agenda Item No. 47 (Council District No. All)

BACKGROUND (Continued)

The Permanent Supportive Housing Program requires that social or rehabilitative services be provided to all persons for whom rental payments are made.

City staff coordinates these services with partnering community agencies through non-financial agreements with the City. Services include case management, drug treatment, medications, psychiatric counseling, legal aid, employment, and training classes. Clients will be referred to the program directly by the The Bridge staff, shelter staff, and self-referral.

PRIOR ACTION/REVIEW (COUNCIL, BOARD, COMMISSIONS)

This item has no prior action.

FISCAL INFORMATION

\$1,403,812 - U.S. Department of Housing and Urban Development Grant Funds
\$ 73,962 - Current Funds (subject to annual appropriations)

Recommendation

Staff recommends approval of this item.



David O. Brown
Interim Assistant City Manager

- c: Honorable Mayor and Members of the City Council
- Mary K. Suhm, City Manager
- Deborah A. Watkins, City Secretary
- Thomas P. Perkins, Jr., City Attorney
- Craig Kinton, City Auditor
- Judge Jay Robinson, Judiciary
- Ryan S. Evans, First Assistant City Manager
- A.C. Gonzalez, Assistant City Manager
- Ramon Miguez, P.E., Assistant City Manager
- Jill A. Jordan, P.E., Assistant City Manager
- David Cook, Chief Financial Officer
- Helena Thompson, Assistant to the City Manager

Memorandum



CITY OF DALLAS

Date August 8, 2008

To Member of the Quality of Life Committee: Pauline Medrano, Chair Vonciel Jones Hill, Vice Chair, Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 57 (Council District No. All)**

SUBJECT

Authorize the acceptance of a grant from the Institute of Museum and Library Services for the "Dallas Public Library Grow Your Own Librarian" continuing education program for the period September 1, 2008 through August 31, 2011; and execution of the grant agreement – Not to exceed \$545,909 – Financing: The Institute of Museum and Library Services Grant Funds

BACKGROUND

The Dallas Public Library has received a \$549,909 "Grow Your Own Librarian" grant from the Institute of Museum and Library Services, a federal agency. The grant will enhance an existing "Grow Your Own" tuition reimbursement and mentoring program which is designed to encourage Library staff with undergraduate degrees to pursue graduate work at an American Library Association accredited school of Library and Information Science.

The "Grow Your Own" program was developed to address the continuing education needs of staff; specifically, the pursuit of a Master's degree in Library and Information Science. The intended audience for the activities of this grant is comprised of current Dallas Public Library staff who possess undergraduate degrees and have the desire to pursue a career in professional librarianship.

The funding will provide tuition, fees, and other support to qualified staff members, particularly Spanish-speaking and multicultural staff, in their pursuit of a Master's degree in Library and Information Science.

The term of this grant awarded by the Institute of Museum and Library Services is from September 1, 2008 through August 31, 2011.

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Agenda Item No. 57 (Council Districts No. All)

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

This item has no prior action.

FISCAL INFORMATION

\$545,909 – The Institute of Museum and Library Services Grant Funds

Recommendation

Staff recommends approval of this item.



David O. Brown
Interim Assistant City Manager

- c: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Deborah A. Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig Kinton, City Auditor
Judge Jay Robinson, Judiciary
Ryan S. Evans, First Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Ramon Miguez, P.E., Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
David Cook, Chief Financial Officer
Chandra Marshall-Henson, Assistant to the City Manager

Memorandum



CITY OF DALLAS

Date August 8, 2008

To Member of the Quality of Life Committee: Pauline Medrano, Chair Vonciel Jones Hill, Vice Chair, Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 58 (Council Districts No. All)**

SUBJECT

Authorize the acceptance of a federal grant through the Texas State Library for the continuation of interlibrary loan services for the period September 1, 2008 through August 31, 2009; and execution of the grant agreement - Not to exceed \$359,308 - Financing: Texas State Library and Archives Commission Grant Funds

BACKGROUND

The interlibrary loan program, funded through the Texas State Library, is in its 35th year of service. This grant to the Dallas Public Library provides for the continuation of services, including the processing and filling of interlibrary loan requests for library materials and information from designated libraries and for processing interlibrary loan requests originating with Dallas Public Library customers.

Acceptance of this grant will allow the library to offer interlibrary loan service and to continue participation in the Texas State Library's interlibrary loan program.

Notification of grant award from the Texas State Library is and will be in August each year. The term of this grant is from September 1, 2008 to August 31, 2009.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

This item has no prior action.

Page 2

Agenda Item No. 58 (Council District No. All)

FISCAL INFORMATION

\$359,308 - Texas State Library and Archives Commission Grant Funds

Recommendation

Staff recommends approval of this item.



David O. Brown
Interim Assistant City Manager

c: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Deborah A. Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig Kinton, City Auditor
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Chandra Marshall-Henson, Assistant to the City Manager