

# Memorandum



CITY OF DALLAS

Date September 5, 2008

To Member of the Quality of Life Committee: Pauline Medrano, Chair Vonciel Jones Hill, Vice Chair, Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 29 (Council Districts: 2, 14)**

## SUBJECT

Authorize (1) the acceptance of a grant from the Dallas Downtown Improvement District to provide outreach services for hard-to-reach and chronically homeless individuals who reside within the Central Business District for the period October 1, 2008 through September 30, 2009; and (2) execution of the grant agreement - Not to exceed \$283,374 - Financing: Downtown Improvement District Homeless Outreach Funds

## BACKGROUND

There are 5,869 homeless people residing within the City of Dallas. This population figure is based upon last year's Homeless Head Count conducted under the direction of the Metro Dallas Homeless Alliance and the City of Dallas Crisis Intervention Division. The overwhelming majority of those who are homeless currently reside in shelters, treatment centers, or supportive housing programs. Ten percent of the homeless are shelter resistant. They consume the majority of community resources (calls for police, ambulance and hospital emergency room services) without receiving the necessary mental health and substance abuse treatment to help them to become self-sufficient.

There are 611 chronically homeless individuals identified in last year's Homeless Census. The U.S. Department of Housing and Urban Development defines chronic homelessness as, "single persons who have been homeless for more than one year and have a mental illness or addiction to drugs and alcohol." The unsheltered 10 percent (587) of homeless are the group that tends to draw the attention of downtown businesses, restaurant customers, developers, police, and homeless service providers.

**BACKGROUND** (Continued)

Many mentally ill/substance abusing shelter-resistant homeless people are too ill to seek services on their own and often remain on the streets where they rely upon panhandling, or engage in criminal activities as sources for their continued lifestyles. Concentrations of unsheltered homeless people cause citizens to assume that the City has become insensitive/ineffective to the plight of the homeless population.

The mission of the Crisis Intervention Division's homeless outreach case workers is to aggressively address the small, but very visible chronic homeless individuals in an effort to identify and reduce the numbers of those who are shelter resistant as a result of mental health disorders and long-term drug abuse. Outreach is done one-on-one on a daily basis to engage in rapport-building and professional assessments.

Field diagnoses and personal referrals are made to appropriate social services agencies and treatment facilities. If necessary, Mental Illness and/or Chemical Dependency Warrants are obtained for the people who are in imminent danger because of their severe disorders. Follow-ups are necessary to ensure delivery of services and that the client has been properly accepted into a treatment facility and/or a supportive housing program.

Outreach workers will target areas and locations where the unsheltered homeless are known to congregate on a daily basis. This information will be provided by two current daytime outreach staff as well as from citizens, the police and other city departments. The workers will engage and conduct assessments to determine critical needs of homeless clients. They will then encourage clients to receive services. Caseworkers will also coordinate with the various shelters to provide overnight services pending the arrival of the daytime caseworkers who will continue the treatment plan. Two additional evening caseworkers will also be more readily available to facilitate transport of clients experiencing a medical crisis to hospitals including mental health treatment facilities. This expansion of services will create a more persistent, assertive and consistent outreach that will greatly contribute to the reduction of chronic homelessness citywide.

The funding for 2008-09 includes a total of four caseworker positions whose focus will be implementation of a program focused primarily on frequent users from the Central Business District of services (mental health, jail, hospital, etc.).

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Authorize the acceptance of a grant from the Dallas Downtown Improvement District to provide outreach services for hard-to-reach and chronically homeless individuals on September 26, 2007, by Resolution No. 07-2826.

**Draft Agenda Item No. 29 (Council Districts: 2, 14)**

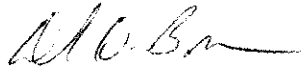
**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)** (Continued)

Authorized the acceptance of a grant from the Dallas Downtown Improvement District to provide outreach services for hard-to-reach and chronically homeless individual on November 10, 2004, by Resolution No. 04-3192.

**FISCAL INFORMATION**

\$283,374 - Dallas Downtown Improvement District Funds

<u>Council District</u>	<u>Amount</u>
2	\$141,687
14	\$141,687
Total	\$283,374



David O. Brown  
Interim Assistant City Manager

- c: Honorable Mayor and Members of the City Council
- Mary K. Suhm, City Manager
- Deborah A. Watkins, City Secretary
- Thomas P. Perkins, Jr., City Attorney
- Craig Kinton, City Auditor
- Judge C. Victor Lander, Judiciary
- Ryan S. Evans, First Assistant City Manager
- A.C. Gonzalez, Assistant City Manager
- Ramon Miguez, P.E., Assistant City Manager
- Jill A. Jordan, P.E., Assistant City Manager
- David Cook, Chief Financial Officer
- Helena Thompson, Assistant to the City Manager

# Memorandum



CITY OF DALLAS

Date September 8, 2008

To Member of the Quality of Life Committee: Pauline Medrano, Chair Vonciel Jones Hill, Vice Chair, Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 30 (Council District - 2)**

## **SUBJECT**

Authorize a contract for installation of the existing roll filters and electronic filters for the heating, ventilation and air conditioning system at the J. Erik Jonsson Central Library located at 1515 Young Street - Polk Mechanical, Inc., lowest responsible bidder of three - \$307,200 - Financing: Capital Construction Funds (\$247,760); 2003 Bond Funds (\$59,440)

## **BACKGROUND**

Currently the J. Erik Jonsson Library has roll filters and electronic filters. This project is for the replacement of the existing electronic filters. In order to improve the existing indoor air quality and filter efficiency. Existing roll and electronic filters are not working properly and need to be replaced. This project will be completed in a sequential process to not impact the Library's operating schedules. This action also authorizes demolishing existing roll filters, if warranted. An evaluation will be made after the installation of the electronic filters to determine if the roll filters provide additional efficiency.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

This item has no prior action.

