

Memorandum




DATE August 21, 2009

TO Honorable Members of the Quality of Life Committee: Pauline Medrano (Chair), Vonciel Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

SUBJECT Homelessness Prevention & Rapid Re-Housing Program (HPRP)

On Tuesday, August 25, 2009, you will be briefed on the Homelessness Prevention & Rapid Re-Housing Program. The briefing material is attached for your review.

If you have questions or need additional information, please let me know.


Forest E. Turner
Assistant City Manager

cc: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Deborah A. Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig D. Kinton, City Auditor
Judge C. Victor Lander, Judiciary
Ryan S. Evans, First Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
David K. Cook, Chief Financial Officer
Helena Stevens-Thompson, Assistant to the City Manager

**Homelessness Prevention
and
Rapid Re-Housing Program (HPRP)**

American Recovery & Re-Investment Act

**Presented to the Quality of Life Committee
August 25, 2009**



Introduction

- American Recovery and Reinvestment Act of 2009 became law on February 17, 2009, providing \$1.5 billion in Homelessness Prevention funds to be used for **Homelessness Prevention** and **Rapid Re-Housing**.
- HPRP is designed to provide quick housing assistance to homeless families/individuals and to prevent homelessness among those facing a sudden economic crisis through the following activities:
 - 1) Financial Assistance;
 - 2) Housing Relocation and Stabilization;
 - 3) Data Collection and Evaluation; and
 - 4) Administrative costs.
- City of Dallas awarded \$7,977,673 in HPRP funds
 - \$7,187,357 – Federal Formula Grant
 - \$ 790,316 – State Competitive Grant
 - \$395,158 - Martin Luther King, Jr. Community Center
 - \$395,158 - West Dallas Multipurpose Center

Introduction (cont'd)

- Of Federal funds received (\$7,187,357), sixty percent (60% = \$4,312,415) must be expended within two years of grant agreement execution and 100% within three years. State funds must be expended within two-years of grant agreement execution.
- Implementation for Federal (entitlement/formula) HPRP begins October 1, 2009 and proceeds for a three-year period through September 30, 2012.
- Implementation for State HPRP begins September 1, 2009 and proceeds for a two-year term through August 31, 2011.

Goals and Objectives

- Prevent people from becoming homeless (**Homeless Prevention**) - targets individuals and families currently in housing but at risk of becoming homeless and need temporary rent or utility assistance to prevent homelessness or assistance to move to another unit.
 - Outreach to people at high risk of homelessness (high need neighborhoods, housing agencies, etc.)
 - Target people likely to become homeless without assistance using risk factors identified by the National Alliance to End Homelessness
 - Integrate performance measurement to monitor and track the effectiveness of programs

Goals and Objectives (cont'd)

- Divert people applying for shelter, when appropriate, into other housing
 - Assess ability to remain in current housing
 - Assess ability to stay in alternative accommodations (consider safety first)
- Help people who become homeless to quickly move into permanent housing (**Rapid Re-Housing**) - targets individuals and families already experiencing homelessness (residing in emergency or transitional shelters or on the street) and need temporary assistance in order to obtain housing and retain it.
 - Develop process for assessing people within a few days of entering shelter (strengths, resources, and barriers to exiting homelessness)

HPRP Activities

- **Financial Assistance**

- Short-term rental (3 months; re-evaluate after this period if additional assistance needed)
- Medium-term rental (4 to 18 months)
- Security deposits
- Utility deposits
- Utility payments (up to 18 months and up to 6 months in arrears)
- Moving cost assistance (truck rental, moving cost, short-term storage up to 3 mos. or until housing is obtained, whichever is shorter)
- Motel and hotel vouchers (up to 30 days)

Note: Payments can only be made to third parties such as landlords or utility companies.

HPRP Activities (cont'd)

- **Housing Relocation and Stabilization Services**
 - Case Management
 - Outreach and Engagement
 - Housing Search and Placement
 - Legal Services
 - Credit Repair
- **Data Collection and Evaluation** - collection and reporting of client information through the use of the Homeless Management Information Systems (HMIS) or a comparable client-level database. Community Council of Greater Dallas is the local HMIS administrator.
- **Administrative** - 5% limitation and must be drawn from IDIS prior to 3 year expenditure deadline.

