Memorandum

DATE: August 20, 2009

TO: Honorable Members of the Quality of Life Committee: Vonciel Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

SUBJECT: Quality of Life Committee Meeting

Tuesday, August 25, 2009, 12:00 p.m.
Dallas City Hall - 6ES, 1500 Marilla St., Dallas, TX 75201

The agenda for the meeting is as follows:

1. Approval of August 11, 2009 minutes
   (12:00 p.m. – 12:01 p.m.)
   Pauline Medrano, Chair

2. Homelessness Prevention & Rapid Re-Housing Program (HPRP)
   (12:01 p.m. – 1:00 p.m.)
   Teressa Page-Davis, Environmental & Health Services Department

3. Dallas Animal Services Update
   (1:00 p.m. – 1:30 p.m.)
   Lynetta Kidd, Code Compliance Department

4. Barclay Square Apartments
   Informational Memo
   (1:30 p.m. – 1:55 p.m.)
   Forest Turner, Assistant City Manager

5. Upcoming Agenda Action Items
   (1:55 p.m. – 2:00 p.m.)

   Upcoming agenda items are for informational purposes only, staff attendance is not required unless request

Council District All

<table>
<thead>
<tr>
<th>Item #</th>
<th>Subject</th>
<th>Dept.</th>
</tr>
</thead>
<tbody>
<tr>
<td>22</td>
<td>Authorize (I) the acceptance of a Homeless Prevention and Rapid Re-Housing Program Grant from the U.S. Department of Housing and Urban Development passed through the Texas Department of Housing and Community Affairs to provide temporary financial assistance and</td>
<td></td>
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</tbody>
</table>

“Dallas – Together, we do it better!”
housing relocation and stabilization services to individuals and families who are homeless or would be at risk of homelessness for the period September 1, 2009 through August 31, 2011; and (2) execution of the grant agreement - Not to exceed $790,316 - Financing: Texas Department of Housing and Community Affairs Grant Funds

25 Authorize a thirty-six month contract with Catholic Charities of Dallas, Inc. to provide temporary housing assistance and supportive services to persons at-risk of homelessness through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $528,987 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

26 Authorize a thirty-six month contract with Central Dallas Food Pantry dba Central Dallas Ministries in collaboration with First United Methodist Church to provide temporary housing assistance and supportive services to persons at-risk of homelessness through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $403,172 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

27 Authorize a thirty-six month contract with Family Gateway, Inc. to provide temporary housing assistance and supportive services to persons who are homeless through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $788,912 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

28 Authorize a thirty-six month contract with Housing Crisis Center, Inc. to provide temporary housing assistance and supportive services to persons at-risk of homelessness through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $184,788 - Financing: 2008-09 Homeless

"Dallas – Together, we do it better!"
Prevention and Rapid Re-Housing Program Grant Funds

29 Authorize a thirty-six month contract with Interfaith Housing Coalition to provide temporary housing assistance and supportive services to persons at-risk of homelessness through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $229,877 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

30 Authorize a thirty-six month contract with Legal Aid of NorthWest Texas, Inc. to provide temporary housing assistance and supportive services to persons at-risk of homelessness through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $207,025 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

31 Authorize a thirty-six month contract with Dallas Metrocare Services to provide temporary housing assistance and supportive services to persons who are homeless through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $601,841 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

32 Authorize a thirty-six month contract with New Beginning Center to provide temporary housing assistance and supportive services to persons at-risk of homelessness through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $97,030 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

33 Authorize a thirty-six month contract with Nexus Recovery Center to provide temporary housing assistance and supportive services to persons who are homeless through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 -
Not to exceed $358,519 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

34 Authorize a thirty-six month contract with Operation Relief Center, Inc. to provide temporary housing assistance and supportive services to persons at-risk of homelessness through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $120,000 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

35 Authorize a thirty-six month contract with Shared Housing Center, Inc. to provide temporary housing assistance and supportive services to persons who are homeless through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $532,887 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

36 Authorize a thirty-six month contract with The Family Place to provide temporary housing assistance and supportive services to persons who are homeless through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $409,037 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

37 Authorize a thirty-six month contract with The Salvation Army, A Georgia Corporation, for The Carr P. Collins Social Service Center to provide temporary housing assistance and supportive services to persons at-risk of homelessness through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $311,080 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

38 Authorize a thirty-six month contract with Wilkinson Center, Inc. to provide temporary housing assistance and supportive services to persons at-risk of homelessness through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program Grant Funds.

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Page 5
Quality of Life Committee

for the period October 1, 2009 through September 30, 2012
- Not to exceed $533,465 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

6. Adjourn
   (2:00 p.m.)

   Pauline Medrano, Chair

Please let me know if you have any questions.

Pauline Medrano,
Chair

cc: Honorable Mayor and Members of the City Council
    Mary K. Suhm, City Manager
    Judge C. Victor Lander, Judiciary
    Deborah A. Watkins, City Secretary
    Thomas P. Perkins, Jr., City Attorney
    Ryan S. Evans, First Assistant City Manager
    Forest E. Turner, Assistant City Manager
    Jill A. Jordan, P.E., Assistant City Manager
    A.C. Gonzalez, Assistant City Manager
    David K. Cook, Chief Financial Office
    Craig D. Kinton, City Auditor

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. Contemplated or pending litigation or matters where legal advice is requested of the City Attorney. Section 551.071 of the Texas Open Meetings Act.

2. The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the Texas Open Meetings Act.

3. A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.073 of the Texas Open Meetings Act.

4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the Texas Open Meetings Act.

5. The deployment, or specific occasions for implementation of security personnel or devices. Section 551.076 of the Texas Open Meetings Act.

"Dallas – Together, we do it better!"
Quality of Life Council Committee
Meeting Record
(DRAFT)

Meeting Date: 8-11-2009 Convened: 12:05 p.m. Adjourned: 2:02 p.m.

Pauline Medrano, Chair
Vonciel Jones Hill, Vice Chair
Sheffie Kadane
Steve Salazar
Angela Hunt
Carolyn R. Davis

Absent:
David Neumann

Briefing Presenters:
- Willis Winters & Michael Hellman, Park & Recreation Department
- Troy Thorn & Lori Chance, Convention & Event Services Department
- James Childers, Code Compliance Department,

Staff Present:
Forest Turner, Lisa Christopherson, Sally Rodriguez, Joey Zapata, Jimmy Martin,
Brittany Burrell, Jared White, Denzel Walker (Summer Intern)

AGENDA:

1. Approval of June 8, 2009 minutes
   Presenter(s):
   Information Only: _____
   Action Taken/Committee Recommendation(s): Motion to approve the June 8, 2009 minutes.

   Motion made by: Vonciel Jones Hill
   Item passed unanimously: __X__
   Item failed unanimously: _____
   Motion seconded by: Steve Salazar
   Item passed on a divided vote: _____
   Item failed on a divided vote: _____

2. Dallas Trail Network Plan Update
   Presenter(s): Willis Winters & Michael Hellman
   Information Only: __X__
   Action Taken/Committee Recommendation(s):

The first Park and Recreation Department’s Trail Network Master Plan was adopted in March 2005. Since the adoption, trail projects include: the 2003 Bond Program nearing completion, 2006 Bond Program being implemented, new trail corridors have been identified and the Trail Network Master Plan was updated in 2008.

The Trail Network Master Plan Update reflects the City’s current trail status, adds new trail corridors that have been identified, adds more detailed information on some existing trails, adds trail etiquette information, adds a “coming soon” section, and adds 911 marker information. Trail classifications in the Master Plan are Major Trails, Neighborhood Trails, Major Linear Trails, Major Loop Trails, Major Nature Trails, Neighborhood Park Trails and Trail Rights-of-Ways.
Quality of Life Council Committee
Meeting Record
(DRAFT)

The 2003 and 2006 Bond Program Trail Funding allocated $31 million for rights-of-way acquisitions, matching funds, site amenities, trail construction, trail reconstruction and trail planning as well as 18 additional miles of trails funded. These Bond Programs also leveraged an additional $29.5 million through various grant and partnership programs. Numerous awards have been received in 2009 for the Trail Network Master Plan. These awards include the Texas Recreation and Park Society Excellence in Planning Award, American Planning Association – Texas Chapter Long Range Planning Award and the American Society of Landscape Architects – Texas Chapter Honor Award in Planning and Analysis Category.

Motion made by: __________ Motion seconded by: __________
Item passed unanimously: ____ Item passed on a divided vote: ____
Item failed unanimously: ____ Item failed on a divided vote: ____

3. **Urban Rodeos Update**
   **Presenter(s):** Troy Thorn & Lori Chance
   **Information Only:** ____
   **Action Taken/Committee Recommendation(s):**

   The purpose of the briefing was to review the current status of Urban Rodeos and seek approval of a residential distance criteria for Urban Rodeo Guidelines.

   Out of four Rodeos only one, the Rio Rodeo, remains active. The remaining three have either been postponed due to the heat or denied because of location close to residential areas.

   In March of 2009 recommendations were made at the Quality of Life Committee meeting. These recommendations included: limiting a rodeo to no more than 30 days per address per calendar year and no more than 10 consecutive days, implementing a tear-down policy for special events in order to differentiate between a temporary event venue and a permanent event venue, rodeos will be required to be dismantled and cleaned within 48 hours of the closing of the event, and provide general authority to the Convention and Event Services Director or designee to produce event specific guidelines to support the ordinance. Additional recommendations included: requiring the event promoter to identify that they have an experienced or professional rodeo operations manager, hire a State of Texas licensed Veterinarian, ensure no children or spectators are climbing, standing or hanging on the fence, and the City of Dallas Animal Control is informed and copied on the permit.

   The Convention and Event Services office discussed the need to develop a distance criteria of a rodeo arena to a residential area and proposing a minimum of 1500 feet as a part of the Special Event Urban Rodeo Guidelines. The only active Urban Rodeo, Rio Rodeo, operates under the current permit guidelines and has reviewed the additional criteria.

   Councilmember Salazar made the motion to move forward with the guidelines and follow staff's recommendations to work with various departments. Councilmember Davis opposed.
Quality of Life Council Committee
Meeting Record
(DRAFT)

Motion made by: **Steve Salazar**
Item passed unanimously: _____
Item failed unanimously: _____

Motion seconded by: **Sheffie Kadane**
Item passed on a divided vote: ____
Item failed on a divided vote: _____

4. **Code Accountability Report Card Update**
   **Presenter(s): James Childers**
   **Information Only: __X__**
   **Action Taken/Committee Recommendation(s):**

The purpose of the briefing was to provide detailed insight on how Code Compliance has utilized the report card to its benefit in the past eleven months, and how Council members can make use of the information provided in the card.

The report card takes a three-pronged approach in measuring Code performance: 1. Service Delivery (30% of total score), 2. Community Conduct (40% of total score), 3. Service Requests created by inspectors (30% of total score). The “District Highlights” section provides space for additional comments and information on other activities that took place in the Code district.

The “Service Delivery” section of the report card is a trend analysis of the top ten service requests for that month. The “Service Requests created by Inspectors” section addresses code concerns before they become citizen complaints. This is one of the major goals of the department. The “Community Code Conduct” section is a critical component in examining the level of service provided to the residents of Dallas. The report card also encourages staff to take on other projects to improve communities such as clean up events, educational outreach and assisting other departments.

The Code Accountability Report Card was designed to provide council a simple overview of Code Compliance’s performance. Each council member has their own Code related priorities and areas of concern. The Report Card can be used to determine if those priorities are being met. Since some council districts span as several Community Code Districts, the report is also a valuable tool to see if collaborative efforts with adjacent council districts are necessary to address Code issues.

Motion made by:
Item passed unanimously: _____
Item failed unanimously: _____

Motion seconded by:
Item passed on a divided vote: _____
Item failed on a divided vote: _____

[Signature]
Pauline Medrano
Chair
DATE  August 21, 2009

TO  Honorable Members of the Quality of Life Committee: Pauline Medrano (Chair),
    Vonciel Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt, Sheffie Kadane,
    David A. Neumann, Steve Salazar

SUBJECT  Homelessness Prevention & Rapid Re-Housing Program (HPRP)

On Tuesday, August 25, 2009, you will be briefed on the Homelessness
Prevention & Rapid Re-Housing Program. The briefing material is attached for
your review.

If you have questions or need additional information, please let me know.

Forest E. Turner
Assistant City Manager

cc:  Honorable Mayor and Members of the City Council
    Mary K. Suhr, City Manager
    Deborah A. Watkins, City Secretary
    Thomas P. Perkins, Jr., City Attorney
    Craig D. Kinton, City Auditor
    Judge C. Victor Lander, Judiciary
    Ryan S. Evans, First Assistant City Manager
    A.C. Gonzalez, Assistant City Manager
    Jill A. Jordan, P.E., Assistant City Manager
    David K. Cook, Chief Financial Officer
    Helena Stevens-Thompson, Assistant to the City Manager
Homelessness Prevention
and
Rapid Re-Housing Program (HPRP)

American Recovery & Re-Investment Act

Presented to the Quality of Life Committee
August 25, 2009
Introduction

• American Recovery and Reinvestment Act of 2009 became law on February 17, 2009, providing $1.5 billion in Homelessness Prevention funds to be used for **Homelessness Prevention** and **Rapid Re-Housing**.

• HPRP is designed to provide quick housing assistance to homeless families/individuals and to prevent homelessness among those facing a sudden economic crisis through the following activities:
  - 1) Financial Assistance;
  - 2) Housing Relocation and Stabilization;
  - 3) Data Collection and Evaluation; and
  - 4) Administrative costs.

• City of Dallas awarded $7,977,673 in HPRP funds
  - $7,187,357 – Federal Formula Grant
  - $ 790,316 – State Competitive Grant
    - $395,158 - Martin Luther King, Jr. Community Center
    - $395,158 - West Dallas Multipurpose Center
Introduction (cont’d)

• Of Federal funds received ($7,187,357), sixty percent (60% = $4,312,415) must be expended within two years of grant agreement execution and 100% within three years. State funds must be expended within two years of grant agreement execution.

• Implementation for Federal (entitlement/formula) HPRP begins October 1, 2009 and proceeds for a three-year period through September 30, 2012.

• Implementation for State HPRP begins September 1, 2009 and proceeds for a two-year term through August 31, 2011.
Goals and Objectives

- Prevent people from becoming homeless (Homeless Prevention) - targets individuals and families currently in housing but at risk of becoming homeless and need temporary rent or utility assistance to prevent homelessness or assistance to move to another unit.
  - Outreach to people at high risk of homelessness (high need neighborhoods, housing agencies, etc.)
  - Target people likely to become homeless without assistance using risk factors identified by the National Alliance to End Homelessness
  - Integrate performance measurement to monitor and track the effectiveness of programs
Goals and Objectives (cont’d)

- Divert people applying for shelter, when appropriate, into other housing
  - Assess ability to remain in current housing
  - Assess ability to stay in alternative accommodations (consider safety first)

- Help people who become homeless to quickly move into permanent housing (Rapid Re-Housing) - targets individuals and families already experiencing homelessness (residing in emergency or transitional shelters or on the street) and need temporary assistance in order to obtain housing and retain it.
  - Develop process for assessing people within a few days of entering shelter (strengths, resources, and barriers to exiting homelessness)
HPRP Activities

- **Financial Assistance**
  - Short-term rental (3 months; re-evaluate after this period if additional assistance needed)
  - Medium-term rental (4 to 18 months)
  - Security deposits
  - Utility deposits
  - Utility payments (up to 18 months and up to 6 months in arrears)
  - Moving cost assistance (truck rental, moving cost, short-term storage up to 3 mos. or until housing is obtained, whichever is shorter)
  - Motel and hotel vouchers (up to 30 days)

**Note:** Payments can only be made to third parties such as landlords or utility companies.
HPRP Activities (cont’d)

- **Housing Relocation and Stabilization Services**
  - Case Management
  - Outreach and Engagement
  - Housing Search and Placement
  - Legal Services
  - Credit Repair

- **Data Collection and Evaluation** - collection and reporting of client information through the use of the Homeless Management Information Systems (HMIS) or a comparable client-level database. Community Council of Greater Dallas is the local HMIS administrator.

- **Administrative** - 5% limitation and must be drawn from IDIS prior to 3 year expenditure deadline.
## HPRP Budget Appropriations

<table>
<thead>
<tr>
<th>Activities</th>
<th>Federal Formula HPRP Grant</th>
<th>State Competitive HPRP Grant</th>
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<tbody>
<tr>
<td></td>
<td>MLK Center</td>
<td>WDMC</td>
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<td>Homeless Prevention</td>
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<td><strong>Total</strong></td>
<td>$579,092</td>
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City of Dallas Federal HPRP RFCSP Award

- Sub-recipients (contractors) were selected using the Request for Competitive Sealed Proposals (RFSCP) process.
  - Pre-advertisement meeting held with potential contractors on May 12, 2009.
  - Pre-proposal meeting held May 26, 2009.

- Proposals received from 14 nonprofit agencies.

- Two nonprofits missed RFCSP submission deadline (Urban League of Greater Dallas and The Bethlehem Foundation).

- All proposals determined to be responsive using RFCSP Responsiveness guidelines (See Appendix IV, p. 22) and evaluated and rated by a selection panel using RFCSP Evaluation guidelines (See Appendix V, p. 23-26).

- Selection panel consisted of City Housing Department, Dallas County Commissioners Court, Welcome House, Inc., Legacy Counseling Center, and UT Southwestern Medical Center staff.
## RFCSP Award – Federal HPRP Funds

<table>
<thead>
<tr>
<th>Name</th>
<th>Homeless Prevention (HP)</th>
<th>Rapid Re-Housing (RR)</th>
<th>Contract Award</th>
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<td></td>
<td>Financial Assistance</td>
<td>Housing Relocation &amp; Stabilization</td>
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<td>Catholic Charities of Dallas, Inc.</td>
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<td>$168,987</td>
<td>$528,987</td>
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<td>Central Dallas Ministries/First United Methodist Church (Collaborative Application)</td>
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<td>$38,400</td>
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<td>Family Gateway, Inc.</td>
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<td>Wilkinson Center</td>
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<td><strong>$738,630</strong></td>
<td><strong>$2,615,424</strong></td>
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</table>
Eligible Program Participants

Individuals and families – whether homeless or housed – must meet the following minimum criteria:

• Must have an initial consultation with a case manager or authorized representative who can determine the appropriate level of assistance.

• Must be at or below 50% of Area Median Income (family units of more than 8 members, add 8% and then round to the nearest $50, for each additional member.)

<table>
<thead>
<tr>
<th>Family Size</th>
<th>Amount</th>
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<tr>
<td>1 Person</td>
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<td>7 Person</td>
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<tr>
<td>8 Person</td>
<td>$44,400</td>
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</tbody>
</table>

• Must be either homeless or would be homeless but for this assistance and 1) has not identified appropriate subsequent housing options and 2) lacks financial resources and support networks to identify immediate housing or remain in existing housing.
Payment Method

- Payments to sub recipients/contractors will be based on reimbursement of after-the-fact expenses with exception of a one-time advance payment.

- During public comment period, non-profit agencies expressed a strong interest in receiving advance payments. A one-time advance payment was incorporated in substantial amendment submitted to HUD.