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**Agenda Item No. 30 (Council District - 2)**

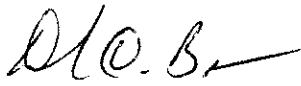
**FISCAL INFORMATION**

Capital Construction Funds - \$247,760

2003 Bond Funds - \$59,440

**Recommendation**

Staff recommends approval of this item.



David O. Brown  
Interim Assistant City Manager

- c: Honorable Mayor and Members of the City Council
- Mary K. Suhm, City Manager
- Deborah A. Watkins, City Secretary
- Thomas P. Perkins, Jr., City Attorney
- Craig Kinton, City Auditor
- C. Victor Lander, Judiciary
- Ryan S. Evans, First Assistant City Manager
- A.C. Gonzalez, Assistant City Manager
- Ramon Miguez, P.E., Assistant City Manager
- Jill A. Jordan, P.E., Assistant City Manager
- David Cook, Chief Financial Officer
- Helena Stevens-Thompson, Assistant to the City Manager

# Memorandum



CITY OF DALLAS

DATE September 3, 2008

TO Members of the Quality of Life Committee: Pauline Medrano, Chair, Vonciel Jones Hill, Vice Chair, Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David Neumann, Steve Salazar

SUBJECT **Agenda Item No. 37 (Council District No. 3)**

## SUBJECT

Authorize a contract for the construction of a new trail along Coombs Creek between Beckley Avenue and Sylvan Avenue – Texas Standard Construction, Ltd., lowest responsible bidder of six - \$290,428 – Financing: 2003 Bond Funds

## BACKGROUND

On June 26, 2008, six bids were received for the construction of a new trail along Coombs Creek between Beckley Avenue and Sylvan Avenue. This item authorizes award of the construction contract to Texas Standard Construction, Ltd. for Base Bid, with a bid of \$290,427.60.

The following chart illustrates Texas Standard Construction, Ltd.'s contractual activities with the City of Dallas for the past three years:

	<u>PWT</u>	<u>DWU</u>	<u>PKR</u>
Projects Completed	1	0	3
Change Orders	0	0	2
Projects Requiring Liquidated Damages	0	0	0
Projects Completed by Bonding Company	0	0	0

## ESTIMATED SCHEDULE OF PROJECT

Began Design	May 2006
Completed Design	February 2008
Begin Construction	November 2008
Complete Construction	January 2009

**PRIOR ACTION/REVIEW (Council, Boards, Commissions)**

The Park and Recreation Board authorized the advertisement for bids on February 7, 2008.

The Park and Recreation Board authorized award of the contract on August 21, 2008.

**FISCAL INFORMATION**

2003 Bond Funds - \$290,427.60

**ETHNIC COMPOSITION**

Texas Standard Construction, Ltd.

White Male	8	White Female	3
Black Male	0	Black Female	0
Hispanic Male	58	Hispanic Female	2
Other Male	0	Other Female	0

**BID INFORMATION**

\*Denotes successful bidder

The following six bids with quotes were received and opened on June 26, 2008:

<b><u>Bidder</u></b>	<b><u>Total Bid</u></b>
*Texas Standard Construction, Ltd. 5511 West Ledbetter, Dallas, TX	\$290,427.60
Salinas Concrete, LP	\$302,658.50
Jeske Construction Company	\$324,069.89
Macval Associates, LLC	\$348,881.50
Irri-Con	\$355,638.50
Estrada Concrete Company, LLC	\$394,247.90

**OWNERS**

**Texas Standard Construction, Ltd.**

Ronald H. Dalton, President  
Sam Dalton, Vice President

**Recommendation**

Staff recommends approval of this item.



David O. Brown  
Interim Assistant City Manager

- c:     Honorable Mayor and Members of the City Council  
       Mary K. Suhm, City Manager  
       Thomas P. Perkins, City Attorney  
       Deborah A. Watkins, City Secretary  
       Craig Kinton, City Auditor  
       Judge C. Victor Lander  
       Ryan S. Evans, First Assistant City Manager  
       Ramon F. Miguez, P.E., Assistant City Manager  
       Jill A. Jordan, P.E., Assistant City Manager  
       A.C. Gonzalez, Assistant City Manager  
       David K. Cook, Chief Financial Officer  
       Helena Stevens-Thompson, Assistant to the City Manager



# Memorandum



CITY OF DALLAS

DATE September 3, 2008

TO Members of the Quality of Life Committee: Pauline Medrano, Chair, Vonciel Jones Hill, Vice Chair, Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David Neumann, Steve Salazar

SUBJECT **Agenda Item No. 39 (Council District Nos. 3, 7, 9, 10 and 14 )**

## SUBJECT

Authorize an increase in the contract with Artografx, Inc. for the installation of park identification signs at 11 Park sites (list attached) - \$36,856, from \$257,228 to \$294,084 – Financing: Current Funds (\$400) and 2003 Bond Funds (\$36,456)

## BACKGROUND

The original contract with Artografx, Inc. was approved by Council on February 14, 2007 by Resolution No. 07-0467 for the installation of park identification signs at 52 park sites, Phase III, in an amount not to exceed \$257,228.

Change Order No. 1, authorizes an increase in the contract with Artografx, Inc. for the installation of park identification signs at 11 park sites, and installation of the City of Dallas seal at John C. Phelps Park, in an amount not to exceed \$36,856, making a revised contract amount of \$294,084.

## ESTIMATED SCHEDULE OF PROJECT

Begin Construction	April 2007
Complete Construction	November 2008

## PRIOR ACTION/REVIEW (Council, Boards, Commissions)

The Park and Recreation Board authorized the advertisement for bids on April 27, 2006.