HPRP Budget Appropriations

Federal Formula HPRP Grant							State Competitive HPRP Grant		
Activities	MLK Center	WDMC	EHS-Adm	City Auditor	Contractors	Total	Activities	MLK & WDM Centers	Grand Total
Homeless Prevention							Homeless Prevention		
Financial Assistance	\$450,000	\$450,000	\$0	\$0	\$1,876,794	\$2,776,794	Financial Assistance	\$331,647	\$3,108,441
Housing Relocation and Stabilization	\$129,092	\$129,093	\$263,185	\$0	\$738,630	\$1,260,000	Housing Relocation and Stabilization	\$212,580	\$1,472,580
Rapid Re-Housing							Rapid Re-Housing		
Financial Assistance	\$0	\$0	\$0	\$0	\$1,851,196	\$1,851,196	Financial Assistance	\$221,098	\$2,072,294
Housing Relocation and Stabilization	\$0	\$0	\$0	\$0	\$840,000	\$840,000	Housing Relocation and Stabilization	\$0	\$840,000
Data Collection	\$0	\$0	\$100,000	\$0	\$0	\$100,000	Data Collection	\$5,233	\$105,233
Administrative Costs	\$0	\$0	\$143,367	\$216,000	\$0	\$359,367	Administrative Costs	\$19,758	\$379,125
Total	\$579,092	\$579,093	\$506,552	\$216,000	\$5,306,620	\$7,187,357	Total	\$790,316	\$7,977,673

See Appendix II, p. 20 for proposed performance measures.

City of Dallas Federal HPRP RFCSP Award

- Sub-recipients (contractors) were selected using the Request for Competitive Sealed Proposals (RFSCP) process.
 - Pre-advertisement meeting held with potential contractors on May 12, 2009.
 - Pre-proposal meeting held May 26, 2009.
- Proposals received from 14 nonprofit agencies.
- Two nonprofits missed RFCSP submission deadline (Urban League of Greater Dallas and The Bethlehem Foundation).
- All proposals determined to be responsive using RFCSP Responsiveness guidelines (See Appendix IV, p. 22) and evaluated and rated by a selection panel using RFCSP Evaluation guidelines (See Appendix V, p. 23-26).
- Selection panel consisted of City Housing Department, Dallas County Commissioners Court, Welcome House, Inc., Legacy Counseling Center, and UT Southwestern Medical Center staff.

RFCSP Award – Federal HPRP Funds

Name	Homeless Prevention (HP)			Rapid Re-Housing (RR)			Contract Award
	Financial Assistance	Housing Relocation & Stabilization	Total HP	Financial Assistance	Housing Relocation & Stabilization	Total (RR)	
Catholic Charities of Dallas, Inc.	\$360,000	\$168,987	\$528,987	\$0	\$0	\$0	\$528,987
Central Dallas Ministries/First United Methodist Church (Collaborative Application)	\$364,772	\$38,400	\$403,172	\$0	\$0	\$0	\$403,172
Family Gateway, Inc.	\$0	\$0	\$0	\$621,530	\$167,382	\$788,912	\$788,912
Family Place (The)	\$0	\$0	\$0	\$234,900	\$174,137	\$409,037	\$409,037
Housing Crisis Center	\$100,000	\$84,788	\$184,788	\$0	\$0	\$0	\$184,788
Interfaith Housing Coalition	\$184,877	\$45,000	\$229,877	\$0	\$0	\$0	\$229,877
Legal Aid of North West Texas		\$207,025	\$207,025	\$0	\$0	\$0	\$207,025
Metrocare Services	\$0	\$0	\$0	\$441,020	\$160,821	\$601,841	\$601,841
New Beginnings Center	\$76,000	\$21,030	\$97,030	\$0	\$0	\$0	\$97,030
Nexus Recovery Center	\$0	\$0	\$0	\$234,900	\$123,619	\$358,519	\$358,519
Operation Relief Center, Inc.	\$120,000	\$0	\$120,000	\$0	\$0	\$0	\$120,000
Salvation Army (The) Carr P. Collins Social Service Center	\$257,680	\$53,400	\$311,080	\$0	\$0	\$0	\$311,080
Shared Housing Center, Inc.	\$0	\$0	\$0	\$318,846	\$214,041	\$532,887	\$532,887
Wilkinson Center	\$413,465	\$120,000	\$533,465	\$0	\$0	\$0	\$533,465
Total	\$1,876,794	\$738,630	\$2,615,424	\$1,851,196	\$840,000	\$2,691,196	\$5,306,620