- Advance payments are allowable by HUD under HPRP. Sub-recipients/contractors may receive a one-time advance payment up to 10% of contract amount at beginning of contract term (October 1, 2009) based on documentation of an immediate cash need.

- Total advance payment may be up to but not greater than $530,662, ($5,306,620 x 10%) contingent upon request from sub-recipients. Expenses will be deducted each month until all advance payments have been accounted for via invoiced expenses.

- City of Dallas will not request advance payments for city-operated programs.
Monitoring/Compliance

• To encourage **Accountability** the City of Dallas will monitor subrecipients/contractors collection of eligibility documentation at a minimum quarterly.

• To encourage **Transparency** the City of Dallas staff will require subrecipients/contractors (appropriate staff) to attend quarterly meetings (other meetings as needed) to discuss reporting and compliance matters and share lessons learned and any changes in policy and procedures.

• To ensure both **Accountability** and **Transparency** City of Dallas will closely monitor successful subrecipients/contractors data collection and evaluation.

• Subrecipients/contractors required to submit monthly report (expenditures, performance data, and support documentation) by the 5\(^{th}\) of each month.
Monitoring/Compliance (cont’d)

- Expenditure benchmarks will be established and monitored to ensure subrecipients/contractors meet HUD’s expenditure deadlines.

- Training is tentatively scheduled for mid-September 2009 with all internal/external recipients of HPRP funds.

- HUD requires entry of client data into a management information system. The City has implemented the MetSYS computerized data system for collection of data on homeless individuals and their families.
Collaboration

- Continuum of Care (CoC) – Prevention and Rapid Housing Services
- Work Source – Job placement and referral to city for housing
- Women, Infant, and Children (WIC) – Nutritional
- Public Health – Immunization and other health services
- City Childcare – Childcare services
- Head Start of Greater Dallas, Inc. – Referral for childcare services
- Temporary Assistance for Needy Families (TANF) – Childcare and referral to city for temporary housing after 4 months (TANF maximum housing period)
- Dallas Housing Authority (DHA) – Section 8 Housing and referral to city for utilities and related services
- Dallas County – Referral of homeowners for weatherization assistance and collaboration to avoid service duplication
- Neighboring Cities – Irving, Plano, Garland, Grand Prairie
# Schedule of Action Taken

<table>
<thead>
<tr>
<th>Date</th>
<th>Action Description</th>
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<tbody>
<tr>
<td>March 26, 2009</td>
<td>Briefed Community Development Commission.</td>
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<tr>
<td>April 6, 2009</td>
<td>Public meeting conducted by City of Dallas and Metro Dallas Homeless Alliance to receive comments on proposed HPRP budget.</td>
</tr>
<tr>
<td>May 13, 2009</td>
<td>City Council held public hearing to receive comments and authorized final adoption of the substantial amendment.</td>
</tr>
<tr>
<td>July 2, 2009</td>
<td>HUD approved substantial amendment.</td>
</tr>
<tr>
<td>July 30, 2009</td>
<td>Federal HPRP grant agreement executed by HUD, funds become available October 1, 2009.</td>
</tr>
<tr>
<td>July 31, 2009</td>
<td>State notified City of award of $790,316 in HPRP funds. (See Appendix I, p. 19 for Continuum of Care Applicants for State HPRP funds. See Appendix III, p. 21 for State/DFW Metropolitan HPRP Grantees).</td>
</tr>
<tr>
<td>August 13, 2009</td>
<td>City staff attended State HPRP Workshop Implementation training.</td>
</tr>
<tr>
<td>August 14, 2009</td>
<td>Submitted State required documents; receipt of State contract pending.</td>
</tr>
</tbody>
</table>
# Schedule of Action Planned

<table>
<thead>
<tr>
<th>Date</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 25, 2009</td>
<td>Brief Qualify of Life Committee.</td>
</tr>
<tr>
<td>August 26, 2009</td>
<td>Request City Council authorization to: 1) award $5,306,620 in federal HPRP funds to 14 subrecipients/contractors and 2) accept $790,316 in State HPRP funds and to execute the State grant agreement.</td>
</tr>
<tr>
<td>September 1, 2009</td>
<td>State HPRP (competitive) funds become available.</td>
</tr>
<tr>
<td>September 1, 2009</td>
<td>MDHA conducts training with HPRP recipients on Homeless Management Information System (HMIS) requirements and centralized intake form.</td>
</tr>
<tr>
<td>September 15, 2009</td>
<td>City staff provide training on HUD and City’s internal HPRP Program Policy and Procedures to sub recipients/contractors and internal staff.</td>
</tr>
<tr>
<td>October 1, 2009</td>
<td>Federal HPRP (entitlement/formula) funds become available.</td>
</tr>
</tbody>
</table>
APPENDIX
## Appendix I

### Continuum of Care Applicants - State HPRP Funds

<table>
<thead>
<tr>
<th>Name</th>
<th>Amount Requested</th>
<th>Amount Awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Contractors</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bethlehem Foundation (The)</td>
<td>$774,137</td>
<td>$0</td>
</tr>
<tr>
<td>Catholic Charities</td>
<td>$1,000,000</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>Central Dallas Ministries (City request for funds was a collaborative application with First United Methodist Church)</td>
<td>$1,000,000</td>
<td>$0</td>
</tr>
<tr>
<td>Citywide Community Development Corporation</td>
<td>$720,000</td>
<td>$0</td>
</tr>
<tr>
<td>Community Council of Greater Dallas</td>
<td>$250,000</td>
<td>$0</td>
</tr>
<tr>
<td>Family Gateway</td>
<td>$998,843</td>
<td>$998,843</td>
</tr>
<tr>
<td>Jewish Family Services</td>
<td>$433,432</td>
<td>$0</td>
</tr>
<tr>
<td>Metro Dallas Homeless Alliance</td>
<td>$998,200</td>
<td>$0</td>
</tr>
<tr>
<td>Promise House</td>
<td>$1,000,000</td>
<td>$0</td>
</tr>
<tr>
<td>Salvation Army (The) Carr P. Collins Social Service Center (State HPRP awarded to DFW Metro Command Cntr)</td>
<td>$880,103</td>
<td>$880,103</td>
</tr>
<tr>
<td>Urban League of Greater Dallas</td>
<td>$1,000,000</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>Wilkinson Center</td>
<td>$430,625</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Contractor Subtotal</strong></td>
<td><strong>$9,485,340</strong></td>
<td><strong>$3,878,946</strong></td>
</tr>
<tr>
<td><strong>City Programs</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>City of Dallas - MLK, WDMC</td>
<td>$1,000,000</td>
<td>$790,316</td>
</tr>
<tr>
<td>City of Dallas - MLK, WDMC</td>
<td>$4,000,000</td>
<td>$0</td>
</tr>
<tr>
<td>City of Dallas - Homeless Programs</td>
<td>$383,423</td>
<td>$0</td>
</tr>
<tr>
<td><strong>City Subtotal</strong></td>
<td><strong>$5,383,423</strong></td>
<td><strong>$790,316</strong></td>
</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td><strong>$14,868,763</strong></td>
<td><strong>$4,669,262</strong></td>
</tr>
</tbody>
</table>
## Appendix II
### Proposed Performance Measures

<table>
<thead>
<tr>
<th>Measure</th>
<th>City</th>
<th>Sub-Recipient/Contractor</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Homeless Prevention</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td># Families To Be Served</td>
<td>400</td>
<td>3,261</td>
<td>3,661</td>
</tr>
<tr>
<td># Individuals To Be Served</td>
<td>1,600</td>
<td>9,026</td>
<td>10,626</td>
</tr>
<tr>
<td># Households Maintaining Stable Housing (after six month follow-up)</td>
<td>300</td>
<td>2,446</td>
<td>2,746</td>
</tr>
<tr>
<td># FTEs Maintained</td>
<td>2.0</td>
<td>1.3</td>
<td>3.3</td>
</tr>
<tr>
<td># FTEs Created</td>
<td>3.0</td>
<td>5.6</td>
<td>8.6</td>
</tr>
<tr>
<td><strong>Rapid Re-Housing</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td># Households To Be Served</td>
<td>0</td>
<td>1,801</td>
<td>1,801</td>
</tr>
<tr>
<td># Individuals To Be Served</td>
<td>0</td>
<td>6,302</td>
<td>6,302</td>
</tr>
<tr>
<td># Households Maintaining Stable Housing (after six month follow-up)</td>
<td>0</td>
<td>1,351</td>
<td>1,351</td>
</tr>
<tr>
<td># FTEs Maintained</td>
<td>0</td>
<td>2.25</td>
<td>2.25</td>
</tr>
<tr>
<td># FTEs Created</td>
<td>0</td>
<td>6.5</td>
<td>6.5</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Measure</th>
<th>City</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Homeless Prevention</strong></td>
<td></td>
</tr>
<tr>
<td># Households To Be Served</td>
<td>300</td>
</tr>
<tr>
<td># Individuals To Be Served</td>
<td>1200</td>
</tr>
<tr>
<td># Households Maintaining Stable Housing (after six month follow-up)</td>
<td>225</td>
</tr>
<tr>
<td># FTEs Maintained</td>
<td>2.0</td>
</tr>
<tr>
<td># FTEs Created</td>
<td>0.0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Measure</th>
<th>City</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Rapid Re-Housing</strong></td>
<td></td>
</tr>
<tr>
<td># Households To Be Served</td>
<td>83</td>
</tr>
<tr>
<td># Individuals To Be Served</td>
<td>332</td>
</tr>
<tr>
<td># Households Maintaining Stable Housing (after six month follow-up)</td>
<td>62</td>
</tr>
<tr>
<td># FTEs Maintained</td>
<td>0.0</td>
</tr>
<tr>
<td># FTEs Created</td>
<td>0.0</td>
</tr>
</tbody>
</table>
Appendix III
State/DFW Metropolitan HPRP Grantees

<table>
<thead>
<tr>
<th>Name</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Dallas</td>
<td>$7,187,357</td>
</tr>
<tr>
<td>City of Fort Worth</td>
<td>$2,746,929</td>
</tr>
<tr>
<td>City of Garland</td>
<td>$858,997</td>
</tr>
<tr>
<td>City of Grand Prairie</td>
<td>$569,746</td>
</tr>
<tr>
<td>City of Irving</td>
<td>$930,680</td>
</tr>
<tr>
<td>City of Plano</td>
<td>$509,050</td>
</tr>
<tr>
<td>Dallas County</td>
<td>$866,753</td>
</tr>
<tr>
<td>Tarrant County</td>
<td>$1,156,125</td>
</tr>
<tr>
<td>State of Texas* (Dallas/Fort Worth Area)</td>
<td>$9,227,080</td>
</tr>
</tbody>
</table>

*City of Dallas MLK and WDM Community Centers were awarded $790,316 of the State’s $9,227,080.
Appendix IV

CITY OF DALLAS
Environmental and Health Services Department
Responsiveness Checklist

Name of Project: HOMELESS PREVENTION AND RAPID RE-HOUSING PROGRAM

City of Dallas staff will review the Proposal for responsiveness. To be considered responsive, all of the following items must be included in the Proposal. If a Proposal does not contain any one of these items, the Proposal will be considered to be non-responsive, and will not be given consideration for funding. The Proposer will be notified of that determination in writing.

Proposers are strongly encouraged to review the list below and the Proposal requirements, to ensure that the Proposal includes each of these items.

Name of Proposer: ________________________________

<table>
<thead>
<tr>
<th>RFCSP Reference</th>
<th>Description of Item</th>
<th>Yes or No</th>
</tr>
</thead>
<tbody>
<tr>
<td>X.A.1.</td>
<td>501 (C) (3) Status Documented</td>
<td></td>
</tr>
<tr>
<td>XI.</td>
<td>Original and six copies submitted</td>
<td></td>
</tr>
<tr>
<td>X.A.1.</td>
<td>Policymaking Board Members (with ethnicity and gender) (Form 2)</td>
<td></td>
</tr>
<tr>
<td>X.A.2.</td>
<td>Organization History and Experience Narrative (evidencing at least 12 months of experience)</td>
<td></td>
</tr>
<tr>
<td>X.A.2.</td>
<td>Organization Chart</td>
<td></td>
</tr>
<tr>
<td>X.A.10.</td>
<td>Letters of Recommendation/Support (at least three)</td>
<td></td>
</tr>
<tr>
<td>X.A.4.</td>
<td>Work Plan</td>
<td></td>
</tr>
<tr>
<td>X.A.5.</td>
<td>Evaluation Plan</td>
<td></td>
</tr>
<tr>
<td>X.A.6.</td>
<td>Program Budget (Form 3)</td>
<td></td>
</tr>
<tr>
<td>X.A.6.</td>
<td>List of Funding Sources ($5,000 +)</td>
<td></td>
</tr>
<tr>
<td>X.A.7.</td>
<td>Current financial statements (most recent quarter and YTD)</td>
<td></td>
</tr>
<tr>
<td>X.A.8.</td>
<td>Most recent audited financial statements (with audit report and management letter)</td>
<td></td>
</tr>
<tr>
<td>X.A.1.</td>
<td>Minutes of the three most recent Board of Directors meetings</td>
<td></td>
</tr>
<tr>
<td>X.A.10.</td>
<td>Certificate of Insurance or Signed Insurance Affirmation</td>
<td></td>
</tr>
<tr>
<td>XX.A.12.</td>
<td>Completed Suspension/Debarment Certification Form (Attachment F)</td>
<td></td>
</tr>
</tbody>
</table>

This Proposal is: [ ] Responsive [ ] Non-responsive

CCA Signature: ___________________________ Date: ___________________________

Revised 04-21-09
Appendix V

CITY OF DALLAS
Homeless Prevention and Rapid Re-Housing
Environmental and Health Services Department

Evaluation Sheet

Homeless Prevention _______ Rapid Re-Housing_______

PROPOSER INFORMATION (Completed by Applicant)

<table>
<thead>
<tr>
<th>Name of Proposer:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Address:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Contact Person:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Telephone:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Proposal Amount:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>No. of persons to be served:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Cost per person to be served:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>No. of Case Managers Proposed:</th>
</tr>
</thead>
</table>

REVIEWER: Please rank the Proposal in each of the categories below. The maximum points available for each category and section are shown. Please fill in your score for each category/section, and explain your point determination in the Comments Section.

**BOARD OF DIRECTORS**

<table>
<thead>
<tr>
<th>Proposer provided copies of minutes from the three (3) most recent Board of Directors meetings, and they are positive indicator of Board’s regular oversight of the agency, director, financial status, and programs.</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Points</strong></td>
<td>3</td>
</tr>
</tbody>
</table>

Note: If there are less than 3 most recent minutes – there are no points allowed

Comments

**ORGANIZATION HISTORY AND EXPERIENCE**

<table>
<thead>
<tr>
<th>Proposer provided a description of the services provided by the agency.</th>
<th>5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proposer provided a history of the agency, including its history with the City of Dallas.</td>
<td>4</td>
</tr>
<tr>
<td>Proposer provided a description of past experience on similar projects.</td>
<td>5</td>
</tr>
<tr>
<td>Experience appears sufficient to accomplish proposed program goals.</td>
<td>5</td>
</tr>
<tr>
<td>Member of the Metro Dallas Homeless Alliance</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total Points</strong></td>
<td>20</td>
</tr>
</tbody>
</table>

Note: Any missing information receives no points

Comments
### Qualifications, Staffing, and Licensing

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proposer presented documentation that clearly indicated current staff's qualifications to perform the proposed services.</td>
<td>5</td>
</tr>
<tr>
<td>Proposer has sufficient service staff to carry out program services with added case worker.</td>
<td>4</td>
</tr>
<tr>
<td>Proposer indicated that case management will be provided by one (1) or more full-time caseworkers who have a Bachelor’s degree and at least three (3) years of experience providing case management.</td>
<td>15</td>
</tr>
<tr>
<td>Proposer indicated that case management will be provided by one (1) or more full-time caseworkers who have a Bachelor’s degree and at least two (2) years of experience providing case management.</td>
<td>12</td>
</tr>
<tr>
<td>Proposer indicated that case management will be provided by one (1) or more full-time caseworkers who have at least two (2) years of experience providing case management to similar populations targeted with HPRP funds, but do not have a Bachelor's degree.</td>
<td>9</td>
</tr>
<tr>
<td>Proposer has sufficient administrative staff to support the program.</td>
<td>4</td>
</tr>
<tr>
<td>Proposer stated whether any state or local licenses were required, and provided copies of any required licenses.</td>
<td>2</td>
</tr>
<tr>
<td><strong>Total Points</strong></td>
<td><strong>51</strong></td>
</tr>
</tbody>
</table>

**Note:** Any missing information receives no points

### Work Plan

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proposer identified the purpose/goals of the Program.</td>
<td>7</td>
</tr>
<tr>
<td>Proposer identified geographic area.</td>
<td>2</td>
</tr>
<tr>
<td>Proposer defined the target population to be served, and included the required information.</td>
<td>10</td>
</tr>
<tr>
<td>Proposer defined the outcome measures for the Program, and how those measures would be tracked.</td>
<td>10</td>
</tr>
<tr>
<td>Proposer identified at least two performance measures for each outcome measures, and defined how those measures would be tracked.</td>
<td>10</td>
</tr>
<tr>
<td>Provided key partners that will assist in the success of the project and their role(s)</td>
<td>6</td>
</tr>
<tr>
<td>Work Plan is sound and reasonable. Outcome measure and performance measures appear attainable in the timeframe of the contract.</td>
<td>18</td>
</tr>
<tr>
<td><strong>Total Points</strong></td>
<td><strong>63</strong></td>
</tr>
</tbody>
</table>

**Rating Guide Below - Note:** Any missing information receives no points

<table>
<thead>
<tr>
<th>Needs Improvement 0-19 points</th>
<th>Adequate 20-39 points</th>
<th>Exemplary 40–55 points</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Proposed program does not meet the purpose of HPRP</td>
<td>• Proposed program generally meets the purpose of HPRP</td>
<td>• Proposed program meets the purpose of HPRP</td>
</tr>
<tr>
<td>• Program description is not clear and/or is incomplete</td>
<td>• Program description is vague and lacks detail</td>
<td>• Program is well defined and provides detailed information</td>
</tr>
<tr>
<td>• Target population is not well defined or is missing</td>
<td>• Target population is defined but does not meet the purpose of HPRP</td>
<td>• Target population is well defined and meets the purpose of HPRP with word specific rather than general</td>
</tr>
<tr>
<td>• Relationship with City of Dallas on former contracts not well described</td>
<td>• Relationship with City of Dallas on former contracts briefly described</td>
<td>• Relationship with City of Dallas on former contracts is well described with good outcome measures</td>
</tr>
<tr>
<td>• The integration of social service components and main stream resources is unclear</td>
<td>• The integration of social service components and main stream resources is discussed but is too general</td>
<td>• The integration of social service components and main stream resources is clear and meets the purpose of HPRP</td>
</tr>
<tr>
<td>• Proposed plan for service delivery is unclear</td>
<td>• Proposed plan for service delivery is clear but does not meet the purpose of HPRP</td>
<td>• Proposed plan for service delivery is clear and meets the purpose of HPRP</td>
</tr>
<tr>
<td>• Program objectives and activities are not discussed</td>
<td>• Program objectives and activities are too broad.</td>
<td>• Major program objectives and activities are clear and meet the purpose of the program</td>
</tr>
</tbody>
</table>
## Appendix V

### EVALUATION PLAN

<table>
<thead>
<tr>
<th>Description</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proposer described documentation procedures.</td>
<td>5</td>
</tr>
<tr>
<td>Proposer described how each outcome measure and performance measures will be measured.</td>
<td>5</td>
</tr>
<tr>
<td>Proposer listed who will be responsible for data collection, analysis, and reporting.</td>
<td>2</td>
</tr>
<tr>
<td>Proposer described how evaluation will show if the project has benefited the target population.</td>
<td>2</td>
</tr>
<tr>
<td>Proposer described how evaluation will affect services or changes to services.</td>
<td>2</td>
</tr>
<tr>
<td><strong>Total Points</strong></td>
<td><strong>16</strong></td>
</tr>
</tbody>
</table>

*Note: Evaluation should be very specific – any items not included receive no points*

### ABILITY TO PERFORM SERVICES: BUDGET, FINANCIAL STATEMENTS AND FUNDING SOURCES

<table>
<thead>
<tr>
<th>Description</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proposer provided detailed operating budget for the Program in the format specified in the RFCSP, budget details how funds will be spent, and budget appears reasonable for the Program.</td>
<td>5</td>
</tr>
<tr>
<td>Proposer provided detailed listing of all funding sources for the Program, and Proposer has funding needed to operate the Program.</td>
<td>5</td>
</tr>
<tr>
<td>Proposer provided current financial statements (unaudited) for the most recent Fiscal Year and the most recent quarter preceding this RFCSP, and they are positive indicator that agency is financially able to perform the services.</td>
<td>5</td>
</tr>
<tr>
<td>Proposer provided most recent audited financial statements (including the management letter) and single audit, if required, and they are positive indicator that agency is financially able to perform the services.</td>
<td>4</td>
</tr>
<tr>
<td>Proposer submitted at least 3 letters of recommendation or support.</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total Points</strong></td>
<td><strong>22</strong></td>
</tr>
</tbody>
</table>

*Note: Any missing information receives no points*

Comments:
### OVERALL QUALITY OF PROPOSAL

(Ref. XIV. B.)