The Park and Recreation Board authorized award of the contract on November 2, 2006

Authorized award of the contract on February 14, 2007, by Resolution No. 07-0467.

**PRIOR ACTION/REVIEW (Council, Boards, Commissions) (Continued)**

The Park and Recreation Board authorized Change Order No. 1 on August 21, 2008.

**FISCAL INFORMATION**

Current Funds - \$400.00  
2003 Bond Funds - \$36,456.00

Original Contract	\$257,228
Change Order No. 1 (this action)	<u>\$36,856</u>
Total	\$294,084

<u>Council District</u>	<u>Amount</u>
3	\$7,371.20
7	\$7,371.20
9	\$7,371.20
10	\$7,371.20
14	<u>\$7,371.20</u>
Total	\$36,856.00

**ETHNIC COMPOSITION**

Artografx, Inc.

White Male	12	White Female	1
Black Male	0	Black Female	0
Hispanic Male	8	Hispanic Female	2
Other Male	1	Other Female	0

**OWNERS**

**Artografx, Inc.**

Rick Santoyo, President  
Eneida Fernandez, Secretary

**Page 3**  
**Agenda Item No. 39**

**Recommendation**

Staff recommends approval of this item.



David O. Brown  
Interim Assistant City Manager

- c:     Honorable Mayor and Members of the City Council  
       Mary K. Suhm, City Manager  
       Thomas P. Perkins, City Attorney  
       Deborah A. Watkins, City Secretary  
       Craig Kinton, City Auditor  
       Judge C. Victor Lander  
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       A.C. Gonzalez, Assistant City Manager  
       David K. Cook, Chief Financial Officer  
       Helena Stevens-Thompson, Assistant to the City Manager

### **Park Identification Signs at 11 Park Sites, Phase III**

<b><u>Park Sites</u></b>	<b><u>Council District</u></b>
Arbor Park	10
Harrell Park	14
John C. Phelps Park (seal replacement)	7
Kiest Park	3
Lake Highlands North Park	10
Lochwood Park	9
Norbuck Park	9
Olive Shapiro Park	10
Orbiter Park	10
Samuell-Garland Park	9
T.G. Terry Park	7
William B. Dean Park	14

# Memorandum



CITY OF DALLAS

DATE September 3, 2008

TO Members of the Quality of Life Committee: Pauline Medrano, Chair, Vonciel Jones Hill, Vice Chair, Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David Neumann, Steve Salazar

SUBJECT **Agenda Item No. 40 (Council District No. 4)**

## SUBJECT

Authorize Supplemental Agreement No. 6 to the professional services contract with Johnson/McKibben Architects, Inc. for schematic design, design development, construction documents, and construction administration services for an addition to the Gorilla Holding Building, to include an additional food preparation area, a new animal exercise area, and interior renovation of the existing holding facility for compliance with the United States Department of Agriculture and American Zoological Association requirements, and Americans with Disabilities Act compliance issues at the Dallas Zoo located at 650 South R.L. Thornton Freeway - \$52,400, from \$334,940 to \$387,340 – Financing: 2006 Bond Funds

## BACKGROUND

The original professional services contract with Johnson/McKibben Architects, Inc. approved by Council on June 27, 2001, by Resolution No. 01-2004 for design services for modifications to the Gorilla Holding Building at the Dallas Zoo located at 650 South R. L. Thornton Freeway, in an amount not to exceed \$25,000.

Supplemental Agreement No. 1, approved by Administrative Action No. 02-1128 on April 3, 2002 for review of existing Gorilla transfer door conditions, preparation of design solutions to existing problems, coordination of mock-up suggestions, coordination of documents and specifications and field supervision of the installed mock-up to the Gorilla Holding Building at the Dallas Zoo, in an amount not to exceed \$3,200, making a revised contract amount of \$28,200.

Supplemental Agreement No. 2, approved by Council on December 8, 2003, by Resolution No. 03-3307 for work required by the United States Department of Agriculture to expand the existing building to accommodate three (3) groups of Gorilla bedrooms at the Dallas Zoo, in an amount not to exceed \$112,000, making a revised contract amount of \$140,200.

**BACKGROUND** (Continued)

Supplemental Agreement No. 3, approved by Council on April 13, 2005, by Resolution No. 05-1119 for schematic design, design development, construction documents, bidding and construction administration services for animal containment, revised Gorilla Research Station facility, enhancement of visitor viewing platforms/bunkers, site landscaping and Americans with Disabilities Act (ADA) accessibility for the existing Wilds of Africa, in an amount not to exceed \$180,500, making a revised contract amount of \$320,700.

Supplemental Agreement No. 4, approved by Administrative Action No. 05-2057 on July 19, 2005 for engineering services to prepare a Storm Water Pollution Prevention Plan for the implementation of the Gorilla exhibit and habitat renovation, in an amount not to exceed \$3,500, making a revised contract amount of \$324,200.

Supplemental Agreement No. 5, approved by Administrative Action No. 06-0764 on March 21, 2006 for additional services to modify the South habitat wall to include removable gates and footings for a maintenance bridge; modify public viewing platforms and ramps to increase or enhance the viewing angles; and additional surveying and design to respond to the unusual terrain conditions and maintain ADA accessibility resulting from the changes to the decks and viewing platforms, in an amount not to exceed \$10,740, making a revised contract amount of \$334,940.

Supplemental Agreement No. 6, authorizes an increase in the contract with Johnson/McKibben Architects, Inc. for schematic design, design development, construction documents and construction administration services for an addition to the Gorilla Holding Building, to include an additional food preparation area, a new animal exercise area; and interior renovation of the existing holding facility for compliance with the United States Department of Agriculture (USDA) and American Zoological Association (AZA) requirements, and Americans with Disabilities Act (ADA) compliance issues at the Dallas Zoo, in an amount not to exceed \$52,400, making a revised contract amount of \$387,340.