Eligible Program Participants

Individuals and families – whether homeless or housed – must meet the following minimum criteria:

- Must have an initial consultation with a case manager or authorized representative who can determine the appropriate level of assistance.
- Must be at or below 50% of Area Median Income (*family units of more than 8 members, add 8% and then round to the nearest \$50, for each additional member.*)

<u>Family Size</u>	<u>Amount</u>	<u>Family Size</u>	<u>Amount</u>
1 Person	\$23,650	5 Person	\$36,500
2 Person	\$27,050	6 Person	\$39,200
3 Person	\$30,400	7 Person	\$41,900
4 Person	\$33,800	8 Person	\$44,400

- Must be either homeless or would be homeless but for this assistance and 1) has not identified appropriate subsequent housing options and 2) lacks financial resources and support networks to identify immediate housing or remain in existing housing.

Payment Method

- Payments to sub recipients/contractors will be based on reimbursement of after-the-fact expenses with exception of a one-time advance payment.
- During public comment period, non-profit agencies expressed a strong interest in receiving advance payments. A one-time advance payment was incorporated in substantial amendment submitted to HUD.
- Advance payments are allowable by HUD under HPRP. Sub-recipients/contractors may receive a one-time advance payment up to 10% of contract amount at beginning of contract term (October 1, 2009) based on documentation of an immediate cash need.
- Total advance payment may be up to but not greater than \$530,662, ($\$5,306,620 \times 10\%$) contingent upon request from sub-recipients. Expenses will be deducted each month until all advance payments have been accounted for via invoiced expenses.
- City of Dallas will not request advance payments for city-operated programs.

Monitoring/Compliance

- To encourage Accountability the City of Dallas will monitor subrecipients/contractors collection of eligibility documentation at a minimum quarterly.
- To encourage Transparency the City of Dallas staff will require subrecipients/contractors (appropriate staff) to attend quarterly meetings (other meetings as needed) to discuss reporting and compliance matters and share lessons learned and any changes in policy and procedures.
- To ensure both Accountability and Transparency City of Dallas will closely monitor successful subrecipients/contractors data collection and evaluation.
- Subrecipients/contractors required to submit monthly report (expenditures, performance data, and support documentation) by the 5th of each month.

Monitoring/Compliance (cont'd)

- Expenditure benchmarks will be established and monitored to ensure subrecipients/contractors meet HUD's expenditure deadlines.
- Training is tentatively scheduled for mid-September 2009 with all internal/external recipients of HPRP funds.
- HUD requires entry of client data into a management information system. The City has implemented the MetSYS computerized data system for collection of data on homeless individuals and their families.

Collaboration

- Continuum of Care (CoC) – Prevention and Rapid Housing Services
- Work Source – Job placement and referral to city for housing
- Women, Infant, and Children (WIC) – Nutritional
- Public Health – Immunization and other health services
- City Childcare – Childcare services
- Head Start of Greater Dallas, Inc. – Referral for childcare services
- Temporary Assistance for Needy Families (TANF) – Childcare and referral to city for temporary housing after 4 months (TANF maximum housing period)
- Dallas Housing Authority (DHA) – Section 8 Housing and referral to city for utilities and related services
- Dallas County – Referral of homeowners for weatherization assistance and collaboration to avoid service duplication
- Neighboring Cities – Irving, Plano, Garland, Grand Prairie

Schedule of Action Taken

March 26, 2009	Briefed Community Development Commission.
April 6, 2009	Public meeting conducted by City of Dallas and Metro Dallas Homeless Alliance to receive comments on proposed HPRP budget.
April 22, 2009	City Council authorized opening of public hearing and preliminary adoption of substantial amendment to the City's FY2008-09 Consolidated Action Plan. Comment period began April 23, 2009 and ended May 13, 2009.
May 13, 2009	City Council held public hearing to receive comments and authorized final adoption of the substantial amendment.
July 2, 2009	HUD approved substantial amendment.
July 30, 2009	Federal HPRP grant agreement executed by HUD, funds become available October 1, 2009.
July 31, 2009	State notified City of award of \$790,316 in HPRP funds. (See Appendix I, p. 19 for Continuum of Care Applicants for State HPRP funds. See Appendix III, p. 21 for State/DFW Metropolitan HPRP Grantees).
August 13, 2009	City staff attended State HPRP Workshop Implementation training.
August 14, 2009	Submitted State required documents; receipt of State contract pending.

