

RECEIVED

2009 SEP 18 PM 12:32

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

Memorandum

DATE September 18, 2009

TO Deborah Watkins, City Secretary
Honorable Members of the Public Safety Committee:
Delia Jasso (Vice-Chair), Jerry Allen, Tennell Atkins, Sheffie Kadane,
Linda Koop, Ann Margolin, Ron Natinsky, David Neumann

SUBJECT Schedule Change for Public Safety Committee Meeting

This is to notify you that the Public Safety Committee Meeting originally scheduled for Monday, September 21, 2009 at 12:00 p.m. in Room 6ES has been changed, and will be held on Thursday, September 24, at 9:00 a.m. in Room 6ES.

No changes to the agenda discussion items have been made. Attached for your convenience is the agenda which outlines the date/time change as noted above.

If you have questions or need additional information, please let me know.

A handwritten signature in cursive script, appearing to read 'Dwaine L. Caraway'.

Mayor Pro Tem Dwaine Caraway, Chair
Public Safety Committee

Attachment

c: Honorable Mayor and Members of the Dallas City Council
Mary K. Suhm, City Manager
Tom Perkins, City Attorney
Craig Kinton, City Auditor
C. Victor Lander, Administrative Municipal Judge
Ryan S. Evans, First Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Forest E. Turner, Assistant City Manager
Dave K. Cook, Chief Financial Officer
Helena Stevens-Thompson, Assistant to the City Manager Mayor/City Council Office

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REVISED (Location Change)

Memorandum

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

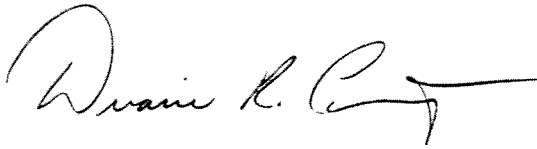
DATE September 18, 2009

TO Honorable Members of the Public Safety Committee:
Delia Jasso (Vice-Chair), Jerry Allen, Tennell Atkins, Sheffie Kadane,
Linda Koop, Ann Margolin, Ron Natinsky, David Neumann

SUBJECT **Public Safety Committee Meeting**
Thursday, September 24, 2009, 9:00 a.m. – 11:00 a.m.
1500 Marilla Street, City Hall, Room 6ES, Dallas, Texas 75201

AGENDA

- | | |
|---|--|
| Call to Order | Mayor Pro Tem Dwaine Caraway, Chair |
| 1. Approval of September 8, 2009 Minutes of the Public Safety Committee Meeting | Mayor Pro Tem Dwaine Caraway, Chair |
| 2. Crime Report | Police Chief David M. Kunkle
Dallas Police Department |
| 3. Crime Reporting Procedures | Police Chief David M. Kunkle
Dallas Police Department |
| 4. Mandatory Crime Reduction Program Ordinance
Convenience Store Ordinance and
Goldstar Certification Program | Lt. Herbert Ashford
Dallas Police Department |
| 5. Upcoming City Council Agenda Items for October 2009
a. Dallas Police Department Click-It or Ticket Grant
b. Authorization of Memorandum of Understanding with Federal Bureau of Investigations
c. DPD/IRS Agreement for Equitable Sharing from Asset Seizure and Forfeiture for the North Texas Asset Forfeiture Task Force | |
| 6. Administrative (Police) Reports
Currently there are no new police involved shooting investigations pending by IAD | Deputy Chief Nancy Kirkpatrick
Dallas Police Department |
| 7. Public Comments (Time Permitting) | |



Mayor Pro Tem Dwaine Caraway, Chair
Public Safety Committee

- c: Honorable Mayor and Members of the Dallas City Council
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Helena Stevens-Thompson, Assistant to the City Manager Mayor/City Council Office
Police Chief David M. Kunkle
Fire-Rescue Chief Eddie Burns, Sr.
-

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. Contemplated or pending litigation or matters where legal advice is requested of the City Attorney, Section 551.071 of the Texas Open Meetings Act.
2. The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the Texas Open Meetings Act.
3. The contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.073 of the Texas Open Meetings Act.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the Texas Open Meetings Act.
5. The deployment or specific occasions for implementation of security personnel or devices. Section 551.076 of the Texas Open Meetings Act.
6. Deliberations regarding economic development negotiations. Section 551.074 of the Texas Open Meetings Act.