**ESTIMATED SCHEDULE OF PROJECT**

Begin Design	October 2008
Complete Design	December 2008

**PRIOR ACTION/REVIEW (Council, Boards, Commissions)**

The Park and Recreation Board authorized a professional services contract on June 7, 2001.

**PRIOR ACTION/REVIEW (Council, Boards, Commissions) (Continued)**

The Park and Recreation Board authorized Supplemental Agreement No. 2 on November 13, 2003.

Authorized Supplemental Agreement No. 2 on December 8, 2003, by Resolution No. 03-3307.

The Park and Recreation Board authorized Supplemental Agreement No. 3 on March 3, 2005.

Authorized Supplemental Agreement No. 3 on April 13, 2005, by Resolution No. 05-1119.

The Park and Recreation Board authorized Supplemental Agreement No. 6 on August 21, 2008.

**FISCAL INFORMATION**

2006 Bond Funds - \$52,400

Original Contract	\$25,000
Supplemental Agreement No. 1	\$3,200
Supplemental Agreement No. 2	\$112,000
Supplemental Agreement No. 3	\$180,500
Supplemental Agreement No. 4	\$3,500
Supplemental Agreement No. 5	\$10,740
Supplemental Agreement No. 6 (this action)	<u>\$52,400</u>
Total	\$387,340

**ETHNIC COMPOSITION**

Johnson/McKibben Architects, Inc.

White Male	3	White Female	1
Black Male	3	Black Female	0
Hispanic Male	3	Hispanic Female	0
Other Male	0	Other Female	0

**OWNERS**

**Johnson/McKibben Architects, Inc.**

Michael Johnson  
Gary McKibben

**Recommendation**

Staff recommends approval of this item.



David O. Brown  
Interim Assistant City Manager

- c: Honorable Mayor and Members of the City Council  
Mary K. Suhm, City Manager  
Thomas P. Perkins, City Attorney  
Deborah A. Watkins, City Secretary  
Craig Kinton, City Auditor  
Judge C. Victor Lander  
Ryan S. Evans, First Assistant City Manager  
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David K. Cook, Chief Financial Officer  
Helena Stevens-Thompson, Assistant to the City Manager



# Memorandum



CITY OF DALLAS

DATE September 3, 2008

TO Members of the Quality of Life Committee: Pauline Medrano, Chair, Vonciel Jones Hill, Vice Chair, Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David Neumann, Steve Salazar

SUBJECT **Agenda Item No. 38 (Council District No. 11)**

## SUBJECT

Authorize a contract for the construction of a new trail, pedestrian bridge, trail signage, trail head, landscaping, and site furnishings at Valley View Park located at 7000 Valley View Lane – Texas Standard Construction, Ltd., lowest responsible bidder of four - \$670,342 – Financing: 2006 Bond Funds

## BACKGROUND

On July 3, 2008, four bids were received for the construction of a new trail, pedestrian bridge, trail signage, trail head, landscaping, and site furnishings at Valley View Park located at 7000 Valley View Lane. This item authorizes award of the construction contract to Texas Standard Construction, Ltd. for Base Bid and Alternate Nos. 1, 2, and 3, with a bid of \$670,341.50.

The following chart illustrates Texas Standard Construction, Ltd.'s contractual activities with the City of Dallas for the past three years:

	<u>PWT</u>	<u>DWU</u>	<u>PKR</u>
Projects Completed	1	0	3
Change Orders	0	0	2
Projects Requiring Liquidated Damages	0	0	0
Projects Completed by Bonding Company	0	0	0

**ESTIMATED SCHEDULE OF PROJECT**

Began Design	September 2004
Completed Design	December 2007
Begin Construction	October 2008
Complete Construction	March 2009

**PRIOR ACTION/REVIEW (Council, Boards, Commissions)**

The Park and Recreation Board authorized the advertisement for bids on February 7, 2008.

The Park and Recreation Board authorized award of the contract on August 21, 2008.

**FISCAL INFORMATION**

2006 Bond Funds - \$670,341.50

**ETHNIC COMPOSITION**

Texas Standard Construction, Ltd.

White Male	8	White Female	3
Black Male	0	Black Female	0
Hispanic Male	58	Hispanic Female	2
Other Male	0	Other Female	0

**BID INFORMATION**

\*Denotes successful bidder

The following four bids with quotes were received and opened on July 3, 2008:

<u>Bidder</u>	<u>Base Bid</u>	<u>Alter. Nos. 1, 2 and 3**</u>	<u>Total Bid</u>
*Texas Standard Construction, Ltd. 5511 West Ledbetter, Dallas, TX	\$570,294.50	\$100,047.00	\$670,341.50
Jeske Construction Co.	\$635,275.10	\$130,906.00	\$766,181.10
Geotechnical Environmental System, Inc.	\$677,500.46	\$89,318.65	\$766,819.11
Reeves Construction Services, Inc.			Non-responsive***

**BID INFORMATION** (Continued)

\*\*Alternate No. 1 - provides for trail head.

\*\*Alternate No. 2 - provides for trail mile marker.

\*\*Alternate No. 3 - provides for site furnishings.

\*\*\*\*Reeves Construction Services, Inc. was deemed non-responsive due to the fact they did not utilize the revised bid proposal issued by Addendum.

**OWNERS**

**Texas Standard Construction, Ltd.**

Ronald H. Dalton, President  
Sam Dalton, Vice President

**Recommendation**

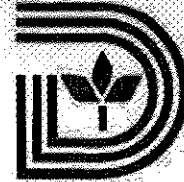
Staff recommends approval of this item.



