

# Quality of Life Council Committee

## Meeting Record

(DRAFT)

**Meeting Date:** 8-25-2009

**Convened:** 12:03 p.m.

**Adjourned:** 1:58 p.m.

Pauline Medrano, Chair  
Vonciel Jones Hill, Vice Chair  
Sheffie Kadane  
Steve Salazar  
Angela Hunt  
Carolyn R. Davis  
David Neumann  
Jerry R. Allen (non-member)  
Dwaine Caraway (non-member)

### **Briefing Presenters:**

-Teresa Page-Davis & Mamie Lewis,  
Environmental & Health Services  
Department  
-Lynetta Kidd, Code Compliance  
Department  
-Forest Turner, Assistant City Manager

### **Special Guests:**

The Animal Shelter Commission  
Tenants of the Barclay Square Apartments

### **Staff Present:**

Joey Zapata, Jimmy Martin, Kent  
Robertson, Rosalind Jeffers, Corey  
Morgan, Laurietta Stewart

## **AGENDA:**

### 1. **Approval of August 11, 2009 minutes**

**Presenter(s):**

**Information Only:** \_\_\_\_\_

**Action Taken/Committee Recommendation(s):** Motion to approve the August 11, 2009 minutes.

Motion made by: Sheffie Kadane  
Item passed unanimously: \_\_X\_\_  
Item failed unanimously: \_\_\_\_\_

Motion seconded by: Angela Hunt  
Item passed on a divided vote: \_\_\_\_\_  
Item failed on a divided vote: \_\_\_\_\_

### 2. **Homelessness Prevention & Rapid Re-Housing Program (HPRP)**

**Presenter(s):** Teresa Page-Davis and Mamie Lewis

**Information Only:** \_\_\_\_\_

**Action Taken/Committee Recommendation(s):**

The American Recovery and Reinvestment Act of 2009 became a law on February 17, 2009, providing \$1.5 billion in Homelessness Prevention funds to be used for Homelessness Prevention and Rapid Re-Housing. The City of Dallas was awarded \$7,977,673 in HPRP funds.

The goals and objectives of HPRP are to prevent people from becoming homeless by targeting individuals and families currently in housing but at risk and need temporary rent or utility assistance. The program also targets individuals and families already experiencing homelessness and need temporary assistance in order to obtain housing and retain it. Financial assistance includes: short and medium-term rental, security deposits, utility deposits and payments, moving cost assistance, motel and hotel vouchers. Housing relocation and stabilization services include: case management, outreach and engagement, housing search and placement, legal services, and credit repair.

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Sub-recipients (contractors) are selected using the Request for Competitive Sealed Proposals (RFSCP) process. Proposals were received from 14 non-profit agencies. Individuals and families, whether homeless or housed, must meet minimum criteria as well. Those requirements include meeting an area median income of below 50% and must be either homeless or would be homeless.

To encourage accountability the City of Dallas will monitor sub-recipients collection of eligibility documentation at a minimum quarterly. To encourage transparency sub-recipients must attend quarterly meetings to discuss reporting and compliance matters and share lessons learned in policy and procedures. Close monitoring, data collection and evaluations will be performed by the City of Dallas and sub-recipients will submit monthly reports.

Motion made by: \_\_\_\_\_  
Item passed unanimously: \_\_\_\_\_  
Item failed unanimously: \_\_\_\_\_

Motion seconded by: \_\_\_\_\_  
Item passed on a divided vote: \_\_\_\_\_  
Item failed on a divided vote: \_\_\_\_\_

### 3. Dallas Animal Services Update

**Presenter(s):** Lynetta Kidd

**Information Only:**  X

**Action Taken/Committee Recommendation(s):**

The purpose of the briefing was to provide an update on Dallas Animal Services operations, their education and outreach efforts and changes to the cruelty investigations unit. Over the last year there has been a 3% increase in dogs caught, 7% increase in dogs turned into shelter, 11% increase in dogs and cats adopted, 43% increase in spay/neuter applications approved, and loose/aggressive service requests are down 22%.

In July of 2009 a Spay/Neuter Clinic was opened that permits adopters to take their new companions home the same day. Sterilizations are performed on adopted animals only. Since the opening, 112 dogs and 20 cats have been sterilized.

District 2 and District 5 have focused on loose dog initiatives by having Animal Services pick up loose dogs, distribute educational brochures, and issue citations to non-compliant citizens. Animal Services has also participated in local events, presented information at community events and schools, conducted environmental tours of the shelter, taught weekly Responsible Pet Ownership classes in English and Spanish, held monthly open house events at the shelter, and hosted a workshop for DISD Pre-K through 8<sup>th</sup> grade science teachers. There are also microchip clinics held every 4<sup>th</sup> Saturday of the month, registration and vaccination clinics scheduled to begin in October 2009, and continued volunteer recruitment orientations.

The animal cruelty investigations process was reviewed and the following changes occurred: reassigned four officers to work cruelty investigations full-time, dedicated one supervisor to manage the unit, implemented a plan to rotate officers to ensure consistent and thorough investigations, and reviewed and revised all cruelty investigation policies and directives. A mandatory refresher training was also provided for all animal services officers who respond to

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service requests. With this training a cruelty investigations check list was developed to assist responding officers in ensuring proper resolution of cases.

Motion made by:

Item passed unanimously: \_\_\_\_\_

Item failed unanimously: \_\_\_\_\_

Motion seconded by:

Item passed on a divided vote:  X

Item failed on a divided vote: \_\_\_\_\_

4. **Barclay Square Apartments Informational Memo**

**Presenter(s):** Forest Turner

**Information Only:**  X

**Action Taken/Committee Recommendation(s):**

An informational memo was provided to update the committee of an ongoing issue tenants of Barclay Square Apartments are having with the managers and owners of the complex.

Motion made by:

Item passed unanimously: \_\_\_\_\_

Item failed unanimously: \_\_\_\_\_

Motion seconded by:

Item passed on a divided vote: \_\_\_\_\_

Item failed on a divided vote: \_\_\_\_\_



Pauline Medrano

Chair