DRAFT

Public Safety Committee Meeting Record

The Public Safety Committee meetings are recorded. Agenda materials and audiotapes may be reviewed/copied by contacting the Public Safety Committee Coordinator at 214-670-3246.

Meeting Date: September 8, 2009

Convened: 12:33 p.m.

Adjourned: 2:00 p.m.

Committee Members Present:

Mayor Pro Tem, Dwaine Caraway, **Chair**
Delia Jasso, **Vice-Chair**
Jerry R. Allen
Tennell Atkins
Sheffie Kadane
Linda Koop
Ann Margolin
Ron Natinsky
David Neumann

City Staff Present:

Ryan Evans, First Assistant City Manager
Fire Chief Eddie Burns, Sr., DFR
Deputy Chief Joe Pierce, DFR
Battalion Chief Billy Robinson, DFR
Donzell Gipson, Assistant Director, DFR
Pavala Armstrong, CAO

Committee Members Absent:

Guest(s)

Dr. Paul E. Pepe, Medical Director, EMS

Other Council Members Present:

AGENDA:

1. **Call to Order**

Presenter: Mayor Pro Tem, Dwaine Caraway, Chair

Action Taken/Committee Recommendation(s):

Mayor Pro Tem Caraway called an Open Session of the Public Safety Committee Meeting to order at 12:33 p.m., Tuesday, September 28, 2009 at City Hall, 1500 Marilla, 6ES, Dallas, TX, 75201. A quorum was present.

2. **Approval of Meeting Record for August 17, 2009 Public Safety Committee Meeting**

Presenter: Mayor Pro Tem, Dwaine Caraway, Chair

Action Taken/Committee Recommendation(s): Motion made to approve the minutes.

Motion made by: **Tennell Atkins**

Item passed unanimously: X

Item failed unanimously:

Motion seconded by: **David Neumann**

Item passed on a divided vote:

Item failed on a divided vote:

3. **Investing in Public Safety: Dallas Fire-Rescue**

Presenter(s): Donzell Gipson, Assistant Director, Dallas Fire-Rescue Department

Action Taken/Committee Recommendation(s):

Mr. Evans discussed the investments that were approved in the Fire-Rescue department as well as process improvements. Mr. Gipson provided the committee with an overview to the Investing in Public Safety: Dallas Fire-Rescue. The mission of Dallas Fire-Rescue is to prevent and suppress fires, educate and rescue citizens, provide emergency medical services, promote public safety and foster community relations. Highlights of discussion were as follows: (1) targets of investment (2) leadership (3) Fire and Rescue equipment (4) Emergency Medical Services (5) recruit training (6) wellness-fitness (7) special operations (8) arson (9) emergency response (10) life safety & risk reduction (11) technology (12) facilities and (13) compensation.

The committee had the following concerns/recommendations: (1) website feedback (2) citizens fire academy (3) self-contained breathing apparatus (4) thermal imaging cameras (5) task force personnel (6) 66,000 inspections and re-inspections annually (7) fire apparatus- equipment notes (8) transfer bomb squad from DPD (9) 4 additional Field Supervisors (10) ROC study (11) arson awareness program (12) fire safety education (13) fire pay plan (14) wellness/fitness ratings (15) ALS engines and (16) Battalion 10.

Follow up: The committee requested a future briefing on Emergency Preparedness.

4. **Succession Planning**

Presenter(s): Fire-Rescue Chief Eddie Burns, Sr., Dallas Fire-Rescue Department

Action Taken/Committee Recommendation(s):

Chief Burns provided the committee with an overview to the Succession Planning. The purpose of the briefing is to address workforce development issues identified in the Fire efficiency study. To proactively address current vacancies and future staffing needs. To prepare members for promotion and leadership positions. Highlights of discussion were as follows: (1) uniformed employees by age groupings (2) anticipated attrition (3) workforce status (4) proposed staffing plan (5) objectives of workforce development (6) entry level and (7) incumbent training.

The committee had the following concerns/recommendations: (1) there were no recommendations given for this item.