David O. Brown  
Interim Assistant City Manager

- c:     Honorable Mayor and Members of the City Council  
       Mary K. Suhm, City Manager  
       Thomas P. Perkins, City Attorney  
       Deborah A. Watkins, City Secretary  
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       Helena Stevens-Thompson, Assistant to the City Manager

# Memorandum



CITY OF DALLAS

DATE September 5, 2008

TO Members of Quality of Life Committee: Pauline Medrano, Chair; Vonciel Jones Hill, Vice Chair; Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

SUBJECT Dallas Theater Center – Agenda Item #45  
September 10, 2008 Council Meeting

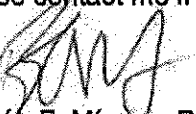
In the 2006 Bond Program, the citizens of Dallas approved funding for the Dallas Theater Center Master Plan, which includes the theater and adjacent administration facility located at 3636 Turtle Creek Boulevard. Bonds in the amount of \$170,000 were sold for this project in November 2007.

This action will authorize a professional services contract with Booziotis & Company Architects for Phase I of the master plan to gather, analyze and assess building information, develop historic structural and existing conditions reports for the Theater Center and adjacent administration facility.

The consulting firm was selected following a qualifications-based selection process in accordance with the City of Dallas procurement guidelines.

Future Council action will be required once the additional November 2008 bonds for \$170,000 are sold to complete Phases II through IV of the master plan for the Theater Center.

Please contact me if you need additional information.

  
Ramón F. Míguez, P.E.  
Assistant City Manager

c: Honorable Mayor and Members of the City Council  
Mary K. Suhm, City Manager  
Thomas P. Perkins, Jr., City Attorney  
Deborah Watkins, City Secretary  
Craig Kinton, City Auditor  
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A.C. Gonzalez, Assistant City Manager  
David O. Brown, Interim Assistant City Manager  
David Cook, Chief Financial Officer  
Jeanne Chipperfield, Director, Budget and Management Services  
Edward Scott, Director, Controller's Office  
Helena Stevens-Thompson, Assistant to the City Manager - Council Office  
Rick Galceran, P.E., Director, Public Works and Transportation  
Maria Munoz-Blanco, Director, Office of Cultural Affairs

# Memorandum



CITY OF DALLAS

Date September 5, 2008

To Member of the Quality of Life Committee: Pauline Medrano, Chair Vonciel Jones Hill, Vice Chair, Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 24 (Council District: All)**

## SUBJECT

Authorize a contract with the Department of State Health Services for the continuation of the Special Supplemental Nutrition Program for women, infants, and children for the period October 1, 2008 through September 30, 2009 - Not to exceed \$12,059,045 - Financing: Department of State Health Services Grant Funds

## BACKGROUND

Since 1974, the Department of State Health Services has funded a Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) in Dallas. The WIC Program provides nutritious food, nutrition education, breastfeeding promotion and support, and referrals to health and social services. The program serves infants, children under age 5, and pregnant, postpartum and breastfeeding women. The WIC program is a United State Department of Agriculture program administered in Texas by the Department of State Health Services. In Dallas County, the WIC Program is administered by the City of Dallas, Environmental and Health Services Department.

The WIC Program was established in 1972, following a national nutrition survey that found anemia and inadequate growth to be common among American children in low-income families. The survey also found that many women from low-income families have poor pregnancy outcomes because of inadequate nutrition. WIC's primary mission is to give the most vulnerable children the best possible start by providing nutrition education, nutritious foods, and access to other health programs during the critical stages of fetal and early childhood development and to achieve optimal nutritional status for children before they start school.

The WIC Program provides services at 21 sites throughout Dallas County. The WIC Program has extended weekday and Saturday hours of service available to serve working families and students.

**Draft Agenda Item No. 24 (Council District: All)**

**BACKGROUND** (Continued)

Studies have shown that each dollar spent on WIC saves at least three dollars in medical expenses for infants who may have been premature or had other medical problems if their mothers had not benefited from participating in WIC Program services.

Funds are available to serve 101,000 participants per month for FY 2008-09. The City of Dallas is reimbursed for all expenses required to operate the WIC Program. Reimbursements are specified in the contract and are, in part, based on the number of WIC participants who are served each month. Approval of this contract will authorize reimbursement to the City of Dallas WIC Program for FY 2008-09 in the amount of \$12,059,045.

PERFORMANCE MEASURES	2007-08 <u>Goals</u>	2007-08 <u>Actual*</u>	2008-09 <u>Goals</u>
Participants served (annual)	1,152,800	860,188	1,200,000

\*Thru June 30, 2008

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Authorized a contract for the City of Dallas WIC Program for FY 2007-08 on August 22, 2007, by Resolution No. 07-2369.

Authorized a contract for the City of Dallas WIC Program for FY 2006-07 on September 27, 2006, by Resolution No. 06-2606.

Authorized a contract for the City of Dallas WIC Program for FY 2005-06 on September 14, 2005, by Resolution No. 05-2641.

Authorized a contract for the City of Dallas WIC Program for FY 2004-05 on September 8, 2004, by Resolution No. 04-2570.

Authorized a contract for the City of Dallas WIC Program for FY 2003-04 on September 10, 2003, by Resolution No. 03-2463.

**FISCAL INFORMATION**

\$12,059,045 - Department of State Health Services Grant Funds

Page 3

**Draft Agenda Item No. 24 (Council District: All)**

**Recommendation**

Staff recommends approval of this item.