<table>
<thead>
<tr>
<th>Description</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proposal was legible, single-spaced, and was easy to read (e.g., headings).</td>
<td>1</td>
</tr>
<tr>
<td>Proposal included all information outlined in the RFCSP.</td>
<td>1</td>
</tr>
<tr>
<td>Proposal and attachments followed the format specified in the RFCSP.</td>
<td>1</td>
</tr>
<tr>
<td>Information was consistent throughout the Proposal.</td>
<td>1</td>
</tr>
<tr>
<td>Program description was presented with clarity and conciseness.</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total Points</strong></td>
<td><strong>5</strong></td>
</tr>
</tbody>
</table>

Comments:

### BONUS: PRIOR PERFORMANCE UNDER CITY OF DALLAS CONTRACT

(to be completed by City of Dallas CCA)

<table>
<thead>
<tr>
<th>Question</th>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Does the Proposer have a current contract with the City of Dallas?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>If yes, complete the following:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Renewal: Proposer is on the first or second contract renewal.</td>
<td>1</td>
<td>NA</td>
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<tr>
<td>Monthly Reports: Proposer timely submits (i.e., by the 20th) monthly</td>
<td>1</td>
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<tr>
<td>invoices and demographic and performance reports.</td>
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<tr>
<td>Meets Performance Goals: Proposer meets the performance goals</td>
<td>1</td>
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<tr>
<td>under City of Dallas contract(s).</td>
<td></td>
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<tr>
<td>Spending: Proposer timely expends (without extension) the funding</td>
<td>2</td>
<td>0</td>
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<tr>
<td>under City of Dallas contract.</td>
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<td></td>
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<tr>
<td><strong>Total Points</strong></td>
<td><strong>5</strong></td>
<td><strong>0</strong></td>
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### SUMMARY

(indicate points awarded in each category above and total points for this proposal)

<table>
<thead>
<tr>
<th>Category</th>
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<tbody>
<tr>
<td>Board of Directors</td>
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<tr>
<td>Organization History and Experience</td>
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<tr>
<td>Qualifications, Staffing, and Licensing</td>
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<tr>
<td>Work Plan</td>
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<tr>
<td>Evaluation Plan</td>
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<tr>
<td>Ability to Perform Services</td>
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<tr>
<td>Overall Quality of Proposal</td>
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<td><strong>Bonus : Priority Populations</strong></td>
<td>5</td>
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<tr>
<td>Bonus: Prior Performance Under City of Dallas Contract</td>
<td>5</td>
</tr>
<tr>
<td><strong>TOTAL POINTS AWARDED</strong></td>
<td></td>
</tr>
</tbody>
</table>

Reviewer Signature: ___________________________ Date: _______________
DATE  August 21, 2009

To  Honorable Members of the Quality of Life Committee: Pauline Medrano (Chair), Vonciel Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

SUBJECT  Dallas Animal Services Update

Last year the Quality of Life Committee was briefed periodically on issues related to Code Compliance. We will continue to provide Code briefings this year. On Tuesday, August 25, 2009, you will be given an update on Dallas Animal Services.

If you have questions or need additional information, please let me know.

Forest E. Turner
Assistant City Manager

cc:  Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Deborah A. Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig D. Kinton, City Auditor
Judge C. Victor Lander, Judiciary
Ryan S. Evans, First Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
David K. Cook, Chief Financial Officer
Helena Stevens-Thompson, Assistant to the City Manager
Dallas Animal Services Update

Presented to the Quality of Life & Government Services Committee
August 25, 2009
Purpose

- To provide an update on:
  - Dallas Animal Services operations
  - Education & Outreach Efforts
  - Changes to the Cruelty Investigations Unit
Animal Services Operations Update

- In March 2009, statistics from October 2008 – February 2009 were presented
- The following are statistics from March 2009 – July 2009:
  - 7,463 dogs caught; 3% decrease over the same time last year
  - 3,794 dogs were turned in to the shelter; 7% increase over same time last year
  - 1,028 dogs and cats adopted; 11% increase over the same time last year
  - 395 Spay/Neuter applications approved; 43% increase over the same time last year
  - Loose/Aggressive Service Requests down 22%

- Spay/Neuter Clinic opened in July 2009
  - 112 dogs and 20 cats have been sterilized
  - Sterilizations performed on adopted animals only
  - Permits adopters to take their new companions home the same day
# Animal Services Operations Update

## FY 07-08 YTD
(10/1/07 – 7/31/08)

- 27,126 dogs and cats impounded
- 1,667 dogs and cats adopted
- 2,410 were transferred to rescue groups
- 1,575 were reclaimed by their owner

## FY 08-09 YTD
(as of July 31)

- 27,907 dogs and cats impounded
- 2,087 dogs and cats adopted
- 2,422 were transferred to rescue groups
- 2,120 were reclaimed by their owner
Loose Dog Initiatives

Southern Dallas/District 2 Loose Dog Pick-up
- April 6 – May 1, 2009
  - 597 animals picked up (503 dogs, 94 cats)
  - 225 citations issued
- August 3 – August 31, 2009
  - To address loose dog problems before school starts
  - As of August 19, 2009
    - 264 animals picked up (221 dogs, 43 cats)
    - 38 citations issued
    - Approximately 1,700 educational brochures distributed

District 5 – focus on loose dogs
- August 17 - August 28, 2009
  - 48 animals picked up (46 dogs, 2 cats), as of August 20th
  - 17 citations issued
Education and Outreach Efforts
Education & Outreach

Since March 2009:

- Participated in local events, such as:
  - Dog Bowl at the Cotton Bowl, Oak Cliff Earth Day, Johnston Elementary Career Fair
- Presented information at community events & schools
- Conducted environmental tours of the shelter
- Taught weekly Responsible Pet Ownership classes in English and Spanish
- Held monthly open house events at the shelter
  - Hosting a workshop for DISD Pre-K – 8th grade science teachers on August 29
- Several city departments have been invited to:
  - Conduct 20 minute mini-lessons on environmental topics: pet responsibilities and their impact on the environment, water pollution, water conservation, recycling, air quality
  - Provide lesson plans and activities for the teachers to use in their classrooms
Education & Outreach

- Microchip Clinics
  - Held every 4th Saturday of the month at the shelter
  - Since March, 157 microchips have been issued

- Registration & Vaccination Clinics
  - New initiative to take these services to the communities and increase registrations
  - Hold regular clinics throughout the week at the shelter
  - Hold periodic clinics at park and recreation centers and community events
  - Scheduled to begin in October 2009

- Continue volunteer recruitment
  - Held 5 volunteer orientations since March
  - Increased from 7 to 23 volunteers with almost 400 volunteer hours worked
Review of Animal Cruelty Investigations Unit
Cruelty Investigations Unit

- Reviewed Cruelty Investigations process and made the following changes to the Cruelty Unit
  - Reassigned four officers with general duties to work cruelty investigations full-time
  - Dedicated one supervisor to manage the unit
  - Implemented a plan to rotate officers to ensure consistent and thorough investigations
  - Reviewed and revised all cruelty investigation policies and directives

- Provided mandatory refresher training for all animal services officers who respond to service requests
  - Developed a cruelty investigations check list to assist responding officers and ensure proper resolution of cases
Memorandum

DATE: August 21, 2009

TO: Honorable Members of the Quality of Life Committee: Pauline Medrano (Chair), Vonciet Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

SUBJECT: Barclay Square Apartments Informational Memo

On June 18, 2009, Code Compliance began receiving complaints from tenants about the lack of air conditioning at the Barclay Square Apartments. Staff members from Code Compliance responded and began working with apartment management to bring the property into compliance. The apartment management provided 18 window A/C units to tenants. Code continued to monitor the apartments and informed management of any additional apartments that did not have working A/C units.

During the inspection period, an attorney for the tenants of the Barclay Apartments filed a lawsuit in the 191st District Court in Dallas County seeking a temporary restraining order (TRO) compelling the property owner to repair the air conditioning in all units. The judge ultimately denied the tenants’ request for a TRO. Generally only the City or local government can seek relief for alleged Code violations.

Recently, I met with a group of tenants of the Barclay Apartments who had new complaints of Code violations. I informed them that Code will continue to investigate any new complaints they have at the apartments.

Rosalind Jeffers, Executive Assistant City Attorney and Joey Zapata, Interim Director of Code Compliance will be available at the committee meeting to answer any questions related to the Barclay Square Apartments.

Forest E. Turner
Assistant City Manager

cc: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Deborah A. Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig D. Kinton, City Auditor
Judge C. Victor Lander, Judiciary
Helena Stevens-Thompson, Assistant to the City Manager

Ryan S. Evans, First Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
David K. Cook, Chief Financial Officer

“Dallas, the City that Works. Diverse, Vibrant and Progressive”
Memorandum

Date August 21, 2009

To Honorable Members of the Quality of Life Committee: Pauline Medrano (Chair), Voncie Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject Agenda Item No. 22 (Council District: All)

SUBJECT

Authorize (1) the acceptance of a Homeless Prevention and Rapid Re-Housing Program Grant from the U.S. Department of Housing and Urban Development passed through the Texas Department of Housing and Community Affairs to provide temporary financial assistance and housing relocation and stabilization services to individuals and families who are homeless or would be at risk of homelessness for the period September 1, 2009 through August 31, 2011; and (2) execution of the grant agreement - Not to exceed $790,316 - Financing: Texas Department of Housing and Community Affairs Grant Funds

BACKGROUND

On May 29, 2009, the City of Dallas submitted an application for $1,000,000 in Homeless Prevention and Rapid Re-Housing Program (HPRP) Grant Funds. On July 31, 2009, the City received notice of award from the Texas Department of Housing and Community Affairs (TDHCA) in the amount of $790,316. Grant funds are available for use beginning September 1, 2009, contingent upon execution of the grant agreement with TDHCA.

Under the grant agreement, the program will provide full or partial rental and/or utility payments for approximately 263 families or individuals who are at-risk of homelessness (Homeless Prevention), or are homeless (Rapid Re-Housing).

Homeless Prevention provides financial assistance and supportive services to those who would be at risk of homelessness but for this assistance. Rapid Re-Housing provides financial assistance and supportive services to those who are already homeless.
BACKGROUND (Continued)

The funds under this program are intended to target two populations of persons facing housing instability: (1) individuals and families who are currently in housing but are at risk of becoming homeless and need temporary assistance to prevent them from becoming homeless or assistance to move to another unit (prevention), and (2) individuals and families who are experiencing homelessness (residing in emergency or transitional shelters or on the street) and need temporary assistance in order to obtain housing and retain it (rapid re-housing).

Financial assistance assist eligible clients in paying short term rent (3 months), medium-term rent (4 to 18 months), security deposit, utility payment (18 months and up to 6 months in arrears), moving cost, and motel and hotel vouchers (up to 30 days). Housing relocation and stabilization provides for case management, outreach and engagement, housing search and placement, legal services, and credit repair. Payments can only be made to third parties such as landlords or utility companies and not to the clients.

<table>
<thead>
<tr>
<th>Performance Measures</th>
<th>FY 2009-2011 Proposed Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of families/individuals</td>
<td>263 individuals</td>
</tr>
</tbody>
</table>

Outcome Measures

| # of jobs created | 0.0 FTE |
| # of jobs retained | 2.0 FTE |
| # of clients maintaining stable housing | 197 families/individuals |

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

This item has no prior action.

FISCAL INFORMATION

$790,316 - Texas Department of Housing and Community Affairs Grant Funds
Agenda Item No. 22 (Council District: All)

Recommendation

Staff recommends approval of this item.

Forest E. Turner
Assistant City Manager

c: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Deborah A. Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig D. Kinton, City Auditor
Judge C. Victor Lander, Judiciary
Ryan S. Evans, First Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
David Cook, Chief Financial Officer
Memorandum

Date: August 21, 2009

To: Honorable Members of the Quality of Life Committee: Pauline Medrano (Chair), Voncile Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt, Sheffie Kadem, David A. Neumann, Steve Salazar

Subject: Agenda Item No. 25 (Council District: All)

SUBJECT

Authorize a thirty-six month contract with Catholic Charities of Dallas, Inc. to provide temporary housing assistance and supportive services to persons at-risk of homelessness through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $528,987 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

BACKGROUND

On May 13, 2009, City Council adopted the Substantial Amendment to the FY 2008-09 Consolidated Plan and Action Plan regarding Federal Stimulus for Homeless Prevention and Rapid Re-Housing Program (HPRP) funds (Grant No. S09-MY-48-0001) in the amount of $7,187,357. On July 2, 2009, HUD approved the substantial amendment and on July 21, 2009, the grant agreement was received from HUD for execution; upon execution, grant funds will become available for use beginning October 1, 2009.

On June 3, 2009, the City of Dallas Business Development and Procurement Services Department solicited and received Request for Competitive Sealed Proposals (RFCSP) from area non-profits for the contractual provisions of services in the following categories: Homeless Prevention ($2,615,424) and Rapid Re-Housing ($2,691,196). Homeless Prevention provides financial assistance and supportive services to those who would be at-risk of homelessness but for this assistance. Rapid Re-Housing provides financial assistance and supportive services to those who are already homeless.

The proposals were reviewed by a selection panel consisting of staff from the City Housing Department, Dallas County Commissioners Court, Welcome House, Inc., Legacy Counseling Center, and UT Southwestern Medical Center. Proposal ratings were completed by committee members on June 29, 2009.
BACKGROUND (Continued)

Fourteen non-profit agencies are recommended for award of funds to provide financial assistance and housing relocation and stabilization services to meet the needs of eligible clients.

Financial assistance assist eligible clients in paying short term rent (3 months), medium-term rent (4 to 18 months), security deposit, utility payment (18 months and up to 6 months in arrears), moving cost, and motel and hotel vouchers (up to 30 days). Housing relocation and stabilization provides for case management, outreach and engagement, housing search and placement, legal services, and credit repair. Payments can only be made to third parties such as landlords or utility companies and not to the clients.

Payments to sub recipients/contractors will be made based on reimbursement of after-the-fact expenses with the exception of a one-time advance payment. During the public comment period, non-profit agencies expressed a strong interest in receiving advance payments. A one-time advance payment was incorporated in the substantial amendment submitted to HUD. Advance payments are allowable by HUD under HPRP. Sub-recipients/contractors may receive a one-time advance payment up to 10% of their contract amount at the beginning of the contract term (October 1, 2009) based on documentation of an immediate cash need. Total advance payment may be up to but not greater than $530,662, ($5,306,620 x 10%) contingent upon request from sub-recipients. Expenses will be deducted each month until all advance payments have been accounted for via invoiced expenses. Sub recipients/contractors will have to submit written policies and procedures regarding their policy on advancement. Advance payments shall be deposited, per HUD, into interest bearing accounts and interest earned on the accounts must be returned to HUD to be returned to the US Treasury. The City of Dallas will not request advance payments for city-operated programs.

Catholic Charities of Dallas, Inc. is recommended for award of $528,987 in Rapid Re-Housing Funds, with $360,000 for financial assistance and $168,987 for housing relocation and stabilization.

Catholic Charities of Dallas, Inc. is a non-profit organization serving low-income individuals and families. Catholic Charities has been providing social services for over 100 years through four main divisions: Elderly and Family Assistance; Immigration and Legal Services; Refugee and Empowerment Services; and Professional Counseling and Children’s Services. The agency has nine locations throughout Dallas County. Last year, Catholic Charities served over 57,000 individuals, with 41,000 of those individuals being served through its largest division, Elderly and Family Assistance. Catholic Charities is an active member of the Metro Dallas Homeless Alliance.
Page 3
Agenda Item No. 25 (Council District: All)

BACKGROUND (Continued)

Under this contract, Catholic Charities will use HPRP funds to provide homeless prevention services through the Elderly and Family Assistance program. These services will include financial assistance (rent, deposits, utility payments, and utility deposits), as well as family stabilization services (case management), to help clients maintain their housing and move toward self-sufficiency. The target populations will include families with children, the unemployed and underemployed, seniors on fixed incomes, single parents under age 25, persons with disabilities, and ex-offenders. Religious belief or affiliation is not required to receive assistance. HPRP funds will be used for one new case manager position and the retention of one case manager position.

Performance Measures

<table>
<thead>
<tr>
<th>FY 2009-2012 Proposed Goal</th>
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</thead>
<tbody>
<tr>
<td>Number of persons to be assisted</td>
</tr>
</tbody>
</table>

Outcome Measures

<table>
<thead>
<tr>
<th># of jobs created</th>
<th>1.0 FTE</th>
</tr>
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<tbody>
<tr>
<td># of jobs retained</td>
<td>0.0 FTE</td>
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<tr>
<td># of clients maintaining stable housing</td>
<td>295 individuals</td>
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The following budget information was submitted by Catholic Charities of Dallas, Inc. regarding fiscal year funding.

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<th>Contributions</th>
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<td>United Way</td>
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<td>Government Agencies</td>
<td>2,606,958</td>
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<td>FEMA Funds</td>
<td>90,659</td>
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<td>Program Service Fees</td>
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<td>Sales</td>
<td>252,016</td>
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<td>Special Events</td>
<td>758,186</td>
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<tr>
<td>Investment and Other Revenue</td>
<td>106,711</td>
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<tr>
<td>Total</td>
<td>$7,623,678</td>
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</table>

Dallas-together, we do it better
Page 4
Agenda Item No. 25 (Council District: All)

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The City Council authorized a public hearing to receive comments on the substantial amendment to the FY 2008-09 Consolidated Plan Budget and Action Plan and at the close of the hearing adopted the substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on May 13, 2009, by Resolution No. 09-1216.