5. **Explorer Program**

Presenter(s): Battalion Chief Billy Robinson, Dallas Fire-Rescue Department

Action Taken/Committee Recommendation(s):

Battalion Chief Robinson provided the committee with an overview to the Explorer Program. The Dallas Fire-Rescue Explorer Program is designed for young adults who are interested in firefighting and emergency medical services. The mission of the Explorer Program is to enable young people to become responsible individuals by teaching positive character traits, career development, leadership skills, social skills, and life skills.

The committee had the following concerns/recommendations: (1) program originated (2) number of students in program (3) partnership with school districts outside City of Dallas (4) future plans on marketing and (5) community education.

6. **Administrative (Fire) Reports**

Presenter: Deputy Chief Joe Pierce, Dallas Fire-Rescue Department

The committee had the following concerns/recommendations: (1) cause of fire at 1426 Peavy Road (2) cause of fire at 8165 Greenspan Ave. (3) compliance and (4) fire debris.

7. **Public Comments**

There were no public comments.

APPROVED BY:

ATTEST:

Mayor Pro Tem, Dwaine Caraway, Chair
Public Safety Committee

Shun Session, Coordinator
Public Safety Committee

Memorandum



DATE: September 18, 2009

TO: Members of the Public Safety Committee

SUBJECT: **Crime Report**

Attached is briefing material on the "Crime Report" to be presented to the Members of the Public Safety Committee on Thursday, September 24, 2009.

A handwritten signature in blue ink that reads "Ryan S. Evans".

Ryan S. Evans
First Assistant City Manager

alb

Attachment

CC: Honorable Mayor and Members of the Dallas City Council
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PUBLIC SAFETY COMMITTEE CRIME BRIEFING

INDEX CRIME YEAR TO DATE 08/31/09

CRIME TYPE	Actual YTD	Actual LYTD	% CHG YTD
Violent Crimes			
Murder	108	106	1.9%
Rape	311	352	-11.6%
Robbery	3556	4400	-19.2%
Business	785	836	-6.1%
Individual	2771	3564	-22.3%
Aggravated Assault	2791	3099	-9.9%
Total Violent Crime	6766	7957	-15.0%
Non-Violent Crimes			
Burglary	12626	14327	-11.9%
Business	3154	4575	-31.1%
Residence	9472	9752	-2.9%
Theft	27076	28998	-6.6%
Auto Theft	6994	8602	-18.7%
Total Non-Violent	46696	51927	-10.1%
Total Index Crimes	53462	59884	-10.7%

Memorandum



DATE: September 18, 2009

TO: Members of the Public Safety Committee

SUBJECT: **Crime Reporting Procedures**

Attached is briefing material on the “**Crime Reporting Procedures**” to be presented to the Members of the Public Safety Committee on Thursday, September 24, 2009.



Ryan S. Evans
First Assistant City Manager

alb

Attachment

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Dallas Police Department Crime Reporting Procedures

Public Safety Committee

September 24, 2009



Challenges with Crime Reports

- A review of offense reporting was conducted in January 2007 with the following findings:
 - Virtually any report of a crime was being made into a criminal offense report and counted toward crime statistics
 - Expediters were taking offenses over the phone and no investigative follow-up occurred because offenses were suspended due to lack of workable leads
 - Resulted in a number of potentially fraudulent cases being reported
 - Offenses could not be unfounded by detectives for lack of information
 - DPD needed to improve its UCR reporting practices
 - Over reporting aggravated assaults
 - Time and Place Rule

Crime Reporting Improvements

- Responses to the review began in April 2007
 - The UCR team was expanded to conduct a more thorough review of criminal offense reports
 - Revised Staff Review manual to reflect UCR guidelines
 - Revised DPD General Orders Section 210 as it relates to Offense Reporting
 - Gave officers and expeditors the ability to use reasonable belief as the standard for making offense reports
 - Trained all officers on evidence needed for aggravated assault offenses

Crime Reporting Improvements

- Introduced the Auto Theft Affidavit in June 2007
 - Officers were dispatched to all reports of stolen vehicles
 - Citizen is presented an Auto Theft Affidavit to complete
 - Citizen must attest that the vehicle has been stolen and not loaned or bartered in any way
 - Citizen must agree to participate in the prosecution of any suspect arrested for the theft of their vehicle
 - If the citizen refuses an offense report is not made