David O. Brown  
Interim Assistant City Manager

- c: Honorable Mayor and Members of the City Council
- Mary K. Suhm, City Manager
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- Thomas P. Perkins, Jr., City Attorney
- Craig Kinton, City Auditor
- Judge C. Victor Lander, Judiciary
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- Ramon Miguez, P.E., Assistant City Manager
- Jill A. Jordan, P.E., Assistant City Manager
- David Cook, Chief Financial Officer
- Helena Thompson, Assistant to the City Manager

# Memorandum



CITY OF DALLAS

Date September 5, 2008

To Member of the Quality of Life Committee: Pauline Medrano, Chair Vonciel Jones Hill, Vice Chair, Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 25 (Council District: All)**

## **SUBJECT**

Authorize a contract with the Department of State Health Services to continue the operations of a training center for the Special Supplemental Nutrition Program for women, infants, and children for the period October 1, 2008 through September 30, 2009 - Not to exceed \$87,365 - Financing: Department of State Health Services Grant Funds

## **BACKGROUND**

In October 1996, the Department of State Health Services (DSHS) provided funds to establish and operate a Women, Infants and Children (WIC) training center in Dallas. The DSHS also provides funding to operate the regional WIC training center. The training center is housed in the Dallas County Health and Human Services building at 2377 North Stemmons Freeway, Suite 400. The center is designed to provide training to Dallas WIC staff and staff from all programs in the Public Health Regions 2/3. The training center includes a distance-based learning environment, classrooms, conference rooms, and a WIC clinic. The WIC program is a United State Department of Agriculture program administered in Texas by the Department of State Health Services.

The City of Dallas will be reimbursed for all costs associated with the training center and clinic. The contract amount (\$87,365) represents rental fees paid to Dallas County Health and Human Services for the use of the training center. Approval of this contract will authorize DSHS reimbursements to the City of Dallas WIC Program for FY 2008-09 in the amount of \$87,365 for continued operation of the training center and clinic. The grant is 100% funded through the DSHS.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Authorized a contract for operation of a training center for the City of Dallas WIC Program for FY 2007-08 on August 22, 2007, by Resolution No. 07-2369.



**Draft Agenda Item No. 25 (Council District: All)**

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)** (Continued)

Authorized a contract for operation of a training center for the City of Dallas WIC Program for FY 2006-07 on September 27, 2006, by Resolution No. 06-2605.

Authorized a contract for operation of a training center for the City of Dallas WIC Program for FY 2005-06 on September 14, 2005, by Resolution No. 05-2640.

Authorized a contract for operation of a training center for the City of Dallas WIC Program for FY 2004-05 on September 8, 2004, by Resolution No. 04-2571.

Authorized a contract for operation of a training center for the City of Dallas WIC Program for FY 2003-04 on September 10, 2003, by Resolution No. 03-2462.

**FISCAL INFORMATION**

\$87,365 - Department of State Health Services Grant Funds

**Recommendation**

Staff recommends approval of this item.



David O. Brown  
Interim Assistant City Manager

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- Helena Thompson, Assistant to the City Manager

# Memorandum



CITY OF DALLAS

Date September 5, 2008

To Member of the Quality of Life Committee: Pauline Medrano, Chair Vonciel Jones Hill, Vice Chair, Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 26 (Council District: All)**

## **SUBJECT**

Authorize the acceptance of a grant from the Department of State Health Services for the Childhood Lead Poisoning Prevention Program for the period July 1, 2008 through June 30, 2009 - Not to exceed \$90,000 - Financing: Department of State Health Services Grant Funds

## **BACKGROUND**

The Environmental and Health Services Department was notified on July 10, 2008 that the Department of State Health Services has awarded federal grant funds for FY08-09 for the enhancement of the City of Dallas' Childhood Lead Poisoning Prevention Program. The objective of the Childhood Lead Poisoning Prevention Program is to improve the follow-up rate for lead testing in children and to screen 2,000 children in FY08-09. The program will provide screening, case management, environmental assessments, environmental investigation training, community outreach, and public education.

The Department of State Health Services will provide confirmation of blood lead results to providers for non-Medicaid, uninsured children and their siblings whose initial capillary screening is equal to or above 10 mcg/dl.

The Childhood Lead Poisoning Prevention Program grant is a Federal grant administered by the Centers for Disease Control and Prevention, Department of Health and Human Services through the Texas Department of State Health Services. Acceptance of these federal funds will enable the City of Dallas to continue the Childhood Lead Poisoning Prevention Program.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Authorized acceptance of grant funds for the Childhood Lead Poisoning Prevention Program on September 12, 2007, by Resolution No. 07-2565.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)** (Continued)

Authorized acceptance of grant funds for the Childhood Lead Poisoning Prevention Program on October 11, 2006, by Resolution No. 06-2773.

Authorized acceptance of grant funds for the Childhood Lead Poisoning Prevention Program on August 10, 2005, by Resolution No. 05-2199.

Authorized acceptance of grant funds for the Childhood Lead Poisoning Prevention Program on June 23, 2004, by Resolution No. 04-2167.

Authorized acceptance of grant funds for the Childhood Lead Poisoning Prevention Program on June 25, 2003, by Resolution No. 03-1857.

**FISCAL INFORMATION**

\$90,000 - Department of State Health Services Grant Funds

**Recommendation**

Staff recommends approval of this item.



David O. Brown  
Interim Assistant City Manager

- c: Honorable Mayor and Members of the City Council
- Mary K. Suhm, City Manager
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- Helena Thompson, Assistant to the City Manager

# Memorandum



CITY OF DALLAS

Date September 5, 2008

To Member of the Quality of Life Committee: Pauline Medrano, Chair Vonciel Jones Hill, Vice Chair, Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 27 (Council District: All)**

## SUBJECT

Authorize the acceptance of a grant from the Department of State Health Services for the City of Dallas' Immunization Initiative Program for the period September 1, 2008 through August 31, 2009 - Not to exceed \$376,386  
Financing: Department of State Health Services Grant Funds

## BACKGROUND

The Environmental and Health Services Department has received this federal grant for 14 years. The federal grant funds assist in the implementation of a comprehensive immunization program. One of the major goals of this project is to increase immunity levels for preschool children (targeting ages birth through two years) for measles, mumps, rubella, haemophilus influenzae type B, diphtheria, tetanus, pertussis, hepatitis B, varicella, and polio vaccines. The federal Healthy People 2010 national goal for childhood immunizations is to reach 90% immunization levels among 2 year old children.