The City Council approved preliminary adoption and public hearing regarding a substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on April 22, 2009, by Resolution No. 09-1103.

The Community Development Commission approved City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds with no recommendations on April 2, 2009.

The City Council was briefed on the Federal Economic Stimulus Package including the Homeless Prevention and Rapid Re-Housing Program Funds on April 1, 2009.

The Community Development Commission was briefed on the City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds on March 26, 2009.

The City Council adopted the FY2008-09 Consolidated Plan budget on June 25, 2008, by Resolution No. 08-1807.

FISCAL INFORMATION

$528,987 -2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

ETHNIC COMPOSITION

Catholic Charities of Dallas, Inc. (Board)

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<th>Gender</th>
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<td>Hispanic Female</td>
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<tr>
<td>Other Female</td>
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<tr>
<td>Other Male</td>
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Agenda Item No. 25 (Council District: All)

OWNER(S)

Catholic Charities of Dallas, Inc.

Board of Directors

David Adams  Terri Lowell
Sandy Arias  Mike Lynch
Franny Banks  Bob McDermott
Edwin Bell  Margaret McIntyre
Tony Cassavechia  Dan Odom
Mary Linn Clifford  Kevin Ryan
Colleen Cook Collins  William Ryan
Gloria Dixon  Richard Schornack
Teresa Giltner  Eduardo Ugarte
John Hall  James Vaughn
Gerry Jacob  Chuck Vinson
David Klaut  Laurie Welsch
Kristina Kramer

Recommendation

Staff recommends approval of this item.

Forest E. Turner
Assistant City Manager

c: Honorable Mayor and Members of the City Council
   Mary K. Suhm, City Manager
   Deborah A. Watkins, City Secretary
   Thomas P. Perkins, Jr., City Attorney
   Craig D. Kinton, City Auditor
   Judge C. Victor Lander, Judiciary
   Ryan S. Evans, First Assistant City Manager
   A.C. Gonzalez, Assistant City Manager
   Jill A. Jordan, P.E., Assistant City Manager
   David Cook, Chief Financial Officer
Memorandum

CITY OF DALLAS

Date August 21, 2009

To Honorable Members of the Quality of Life Committee: Pauline Medrano (Chair), Vonciet Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject Agenda Item No. 26 (Council District: All)

SUBJECT

Authorize a thirty-six month contract with Central Dallas Food Pantry dba Central Dallas Ministries in collaboration with First United Methodist Church to provide temporary housing assistance and supportive services to persons at-risk of homelessness through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $403,172 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

BACKGROUND

On May 13, 2009, City Council adopted the Substantial Amendment to the FY 2008-09 Consolidated Plan and Action Plan regarding Federal Stimulus for Homeless Prevention and Rapid Re-Housing Program (HPRP) funds (Grant No. S09-MY-48-0001) in the amount of $7,187,357. On July 2, 2009, HUD approved the substantial amendment and on July 21, 2009, the grant agreement was received from HUD for execution; upon execution, grant funds will become available for use beginning October 1, 2009.

On June 3, 2009, the City of Dallas Business Development and Procurement Services Department solicited and received Request for Competitive Sealed Proposals (RFCSP) from area non-profits for the contractual provisions of services in the following categories: Homeless Prevention ($2,615,424) and Rapid Re-Housing ($2,691,196). Homeless Prevention provides financial assistance and supportive services to those who would be at-risk of homelessness but for this assistance. Rapid Re-Housing provides financial assistance and supportive services to those who are already homeless.

The proposals were reviewed by a selection panel consisting of staff from the City Housing Department, Dallas County Commissioners Court, Welcome House, Inc., Legacy Counseling Center, and UT Southwestern Medical Center. Proposal ratings were completed by committee members on June 29, 2009.
BACKGROUND (Continued)

Fourteen non-profit agencies are recommended for award of funds to provide financial assistance and housing relocation and stabilization services to meet the needs of eligible clients.

Financial assistance assist eligible clients in paying short term rent (3 months), medium-term rent (4 to 18 months), security deposit, utility payment (18 months and up to 6 months in arrears), moving cost, and motel and hotel vouchers (up to 30 days). Housing relocation and stabilization provides for case management, outreach and engagement, housing search and placement, legal services, and credit repair. Payments can only be made to third parties such as landlords or utility companies and not to the clients.

Payments to sub recipients/contractors will be made based on reimbursement of after-the-fact expenses with the exception of a one-time advance payment. During the public comment period, non-profit agencies expressed a strong interest in receiving advance payments. A one-time advance payment was incorporated in the substantial amendment submitted to HUD. Advance payments are allowable by HUD under HPRP. Sub-recipients/contractors may receive a one-time advance payment up to 10% of their contract amount at the beginning of the contract term (October 1, 2009) based on documentation of an immediate cash need. Total advance payment may be up to but not greater than $530,662, (5,306,620 x 10%) contingent upon request from sub-recipients. Expenses will be deducted each month until all advance payments have been accounted for via invoiced expenses. Sub recipients/contractors will have to submit written policies and procedures regarding their policy on advancement. Advance payments shall be deposited, per HUD, into interest bearing accounts and interest earned on the accounts must be returned to HUD to be returned to the US Treasury. The City of Dallas will not request advance payments for city-operated programs.

Central Dallas Ministries in collaboration with First United Methodist Church is recommended for award of $403,172 in Rapid Re-Housing Funds, with $364,772 for financial assistance and $38,400 for housing relocation and stabilization.

Central Dallas Food Pantry dba Central Dallas Ministries is a non-profit organization established in 1990, with over 120 employees serving more than 30,000 low-income and impoverished families in Dallas. Central Dallas Ministries provides hunger relief services; health care services; housing; and other social services (including workforce development; public interest legal services; youth education services; athletic programs; and technology training and support services for youth aging out of the foster care system). Central Dallas Ministries is an active member of the Metro Dallas Homeless Alliance.
Page 3
Agenda Item No. 26 (Council District: All)

BACKGROUND (Continued)

First United Methodist Church has been in operation since 1925, providing food, clothing, and benevolent payments toward housing and utilities to Dallas area residents in need. Through Community Crossroads Services (CCS), First United Methodist Church provides financial assistance and other services to persons at risk for homelessness, and currently shares space with The Stewpot. First United Methodist Church CCS is also an active member of the Metro Dallas Homeless Alliance.

Under this contract, Central Dallas Ministries, in collaboration with First United Methodist Church CCS, will use HPRP funds to provide homeless prevention services at its existing Resource Center. This Housing Stabilization Program will include financial assistance (rent, deposits, utility payments, and utility deposits), as well as family stabilization services (case management), to help clients maintain their housing and move toward self-sufficiency. Religious belief or affiliation is not required to receive assistance. One new case manager position will be created using HPRP funds.

Performance Measures

<table>
<thead>
<tr>
<th>FY 2009-2012</th>
<th>Proposed Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of persons to be assisted</td>
<td>385 individuals</td>
</tr>
</tbody>
</table>

Outcome Measures

<table>
<thead>
<tr>
<th># of jobs created</th>
<th>0.63 FTE</th>
</tr>
</thead>
<tbody>
<tr>
<td># of jobs retained</td>
<td>0.00 FTE</td>
</tr>
<tr>
<td># of clients maintaining stable housing</td>
<td>290 individuals</td>
</tr>
</tbody>
</table>

The following budget information was submitted by Central Dallas Ministries regarding fiscal year funding.

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
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<td><strong>Total</strong></td>
<td><strong>$9,241,501</strong></td>
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Agenda Item No. 26 (Council District: All)

First United Methodist Church - Community Crossroads Services (CCS) has an annual operating budget of approximately $942,600 in 2009.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The City Council authorized a public hearing to receive comments on the substantial amendment to the FY 2008-09 Consolidated Plan Budget and Action Plan and at the close of the hearing adopted the substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on May 13, 2009, by Resolution No. 09-1216.

The City Council approved preliminary adoption and public hearing regarding a substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on April 22, 2009, by Resolution No. 09-1103.

The Community Development Commission approved City Manager’s proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds with no recommendations on April 2, 2009.

The City Council was briefed on the Federal Economic Stimulus Package including the Homeless Prevention and Rapid Re-Housing Program Funds on April 1, 2009.

The Community Development Commission was briefed on the City Manager’s proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds on March 26, 2009.

The City Council adopted the FY2008-09 Consolidated Plan budget on June 25, 2008, by Resolution No. 08-1807.

FISCAL INFORMATION

$403,172 - 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

ETHNIC COMPOSITION

Central Dallas Food Pantry dba Central Dallas Ministries (Board)

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<tr>
<th>Ethnicity</th>
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<td>Other Male</td>
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</table>
First United Methodist Church (Council)

Black Female 0       Black Male 2
White Female 14      White Male 9
Hispanic Female 0     Hispanic Male 0
Other Female 0       Other Male 0

OWNER(S)

Central Dallas Food Pantry dba Central Dallas Ministries

Board of Directors

Dave Shipley, Chair              Eddie Guerra III
Stan Shipley, Secretary          Wilton J. Hollins
Jon S. Halbert, Treasurer         Schuyler Marshall
Seun A. Akinwunmi                 Butch McCaslin
Dr. Tonia Alexander              Wendy Messmann
Dr. Bob Baird                    Dr. Glenn Owen
Robin Blakeley                   Charlie Mae Ransom
John R. Castle                   Chad Schieber
Scott T. Collier                 Debbie Snell
Dr. Mark DeHaven                 Craig Spaulding
Lara Gaither                     Kevin Thomason
Dr. Kenneth Greene               Dr. James Watson

First United Methodist Church

Board of Directors

Sue Keever, Chair               Heather Gilker
Pete Bricker, Vice Chair         Don Hanmer
Cathy Bard, Finance             Ron Horick
Wayne Aubrey                    Victor Jordan
Jo Blount                       Denise LeFevre
John Bryant                     Kelvin Meyers
Rick Button                     Nan Mulvaney
Shelby Button                   Greg Regan
Michael Campbell                Gable Roby
Elizabeth Cummings              Kurt Smith
Susan Davis                     Liz Vilmor
Alexis Fletcher                 Betty Watson
Scottie Giffin
Agenda Item No. 26 (Council District: All)

Recommendation

Staff recommends approval of this item.

Forest E. Turner
Assistant City Manager

c: Honorable Mayor and Members of the City Council
   Mary K. Suhm, City Manager
   Deborah A. Watkins, City Secretary
   Thomas P. Perkins, Jr., City Attorney
   Craig D. Kinton, City Auditor
   Judge C. Victor Lander, Judiciary
   Ryan S. Evans, First Assistant City Manager
   A.C. Gonzalez, Assistant City Manager
   Jill A. Jordan, P.E., Assistant City Manager
   David Cook, Chief Financial Officer
Date: August 21, 2009

To: Honorable Members of the Quality of Life Committee: Pauline Medrano (Chair), Vonciel Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject: Agenda Item No. 27 (Council District: All)

SUBJECT

Authorize a thirty-six month contract with Family Gateway, Inc. to provide temporary housing assistance and supportive services to persons who are homeless through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $788,912 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

BACKGROUND

On May 13, 2009, City Council adopted the Substantial Amendment to the FY 2008-09 Consolidated Plan and Action Plan regarding Federal Stimulus for Homeless Prevention and Rapid Re-Housing Program (HPRP) funds (Grant No. S09-MY-48-0001) in the amount of $7,187,357. On July 2, 2009, HUD approved the substantial amendment and on July 21, 2009, the grant agreement was received from HUD for execution; upon execution, grant funds will become available for use beginning October 1, 2009.

On June 3, 2009, the City of Dallas Business Development and Procurement Services Department solicited and received Request for Competitive Sealed Proposals (RFCSP) from area non-profits for the contractual provisions of services in the following categories: Homeless Prevention ($2,615,424) and Rapid Re-Housing ($2,691,196). Homeless Prevention provides financial assistance and supportive services to those who would be at-risk of homelessness but for this assistance. Rapid Re-Housing provides financial assistance and supportive services to those who are already homeless.

The proposals were reviewed by a selection panel consisting of staff from the City Housing Department, Dallas County Commissioners Court, Welcome House, Inc., Legacy Counseling Center, and UT Southwestern Medical Center. Proposal ratings were completed by committee members on June 29, 2009.
BACKGROUND (Continued)

Fourteen non-profit agencies are recommended for award of funds to provide financial assistance and housing relocation and stabilization services to meet the needs of eligible clients.

Financial assistance assist eligible clients in paying short term rent (3 months), medium-term rent (4 to 18 months), security deposit, utility payment (18 months and up to 6 months in arrears), moving cost, and motel and hotel vouchers (up to 30 days). Housing relocation and stabilization provides for case management, outreach and engagement, housing search and placement, legal services, and credit repair. Payments can only be made to third parties such as landlords or utility companies and not to the clients.

Payments to sub recipients/contractors will be made based on reimbursement of after-the-fact expenses with the exception of a one-time advance payment. During the public comment period, non-profit agencies expressed a strong interest in receiving advance payments. A one-time advance payment was incorporated in the substantial amendment submitted to HUD. Advance payments are allowable by HUD under HPRP. Sub-recipients/contractors may receive a one-time advance payment up to 10% of their contract amount at the beginning of the contract term (October 1, 2009) based on documentation of an immediate cash need. Total advance payment may be up to but not greater than $530,662, ($5,306,620 x 10%) contingent upon request from sub-recipients. Expenses will be deducted each month until all advance payments have been accounted for via invoiced expenses. Sub recipients/contractors will have to submit written policies and procedures regarding their policy on advancement. Advance payments shall be deposited, per HUD, into interest bearing accounts and interest earned on the accounts must be returned to HUD to be returned to the US Treasury. The City of Dallas will not request advance payments for city-operated programs.

The Family Gateway, Inc. is recommended for award of $788,912 in Rapid Re-Housing Funds, with $621,530 for financial assistance and $167,382 for housing relocation and stabilization.

Family Gateway, Inc. provides food, shelter and comprehensive services to homeless families with children.

Family Gateway, Inc. received its 501(c)3 status March 1986 and has been assisting homeless families for over 23 years. Family Gateway, Inc. evolved from a 1985 mayoral task force study of Dallas' growing problem of family homelessness. A coalition of congregations of varying denominations responded, and the Annette G. Strauss Family Gateway Center opened its doors in 1986.
Page 3

Agenda Item No. 27 (Council District: All)

BACKGROUND (Continued)

Gateway Apartments, renovated in 1990, provides additional housing, where children and their families can reside for up to one year. Gateway to Jobs began job readiness classes and job search assistance in 1994.

In February 1995, Family Gateway launched its Community Transition Services for those who completed the residential and job search programs. In August 1998, Family Treasures Resale Shop was opened to house a Customer Service Training Program. In December 2008, the Annette G. Strauss Family Gateway Center reopened after renovations to the kitchen and second floor. And, in March 2009, the Family Gateway Culinary Training Program was launched to provide additional education and training for clients with an interest in the culinary arts.

HPRP Rapid Re-Housing funds will be used to provide Housing Relocation and Stabilization services and Financial Assistance services to Family Gateway clients through the development of an individualized housing service plan. Housing Relocation and Stabilization services include house search and placement service, referral services, credit repair, and legal services. Financial Assistance services include rent payments, security deposits, utility payments, utility deposits and moving costs.

Performance Measures

FY 2009-2012
Proposed Goal

Number of persons to be assisted
780 individuals

Outcome Measures

# of jobs created
2.0 FTEs
# of jobs retained
0.0 FTEs
# of clients maintaining stable housing
585 individuals

The following budget information was submitted by Family Gateway, Inc. regarding fiscal year funding:

Foundations $380,000
Contributions $297,500
Total $677,500
PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The City Council authorized a public hearing to receive comments on the substantial amendment to the FY 2008-09 Consolidated Plan Budget and Action Plan and at the close of the hearing adopted the substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on May 13, 2009, by Resolution No. 09-1216.

The City Council approved preliminary adoption and public hearing regarding a substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on April 22, 2009, by Resolution No. 09-1103.

The Community Development Commission approved City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds with no recommendations on April 2, 2009.

The City Council was briefed on the Federal Economic Stimulus Package including the Homeless Prevention and Rapid Re-Housing Program Funds on April 1, 2009.

The Community Development Commission was briefed on the City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds on March 26, 2009.

The City Council adopted the FY2008-09 Consolidated Plan budget on June 25, 2008, by Resolution No. 08-1807.

FISCAL INFORMATION

$788,912 - 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

ETHNIC COMPOSITION

Family Gateway, Inc. (Board)

<table>
<thead>
<tr>
<th>Ethnicity</th>
<th>Count</th>
</tr>
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<tbody>
<tr>
<td>Hispanic Female</td>
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<tr>
<td>Black Female</td>
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<td>White Female</td>
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<tr>
<td>Other Female</td>
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Page 5
Agenda Item No. 27 (Council District: All)

OWNER(S)

Family Gateway, Inc.

Board of Directors

Jill Bindler
Sara Ratliff
Angela Arnold
Lance Bergstrom
Kristy Bowen
Jessica Colombo
Valrie Farmer
Walter Kilroy
Ross Mesquita
Helen Moore
Diane Staacke
Erin Tracey
Paige Walsh

James Brundage
Ruth Ann Firestone
Paul Benes
Pam Blankenship
John Chapman
Missy Dorsey
Janet Follstaedt
Eleanor Latimer
John Millemon
Marianne Petersen
Raquel Tamez
Joe Vickrey

Recommendation

Staff recommends approval of this item.

Forest E. Turner
Assistant City Manager

c: Honorable Mayor and Members of the City Council
Mary K. Suham, City Manager
Deborah A. Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig D. Kinton, City Auditor
Judge C. Victor Lander, Judiciary
Ryan S. Evans, First Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
David Cook, Chief Financial Officer
Memorandum

Date August 21, 2009

To Honorable Members of the Quality of Life Committee: Pauline Medrano (Chair), Voncile Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject Agenda Item No. 28 (Council District: All)

SUBJECT

Authorize a thirty-six month contract with Housing Crisis Center, Inc. to provide temporary housing assistance and supportive services to persons at-risk of homelessness through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $184,788 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

BACKGROUND

On May 13, 2009, City Council adopted the Substantial Amendment to the FY 2008-09 Consolidated Plan and Action Plan regarding Federal Stimulus for Homeless Prevention and Rapid Re-Housing Program (HPRP) funds (Grant No. S09-MY-48-0001) in the amount of $7,187,357. On July 2, 2009, HUD approved the substantial amendment and on July 21, 2009, the grant agreement was received from HUD for execution; upon execution, grant funds will become available for use beginning October 1, 2009.

On June 3, 2009, the City of Dallas Business Development and Procurement Services Department solicited and received Request for Competitive Sealed Proposals (RFCSP) from area non-profits for the contractual provisions of services in the following categories: Homeless Prevention ($2,615,424) and Rapid Re-Housing ($2,691,196). Homeless Prevention provides financial assistance and supportive services to those who would be at-risk of homelessness but for this assistance. Rapid Re-Housing provides financial assistance and supportive services to those who are already homeless.