Crime Reporting Improvements

- Expeditors were provided training on preparing a preliminary report (“investigation of”) of BMV and theft claims in March 2008
 - BMV with no damage, no ransacking or other evidence of crime except citizen statement was made a preliminary report
 - Thefts of single objects with no evidence except citizen statement were entered as preliminary reports
 - Citizen was advised to contact detective with further info
 - Detectives were trained to attempt contact with citizens to confirm report
 - Confirmed reports were changed to criminal offenses

Crime Reporting Improvements

- In September 2008 officers were given the ability to complete preliminary burglary reports
 - Officers utilize their investigative training to develop a professional opinion on whether to create a preliminary report or a criminal offense report
 - Completion of criminal offense report should be based on the officers reasonable belief that a crime occurred
 - Detective still required to attempt contact with citizen
- In February 2009 officers are allowed to make preliminary reports for any offense
 - Officers must articulate the reasons why they do not believe an offense has occurred

Crime Reporting Improvements

- Based on deficiencies recently discovered in application of the preliminary reports for BMV and thefts, the following steps are being enacted by October 15th:
 - All preliminary reports created by expeditors are being reviewed and complainants contacted by mail to determine if they should be changed to criminal offense reports
 - Expeditors will no longer make BMV reports by phone
 - Officers will be dispatched to Burglary of Motor Vehicles calls
 - Officers will provide a BMV/Theft Form to complainant to complete
 - This form will be similar to the one already in use for vehicle thefts
- DPD responded to all media requests throughout this process and media reports regularly detailed DPD progress

Questions?

Memorandum

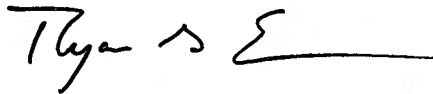


DATE: September 18, 2009

TO: Members of the Public Safety Committee

SUBJECT: **Mandatory Crime Reduction Program Ordinance, Convenience Store Ordinance, Goldstar Certification Program**

Attached is briefing material on the “**Mandatory Crime Reduction Program Ordinance, Convenience Store Ordinance, Goldstar Certification Program**” to be presented to the Members of the Public Safety Committee on Thursday, September 24, 2009.



Ryan S. Evans
First Assistant City Manager

alb

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Mandatory Crime Reduction Program Ordinance Convenience Store Ordinance Goldstar Certification Program

Public Safety Committee
September 24, 2009

Mandatory Crime Reduction Program (MCRP) - Ordinance

- Went into effect February 2009
- The goal of this ordinance is to reduce crime in apartment complexes
 - Through crime reduction programs, and
 - Compliance with minimum property standards
- Complexes are flagged based on a mathematical formula looking at their per capita crime rate (per 100)

MCRP Process

- The Police Crime Analysis Unit produces a monthly report of those properties with crime that exceeds the threshold as outlined by the ordinance
- The Patrol Divisions review those crimes for proper attribution

MCRP Process

- The Patrol Divisions give notice to those properties of their MCRP designation
- After notice is scheduled the Patrol Divisions do the following
 - Conduct an accord meeting with the property
 - Perform a security survey of the property
 - Survey the residents
 - Develop a crime reduction plan
 - Have regular meetings with the property to gauge progress

MCRP

Reporting Month	Total Apartments above CRT	Apartments Flagged for First Time
May 2009	115	115
June 2009	114	21
July 2009	121	39
August 2009	106	7
September 2009* (preliminary)	105	13
	TOTAL	195

MCRP

- Since May 2009, 195 apartment complexes have been flagged at least once for entry into the MCRP
- As of Sept 9, 2009, 80 apartment complexes have been notified of their designation as MCRP properties

MCRP Appeal of Designation

- Appeals to the Permit and License Appeal Board
- Properties can appeal based on their-
 - Crime rate (crime index)
 - Occupancy Rate
- May request modification of fencing requirement

Convenience Store Ordinance

- We have achieved 100% compliance in store registration
 - This is based on stores identified through their North American Industry Classification System code based on their sales tax permit
- Employee safety training started July 20th
 - We have trained over 400 employees to date
 - Not including over 1000 employees covered under approved corporate training programs