The Immunization Initiative Program grant is a Federal grant administered by the Centers for Disease Control and Prevention, Department of Health and Human Services through the Texas Department of State Health Services.

Currently immunizations are available five days a week on a walk-in basis at the Oak Cliff, North Dallas, and the West Dallas health centers. John West Health Center, located in the East Dallas area, provides immunizations 3 days a week.

In Fiscal Year 2006-07, City clinics administered 111,003 doses of vaccine. Approximately 41,317 clients who received immunizations can be attributed to the support provided by the Department of State Health Services immunization initiative.

**BACKGROUND** (Continued)

This federal grant allows the City of Dallas to maintain immunization services provided in the health clinics and in the community by providing funds for staff to administer immunizations and provide education to parents regarding the importance of vaccinations.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Authorized the acceptance of grant funds for the City of Dallas Immunization Initiative Program for FY 07-08 on September 12, 2007, by Resolution No. 07-2566.

Authorized the acceptance of grant funds for the City of Dallas Immunization Initiative Program for FY 2006-07 on August 9, 2006, by Resolution No. 06-2026.

Authorized the acceptance of grant funds for the City of Dallas Immunization Initiative Program for FY 2005-06 on September 28, 2005, by Resolution No. 05-2791.

Authorized the acceptance of additional grant funds for the City of Dallas Immunization Initiative Program on January 28, 2004, by Resolution No. 04-0439.

Authorized the acceptance of additional grant funds for the City of Dallas Immunization Initiative on February 26, 2003, by Resolution No. 03-0786.

**FISCAL INFORMATION**

\$376,386 - Department of State Health Services Grant Funds

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**Agenda Item No. 27 (Council District: All)**

**Recommendation**

Staff recommends approval of this item.



David O. Brown  
Interim Assistant City Manager

- c: Honorable Mayor and Members of the City Council  
Mary K. Suhm, City Manager  
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David Cook, Chief Financial Officer  
Helena Thompson, Assistant to the City Manager

# Memorandum



CITY OF DALLAS

Date September 5, 2008

To Member of the Quality of Life Committee: Pauline Medrano, Chair Vonciel Jones Hill, Vice Chair, Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 28 (Council District: All)**

## SUBJECT

Authorize the acceptance of a grant from the Department of State Health Services for the continuation of local public health services for the period September 1, 2008 through August 31, 2009 - Not to exceed \$196,600 - Financing: Department of State Health Services Grant Funds

## BACKGROUND

The Department of State Health Services and the Office of Local Public Health Services has authorized funding for public health services to the City of Dallas Environmental and Health Services Department. The funds will be used to address public health issues through essential public health services. Community members will receive education and information on risks of smoking, diabetes, and the importance of immunizations.

Acceptance of these funds will allow continuation of the education and outreach services offered to the citizens in the Dallas community.

## PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Authorized a contract for the continuation of local health services for FY 2007-2008 on September 12, 2007, by Resolution No. 07-2567.

Authorized a contract for the continuation of local health services for FY 2006-07 on August 23, 2006, by Resolution No. 06-2225.

Authorized a contract for the continuation of local health services for FY 2005-06 on November 9, 2006, by Resolution No. 05-3261.

Authorized contracts for the continuation of local health services for FY 2004-05 on August 25, 2004, by Resolution No. 04-2487.

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**Draft Agenda Item No. 28 (Council District: All)**

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)** (Continued)

Authorized contracts for the continuation of local health services for FY 2003-04 on August 27, 2003, by Resolution No. 03-2312.

**FISCAL INFORMATION**

\$196,600 - Department of State Health Services Grant Funds



David O. Brown  
Interim Assistant City Manager

- c: Honorable Mayor and Members of the City Council
- Mary K. Suhm, City Manager
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- Helena Thompson, Assistant to the City Manager



# Memorandum



CITY OF DALLAS

DATE September 5, 2008

TO Quality of Life Committee:  
Pauline Medrano (Chair), Vonciel Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt,  
Sheffie Kadane, David A. Neumann, Steve Salazar

SUBJECT Council Agenda September 10, 2008 – Draft Addendum Item #1

## SUBJECT

Authorize a forty-eight-month master agreement for best-selling books for the Dallas Public Library - Baker & Taylor, Inc., best value bidder of two - Not to exceed \$1,182,750 - Financing: Current Funds

## BACKGROUND

This master agreement will enable the Central Library, Bookmarks, two Bookmobiles and twenty-five branch libraries (with two additional branches scheduled to open during 2008 – 2010) to continue to purchase best-selling books that will be read by the citizens of Dallas. Processing of the books by the distributor will prepare them for immediate use when the Library receives them.

Best-selling books will be shipped to the Library in time to coincide with their release to the general public through bookstores. This allows library customers to reserve and check out best-selling books as soon as they are available to the general public. This year, Library customers will also have a new option through our new "Street Smart Express Service" to pay a small fee to check out these items on the date of release without a wait.

In fiscal year 2006-07 citizens checked out over 9.9 million items, a 22% increase over the previous fiscal year. Over 5.6 million citizens use the Library annually.

Forty-eight months was determined to be an appropriate term for this master agreement due to stability of market conditions and the need to stabilize receipt of these time-sensitive materials.