Schedule of Action Planned

August 25, 2009	Brief Qualify of Life Committee.
August 26, 2009	Request City Council authorization to: 1) award \$5,306,620 in federal HPRP funds to 14 subrecipients/contractors and 2) accept \$790,316 in State HPRP funds and to execute the State grant agreement.
September 1, 2009	State HPRP (competitive) funds become available.
September 1, 2009	MDHA conducts training with HPRP recipients on Homeless Management Information System (HMIS) requirements and centralized intake form.
September 15, 2009	City staff provide training on HUD and City's internal HPRP Program Policy and Procedures to sub recipients/contractors and internal staff.
October 1, 2009	Federal HPRP (entitlement/formula) funds become available.

APPENDIX



Appendix I

Continuum of Care Applicants - State HPRP Funds

Name	Amount Requested	Amount Awarded
Contractors		
Bethlehem Foundation (The)	\$774,137	\$0
Catholic Charities	\$1,000,000	\$1,000,000
Central Dallas Ministries (City request for funds was a collaborative application with First United Methodist Church)	\$1,000,000	\$0
Citywide Community Development Corporation	\$720,000	\$0
Community Council of Greater Dallas	\$250,000	\$0
Family Gateway	\$998,843	\$998,843
Jewish Family Services	\$433,432	\$0
Metro Dallas Homeless Alliance	\$998,200	\$0
Promise House	\$1,000,000	\$0
Salvation Army (The) Carr P. Collins Social Service Center (State HPRP awarded to DFW Metro Command Cntr)	\$880,103	\$880,103
Urban League of Greater Dallas	\$1,000,000	\$1,000,000
Wilkinson Center	\$430,625	\$0
Contractor Subtotal	\$9,485,340	\$3,878,946
City Programs		
City of Dallas - MLK, WDMC	\$1,000,000	\$790,316
City of Dallas - MLK, WDMC	\$4,000,000	\$0
City of Dallas - Homeless Programs	\$383,423	\$0
City Subtotal	\$5,383,423	\$790,316
Grand Total	\$14,868,763	\$4,669,262

Appendix II

Proposed Performance Measures

Federal Formula HPRP Grant				State Competitive HPRP Grant	
Measure	City	Sub-Recipient/ Contractor	Total	Measure	City
Homeless Prevention				Homeless Prevention	
# Families To Be Served	400	3,261	3,661	# Households To Be Served	300
# Individuals To Be Served	1,600	9,026	10,626	# Individuals To Be Served	1200
# Households Maintaining Stable Housing (after six month follow-up)	300	2,446	2,746	# Households Maintaining Stable Housing (after six month follow-up)	225
# FTEs Maintained	2.0	1.3	3.3	# FTEs Maintained	2.0
# FTEs Created	3.0	5.6	8.6	# FTEs Created	0.0
Rapid Re-Housing				Rapid Re-Housing	
# Households To Be Served	0	1801	1,801	# Households To Be Served	83
# Individuals To Be Served	0	6302	6,302	# Individuals To Be Served	332
# Households Maintaining Stable Housing (after six month follow-up)	0	1,351	1,351	# Households Maintaining Stable Housing (after six month follow-up)	62
# FTEs Maintained	0	2.25	2.25	# FTEs Maintained	0.0
# FTEs Created	0	6.5	6.5	# FTEs Created	0.0

Appendix III

State/DFW Metropolitan HPRP Grantees

Name	Amount
City of Dallas	\$7,187,357
City of Fort Worth	\$2,746,929
City of Garland	\$858,997
City of Grand Prairie	\$569,746
City of Irving	\$930,680
City of Plano	\$509,050
Dallas County	\$866,753
Tarrant County	\$1,156,125
State of Texas* (Dallas/Fort Worth Area)	\$9,227,080

*City of Dallas MLK and WDM Community Centers were awarded \$790,316 of the State's \$9,227,080.

Appendix IV

CITY OF DALLAS Environmental and Health Services Department Responsiveness Checklist

Name of Project: _____ HOMELESS PREVENTION AND RAPID RE-HOUSING PROGRAM _____

City of Dallas staff will review the Proposal for responsiveness. To be considered responsive, all of the following items must be included in the Proposal. If a Proposal does not contain any one of these items, the Proposal will be considered to be non-responsive, and will not be given consideration for funding. The Proposer will be notified of that determination in writing.