The proposals were reviewed by a selection panel consisting of staff from the City Housing Department, Dallas County Commissioners Court, Welcome House, Inc., Legacy Counseling Center, and UT Southwestern Medical Center. Proposal ratings were completed by committee members on June 29, 2009.
Fourteen non-profit agencies are recommended for award of funds to provide financial assistance and housing relocation and stabilization services to meet the needs of eligible clients.

Financial assistance assist eligible clients in paying short term rent (3 months), medium-term rent (4 to 18 months), security deposit, utility payment (18 months and up to 6 months in arrears), moving cost, and motel and hotel vouchers (up to 30 days). Housing relocation and stabilization provides for case management, outreach and engagement, housing search and placement, legal services, and credit repair. Payments can only be made to third parties such as landlords or utility companies and not to the clients.

Payments to sub recipients/contractors will be made based on reimbursement of after-the-fact expenses with the exception of a one-time advance payment. During the public comment period, non-profit agencies expressed a strong interest in receiving advance payments. A one-time advance payment was incorporated in the substantial amendment submitted to HUD. Advance payments are allowable by HUD under HPRP. Sub-recipients/contractors may receive a one-time advance payment up to 10% of their contract amount at the beginning of the contract term (October 1, 2009) based on documentation of an immediate cash need. Total advance payment may be up to but not greater than $530,662, ($5,306,620 x 10%) contingent upon request from sub-recipients. Expenses will be deducted each month until all advance payments have been accounted for via invoiced expenses. Sub recipients/contractors will have to submit written policies and procedures regarding their policy on advancement. Advance payments shall be deposited, per HUD, into interest bearing accounts and interest earned on the accounts must be returned to HUD to be returned to the US Treasury. The City of Dallas will not request advance payments for city-operated programs.

Housing Crisis Center, Inc. is recommended for award of $184,788 in Rapid Re-Housing Funds, with $87,788 for financial assistance and $100,000 housing relocation and stabilization.

In 1978, Housing Crisis Center, Inc. was established by a group of volunteers to provide services geared toward the prevention of evictions and homelessness. Initially, the agency provided free legal services to very low-income tenants who were facing some conflicts with landlords. Programs provided by the agency have grown over the years to include financial and relocation assistance, counseling, and transitional and permanent housing for homeless adults and children.
Page 3
Agenda Item No. 28 (Council District: All)

BACKGROUND (Continued)

Housing Crisis Center's mission is to prevent homelessness and stabilize the elderly; the disabled; place families with children in decent, affordable, permanent housing; and empower these groups to be able to solve future housing problems. The agency focuses on issues related to housing and homelessness.

Housing Crisis Center, Inc. will partner with over sixty (60) other agencies to provide additional services needed by clients to become stable and independent.

Such services included but are not limited to child care, medical services, employment training, mental health and substance abuse treatment, which are arranged through community partners. Provision of these services stems from unrelenting vision of the agency to make communities better for everyone.

HPRP funds will be used by Housing Crisis Center's HOME Power Social Services Program to provide rental and utility assistance to those persons at-risk of homelessness. HOME Power also provides assistance to single families with children who need more safe and affordable housing. Two full-time case manager positions will be created using HPRP funding.

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<th>Performance Measures</th>
<th>FY 2009-2012 Proposed Goal</th>
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<td>Number of persons to be assisted</td>
<td>230 individuals</td>
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<th>Outcome Measures</th>
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<tr>
<td># of jobs created</td>
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<td># of jobs retained</td>
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<tr>
<td># of clients maintaining stable</td>
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The following budget information was submitted by Housing Crisis Center, Inc. regarding fiscal year funding by April 2009.

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<tr>
<th>Foundations</th>
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<th>Total</th>
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<td>1,932,296</td>
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Agenda Item No. 28 (Council District: All)

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The City Council authorized a public hearing to receive comments on the substantial amendment to the FY 2008-09 Consolidated Plan Budget and Action Plan and at the close of the hearing adopted the substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on May 13, 2009, by Resolution No. 09-1216.

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The City Council was briefed on the Federal Economic Stimulus Package including the Homeless Prevention and Rapid Re-Housing Program Funds on April 1, 2009.

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The City Council adopted the FY2008-09 Consolidated Plan budget on June 25, 2008, by Resolution No. 08-1807.

FISCAL INFORMATION

$184,788 - 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

ETHNIC COMPOSITION

Housing Crisis Center, Inc. (Directors)

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Agenda Item No. 28 (Council District: All)

OWNER(S)

Housing Crisis Center, Inc.

Board of Directors

Judy Cunning  
Gino Rossini  
Liza Ruiz  
Bill Maxwell  
Brad Adams  
Kay Agnew  
Reginald Robertson  
Richards Davis  
Clint Haggerty  
Brenda Jones  
Lynda Keilty  
Gary Loskot

Tom Oney  
Brian Schadt  
Karen Russell  
Pat Erskine  
Corrie Strosnider  
Todd Strosnider  
Andrew Skola  
Traci Twardowski  
Stephanie Cole  
Debora Reardon  
Michael Henlin  
Kim Schlossberg

Recommendation

Staff recommends approval of this item.

Forest E. Turner  
Assistant City Manager

c: Honorable Mayor and Members of the City Council  
   Mary K. Suhm, City Manager  
   Deborah A. Watkins, City Secretary  
   Thomas P. Perkins, Jr., City Attorney  
   Craig D. Kinton, City Auditor  
   Judge C. Victor Lander, Judiciary  
   Ryan S. Evans, First Assistant City Manager  
   A.C. Gonzalez, Assistant City Manager  
   Jill A. Jordan, P.E., Assistant City Manager  
   David Cook, Chief Financial Officer
Memorandum

Date August 21, 2009

To Honorable Members of the Quality of Life Committee: Pauline Medrano (Chair), Voncie Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject Agenda Item No. 29 (Council District: All)

SUBJECT

Authorize a thirty-six month contract with Interfaith Housing Coalition to provide temporary housing assistance and supportive services to persons at-risk of homelessness through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $229,877 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

BACKGROUND

On May 13, 2009, City Council adopted the Substantial Amendment to the FY 2008-09 Consolidated Plan and Action Plan regarding Federal Stimulus for Homeless Prevention and Rapid Re-Housing Program (HPRP) funds (Grant No. S09-MY-48-0001) in the amount of $7,187,357. On July 2, 2009, HUD approved the substantial amendment and on July 21, 2009, the grant agreement was received from HUD for execution; upon execution, grant funds will become available for use beginning October 1, 2009.

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Interfaith Housing Coalition is recommended for award of $229,877 in Rapid Re-Housing Funds, with $184,877 for financial assistance and $45,000 for housing relocation and stabilization.

Interfaith Housing Coalition was founded in 1985 to provide transitional housing and support services to homeless families in response to a citywide study on homeless resources. Initially designed to help families in situational homelessness stabilize and move forward within 90 days, the Interfaith Housing program has evolved over the last 24 years to provide a holistic approach to address the root issues of homelessness. The comprehensive interfaith programs and services provide many layers of support to help families transform their lives with systemic, enduring change. The two core programs that serve the City of Dallas residents are:
Agenda Item No. 29 (Council District: All)

The Interfaith Housing Home and Hope Residential Program provides individualized and holistic programs for homeless families. The average residency is 12 months.

The residential program goal is to help stabilize family living situations, which also enables and requires parents to find full-time, sustainable employment. This program also provides all family members counseling, specialized training and medical and dental attention.

The EQUIP Homeless Prevention Program is a new and innovative program that uses Interfaith Housing best practices and long term track record to partner with community based churches and organizations. This program helps to prevent homelessness and costly and debilitating loss before a family becomes engulfed by the disruptive cycle of pre/post homeless issues. This program also enables families (importantly children) to remain in their homes, communities, and schools. HPRP funds will be used by the EQUIP program to provide rental and utility assistance, security deposits, motel and hotel vouchers, and moving costs to those at-risk of homelessness. One case manager will be hired using HPRP funds. The Interfaith Housing Coalition is a member of the Metro Dallas Homeless Alliance.

**Performance Measures**

- **FY 2009-2012 Proposed Goal**
  - Number of persons to be assisted: 700 individuals

**Outcome Measures**

- # of jobs created: 1.0 FTE
- # of jobs retained: 0.0 FTE
- # of clients maintaining stable housing: 525 individuals

The following budget information was submitted by Interfaith Housing Coalition regarding fiscal year funding.

- **Foundations**: $320,318.00
- **Contributions**: $736,640.00
- **Total**: $1,056,958.00
Page 4
Agenda Item No. 29 (Council District: All)

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The City Council authorized a public hearing to receive comments on the substantial amendment to the FY 2008-09 Consolidated Plan Budget and Action Plan and at the close of the hearing adopted the substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on May 13, 2009, by Resolution No. 09-1216.

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The City Council was briefed on the Federal Economic Stimulus Package including the Homeless Prevention and Rapid Re-Housing Program Funds on April 1, 2009.

The Community Development Commission was briefed on the City Manager’s proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds on March 26, 2009.

The City Council adopted the FY2008-09 Consolidated Plan budget on June 25, 2008, by Resolution No. 08-1807.

FISCAL INFORMATION

$229,877 - 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

ETHNIC COMPOSITION

Interfaith Housing Coalition (Board)

<table>
<thead>
<tr>
<th>Ethnicity</th>
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</tbody>
</table>
Agenda Item No. 29 (Council District: All)

**OWNER(S)**

Interfaith Housing Coalition

Board of Directors

A. Andrew Raub, Chair  Donovan DuPuy Baker, Chair-Elect
Sylvia Banks  Bo Brownlee, Finance Chair
Dorothy Budd  Eric Devlin
Lucille DiDomenico  Bobby Fitzpatrick
Stacey Forshagen, Jr.  Linda Good
Louise S. Griffeth  Jack Irons
Evelyn Jackson  Beth Layton
Dede Leahy  Andrew Malloy
Scott Martinez  Conrad Masterson
Ellen McStay  Mary Montgomery, Aux President
Barbara Mullins, Secretary  J. Scott Sargeant
Camie Shelmire
Kathryn Stricker
Rick Slaven

**Recommendation**

Staff recommends approval of this item.

Forest E. Turner
Assistant City Manager

c: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Deborah A. Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig D. Kinton, City Auditor
Judge C. Victor Lander, Judiciary
Ryan S. Evans, First Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
David Cook, Chief Financial Officer
Memorandum

Date August 21, 2009

To Honorable Members of the Quality of Life Committee: Pauline Medrano (Chair), Voncile Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject Agenda Item No. 30 (Council District: All)

SUBJECT

Authorize a thirty-six month contract with Legal Aid of NorthWest Texas, Inc. to provide temporary housing assistance and supportive services to persons at-risk of homelessness through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $207,025 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

BACKGROUND

On May 13, 2009, City Council adopted the Substantial Amendment to the FY 2008-09 Consolidated Plan and Action Plan regarding Federal Stimulus for Homeless Prevention and Rapid Re-Housing Program (HPRP) funds (Grant No. S09-MY-48-0001) in the amount of $7,187,357. On July 2, 2009, HUD approved the substantial amendment and on July 21, 2009, the grant agreement was received from HUD for execution; upon execution, grant funds will become available for use beginning October 1, 2009.

On June 3, 2009, the City of Dallas Business Development and Procurement Services Department solicited and received Request for Competitive Sealed Proposals (RFCSP) from area non-profits for the contractual provisions of services in the following categories: Homeless Prevention ($2,615,424) and Rapid Re-Housing ($2,691,196). Homeless Prevention provides financial assistance and supportive services to those who would be at-risk of homelessness but for this assistance. Rapid Re-Housing provides financial assistance and supportive services to those who are already homeless.

The proposals were reviewed by a selection panel consisting of staff from the City Housing Department, Dallas County Commissioners Court, Welcome House, Inc., Legacy Counseling Center, and UT Southwestern Medical Center. Proposal ratings were completed by committee members on June 29, 2009.
Page 2
Agenda Item No. 30 (Council District: All)

BACKGROUND (Continued)

Fourteen non-profit agencies are recommended for award of funds to provide financial assistance and housing relocation and stabilization services to meet the needs of eligible clients.

Financial assistance assist eligible clients in paying short term rent (3 months), medium-term rent (4 to 18 months), security deposit, utility payment (18 months and up to 6 months in arrears), moving cost, and motel and hotel vouchers (up to 30 days). Housing relocation and stabilization provides for case management, outreach and engagement, housing search and placement, legal services, and credit repair. Payments can only be made to third parties such as landlords or utility companies and not to the clients.

Payments to sub recipients/contractors will be made based on reimbursement of after-the-fact expenses with the exception of a one-time advance payment. During the public comment period, non-profit agencies expressed a strong interest in receiving advance payments. A one-time advance payment was incorporated in the substantial amendment submitted to HUD. Advance payments are allowable by HUD under HPRP. Sub-recipients/contractors may receive a one-time advance payment up to 10% of their contract amount at the beginning of the contract term (October 1, 2009) based on documentation of an immediate cash need. Total advance payment may be up to but not greater than $530,662, ($5,306,620 x 10%) contingent upon request from sub-recipients. Expenses will be deducted each month until all advance payments have been accounted for via invoiced expenses. Sub recipients/contractors will have to submit written policies and procedures regarding their policy on advancement. Advance payments shall be deposited, per HUD, into interest bearing accounts and interest earned on the accounts must be returned to HUD to be returned to the US Treasury. The City of Dallas will not request advance payments for city-operated programs.

Legal Aid of NorthWest Texas, Inc. (LANWT) is recommended for award of $207,205 in Rapid Re-Housing Funds for housing relocation and stabilization.

Legal Aid of NorthWest Texas, Inc. is the successor to Legal Services of North Texas, Inc., which combined have provided free legal services to low-income people in the community for more than 40 years. LANWT is a non-profit 501(c)3 Texas corporation formed in 2003 when Legal Services of North Texas, Inc. merged with West Texas Legal Services. Legal Services of North Texas, Inc. was formed in 1966 as part of the “war on poverty” and incorporated in 1967 to provide legal services to low-income people in Dallas County. The attorneys for LANWT assist homeless persons obtaining federal, state, and local benefits and in removing barriers to obtaining housing, employment, healthcare and mental health services.
BACKGROUND (Continued)

The attorneys provide legal advice and representation for persons who are being evicted or foreclosed upon as Homeless Prevention Services.

A large number of evictions and foreclosures result from the low-income persons' inability to pay their rent or mortgage due to some emergency, and in those cases the only option to prevent the eviction or foreclosure is to negotiate with the landlord/lender for the payment of rent or mortgage to stop the eviction or foreclosure.

HPRP funds will be used to pay the salary of one attorney to represent clients assisted by HPRP subrecipients or city programs.

**Performance Measures**

<table>
<thead>
<tr>
<th>FY 2009-2012 proposed goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of persons to be assisted</td>
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**Outcome Measures**

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<th># of jobs created</th>
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<tr>
<td># of clients maintaining stable housing</td>
<td>3,060 individuals</td>
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</table>

The following budget information was submitted by Legal Aid of NorthWest Texas, Inc. regarding fiscal year funding.

Legal Aid of NorthWest Texas, Inc.

| Foundations | $ 100,000 |
| Contributions | 400,000 |
| United Way | 331,000 |
| Grants and Contracts | 1,394,187 |
| Legal Services Corp. | 7,750,000 |
| Texas Equal / Justice | 3,885,981 |
| Miscellaneous | 90,000 |
| **Total** | **$ 13,951,168** |
PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The City Council authorized a public hearing to receive comments on the substantial amendment to the FY 2008-09 Consolidated Plan Budget and Action Plan and at the close of the hearing adopted the substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on May 13, 2009, by Resolution No. 09-1216.

The City Council approved preliminary adoption and public hearing regarding a substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on April 22, 2009, by Resolution No. 09-1103.

The Community Development Commission approved City Manager’s proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds with no recommendations on April 2, 2009.

The City Council was briefed on the Federal Economic Stimulus Package including the Homeless Prevention and Rapid Re-Housing Program Funds on April 1, 2009.

The Community Development Commission was briefed on the City Manager’s proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds on March 26, 2009.

The City Council adopted the FY2008-09 Consolidated Plan budget on June 25, 2008, by Resolution No. 08-1807.

FISCAL INFORMATION

$207,025 - 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

ETHNIC COMPOSITION

Legal Aid of North West Texas, Inc. (Board)

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<th>Ethnicity</th>
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Page 5

Agenda Item No. 30 (Council District: All)

OWNER(S)

Legal Aid of NorthWest Texas, Inc.

Board of Directors

Albertine Aycock  William G. Thackham
Wilma Black       Janice C. Payne
Sally L. Crawford Teresa Renteria
John Heny Perez    David E. Rohlf
Rebecca Greenan   John Scott
Vickie Harwell     Julia Stephens
Richard G. Stewart, Jr.  Marvina Robinson
Gregory Ross       Bob Lindsey
Matti Compton      Grace Weatherly
Larry Long         Cheryl Williams
Charles R. Lotter  Mary Wilson
Stanley R. Mays    Rose Wilson
Chris McCormack   Joel K. B. Winful

Recommendation

Staff recommends approval of this item.

Forest E. Turner
Assistant City Manager

c: Honorable Mayor and Members of the City Council
   Mary K. Suhm, City Manager
   Deborah A. Watkins, City Secretary
   Thomas P. Perkins, Jr., City Attorney
   Craig D. Kinton, City Auditor
   Judge C. Victor Lander, Judiciary
   Ryan S. Evans, First Assistant City Manager
   A.C. Gonzalez, Assistant City Manager
   Jill A. Jordan, P.E., Assistant City Manager
   David Cook, Chief Financial Officer
Memorandum

Date: August 21, 2009

To: Honorable Members of the Quality of Life Committee: Pauline Medrano (Chair), Vonciel Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject: Agenda Item No. 31 (Council District: All)

SUBJECT

Authorize a thirty-six month contract with Dallas Metrocare Services to provide temporary housing assistance and supportive services to persons who are homeless through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $601,841 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

BACKGROUND

On May 13, 2009, City Council adopted the Substantial Amendment to the FY 2008-09 Consolidated Plan and Action Plan regarding Federal Stimulus for Homeless Prevention and Rapid Re-Housing Program (HPRP) funds (Grant No. S09-MY-48-0001) in the amount of $7,187,357. On July 2, 2009, HUD approved the substantial amendment and on July 21, 2009, the grant agreement was received from HUD for execution; upon execution, grant funds will become available for use beginning October 1, 2009.

On June 3, 2009, the City of Dallas Business Development and Procurement Services Department solicited and received Request for Competitive Sealed Proposals (RFCSP) from area non-profits for the contractual provisions of services in the following categories: Homeless Prevention ($2,615,424) and Rapid Re-Housing ($2,691,196). Homeless Prevention provides financial assistance and supportive services to those who would be at-risk of homelessness but for this assistance. Rapid Re-Housing provides financial assistance and supportive services to those who are already homeless.

The proposals were reviewed by a selection panel consisting of staff from the City Housing Department, Dallas County Commissioners Court, Welcome House, Inc., Legacy Counseling Center, and UT Southwestern Medical Center. Proposal ratings were completed by committee members on June 29, 2009.
BACKGROUND (Continued)

Fourteen non-profit agencies are recommended for award of funds to provide financial assistance and housing relocation and stabilization services to meet the needs of eligible clients.