A three member evaluation committee was selected from the following departments:

- Public Service Administrator, Dallas Public Library System
- Interim Branch Administrator, Dallas Public Library System
- Assistant Director, Dallas Public Library System

## **BACKGROUND (Continued)**

The successful bidder was selected by the committee on the basis of the demonstrated competence and qualifications under the following criteria:

- Ability to supply material 2 days before "street date" for 90% of the titles ordered 50 points
- Lowest Cost 30 points
- Ability to supply all copies ordered in first shipment for 90% of the titles ordered 20 points

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services used its procurement system to send out 603 email bid notifications to vendors registered under respective commodities. To further increase competition, Business Development and Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the Business Development and Procurement Services' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

## **PRIOR ACTION/REVIEW (COUNCIL BOARDS, COMMISSIONS)**

On April 14, 2004, City Council authorized a forty-eight-month master agreement for best-selling books for the Dallas Public Library by Resolution #04-1184.

## **FISCAL INFORMATION**

\$1,182,750.00 - Current Funds

## **M/WBE INFORMATION**

37 - Vendors contacted  
37 - No response  
0 - Response (Bid)  
0 - Response (No bid)  
0 - Successful

603 M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the good faith requirements set forth in the Good Faith Effort Plan adopted by Council Resolution #84-3501 as amended.

## **ETHNIC COMPOSITION**

### **Baker & Taylor, Inc.**

Hispanic Female	376	Hispanic Male	155
Black Female	302	Black Male	149
Other Female	0	Other Male	0
White Female	512	White Male	1287

## **BID INFORMATION**

The following bids were received from solicitation number BW0827 and opened on August 21, 2008. This master agreement is being awarded in its entirety to the best value bidder.

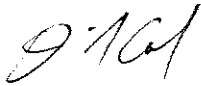
\*Denotes successful bidder

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Score</u></b>	<b><u>Amount of Bid</u></b>
*Baker & Taylor, Inc.	2550 West Tyvola Rd. Suite 300 Charlotte, NC 28217	87.67	\$1,182,750.00
Ingram Library Svc.	One Ingram Blvd. La Vergne, TN 37086	59.65	\$1,183,500.00

## **OWNER**

### **Baker & Taylor, Inc.**

Marshall A. Wight, President  
Jeffrey Leonard, Chief Financial Officer  
Richard L. Saltz, Treasurer



David Cook  
Chief Financial Officer

c: Mary K. Suhm, City Manager  
Deborah Watkins, City Secretary  
Thomas Perkins, Jr., City Attorney  
Craig Kinton, City Auditor  
Administrative Judge C. Victor Lander, Judiciary  
Ryan S. Evans, First Assistant City Manager  
Jill A. Jordan, P.E., Assistant City Manger  
A.C. Gonzalez, Assistant City Manager  
David O. Brown, Interim Assistant City Manager  
Ade Williams, Director, Business Development and Procurement Services

# Memorandum



CITY OF DALLAS

DATE September 5, 2008

TO Quality of Life Committee:  
Pauline Medrano (Chair), Vonciel Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt,  
Sheffie Kadane, David A. Neumann, Steve Salazar

SUBJECT Council Agenda September 10, 2008 – Draft Addendum Item #2

## SUBJECT

A resolution confirming the sale of three items sold at public auction, on August 27, 2008, one 1999 John Deere backhoe 410E, equipment number 999004, to El Cachas Ranch in the amount of \$25,000, one 1986 Link Belt Drag Line crane, equipment number 6957, to Jayhawk Crane in the amount of \$27,500, and one 1993 John Deere grader/maintainer, equipment number 939016, to TNT Equipment Sales in the amount of \$36,000 - Revenue: \$88,500

## BACKGROUND

The following equipment has been removed from service due to performance and high maintenance cost:

- 1999 John Deere backhoe 410E, equipment number 999004 was purchased on November 24, 1998 for Water Utilities
- 1986 Link Belt Drag Line crane, equipment number 6957 was purchased September 11, 1986 for Equipment and Building Services
- 1993 John Deere grader/maintainer, equipment number 939016, was purchased September 20, 1993 for Streets Services

The selected equipment has gone through an auction process and staff recommends award to the highest responsive and responsible bidder. Before equipment is removed from service and auctioned, equipment must meet established criteria to ensure that only vehicles that have exceeded their regular maintenance program are replaced. The equipment evaluation process uses a criterion that includes life to date maintenance costs, recommended replacement mileage, recommended replacement life, and a point system that includes down time, and number of work orders to determine vehicle productivity.

Before a vehicle is considered or recommended for replacement, the vehicle must meet at least two of four factors. All equipment submitted for award consideration has met replacement criteria.

This action is being submitted according to Dallas City Code 2-37.4, which requires that when the highest bid for property is more than \$20,000.00, the sale to the highest bidder must be confirmed by the City Council.

**PRIOR ACTION/REVIEW (COUNCIL BOARDS, COMMISSIONS)**

This item has no prior action.

**FISCAL INFORMATION**

\$88,500.00 - Revenue

**BID INFORMATION**

The following bids were received at public auction on August 27, 2008:

\*Denotes successful bidders

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount of Bid</u></b>
*El Cachas Ranch	P.O. Box 437 Garciasville, TX 78547	\$25,000.00
*Jayhawk Crane	4700 W. Esthner Wichita, KS 67209	\$27,500.00
*TNT Equipment Sales	431 E. Hwy. 80 Sunnyvale, TX 75182	\$36,000.00

**OWNER**

**El Cachas Ranch**

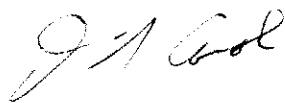
Juab J. Ochoa, Owner

**Jayhawk Crane**

Robert L. Liebl, Owner

**TNT Equipment Sales**

Tommy Clark, Owner



David Cook  
Chief Financial Officer

- c: Mary K. Suhm, City Manager
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- Ade Williams, Director, Business Development and Procurement Services