Proposers are strongly encouraged to review the list below and the Proposal requirements, to ensure that the Proposal includes each of these items.

Name of Proposer: _____

RFCSP Reference	Description of Item	Yes or No
X.A.1.	501 (C) (3) Status Documented	
XI.	Original and six copies submitted	
X.A.1.	Policymaking Board Members <i>(with ethnicity and gender) (Form 2)</i>	
X.A.2.	Organization History and Experience Narrative <i>(evidencing at least 12 months of experience)</i>	
X.A.2.	Organization Chart	
X.A.10.	Letters of Recommendation/Support <i>(at least three)</i>	
X.A.4.	Work Plan	
X.A.5.	Evaluation Plan	
X.A.6.	Program Budget (Form 3)	
X.A.6.	List of Funding Sources (\$5,000 +)	
X.A.7.	Current financial statements (most recent quarter and YTD)	
X.A.8.	Most recent audited financial statements <i>(with audit report and management letter)</i>	
X.A.1.	Minutes of the three most recent Board of Directors meetings	
X.A.10.	Certificate of Insurance or Signed Insurance Affirmation	
XX.A.12.	Completed Suspension/Debarment Certification Form (Attachment F)	

This Proposal is: Responsive Non-responsive

CCA Signature: _____ Date: _____

Appendix V

CITY OF DALLAS Homeless Prevention and Rapid Re-Housing Environmental and Health Services Department

Evaluation Sheet

Homeless Prevention _____ Rapid Re-Housing _____

PROPOSER INFORMATION (Completed by Applicant)

Name of Proposer:	
Address:	
Contact Person:	
Telephone:	
Proposal Amount:	
No. of persons to be served:	
Cost per person to be served:	
No. of Case Managers Proposed:	

REVIEWER: Please rank the Proposal in each of the categories below. The maximum points available for each category and section are shown. Please fill in your score for each category/section, and explain your point determination in the Comments Section.

BOARD OF DIRECTORS		
Proposer provided copies of minutes from the three (3) most recent Board of Directors meetings, and they are positive indicator of Board's regular oversight of the agency, director, financial status, and programs.	3	
Total Points	3	
Note: If there are less than 3 most recent minutes – there are no points allowed		
Comments		

ORGANIZATION HISTORY AND EXPERIENCE		
Proposer provided a description of the services provided by the agency.	5	
Proposer provided a history of the agency, including its history with the City of Dallas.	4	
Proposer provided a description of past experience on similar projects.	5	
Experience appears sufficient to accomplish proposed program goals.	5	
Member of the Metro Dallas Homeless Alliance	1	
Total Points	20	
Note: Any missing information receives no points		
Comments		

Appendix V

QUALIFICATIONS, STAFFING, AND LICENSING		
Proposer presented documentation that clearly indicated current staff's qualifications to perform the proposed services.	5	
Proposer has sufficient service staff to carry out program services with added case worker.	4	
Proposer indicated that case management will be provided by one (1) or more full-time caseworkers who have a Bachelor's degree and at least three (3) years of experience providing case management.	15	
Proposer indicated that case management will be provided by one (1) or more full-time caseworkers who have a Bachelor's degree and at least two (2) years of experience providing case management.	12	
Proposer indicated that case management will be provided by one (1) or more full-time caseworkers that have at least two (2) years of experience providing case management to similar populations targeted with HPRP funds, but do not have a Bachelor's degree.	9	
Proposer has sufficient administrative staff to support the program.	4	
Proposer stated whether any state or local licenses were required, and provided copies of any required licenses.	2	
Total Points	51	
Note: Any missing information receives no points		
Comments		
WORK PLAN		
Proposer identified the purpose/goals of the Program.	7	
Proposer identified geographic area.	2	
Proposer defined the target population to be served, and included the required information.	10	
Proposer defined the outcome measures for the Program, and how those measures would be tracked.	10	
Proposer identified at least two performance measures for each outcome measures, and defined how those measures would be tracked.	10	
Provided key partners that will assist in the success of the project and their role(s)	6	
Work Plan is sound and reasonable. Outcome measure and performance measures appear attainable in the timeframe of the contract.	18	
Total Points	63	
Rating Guide Below - Note: Any missing information receives no points		
Comments		
Needs Improvement 0-19 points	Adequate 20-39 points	Exemplary 40-55 points
<ul style="list-style-type: none"> • Proposed program does not meet the purpose of HPRP • Program description is not clear and/or is incomplete • Target population is not well defined or is missing • Relationship with City of Dallas on former contracts not well described • The integration of social service components and main stream resources is unclear • Proposed plan for service delivery is unclear • Program objectives and activities are not discussed 	<ul style="list-style-type: none"> • Proposed program generally meets the purpose of HPRP • Program description is vague and lacks detail • Target population is defined but does not meet the purpose of HPRP • Relationship with City of Dallas on former contracts briefly described • The integration of social service components and main stream resources is discussed but is too general • Proposed plan for service delivery is clear but does not meet the purpose of HPRP • Program objectives and activities are too broad. 	<ul style="list-style-type: none"> • Proposed program meets the purpose of HPRP • Program is well defined and provides detailed information • Target population is well defined and meets the purpose of HPRP with word specific rather than general • Relationship with City of Dallas on former contracts is well described with good outcome measures • The integration of social service components and main stream resources is clear and meets the purpose of HPRP • Proposed plan for service delivery is clear and meets the purpose of HPRP • Major program objectives and activities are clear and meet the purpose of the program