Financial assistance assist eligible clients in paying short term rent (3 months), medium-term rent (4 to 18 months), security deposit, utility payment (18 months and up to 6 months in arrears), moving cost, and motel and hotel vouchers (up to 30 days). Housing relocation and stabilization provides for case management, outreach and engagement, housing search and placement, legal services, and credit repair. Payments can only be made to third parties such as landlords or utility companies and not to the clients.

Payments to sub recipients/contractors will be made based on reimbursement of after-the-fact expenses with the exception of a one-time advance payment. During the public comment period, non-profit agencies expressed a strong interest in receiving advance payments. A one-time advance payment was incorporated in the substantial amendment submitted to HUD. Advance payments are allowable by HUD under HPRP. Sub-recipients/contractors may receive a one-time advance payment up to 10% of their contract amount at the beginning of the contract term (October 1, 2009) based on documentation of an immediate cash need. Total advance payment may be up to but not greater than $530,662, ($5,306,620 x 10%) contingent upon request from sub-recipients. Expenses will be deducted each month until all advance payments have been accounted for via invoiced expenses. Sub recipients/contractors will have to submit written policies and procedures regarding their policy on advancement. Advance payments shall be deposited, per HUD, into interest bearing accounts and interest earned on the accounts must be returned to HUD to be returned to the US Treasury. The City of Dallas will not request advance payments for city-operated programs.

Dallas Metrocare Services is recommended for award of $601,841 in Rapid Re-Housing Funds, with $441,020 for financial assistance and $160,821 for housing relocation and stabilization.

Dallas Metrocare Services was founded in 1968. It is the largest provider of public funded mental care in Dallas, offering a comprehensive array of treatment and community support services to economically disadvantaged persons with mental disabilities. Metrocare Services is devised of approximately 520 full time employees, 28 part time employees, and has about 20 facilities throughout Dallas County. It is the 10th largest 501(c)3 nonprofit organization in Dallas, Texas. In fiscal year 2008, the agency served 26,857 consumers and while encountering 608,027.
BACKGROUND (Continued)

Since 1989, Dallas Metrocare Services has provided aggressive outreach and supportive services for homeless mentally ill. The agency has assisted the homeless mentally ill and/or chemical dependent consumers with obtaining and adjusting to independent living.

Dallas Metrocare Services will target individuals living with a mental illness who are homeless and staying in a shelter or completing the time limitations of transitional housing programs; youth aging out of foster care that have mental illness and persons released from prison or jail. Financial assistance will be provided in the form of rent and utility assistance. One new case manager position will be hired using HPRP funds. The case manager will develop a psychological service plan with a goal of meeting housing needs in order to achieve long-term housing stability.

Dallas Metrocare Services has staff that is fluent in multiple languages and includes staff in various clinical and administrative positions that are fluent in Spanish. Dallas Metrocare Services also uses a phone based translation service.

Performance Measures

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<tr>
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<th>FY2009-2012</th>
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<tbody>
<tr>
<td>Number of persons to be assisted</td>
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Outcome Measures

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<td># of jobs created</td>
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<td># of jobs retained</td>
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<tr>
<td># of clients maintaining stable housing</td>
<td>52.5 individuals</td>
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The following budget information was submitted by Dallas Metrocare Services regarding fiscal year funding.

- Dallas County $ 843,993
- Donations $ 345,187
- HUD $ 1,015,371
- Fees/Insurance $45,172,413
- Investment $ 271,498
- Local Contracts $ 134,843
- State - DADS $10,089,388
- State - DARS - ECI $ 1,637,754
- State - DFPS-TRC $ 55,415
- State - DFPS-CPS $ 693,830
- State - DSHS $ 291,898
- State - TCOOMMI $ 76,194
- Total $60,627,784
Page 4
Agenda Item No. 31 (Council District: All)

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The City Council authorized a public hearing to receive comments on the substantial amendment to the FY 2008-09 Consolidated Plan Budget and Action Plan and at the close of the hearing adopted the substantial amendment to the FY 2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on May 13, 2009, by Resolution No. 09-1216.

The City Council approved preliminary adoption and public hearing regarding a substantial amendment to the FY 2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on April 22, 2009, by Resolution No. 09-1103.

The Community Development Commission approved City Manager’s proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds with no recommendations on April 2, 2009.

The City Council was briefed on the Federal Economic Stimulus Package including the Homeless Prevention and Rapid Re-Housing Program Funds on April 1, 2009.

The Community Development Commission was briefed on the City Manager’s proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds on March 26, 2009.

The City Council adopted the FY 2008-09 Consolidated Plan budget on June 25, 2008, by Resolution No. 08-1807.

FISCAL INFORMATION

$601,841 - 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

ETHNIC COMPOSITION

Dallas Metrocare Services (Board)

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<th>Ethnic</th>
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<td>Other</td>
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Agenda Item No. 31 (Council District: All)

OWNER(S)

Dallas Metrocare Services

Board of Directors

Julia P. Noble, Chair
Elsa L. Rodriguez, Vice Chair
Verlean Walton-Brooks, Secretary
Gregory Albright
Charles M. Cooper

Kathryn Hubener
Craig Jeffery
Carol S. North, MD
Sue Ringle

Recommendation

Staff recommends approval of this item.

Forest E. Turner
Assistant City Manager

c: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Deborah A. Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig D. Kinton, City Auditor
Judge C. Victor Lander, Judiciary
Ryan S. Evans, First Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
David Cook, Chief Financial Officer
Memorandum

Date August 21, 2009

To Honorable Members of the Quality of Life Committee: Pauline Medrano (Chair), Vonciel Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject Agenda Item No. 32 (Council District: All)

SUBJECT

Authorize a thirty-six month contract with New Beginning Center to provide temporary housing assistance and supportive services to persons at-risk of homelessness through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $97,030 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

BACKGROUND

On May 13, 2009, City Council adopted the Substantial Amendment to the FY 2008-09 Consolidated Plan and Action Plan regarding Federal Stimulus for Homeless Prevention and Rapid Re-Housing Program (HPRP) funds (Grant No. S09-MY-48-0001) in the amount of $7,187,357. On July 2, 2009, HUD approved the substantial amendment and on July 21, 2009, the grant agreement was received from HUD for execution; upon execution, grant funds will become available for use beginning October 1, 2009.

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The proposals were reviewed by a selection panel consisting of staff from the City Housing Department, Dallas County Commissioners Court, Welcome House, Inc., Legacy Counseling Center, and UT Southwestern Medical Center. Proposal ratings were completed by committee members on June 29, 2009.
Page 2
Agenda Item No. 32 (Council District: All)

BACKGROUND (Continued)

Fourteen non-profit agencies are recommended for award of funds to provide financial assistance and housing relocation and stabilization services to meet the needs of eligible clients.

Financial assistance assist eligible clients in paying short term rent (3 months), medium-term rent (4 to 18 months), security deposit, utility payment (18 months and up to 6 months in arrears), moving cost, and motel and hotel vouchers (up to 30 days). Housing relocation and stabilization provides for case management, outreach and engagement, housing search and placement, legal services, and credit repair. Payments can only be made to third parties such as landlords or utility companies and not to the clients.

Payments to sub recipients/contractors will be made based on reimbursement of after-the-fact expenses with the exception of a one-time advance payment. During the public comment period, non-profit agencies expressed a strong interest in receiving advance payments. A one-time advance payment was incorporated in the substantial amendment submitted to HUD. Advance payments are allowable by HUD under HPRP. Sub-recipients/contractors may receive a one-time advance payment up to 10% of their contract amount at the beginning of the contract term (October 1, 2009) based on documentation of an immediate cash need. Total advance payment may be up to but not greater than $530,662, ($5,306,620 x 10%) contingent upon request from sub-recipients. Expenses will be deducted each month until all advance payments have been accounted for via invoiced expenses. Sub recipients/contractors will have to submit written policies and procedures regarding their policy on advancement. Advance payments shall be deposited, per HUD, into interest bearing accounts and interest earned on the accounts must be returned to HUD to be returned to the US Treasury. The City of Dallas will not request advance payments for city-operated programs.

New Beginning Center is recommended for award of $97,030 in Rapid Re-Housing Funds, with $76,000 for financial assistance and $21,030 for housing relocation and stabilization.

New Beginning Center is a private non-profit agency located in Garland, Texas. The agency was founded in 1983 as a small outreach project providing counseling and advocacy to victims of domestic violence. Due to an increased need within the city for safety for those in imminent danger, the agency opened an emergency shelter in 1998. More than 27,000 victims of domestic violence have received services since the agency’s door opened.
Page 3

Agenda Item No. 32 (Council District: All)

BACKGROUND (Continued)

New Beginning Center has provided homeless prevention (i.e. rent and utility assistance) assistance to clients of the agency over numerous years.

New Beginning Center currently provides emergency shelter services for homeless individuals and their children. The mission of the organization is to foster an environment of safety, support, and respect for victims of domestic violence through crisis intervention, counseling, emergency shelter, education, victim advocacy, and diverse community partnerships.

New Beginning Center will utilize Homeless Prevention and Rapid Re-Housing Program funds to prevent victims of domestic violence from becoming homeless, as well as to provide the necessary support services in order to ensure sufficient and stable housing in the future. New Beginning Center also seeks to provide short-term utility assistance to those that are in stable housing, in order to ensure habitable living conditions. The agency will serve residents of the City of Dallas whom are receiving services from the agency.

**Performance Measures**

<table>
<thead>
<tr>
<th>FY 2009-2012 Proposed Goal</th>
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<tbody>
<tr>
<td>Number of persons to be assisted</td>
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</tbody>
</table>

**Outcome Measures**

- # of jobs created: 0.0 FTES
- # of jobs retained: 2.0 FTES at 5%
- # of clients maintaining stable housing: 203 individuals

The following budget information was submitted by New Beginning Center regarding fiscal year funding.

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<th>Budget Category</th>
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<td>Program Fees</td>
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<td>Contributions</td>
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<td>Grant-government</td>
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<td>Grant-foundations</td>
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<td>Thrift Store revenue</td>
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<td>Interest Income</td>
<td>$1,500.00</td>
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<td>Miscellaneous Income</td>
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<td>Insurance Proceeds</td>
<td>$19,924.00</td>
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| **Total**                        | **$818,577.00**
Page 4

Agenda Item No. 32 (Council District: All)

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The City Council authorized a public hearing to receive comments on the substantial amendment to the FY 2008-09 Consolidated Plan Budget and Action Plan and at the close of the hearing adopted the substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on May 13, 2009, by Resolution No. 09-1216.

The City Council approved preliminary adoption and public hearing regarding a substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on April 22, 2009, by Resolution No. 09-1103.

The Community Development Commission approved City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds with no recommendations on April 2, 2009.

The City Council was briefed on the Federal Economic Stimulus Package including the Homeless Prevention and Rapid Re-Housing Program Funds on April 1, 2009.

The Community Development Commission was briefed on the City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds on March 26, 2009.

The City Council adopted the FY2008-09 Consolidated Plan budget on June 25, 2008, by Resolution No. 08-1807.

FISCAL INFORMATION

$97,030 - 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

ETHNIC COMPOSITION

New Beginning Center, Inc. (Board)

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<th>Ethnicity</th>
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</tbody>
</table>
Agenda Item No. 32 (Council District: All)

OWNER(S)

New Beginning Center, Inc.

Board of Directors

Stan Luckie, President
Tandy Dollar, President-Elect
Cathy Clotpton, Treasurer
Judy Trammell, Secretary
DeAnne Driver
Pam Baxter
Hamp Holcomb
Rebecca Williams
Delores Elder-Jones
Hayley Hill
Victor Leos
Gary Williams
Melissa Espy
Jan Furtick
Steve Hill
Gary Hoss, M.D.

Argentry Fields
Sydna Gordon
Erin Montgomery
Gradyne Brown
Mark Booker
Jordan Massey
Carol Garza
Brian Johnson

Recommendation

Staff recommends approval of this item.

Forest E. Turner
Assistant City Manager

c: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Deborah A. Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig D. Kinton, City Auditor
Judge C. Victor Lander, Judiciary
Ryan S. Evans, First Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
David Cook, Chief Financial Officer
Memorandum

Date       August 21, 2009
To         Honorable Members of the Quality of Life Committee: Pauline Medrano (Chair), Vonciel Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar
Subject    Agenda Item No. 33 (Council District: All)

SUBJECT

Authorize a thirty-six month contract with Nexus Recovery Center to provide temporary housing assistance and supportive services to persons who are homeless through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $358,519 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

BACKGROUND

On May 13, 2009, City Council adopted the Substantial Amendment to the FY 2008-09 Consolidated Plan and Action Plan regarding Federal Stimulus for Homeless Prevention and Rapid Re-Housing Program (HPRP) funds (Grant No. S09-MY-48-0001) in the amount of $7,187,357. On July 2, 2009, HUD approved the substantial amendment and on July 21, 2009, the grant agreement was received from HUD for execution; upon execution, grant funds will become available for use beginning October 1, 2009.

On June 3, 2009, the City of Dallas Business Development and Procurement Services Department solicited and received Request for Competitive Sealed Proposals (RFCSP) from area non-profits for the contractual provisions of services in the following categories: Homeless Prevention ($2,615,424) and Rapid Re-Housing ($2,691,196). Homeless Prevention provides financial assistance and supportive services to those who would be at-risk of homelessness but for this assistance. Rapid Re-Housing provides financial assistance and supportive services to those who are already homeless.

The proposals were reviewed by a selection panel consisting of staff from the City Housing Department, Dallas County Commissioners Court, Welcome House, Inc., Legacy Counseling Center, and UT Southwestern Medical Center. Proposal ratings were completed by committee members on June 29, 2009.
BACKGROUND (Continued)

Fourteen non-profit agencies are recommended for award of funds to provide financial assistance and housing relocation and stabilization services to meet the needs of eligible clients.

Financial assistance assist eligible clients in paying short term rent (3 months), medium-term rent (4 to 18 months), security deposit, utility payment (18 months and up to 6 months in arrears), moving cost, and motel and hotel vouchers (up to 30 days). Housing relocation and stabilization provides for case management, outreach and engagement, housing search and placement, legal services, and credit repair. Payments can only be made to third parties such as landlords or utility companies and not to the clients.

Payments to sub recipients/contractors will be made based on reimbursement of after-the-fact expenses with the exception of a one-time advance payment. During the public comment period, non-profit agencies expressed a strong interest in receiving advance payments. A one-time advance payment was incorporated in the substantial amendment submitted to HUD. Advance payments are allowable by HUD under HPRP. Sub-recipients/contractors may receive a one-time advance payment up to 10% of their contract amount at the beginning of the contract term (October 1, 2009) based on documentation of an immediate cash need. Total advance payment may be up to but not greater than $530,662, ($5,306,620 x 10%) contingent upon request from sub-recipients. Expenses will be deducted each month until all advance payments have been accounted for via invoiced expenses. Sub recipients/contractors will have to submit written policies and procedures regarding their policy on advancement. Advance payments shall be deposited, per HUD, into interest bearing accounts and interest earned on the accounts must be returned to HUD to be returned to the US Treasury. The City of Dallas will not request advance payments for city-operated programs.

Nexus Recovery Center is recommended for award of $358,519 in Rapid Re-Housing Funds, with $234,900 for financial assistance and $123,619 for housing relocation and stabilization.

Nexus Recovery Center opened in 1971 with a focus on adult women. In 1991 Nexus was able to open its second residential program, which allowed women to bring up to three accompanying children into care with them. This expansion required a move to a campus setting with room for playgrounds and childcare. In 1991, Nexus opened its third residential program for 13-17 year old girls who were in need of addiction treatment. In 1993, Nexus added an additional program, which focused on pregnant women and infants.
Agenda Item No. 33 (Council District: All)

BACKGROUND (Continued)

Since 2003 Nexus has collaborated with UT Southwestern Medical Center to provide an addiction psychiatrist to serve as medical director to a growing client population with mental illness along with substance abuse issues.

Nexus has successfully fulfilled contracts with the State through Co-Occurring State Incentive Grants (COSIG). This program offers financial support to individuals leaving residential treatment with a diagnosis of co-occurring substance abuse and mental illness in an effort to successfully transition the client back into society. COSIG funds provide housing, food, and clothing for individuals through a voucher program.

With HPRP funds, Nexus through its Transitions Program, will offer homeless single women, women with children, and women with mental illness who are graduating from residential treatment to acquire safe housing and a permanent residence as well as guidance and support to obtain employment. The Transitions Program will provide rental and utility assistance, as well as security and utility deposits to clients completing their treatment programs. One case manager position will be created using HPRP funding.

**Performance Measures**

<table>
<thead>
<tr>
<th>FY 2009-2012 Proposed Goal</th>
</tr>
</thead>
</table>

**Number of persons to be assisted**

60 individuals

**Outcome Measures**

<table>
<thead>
<tr>
<th># of jobs created</th>
<th>1.0 FTE</th>
</tr>
</thead>
<tbody>
<tr>
<td># of jobs retained</td>
<td>0.0 FTE</td>
</tr>
<tr>
<td># of clients maintaining stable housing</td>
<td>45 individuals</td>
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The following budget information was submitted by Nexus Recovery Center regarding fiscal year funding:

<table>
<thead>
<tr>
<th>Foundations</th>
<th>$ 391,199.00</th>
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<tbody>
<tr>
<td>Contributions</td>
<td>$ 643,620.00</td>
</tr>
<tr>
<td>Total</td>
<td>$1,034,819.00</td>
</tr>
</tbody>
</table>
PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The City Council authorized a public hearing to receive comments on the substantial amendment to the FY 2008-09 Consolidated Plan Budget and Action Plan and at the close of the hearing adopted the substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on May 13, 2009, by Resolution No. 09-1216.

The City Council approved preliminary adoption and public hearing regarding a substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on April 22, 2009, by Resolution No. 09-1103.

The Community Development Commission approved City Manager’s proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds with no recommendations on April 2, 2009.

The City Council was briefed on the Federal Economic Stimulus Package including the Homeless Prevention and Rapid Re-Housing Program Funds on April 1, 2009.

The Community Development Commission was briefed on the City Manager’s proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds on March 26, 2009.

The City Council adopted the FY2008-09 Consolidated Plan budget on June 25, 2008, by Resolution No. 08-1807.

FISCAL INFORMATION

$358,519 - 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

ETHNIC COMPOSITION

Nexus Recovery Center (Board)

<table>
<thead>
<tr>
<th>Ethnicity</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>African American Female</td>
<td>6</td>
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<tr>
<td>White Female</td>
<td>14</td>
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<tr>
<td>Hispanic Female</td>
<td>1</td>
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<tr>
<td>Asian Female</td>
<td>1</td>
</tr>
<tr>
<td>African American Male</td>
<td>1</td>
</tr>
<tr>
<td>White Male</td>
<td>6</td>
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<tr>
<td>Hispanic Male</td>
<td>0</td>
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<tr>
<td>Asian Male</td>
<td>0</td>
</tr>
</tbody>
</table>
Agenda Item No. 33 (Council District: All)

OWNER(S)

Nexus Recovery Center

Board of Directors

Chuck Schwartz, President  Steve Saxon, Vice President
Cynthia Arterbery, Secretary Nicole Blythe, Treasurer
Gerald Buechler  Nancy Bush
Cindy Chadwell  Deborah Collins
Kathy Donovan  Janet H. Ferguson
Patti Flowers  Sarah Jane Francis
Ashley Hollweg  Kevin Impelman
Jonna LaGrone-Haynes  Yolanda Lawson
Jan Madigan  Audrey Moorehead
Karl G. Nelson  Jeannie Nethery
Laura Reilly O’ Hara  Karen Rodgers
David H. Rosenberg  Reem Samra
Shari Hughes Scott  Ed Tauriac Jr.
Kristin Timmer  Maria Viera-Williams
Cheryl Walton

Recommendation

Staff recommends approval of this item.