Convenience Store Ordinance

- Store Inspections
 - Two phases
 - ❖ Pre - May 1, 2010
 - ❖ May 1, 2010
- Pre – May 1, 2010
 - To be done after the employee safety training
 - Will inspect requirements of the ordinance except, video cameras, alarm systems, & drop safes

Convenience Store Ordinance

- Pre – May 1, 2010, Inspections Cont.
 - Will be achieved through a cooperative effort between, Neighborhood Policing/Nuisance Abatement Unit and Patrol Divisions
- May 1, 2010
 - This is the deadline for stores to comply with the video recording/storage, alarm system, and drop safe requirements

Goldstar

- A volunteer program for apartment complexes that encourages safer communities through addressing the following:
 - Preventing the criminal element from renting at their property
 - Knowing who is visiting their property, &
 - Making the property less attractive to the roaming criminal element

Goldstar

- The Patrol Divisions are taking the lead in facilitating the training within their divisions for their respective apartment complexes
- There are 3 phases to the program
 - Phase 1 – 8 Hours of training
 - Phase 2 – Security Inspection
 - Phase 3 – Starting a crime watch or “Safety Social”
- Must complete all 3 phases before being awarded Goldstar plaque

Goldstar



Goldstar

- About 170 apartment complexes have submitted their application to be Goldstar properties
- 147 applications have been completed for entry into the program
- Classes are scheduled every month through November, 2009

Questions?

Upcoming Council Agenda Items

Memorandum



DATE: September 18, 2009


TO: Members of the Public Safety Committee

SUBJECT: Dallas Police Department Click-It or Ticket Grant

The Traffic Section of the Dallas Police Department was the recipient of the Comprehensive STEP Grant for the current fiscal year from the Texas Department of Transportation. The total amount of the grant was \$1,200,000.00. As a grant recipient, the Police Department is eligible for “wave” grants that are effective for particular times of the year and specific enforcement objectives. The “wave” grants are part of the national traffic safety plan, and usually follow a public service campaign targeting a specific topic.

The Police Department has just been notified that it is eligible for the “Click-It or Ticket” (CIOT) Overtime Enforcement grant in the amount of \$219,999.60. The City is required to contribute pension and FICA costs of \$62,084.00. The funds are to provide for the reimbursement of overtime salaries for police officers and supervisors utilized to enforce seatbelt and child safety seatbelt laws during the national campaign May 24, 2010 through June 6, 2010. In addition, the Dallas Police Department has been asked to participate in a “Teen Seatbelt Enforcement” during three other weeks; October 19-25, 2009, February 22-28, 2010 and May 17-23, 2010. The “Teen Seatbelt Enforcement” will target 16-20 year olds not utilizing seatbelts. This is a new expansion of the CIOT wave targeting the five largest counties in Texas. The Police Department will enforce seatbelt laws in areas throughout the City of Dallas previously identified as being high in non-compliance with the seatbelt laws. The non-use of seatbelts was a contributing factor in over 50% of traffic fatalities over the past two years in Dallas, and Dallas County is in the top five Texas counties that account for 26% of unbuckled teen fatalities over the 2001-2006 period.

The Traffic Section of the Dallas Police Department has utilized grant funding for safety initiatives for many years. Traffic fatalities are down significantly in 2009 (62) compared to 2008 (85), -27%. The goal of the section is a 2% reduction in traffic accident fatalities for the year.


Ryan S. Evans
First Assistant City Manager

Memorandum



DATE: September 18, 2009

TO: Members of the Public Safety Committee

SUBJECT: Authorization of Memorandum of Understanding with Federal Bureau of Investigations

The Dallas Police Department and the Federal Bureau of Investigations have partnered together for the past eight years in the operation of the North Texas Regional Forensic Computer Laboratory (NTRCFL). The NTRCFL was the first digital forensic laboratory in the nation and due to its overwhelming success has spurred the creation of 15 additional Regional Forensic Laboratories across the country. While currently operating under a lesser agreement, the Federal Bureau of Investigations is now seeking to standardize the Memorandum of Understandings used by all 16 Regional Computer Forensic Laboratories to promote consistency and establish best practices. The agreement addresses the desire to secure for each member agency the benefits of mutual aid in the examination of digital evidence used for the prosecution of violations of the law.