Appendix V

EVALUATION PLAN		
Proposer described documentation procedures.	5	
Proposer described how each outcome measure and performance measures will be measured.	5	
Proposer listed who will be responsible for data collection, analysis, and reporting.	2	
Proposer described how evaluation will show if the project has benefited the target population.	2	
Proposer described how evaluation will affect services or changes to services.	2	
Total Points	16	
Note: Evaluation should be very specific – any items not included receive no points Comments:		

ABILITY TO PERFORM SERVICES: BUDGET, FINANCIAL STATEMENTS AND FUNDING SOURCES		
Proposer provided detailed operating budget for the Program in the format specified in the RFCSP, budget details how funds will be spent, and budget appears reasonable for the Program.	5	
Proposer provided detailed listing of all funding sources for the Program, and Proposer has funding needed to operate the Program.	5	
Proposer provided current financial statements (<u>unaudited</u>) for the most recent Fiscal Year and the most recent quarter preceding this RFCSP, and they are positive indicator that agency is financially able to perform the services.	5	
Proposer provided most recent <u>audited</u> financial statements (including the management letter) and single audit, if required, and they are positive indicator that agency is financially able to perform the services.	4	
Proposer submitted at least 3 letters of recommendation or support.	3	
Total Points	22	
Note: Any missing information receives no points Comments:		

Appendix V

OVERALL QUALITY OF PROPOSAL (Ref. XIV. B.)		
Proposal was legible, single-spaced, and was easy to read (e.g., headings).	1	
Proposal included all information outlined in the RFCSP.	1	
Proposal and attachments followed the format specified in the RFCSP.	1	
Information was consistent throughout the Proposal.	1	
Program description was presented with clarity and conciseness.	1	
Total Points	5	
Comments:		

BONUS: PRIOR PERFORMANCE UNDER CITY OF DALLAS CONTRACT				
<i>(to be completed by City of Dallas CCA)</i>				
Does the Proposer have a current contract with the City of Dallas? <i>If yes, complete the following:</i>	YES		NO	
Renewal: Proposer is on the first or second contract renewal.	1	NA	0	NA
Monthly Reports: Proposer timely submits (i.e., by the 20th) monthly invoices and demographic and performance reports.	1		0	
Meets Performance Goals: Proposer meets the performance goals under City of Dallas contract(s).	1		0	
Spending: Proposer timely expends (without extension) the funding under City of Dallas contract.	2		0	
Total Points	5		0	

SUMMARY		
<i>(indicate points awarded in each category above and total points for this proposal)</i>		
Board of Directors	3	
Organization History and Experience	20	
Qualifications, Staffing, and Licensing	51	
Work Plan	63	
Evaluation Plan	16	
Ability to Perform Services	22	
Overall Quality of Proposal	5	
Bonus : Priority Populations		
Bonus: Prior Performance Under City of Dallas Contract	5	
TOTAL POINTS AWARDED		

Reviewer Signature: _____ Date: _____