Forest E. Turner
Assistant City Manager

c: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Deborah A. Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig D. Kinton, City Auditor
Judge C. Victor Lander, Judiciary
Ryan S. Evans, First Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
David Cook, Chief Financial Officer
Memorandum

Date
August 21, 2009

To
Honorable Members of the Quality of Life Committee: Pauline Medrano (Chair), Vonciciel Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject
Agenda Item No. 34 (Council District: All)

SUBJECT

Authorize a thirty-six month contract with Operation Relief Center, Inc. to provide temporary housing assistance and supportive services to persons at-risk of homelessness through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $120,000 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

BACKGROUND

On May 13, 2009, City Council adopted the Substantial Amendment to the FY 2008-09 Consolidated Plan and Action Plan regarding Federal Stimulus for Homeless Prevention and Rapid Re-Housing Program (HPRP) funds (Grant No. S09-MY-48-0001) in the amount of $7,187,357. On July 2, 2009, HUD approved the substantial amendment and on July 21, 2009, the grant agreement was received from HUD for execution; upon execution, grant funds will become available for use beginning October 1, 2009.

On June 3, 2009, the City of Dallas Business Development and Procurement Services Department solicited and received Request for Competitive Sealed Proposals (RFCSP) from area non-profits for the contractual provisions of services in the following categories: Homeless Prevention ($2,615,424) and Rapid Re-Housing ($2,691,196). Homeless Prevention provides financial assistance and supportive services to those who would be at-risk of homelessness but for this assistance. Rapid Re-Housing provides financial assistance and supportive services to those who are already homeless.

The proposals were reviewed by a selection panel consisting of staff from the City Housing Department, Dallas County Commissioners Court, Welcome House, Inc., Legacy Counseling Center, and UT Southwestern Medical Center. Proposal ratings were completed by committee members on June 29, 2009.
Fourteen non-profit agencies are recommended for award of funds to provide financial assistance and housing relocation and stabilization services to meet the needs of eligible clients.

Financial assistance assist eligible clients in paying short term rent (3 months), medium-term rent (4 to 18 months), security deposit, utility payment (18 months and up to 6 months in arrears), moving cost, and motel and hotel vouchers (up to 30 days). Housing relocation and stabilization provides for case management, outreach and engagement, housing search and placement, legal services, and credit repair. Payments can only be made to third parties such as landlords or utility companies and not to the clients.

Payments to sub recipients/contractors will be made based on reimbursement of after-the-fact expenses with the exception of a one-time advance payment. During the public comment period, non-profit agencies expressed a strong interest in receiving advance payments. A one-time advance payment was incorporated in the substantial amendment submitted to HUD. Advance payments are allowable by HUD under HPRP. Sub-recipients/contractors may receive a one-time advance payment up to 10% of their contract amount at the beginning of the contract term (October 1, 2009) based on documentation of an immediate cash need. Total advance payment may be up to but not greater than $530,662, ($5,306,620 x 10%) contingent upon request from sub-recipients. Expenses will be deducted each month until all advance payments have been accounted for via invoiced expenses. Sub recipients/contractors will have to submit written policies and procedures regarding their policy on advancement. Advance payments shall be deposited, per HUD, into interest bearing accounts and interest earned on the accounts must be returned to HUD to be returned to the US Treasury. The City of Dallas will not request advance payments for city-operated programs.

Operation Relief Center, Inc. is recommended for award of $120,000 in Rapid Re-Housing Funds for financial assistance in the amount of $120,000. Operation Relief Center, Inc. (ORC) will use its existing staff to implement the program.

ORC is a nonprofit agency located in the southern sector of the City of Dallas. The agency was incorporated in 1991 and has been providing services to the needy for the past 17 years. The agency provides low income and disadvantaged persons and families affordable housing and various social services programs to assist with preventing homelessness.
BACKGROUND (Continued)

ORC provides food, clothing, emergency rent, and utility assistance, after school programs for children, and seasonal programs.

Through its food and clothing distribution program, ORC assist at least 100 persons per week. In addition, the agency food basket program serves over 400 needy families per year; and their Angel Tree program has provided over 500 children with Christmas toys.

Presently, this agency receives funding through the City of Dallas Emergency Shelter Grant Program, which has assisted in preventing homelessness by providing over 130 families with funds for their rent, mortgages, and utilities. The agency has continued to exceed its goals.

HPRP funds will provide individuals and families with emergency financial assistance to pay rent and/or utilities to prevent homelessness.

The agency provides services for non-English speaking clients through bilingual staff.

Approval of this item will provide funding in the amount of $120,000 to the Operation Relief Center, Inc. to provide and prevent an additional 915 persons from being homeless.

Performance Measures

<table>
<thead>
<tr>
<th>Performance Measures</th>
<th>FY 2009-2012 Proposed Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of persons to be assisted</td>
<td>915 individuals</td>
</tr>
</tbody>
</table>

Outcome Measures

| # of jobs created | 0.0 FTE |
| # of jobs retained | 0.0 FTE |
| # of clients maintaining stable housing | 686 individuals |
BACKGROUND (Continued)

The following budget information was submitted by Operation Relief Center regarding fiscal year funding.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Developer' Fees</td>
<td>$43,147</td>
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<tr>
<td>Asset Management Fees</td>
<td>$51,244</td>
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<tr>
<td>Rental Income</td>
<td>$64,678</td>
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<tr>
<td>Program Fees</td>
<td>$13,497</td>
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<tr>
<td>Other Fees and charges</td>
<td>$74,922</td>
</tr>
<tr>
<td>Grants and contributions</td>
<td>$552,517</td>
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<tr>
<td>Time/Purpose Restrictions Released - Income</td>
<td>$167,826</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$967,831</td>
</tr>
</tbody>
</table>

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The City Council authorized a public hearing to receive comments on the substantial amendment to the FY 2008-09 Consolidated Plan Budget and Action Plan and at the close of the hearing adopted the substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on May 13, 2009, by Resolution No. 09-1216.

The City Council approved preliminary adoption and public hearing regarding a substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on April 22, 2009, by Resolution No. 09-1103.

The Community Development Commission approved City Manager’s proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds with no recommendations on April 2, 2009.

The City Council was briefed on the Federal Economic Stimulus Package including the Homeless Prevention and Rapid Re-Housing Program Funds on April 1, 2009.

The Community Development Commission was briefed on the City Manager’s proposed budget for Homeless Prevention and Rapid Re-Housing Program-Funds on March 26, 2009.

The City Council adopted the FY2008-09 Consolidated Plan budget on June 25, 2008, by Resolution No. 08-1807.
FISCAL INFORMATION

$120,000 - 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

ETHNIC COMPOSITION

Operation Relief Center, Inc. (Board)

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
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<th></th>
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<tbody>
<tr>
<td>Black Female</td>
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<td>Black Male</td>
<td>3</td>
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<tr>
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<tr>
<td>Hispanic Female</td>
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<td>Hispanic Male</td>
<td>0</td>
</tr>
<tr>
<td>Other Female</td>
<td>0</td>
<td>Other Male</td>
<td>0</td>
</tr>
</tbody>
</table>

OWNER(S)

Operation Relief Center, Inc.

Board of Directors

Roger D. McCasland, Chair
Percy Green
Leon Moore
Jerrie Titus
Raymond Lynch

Recommendation

Staff recommends approval of this item.

Forest E. Turner
Assistant City Manager

c: Honorable Mayor and Members of the City Council
   Mary K. Suhm, City Manager
   Deborah A. Watkins, City Secretary
   Thomas P. Perkins, Jr., City Attorney
   Craig D. Kinton, City Auditor
   Judge C. Victor Lander, Judiciary
   Ryan S. Evans, First Assistant City Manager
   A.C. Gonzalez, Assistant City Manager
   Jill A. Jordan, P.E., Assistant City Manager
   David Cook, Chief Financial Officer
Memorandum

Date August 21, 2009

To Honorable Members of the Quality of Life Committee: Pauline Medrano (Chair), Vonciel Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject Agenda Item No. 35 (Council District: All)

SUBJECT

Authorize a thirty-six month contract with Shared Housing Center, Inc. to provide temporary housing assistance and supportive services to persons who are homeless through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $532,887 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

BACKGROUND

On May 13, 2009, City Council adopted the Substantial Amendment to the FY 2008-09 Consolidated Plan and Action Plan regarding Federal Stimulus for Homeless Prevention and Rapid Re-Housing Program (HPRP) funds (Grant No. S09-MY-48-0001) in the amount of $7,187,357. On July 2, 2009, HUD approved the substantial amendment and on July 21, 2009, the grant agreement was received from HUD for execution; upon execution, grant funds will become available for use beginning October 1, 2009.

On June 3, 2009, the City of Dallas Business Development and Procurement Services Department solicited and received Request for Competitive Sealed Proposals (RFCSP) from area non-profits for the contractual provisions of services in the following categories: Homeless Prevention ($2,615,424) and Rapid Re-Housing ($2,691,196). Homeless Prevention provides financial assistance and supportive services to those who would be at-risk of homelessness but for this assistance. Rapid Re-Housing provides financial assistance and supportive services to those who are already homeless.

The proposals were reviewed by a selection panel consisting of staff from the City Housing Department, Dallas County Commissioners Court, Welcome House, Inc., Legacy Counseling Center, and UT Southwestern Medical Center. Proposal ratings were completed by committee members on June 29, 2009.
BACKGROUND (Continued)

Fourteen non-profit agencies are recommended for award of funds to provide financial assistance and housing relocation and stabilization services to meet the needs of eligible clients.

Financial assistance assist eligible clients in paying short term rent (3 months), medium-term rent (4 to 18 months), security deposit, utility payment (18 months and up to 6 months in arrears), moving cost, and motel and hotel vouchers (up to 30 days). Housing relocation and stabilization provides for case management, outreach and engagement, housing search and placement, legal services, and credit repair. Payments can only be made to third parties such as landlords or utility companies and not to the clients.

Payments to sub recipients/contractors will be made based on reimbursement of after-the-fact expenses with the exception of a one-time advance payment. During the public comment period, non-profit agencies expressed a strong interest in receiving advance payments. A one-time advance payment was incorporated in the substantial amendment submitted to HUD. Advance payments are allowable by HUD under HPRP. Sub-recipients/contractors may receive a one-time advance payment up to 10% of their contract amount at the beginning of the contract term (October 1, 2009) based on documentation of an immediate cash need. Total advance payment may be up to but not greater than $530,662, ($5,306,620 x 10%) contingent upon request from sub-recipients. Expenses will be deducted each month until all advance payments have been accounted for via invoiced expenses. Sub recipients/contractors will have to submit written policies and procedures regarding their policy on advancement. Advance payments shall be deposited, per HUD, into interest bearing accounts and interest earned on the accounts must be returned to HUD to be returned to the US Treasury. The City of Dallas will not request advance payments for city-operated programs.

Shared Housing Center, Inc. is recommended for award of $532,887 in Rapid Re-Housing Funds, with $318,846 for financial assistance and $214,041 for housing relocation and stabilization.

Shared Housing Center, Inc. celebrates 25 years of service in 2009. It was established in 1984 through a collaborative effort of Dallas social service agencies - Texas Department on Aging, National Shared Housing Resource Center and the Catholic Foundation to promote and provide alternative housing options to underserved individuals, especially the elderly in communities. The agency experienced an incubation process which included doing business under local umbrella agencies of Catholic Charities' Brady Center and the Center for
Housing Resources before obtaining its own 501(c)3 nonprofit status in 1987. Shared Housing Center, Inc. offers services to meet the needs of the homeless/near homeless by providing supportive living environments that foster interpersonal growth and mutual self-help.

HPRP Rapid Re-Housing funds will be used to provide Housing Relocation and Stabilization services and Financial Assistance services to clients who have been selected and approved for the Shared Housing Center Home at Last program. Housing Relocation and Stabilization services include case management, referral services, financial management/budget classes, credit repair, legal services, and other housing stabilization services and programs as appropriate. Financial Assistance services include rent payments, security deposits, utility payments, utility deposits and moving costs.

**Performance Measures**

<table>
<thead>
<tr>
<th>FY 2009-2012 Proposed Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of persons to be assisted</td>
</tr>
</tbody>
</table>

**Outcome Measures**

<table>
<thead>
<tr>
<th># of jobs created</th>
<th>1.5 FTEs</th>
</tr>
</thead>
<tbody>
<tr>
<td># of jobs retained</td>
<td>2.0 FTEs</td>
</tr>
<tr>
<td># of clients maintaining stable housing</td>
<td>225 individuals</td>
</tr>
</tbody>
</table>

The following budget information was submitted by Shared Housing Center regarding fiscal year funding.

| Foundations | $208,000 |
| Contributions | $ 75,578 |
| Total | $283,578 |

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

The City Council authorized a public hearing to receive comments on the substantial amendment to the FY 2008-09 Consolidated Plan Budget and Action Plan and at the close of the hearing adopted the substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on May 13, 2009, by Resolution No. 09-1216.
PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS) (Continued)

The City Council approved preliminary adoption and public hearing regarding a substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on April 22, 2009, by Resolution No. 09-1103.

The Community Development Commission approved City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds with no recommendations on April 2, 2009.

The City Council was briefed on the Federal Economic Stimulus Package including the Homeless Prevention and Rapid Re-Housing Program Funds on April 1, 2009.

The Community Development Commission was briefed on the City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds on March 26, 2009.

The City Council adopted the FY2008-09 Consolidated Plan budget on June 25, 2008, by Resolution No. 08-1807.

FISCAL INFORMATION

$532,887 - 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

ETHNIC COMPOSITION

Shared Housing Center, Inc. (Board)

<table>
<thead>
<tr>
<th></th>
<th>Hispanic Female</th>
<th>Hispanic Male</th>
<th>Black Female</th>
<th>Black Male</th>
<th>White Female</th>
<th>White Male</th>
<th>Other Female</th>
<th>Other Male</th>
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</thead>
<tbody>
<tr>
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<td>4</td>
<td>0</td>
<td>4</td>
<td>6</td>
<td>1</td>
<td>0</td>
</tr>
</tbody>
</table>
Agenda Item No. 35 (Council District: All)

OWNER(S)

Shared Housing Center, Inc.

Board of Directors

Laurie Bostic
Danny Buechler
Tim Hafer
Gloria Jelks
Chris Luna
Richard Mosher
Connie Nesby
Sharon Taulman

Dawn Bourdo
Lesia Davis
John Isaacson
Mona Lincoln
Richard Mauldin
Tom Michaels
Lotena Strawther
Kim Wade

Recommendation

Staff recommends approval of this item.

Forest E. Turner
Assistant City Manager

c: Honorable Mayor and Members of the City Council
Mary K. Suhrm, City Manager
Deborah A. Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig D. Kinton, City Auditor
Judge C. Victor Lander, Judiciary
Ryan S. Evans, First Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
David Cook, Chief Financial Officer
Memorandum

Date August 21, 2009

To Honorable Members of the Quality of Life Committee: Pauline Medrano (Chair), Vonciel Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject Agenda Item No. 36 (Council District: All)

SUBJECT

Authorize a thirty-six month contract with The Family Place to provide temporary housing assistance and supportive services to persons who are homeless through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $409,037 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

BACKGROUND

On May 13, 2009, City Council adopted the Substantial Amendment to the FY 2008-09 Consolidated Plan and Action Plan regarding Federal Stimulus for Homeless Prevention and Rapid Re-Housing Program (HPRP) funds (Grant No. S09-MY-48-0001) in the amount of $7,187,357. On July 2, 2009, HUD approved the substantial amendment and on July 21, 2009, the grant agreement was received from HUD for execution; upon execution, grant funds will become available for use beginning October 1, 2009.

On June 3, 2009, the City of Dallas Business Development and Procurement Services Department solicited and received Request for Competitive Sealed Proposals (RFCSP) from area non-profits for the contractual provisions of services in the following categories: Homeless Prevention ($2,615,424) and Rapid Re-Housing ($2,691,196). Homeless Prevention provides financial assistance and supportive services to those who would be at-risk of homelessness but for this assistance. Rapid Re-Housing provides financial assistance and supportive services to those who are already homeless.

The proposals were reviewed by a selection panel consisting of staff from the City Housing Department, Dallas County Commissioners Court, Welcome House, Inc., Legacy Counseling Center, and UT Southwestern Medical Center. Proposal ratings were completed by committee members on June 29, 2009.
BACKGROUND (Continued)

Fourteen non-profit agencies are recommended for award of funds to provide financial assistance and housing relocation and stabilization services to meet the needs of eligible clients.

Financial assistance assist eligible clients in paying short term rent (3 months), medium-term rent (4 to 18 months), security deposit, utility payment (18 months and up to 6 months in arrears), moving cost, and motel and hotel vouchers (up to 30 days). Housing relocation and stabilization provides for case management, outreach and engagement, housing search and placement, legal services, and credit repair. Payments can only be made to third parties such as landlords or utility companies and not to the clients.

Payments to sub recipients/contractors will be made based on reimbursement of after-the-fact expenses with the exception of a one-time advance payment. During the public comment period, non-profit agencies expressed a strong interest in receiving advance payments. A one-time advance payment was incorporated in the substantial amendment submitted to HUD. Advance payments are allowable by HUD under HPRP. Sub-recipients/contractors may receive a one-time advance payment up to 10% of their contract amount at the beginning of the contract term (October 1, 2009) based on documentation of an immediate cash need. Total advance payment may be up to but not greater than $530,662, ($5,306,620 x 10%) contingent upon request from sub-recipients. Expenses will be deducted each month until all advance payments have been accounted for via invoiced expenses. Sub recipients/contractors will have to submit written policies and procedures regarding their policy on advancement. Advance payments shall be deposited, per HUD, into interest bearing accounts and interest earned on the accounts must be returned to HUD to be returned to the US Treasury. The City of Dallas will not request advance payments for city-operated programs.

The Family Place is recommended for award of $409,037 in Rapid Re-Housing Funds, with $234,900 for financial assistance and $174,137 for housing relocation and stabilization.

The Family Place opened a comprehensive facility for shelter and rehabilitation services for abused homeless women and children who are victims of domestic violence. Residential services are provided at a confidential location called the Safe Campus and include emergency shelter services, children’s therapeutic program, a transitional housing program, and a child development center and after-school program.
**BACKGROUND (Continued)**

The Family Place allows up to a 45-day stay at the shelter location. Clients reside at the shelter an average of 29 days. The abused victim enters the program via the 24-hour Hotline or as a result of a referral from an outside social service agency. An intake and needs assessment is completed on each client. The needs assessment includes safety planning, which incorporates the victim's own personal objectives and action plan.