The Memorandum of Understanding is a product of the North Texas Regional Forensic Computer Laboratory (NTRCFL) in an effort to provide regional service in the collection, examination, and preservation of digital evidence. This document outlines the make up of the board of directors of the laboratory, the procedures to be followed by all agencies, and services provided. The Memorandum of Understanding delineates further benefits to the member agencies such as preferential case priority to member agencies and the reimbursement of funds through Department of Justice Grants.

Currently, two officers are assigned to the NTRCFL to address all crimes that contain digital evidence. NTRCFL is utilized by multiple units within the Dallas Police Department, including Homicide, Child Exploitation, Financial Crimes, Internal Affairs, and matters involving Internet intrusion. The laboratory supplies all training and equipment needed in the collection, examination, and preservation of digital evidence. Member agencies have full access to the Federal Bureau of Investigation's resources in situations that are outside the laboratories abilities, such as reconstruction of audio/video, reconstruction of broken or damaged microchips, and the examination of new or proprietary devices. Member agencies enjoy the vast resources of the Federal government in conducting examinations of criminal cases. The NTRCFL has attained the highest level of dedication and service in the nation. The NTRCFL currently holds ASCLAD/LAB and ISO accreditation from the American Society of Crime Laboratory Directors/Laboratory Accreditation Board.

Page 2

Members of the Public Safety Committee
September 18, 2009

This agreement will be in effect and automatically renewed from year to year unless terminated earlier in accordance with the Memorandum of Understanding. This agreement will continue to enhance the communication between law enforcement agencies and will ultimately provide better services to the citizens of Dallas and NTRCFL member agencies and cities.

The police department seeks the support of the Public Safety Committee as the Memorandum of Understanding will be referred to the full Dallas City Council for approval on October 28, 2009.

A handwritten signature in black ink, appearing to read "Ryan S. Evans". The signature is written in a cursive style with a long horizontal stroke at the end.

Ryan S. Evans
First Assistant City Manager

Memorandum



DATE: September 18, 2009

TO: Members of the Public Safety Committee

SUBJECT: DPD/IRS Agreement for Equitable Sharing from Asset Seizure and Forfeiture for the North Texas Asset Forfeiture Task Force

This agenda item is to authorize approval for an agreement between the Dallas Police Department (DPD) and the Internal Revenue Service (IRS) for equitable sharing from asset seizure and forfeiture for the North Texas Asset Forfeiture Task Force. This agreement is entered into with the Internal Revenue Service and the Dallas Police Department for the purpose of equitable sharing from asset seizure and forfeiture pursuant to a joint operation/task force, in accordance with the provisions of the Department of Treasury Guide to Equitable Sharing for Foreign Countries and Federal, State, or Local Law Enforcement Agencies. Assets seized in connection with the task force will be forfeited under Federal and/or State laws. All sharing is within the discretionary authority of the Department of the Treasury, 18 U.S.C. 981(e) (2), and the Secretary of the Treasury's Guidelines on seized and forfeited property.

The Agreement authorizes a 20/80 percent split of equitable sharing. The Treasury Forfeiture Fund will retain at least 20 percent of the net proceeds in all seizure-related investigations, and the remaining 80 percent or less will be allocated between the Dallas Police Department, other participating departments, and the Internal Revenue Service. As part of the agreement, the Dallas Police Department will assign one police officer to the joint operations/task force established as the North Texas Asset Forfeiture Task Force. The mission of the Task Force is to develop and assist with criminal investigations and asset forfeitures of illegal activities in the North Texas area.

The term of this agreement will be October 1, 2009 through September 30, 2010 and must be renewed annually if deemed appropriate.



Ryan S. Evans
First Assistant City Manager

Memorandum



DATE: September 18, 2009

TO: Members of the Public Safety Committee

SUBJECT: I. A. D. Cases to be Presented to the Public Safety Committee on Thursday, September 24, 2009

NEW CASE PRESENTATION:

Currently there are no new police involved shooting investigations pending by Internal Affairs. All completed investigations have been presented to the Committee.

A handwritten signature in black ink, appearing to read 'Ryan S. Evans', followed by a horizontal line.

Ryan S. Evans
First Assistant City Manager

alb