

**Finance, Audit, & Accountability Committee
Upcoming September 27, 2006 City Council Agenda Significant Items –
Supplemental Information**

Agenda Item #77

HISTORY:

Dallas Water Utilities has utilized armed security guard services since 2001. This was prompted by 9/11 and the increased emphasis on homeland security. The purpose of this contract is to ensure the safety and integrity of the City of Dallas water supply and distribution system.

These guard services include guarding the 3 purification plants, 2 wastewater treatment plants, 23 pumping stations, 18 storage tanks, and the Tawakoni Balancing reservoir. The previous contract was awarded to Ruiz Protective Service in May 2004.

The awarded bidder for this 24-month contract is also Ruiz Protective Services. Ruiz will provide armed guard services 24 hours a day seven days a week. The stationary guards will provide continuous coverage at the facilities posted at guard shacks at the entrance to the water facilities until relieved. Stationary guards are required to stop and question all unfamiliar visitors and merchants to include any employees exhibiting changes in known routines, behaving erratically or with unknown passengers.

The mobile guards will patrol continuously around the facilities fenced parameters inspecting for evidence of breeches, vagrants or any signs of potential concern. These services do not require hi-profile and/or heavy contact with the public. The mobile supervisor will move continuously between assigned facilities in random order and times. All security breeches are to be reported by the security guards immediately to specified DWU management.

The awarded vendor is required to conduct background checks on all potential officers being assigned to the contract. This background check will be for felony and misdemeanor convictions during the past ten years in each country the applicant has resided during this time period. No applicant will be employed for the contract that has had any felony conviction in the ten year period.

QUALIFICATIONS:

Awarded vendor and guards must licensed by the State.

Recommended vendor has demonstrated experience performing adequately on prior City Contracts.

AFFECTED DEPARTMENTS:

Water Department is the sole users of these services and will manage the performance of the vendor on the contract.

EVALUATION CRITERIA:

The security guard contract for Dallas Water Utilities was issued as a Request for Bid to be awarded to the overall lowest responsive bidder. We received 8 bids as a result of the solicitation. The City chose not to use the best value process on this security contract due to the nature of the services to be rendered. The guards will have minimal interaction with the citizens of Dallas, and will focus primarily on monitoring ingress and egress at the treatment plants and vehicle oriented monitoring of remote locations. Since the service is straightforward and primarily monitoring and reporting, the City chose to issue to the lowest cost vendor.

PRICE:

Mobile	\$17.09
Stationary	\$14.99
Supervisor mobile	\$23.98

PREVIOUS BID PRICE:

Mobile	\$15.20
Stationary	\$13.58
Supervisor mobile	\$21.99

Note – this request for bid included the following wage rates that must be paid to the guard by the awardee:

Supervisor	\$18.00/hr min
Armed Guard	\$12.00/hr min

MWBE PARTICIPATION:

Ruiz Protective Service, the prime on this contract is a certified minority vendor. The sub contractor, Carrizal Protective Services is a certified local minority vendor and will perform 23.8% of this contract.