Case managers assist clients in further goal setting in regard to housing and employment. Referrals for long-term counseling (as needed), furniture, securing clothing or any other client needs are also provided with the assistance of the shelter manager. HPRP will provide rental/security assistance, security/utility deposits, moving assistance, case management and credit repair, housing search and placement service for 600 persons over three years. HPRP funds will pay 5% of salaries for five case managers to provide support services.

<table>
<thead>
<tr>
<th>Performance Measures</th>
<th>FY 2009-2012 Proposed Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of persons to be assisted</td>
<td>600 individuals</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Outcome Measures</th>
</tr>
</thead>
<tbody>
<tr>
<td># of jobs created</td>
</tr>
<tr>
<td># of jobs retained</td>
</tr>
<tr>
<td># of clients maintaining stable housing</td>
</tr>
</tbody>
</table>

The following budget information was submitted by The Family Place regarding fiscal year funding.

The Family Place

<table>
<thead>
<tr>
<th>Source of Revenue</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public support &amp; revenue</td>
<td>$5,635,266</td>
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<tr>
<td>Other revenue</td>
<td>$877,923</td>
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<tr>
<td>Grants</td>
<td>$2,788,547</td>
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<td><strong>Total</strong></td>
<td><strong>$9,301,736</strong></td>
</tr>
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</table>
PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The City Council authorized a public hearing to receive comments on the substantial amendment to the FY 2008-09 Consolidated Plan Budget and Action Plan and at the close of the hearing adopted the substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on May 13, 2009, by Resolution No. 09-1216.

The City Council approved preliminary adoption and public hearing regarding a substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on April 22, 2009, by Resolution No. 09-1103.

The Community Development Commission approved the City Manager’s proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds with no recommendations on April 2, 2009.

The City Council was briefed on the Federal Economic Stimulus Package including the Homeless Prevention and Rapid Re-Housing Program Funds on April 1, 2009.

The Community Development Commission was briefed on the City Manager’s proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds on March 26, 2009.

The City Council adopted the FY2008-09 Consolidated Plan budget on June 25, 2008, by Resolution No. 08-1807.

FISCAL INFORMATION

$409,037 - 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

ETHNIC COMPOSITION

The Family Place (Board)

<table>
<thead>
<tr>
<th></th>
<th>Black Females</th>
<th>Black Males</th>
<th>White Females</th>
<th>White Males</th>
<th>Hispanic Females</th>
<th>Hispanic Males</th>
<th>Other Females</th>
<th>Other Males</th>
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<td>0</td>
</tr>
</tbody>
</table>
Agenda Item No. 36 (Council District: All)

OWNER(S)

The Family Place

Board of Directors

Kim Alleman           Kristin Larimore
Kristin Bauer        Kevin A. Marcyes
Pamela Bethel-LeDuff  Denise M. Ball
Denise Bunkley       Kathrina McAfee
Lillian Cho          Billye McNeil
Calvin Colbert       Feralie Millen
Anne Conner          Retta Miller
Leah Davis           Paige Nash
Pam Davis            Lisa Peterson
Keenan Delaney       Todd Price
Marie Dufresne       Dave Rader
Michael Dugan        Kaki Roach
Christina Durovich   Michelle Roberts
Dwight Emanuelson    Cass Robinson
Jeff Frankel         Dr. Rudy Sanchez
John Gala            Lynn Zera
Joyce Goss           Alan Stein
Michelle Greenstreet  Cassie Stern
Jamie Hardy          Sandi Stevens
Doug Hazelbaker      Cathy Tang
Steve Holland        Steve Thelen
Kristin Holt         Shauna Trieb
Macie Jepson         Jesse Villarreal
Mary a. Johnson      Karen Williams
Robin Ladik          Manuel Zaby, Jr.
Agenda Item No. 36 (Council District: All)

Recommendation

Staff recommends approval of this item.

Forest E. Turner
Assistant City Manager

c: Honorable Mayor and Members of the City Council
   Mary K. Suhm, City Manager
   Deborah A. Watkins, City Secretary
   Thomas P. Perkins, Jr., City Attorney
   Craig D. Kinton, City Auditor
   Judge C. Victor Lander, Judiciary
   Ryan S. Evans, First Assistant City Manager
   A.C. Gonzalez, Assistant City Manager
   Jill A. Jordan, P.E., Assistant City Manager
   David Cook, Chief Financial Officer
Memorandum

CITY OF DALLAS

Date: August 21, 2009

To: Honorable Members of the Quality of Life Committee: Pauline Medrano (Chair), Vonciel Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject: Agenda Item No. 37 (Council District: All)

SUBJECT

Authorize a thirty-six month contract with The Salvation Army, A Georgia Corporation, for The Carr P. Collins Social Service Center to provide temporary housing assistance and supportive services to persons at-risk of homelessness through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $311,080 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

BACKGROUND

On May 13, 2009, City Council adopted the Substantial Amendment to the FY 2008-09 Consolidated Plan and Action Plan regarding Federal Stimulus for Homeless Prevention and Rapid Re-Housing Program (HPRP) funds (Grant No. S09-MY-48-0001) in the amount of $7,187,357. On July 2, 2009, HUD approved the substantial amendment and on July 21, 2009, the grant agreement was received from HUD for execution; upon execution, grant funds will become available for use beginning October 1, 2009.

On June 3, 2009, the City of Dallas Business Development and Procurement Services Department solicited and received Request for Competitive Sealed Proposals (RFCSP) from area non-profits for the contractual provisions of services in the following categories: Homeless Prevention ($2,615,424) and Rapid Re-Housing ($2,691,196). Homeless Prevention provides financial assistance and supportive services to those who would be at-risk of homelessness but for this assistance. Rapid Re-Housing provides financial assistance and supportive services to those who are already homeless.
BACKGROUND (Continued)

The proposals were reviewed by a selection panel consisting of staff from the City Housing Department, Dallas County Commissioners Court, Welcome House, Inc., Legacy Counseling Center, and UT Southwestern Medical Center. Proposal ratings were completed by committee members on June 29, 2009.

Fourteen non-profit agencies are recommended for award of funds to provide financial assistance and housing relocation and stabilization services to meet the needs of eligible clients.

Financial assistance assist eligible clients in paying short term rent (3 months), medium-term rent (4 to 18 months), security deposit, utility payment (18 months and up to 6 months in arrears), moving cost, and motel and hotel vouchers (up to 30 days). Housing relocation and stabilization provides for case management, outreach and engagement, housing search and placement, legal services, and credit repair. Payments can only be made to third parties such as landlords or utility companies and not to the clients.

Payments to sub recipients/contractors will be made based on reimbursement of after-the-fact expenses with the exception of a one-time advance payment. During the public comment period, non-profit agencies expressed a strong interest in receiving advance payments. A one-time advance payment was incorporated in the substantial amendment submitted to HUD. Advance payments are allowable by HUD under HPRP. Sub-recipients/contractors may receive a one-time advance payment up to 10% of their contract amount at the beginning of the contract term (October 1, 2009) based on documentation of an immediate cash need. Total advance payment may be up to but not greater than $530,662, ($5,306,620 x 10%) contingent upon request from sub-recipients. Expenses will be deducted each month until all advance payments have been accounted for via invoiced expenses. Sub recipients/contractors will have to submit written policies and procedures regarding their policy on advancement. Advance payments shall be deposited, per HUD, into interest bearing accounts and interest earned on the accounts must be returned to HUD to be returned to the US Treasury. The City of Dallas will not request advance payments for city-operated programs.

The Salvation Army, A Georgia Corporation for The Carr P. Collins Social Service Center is recommended for award of $311,080 in Rapid Re-Housing Funds, with $257,680 for financial assistance and $53,400 for housing relocation and stabilization.
BACKGROUND (Continued)

The Salvation Army is a private non-profit agency with an office in Dallas, Texas. The Salvation Army was established in the North Texas area more than 100 years ago, and has operated a homeless shelter in Dallas County for 33 years. At the Carr P. Collins Social Service Center, a 161,000 square foot facility, The Salvation Army offers programs and services to financially assist clients facing crises, distribute food and clothing to people in need, shelter to men, women, families, and domestic violence victims, and help to addicts overcoming substance abuse dependency.

As part of the Continuum of Care for serving the homeless and near-homeless population in the Dallas area, The Salvation Army provides financial assistance for crisis circumstances through the Emergency Financial Assistance Program.

This program provides financial assistance for rent, mortgage and/or utilities, as well as groceries to individuals and families facing a crisis situation. In addition to the immediate assistance of food and funds, clients are referred to other programs within The Salvation Army, as well as to other agencies or government programs as needed.

In 2008, The Salvation Army served more than 24,000 individuals with financial assistance and homeless prevention. The Salvation Army is a member of the Metro Dallas Homeless Alliance.

The Salvation Army’s Home Sweet Home Program is an already established 12 month homeless prevention program for individuals and families on the verge of losing their homes. It is through the use of Homeless Prevention and Rapid Re-Housing Program funds this program can expand with the development of the Home Sweet Home: Eviction Prevention Program. The Salvation Army will provide more financial stability for those at risk of becoming homeless due to financial crisis, by providing rental and utility assistance utilizing HPRP funds. One new case manager position will be created with HPRP funds.

Performance Measures

<table>
<thead>
<tr>
<th>FY 2009-2012 Proposed Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of persons to be assisted</td>
</tr>
</tbody>
</table>
Page 4
Agenda Item No. 37 (Council District: All)

BACKGROUND (Continued)

Outcome Measures

<table>
<thead>
<tr>
<th>Measure</th>
<th>Value</th>
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</thead>
<tbody>
<tr>
<td># of jobs created</td>
<td>1.0 FTE</td>
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<tr>
<td># of jobs retained</td>
<td>0.0 FTE</td>
</tr>
<tr>
<td># of clients maintaining stable housing</td>
<td>92 individuals</td>
</tr>
</tbody>
</table>

The following budget information was submitted by The Salvation Army, A Georgia Corporation for The Carr P. Collins Social Service Center regarding fiscal year funding.

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Contributions</td>
<td>$22,736,515</td>
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<tr>
<td>United Way</td>
<td>2,013,901</td>
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<tr>
<td>Funding - government agencies</td>
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<tr>
<td>Other income</td>
<td>3,815,262</td>
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<tr>
<td><strong>Total</strong></td>
<td>$34,304,945</td>
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</tbody>
</table>

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The City Council authorized a public hearing to receive comments on the substantial amendment to the FY 2008-09 Consolidated Plan Budget and Action Plan and at the close of the hearing adopted the substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on May 13, 2009, by Resolution No. 09-1216.

The City Council approved preliminary adoption and public hearing regarding a substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on April 22, 2009, by Resolution No. 09-1103.

The Community Development Commission approved City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds with no recommendations on April 2, 2009.

The City Council was briefed on the Federal Economic Stimulus Package including the Homeless Prevention and Rapid Re-Housing Program Funds on April 1, 2009.
Agenda Item No. 37 (Council District: All)

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The Community Development Commission was briefed on the City Manager’s proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds on March 26, 2009. The City Council adopted the FY2008-09 Consolidated Plan budget on June 25, 2008, by Resolution No. 08-1807.

FISCAL INFORMATION

$311,080 - 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

ETHNIC COMPOSITION

Salvation Army Carr P. Collins Social Service Center (Board)

<table>
<thead>
<tr>
<th>Black Female</th>
<th>Black Male</th>
<th>White Female</th>
<th>White Male</th>
<th>Hispanic Female</th>
<th>Hispanic Male</th>
<th>Other Female</th>
<th>Other Male</th>
</tr>
</thead>
<tbody>
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<td>44</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

OWNER(S)

Salvation Army Carr P. Collins Social Service Center

Board of Directors

Jay Allison                Ruth Altshuler
Robert F. Amundsen        Charlotte Jones
Greg Ankeney               Marilyn H. Augur
Dr. James Beckett III     Dr. Ernest Beecherl
Louis A. Beecherl, Jr.     Sally B. Berry
Lou Bryant                 James D. Caldwell
John D. Carreker           Barbara Charlton
Rita Clements              David A. Cole
Millie Cooper              John F. Crawford
Donald W. Crisp            Linda Custard
Richard L. Davis           Nancy Dedman
Bernard DiFiore            Dan E. Duggan
Joyce Fox                  James B. Francis
James B. Gardner           Judy Gibbs
James L. Hailey            Dixon Holman
Gene Jones                 Nancy E. Judy
OWNER(S) (Continued)

Salvation Army Carr P. Collins Social Service Center

Board of Directors

Richard Knight, Jr.  
Bobby B. Lyle  
Richard K. Martin  
Lynn H. Mcbee  
Mike McCullough  
Ray J. Nixon, Jr.  
Erle Nye  
Jan R. Pickens  
Carolyn Rathjen  
Elliott Roosevelt  
David O. Russell  
Mardie Schoellkopf  
Shelle Sills  
Roger T. Staubach  
Doug Thompson  
Lisa Copeland Troutt  
Julie C.H. Turner  
Nancy Underwood  
Christi Carter Urschel  
Bernice J. Washington  
Robert White  
Donald H. Wills  
Jeanie Laube  
Ashok Mago  
Dan Matkin  
J.D. McCaslin  
Linda McFarland  
Lydia H. Novakov  
Margot Perot  
Caren Prothro  
Stan H. Richards  
William R. Ross  
Robert J. Schlegel  
Robert E. Scott  
Lee R. Slaughter  
John L. Strauss  
Vincent E. Thompson  
Dr. R. Gerald Turner  
Scott Turpin  
Terdema L. Ussery, II  
John T. Walter, Jr.  
Bill Waugh  
Dr. Phillip Williams, Jr.  
Charles J. Wyly
Agenda Item No. 37 (Council District: All)

Recommendation

Staff recommends approval of this item.

Forest E. Turner
Assistant City Manager

c: Honorable Mayor and Members of the City Council
   Mary K. Suhm, City Manager
   Deborah A. Watkins, City Secretary
   Thomas P. Perkins, Jr., City Attorney
   Craig D. Kinton, City Auditor
   Judge C. Victor Lander, Judiciary
   Ryan S. Evans, First Assistant City Manager
   A.C. Gonzalez, Assistant City Manager
   Jill A. Jordan, P.E., Assistant City Manager
   David Cook, Chief Financial Officer
Memorandum

Date
August 21, 2009

To
Honorable Members of the Quality of Life Committee: Pauline Medrano (Chair), Vonciel Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject
Agenda Item No. 38 (Council District: All)

SUBJECT

Authorize a thirty-six month contract with Wilkinson Center, Inc. to provide temporary housing assistance and supportive services to persons at-risk of homelessness through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $533,465 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

BACKGROUND

On May 13, 2009, City Council adopted the Substantial Amendment to the FY 2008-09 Consolidated Plan and Action Plan regarding Federal Stimulus for Homeless Prevention and Rapid Re-Housing Program (HPRP) funds (Grant No. S09-MY-48-0001) in the amount of $7,187,357. On July 2, 2009, HUD approved the substantial amendment and on July 21, 2009, the grant agreement was received from HUD for execution; upon execution, grant funds will become available for use beginning October 1, 2009.

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Fourteen non-profit agencies are recommended for award of funds to provide financial assistance and housing relocation and stabilization services to meet the needs of eligible clients.

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Wilkinson Center, Inc. is recommended for award of $533,465 in Rapid Re-Housing Funds, with $413,465 for financial assistance and $120,000 for housing relocation and stabilization.

The modern day Wilkinson Center, Inc. was started in 1985 as a small neighborhood pantry to prevent children from digging in trash for food. At present time, the Center helps families to lift themselves out of poverty through the provision of emergency services, social services, adult education services, and after-school and summer programs. Since 1990, Wilkinson Center, Inc. has added multi-tiered programming and expanded services into various underserved neighborhoods of Pleasant Grove.
Page 3
Agenda Item No. 38 (Council District: All)

BACKGROUND (Continued)

To expand and improve outreach services, the Center has partnered with Dallas Independent School District for after-school programming; Dallas County Community College District for adult education; and Medical City Dallas Hospital for food and emergency services.

Wilkinson Center, Inc. provides emergency services to address immediate needs of hunger and housing as well as provide financial assistance, after-school support and job readiness education to create a tailored road map for each family's unique circumstance. HPRP funds will be used by Wilkinson Center, Inc. to pay rent and utility assistance to those persons at-risk of homelessness. One full-time case manager position will be created using HPRP funding.

**Performance Measures**

<table>
<thead>
<tr>
<th>FY 2009-2012 Proposed Goal</th>
</tr>
</thead>
</table>

Number of persons to be assisted 683 individuals

**Outcome Measures**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td># of jobs created</td>
<td>1.0 FTE</td>
</tr>
<tr>
<td># of jobs retained</td>
<td>0.0 FTE</td>
</tr>
<tr>
<td># of clients maintaining stable housing</td>
<td>512 individuals</td>
</tr>
</tbody>
</table>

The following budget information was submitted by Wilkinson Center, Inc. regarding fiscal year funding as for 2009:

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Foundations</td>
<td>$ 583,125</td>
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<tr>
<td>Contributions</td>
<td>$ 543,812</td>
</tr>
<tr>
<td>Total</td>
<td>$1,126,937</td>
</tr>
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</table>

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

The City Council authorized a public hearing to receive comments on the substantial amendment to the FY 2008-09 Consolidated Plan Budget and Action Plan and at the close of the hearing adopted the substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on May 13, 2009, by Resolution No. 09-1216.
Page 4
Agenda Item No. 38 (Council District: All)

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS) (Continued)

The City Council approved preliminary adoption and public hearing regarding a substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on April 22, 2009, by Resolution No. 09-1103.

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The City Council was briefed on the Federal Economic Stimulus Package including the Homeless Prevention and Rapid Re-Housing Program Funds on April 1, 2009.

The Community Development Commission was briefed on the City Manager’s proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds on March 26, 2009.

The City Council adopted the FY2008-09 Consolidated Plan budget on June 25, 2008, by Resolution No. 08-1807.

FISCAL INFORMATION

$533,465 - 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

ETHNIC COMPOSITION

Wilkinson Center, Inc. (Board)

<table>
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<th>Ethnicity</th>
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<td>Hispanic Males</td>
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</tr>
<tr>
<td>Other Males</td>
<td>0</td>
</tr>
</tbody>
</table>
OWNER(S)

Wilkinson Center, Inc.

Board of Directors

Michael Martin
Anthony Lowe
Patrick Crow
Susan Stahl
Lea Yancey
Frederick J. Duffy
Vernon Howerton

Sandy Williams
Mike McGill
David Patton
Jane Porter
Robert Camacho
Les Terrill

Recommendation

Staff recommends approval of this item.

Forest E. Turner
Assistant City Manager

c: Honorable Mayor and Members of the City Council
   Mary K. Suhm, City Manager
   Deborah A. Watkins, City Secretary
   Thomas P. Perkins, Jr., City Attorney
   Craig D. Kinton, City Auditor
   Judge C. Victor Lander, Judiciary
   Ryan S. Evans, First Assistant City Manager
   A.C. Gonzalez, Assistant City Manager
   Jill A. Jordan, P.E., Assistant City Manager
   David Cook, Chief Financial Officer