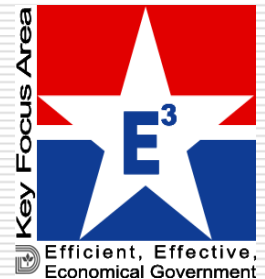


Environmental Management System Semi-Annual Update

Briefing to the Transportation and
Environment Committee
October 22, 2007



Purpose

- ❑ Provide an overview of ISO
- ❑ Provide background of City involvement with ISO systems
- ❑ Present the semi-annual update on implementing an Environmental Management System (ISO 14001)
- ❑ Present 3rd Party Verification Proposal for ISO 14001

Overview

□ What is ISO?

- International Organization for Standardization (ISO) establishes “standards” for management in multiple business operations including environmental
- ISO is internationally recognized as the most prestigious set of management standards for organizations
- ISO verification, which must be validated by a third-party registrar, “certifies” compliance with the ISO standards and ensures all elements of the standard have been implemented and are functioning
 - Ensures a higher level of quality and performance

Overview (continued)

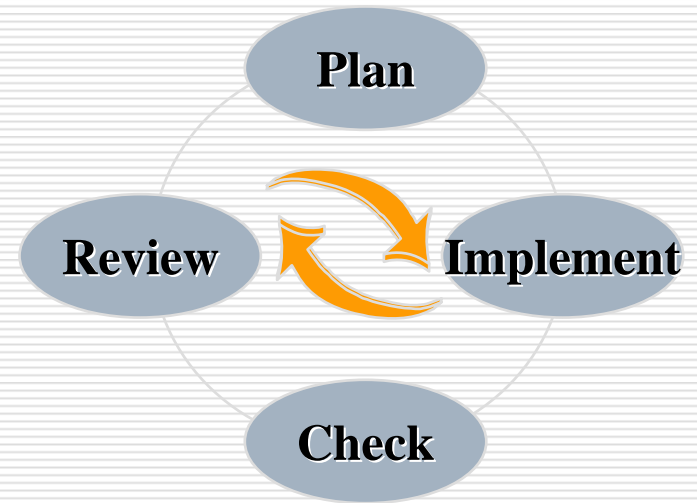
- ISO 14001 – Environmental Management System (EMS)
 - Goes beyond regulatory compliance by focusing on reducing environmental impacts
 - Identifies highest environmental “risks” and systematically works to reduce them
- Key benefits of ISO 14001
 - Improved environmental compliance
 - Increased understanding and awareness of environmental impacts by staff
 - Cost savings
 - Improved agency relationships
 - Improved natural environment

Overview (continued)

- The City of Dallas began implementing ISO 14001 in April 2005 throughout 11 City Departments
 - Improve Environmental Compliance
 - Increase Tracking and Reporting of Environmental Issues to City Manager's Office
 - Improve Environmental Training Programs and Staff Involvement
 - EPA Consent Decree on 11 City Facilities required implementation and 3rd party verification of the implementation of an EMS based on ISO 14001

What is an EMS? (ISO 14001)

- A set of management processes and procedures that allows an organization to analyze, control and reduce the environmental impact of its activities, products and services and operate with greater efficiency and control
- A systematic way of evaluating and improving an organization's environmental issues



ISO 14001 Framework



EMS Departments

Aviation	Sanitation Services
Police	Fire Rescue
Code Compliance	Convention & Event Services
Streets Services	Park and Recreation
Equipment & Building Services	Dallas Water Utilities
Public Works & Transportation	

Accomplishments - ISO 14001

- Environmental Policy adopted by City Council in January 2005
 - Policy has three primary commitments
 - Pollution Prevention
 - Environmental Compliance
 - Continual Improvement
- Office of Environmental Quality began working with the designated Environmental Management Representatives (EMRs) from each of the 11 departments to implement the system
 - Focused and dedicated environmental staff
- EPA Consent Decree requires implementation of an EMS at 11 City facilities and reporting every six months on progress

Accomplishments - ISO 14001 (continued)

- City activities were reviewed and ranked according to environmental risk (called significant aspects)
 - Reviewed each step of City activities for possible improvements
 - Conducted review of Citywide activities with all affected Departments and shared environmental practices
- Objectives and targets were set for each significant aspect
 - Example: Reduce nitrogen oxide emissions by 5% by 2010
 - Objectives and Targets were set at three levels: City wide, Multi-Departmental, and Departmental Level
 - Monitoring and measurement of progress is continuing
 - Some Objectives and Targets have been completed resulting in improved compliance, efficiencies and cost savings

Accomplishments - ISO 14001 (continued)

- City wide environmental training programs have been established
 - Monthly compliance and stewardship classes offered City wide with full courses each month
 - Departmental classes offered specific to site activities
 - Tracking of employee attendance
- Environmental legal requirements have been identified and are being tracked for City facilities
- Operational controls and procedures have been written and/or implemented
 - Work Instructions are in place to ensure activities are conducted according to environmental requirements
- Emergency response plans are implemented and tested through table tops

Accomplishments - ISO 14001 (continued)

- 56 internal compliance audits were conducted on City facilities last year in conjunction with the Texas Commission on Environmental Quality (TCEQ)
 - OEQ compliance audits began in 2004 before ISO 14001 implementation
 - Major environmental compliance gaps were noted during assessments
 - Compliance audits conducted in the past six months have noted no major environmental compliance gaps only minor paper work and/or labeling and storage corrections required
 - Two Street facilities were recently audited and zero compliance non-conformances were identified
 - City facilities are sharing compliance documentation and lessons learned

Accomplishments - ISO 14001 (continued)

- EMS Audits conducted on all City Departments starting last February
 - Audit includes interviews and paperwork reviews across the entire Department
 - Audit team includes 80 volunteers from across all City Departments
 - Major non-conformances have significantly decreased since the first audit
 - Most employees know about the EMS and their roles related to the environment
 - Supervisors are engaged on environmental issues and are vocal to staff about the importance of compliance and stewardship

Results of ISO 14001

- Measurable compliance improvements
 - Increased compliance
 - Improved environmental compliance across all City Departments
 - No major non-conformances identified in recent months
 - Reduced number of spills
 - June 2005 = 49 spills (\$68,543)
 - June 2006 = 30 spills (\$27,221)
 - June 2007 = 23 spills (\$19,411)
 - Reduced number of notices of violation/enforcement by regulatory agencies
 - FY 2005/2006 = 11
 - FY 2006/2007 = 2

Next steps 14001

- Update of environmental significant aspects and objectives and targets will be completed November 15, 2007
 - Increased focus on reporting of results
 - Annual report of results will be published in January 2008
- Employee training continues
 - Additional environmental training courses will be offered starting in January 2008
 - Training on EMS basics continues
- Senior Management Review will be conducted before December
- Continue reporting to EPA on Consent Decree

Next steps ISO 14001 (continued)

- Contractors
 - Contractor environmental requirements are still being implemented
 - Video educating contractors is on website
 - Environmental language will be placed in all request for bids/proposals by December 2007
- Contract with a 3rd Party ISO Registrar to verify compliance with standard
 - Achieve ISO 14001 Registration in 11 departments – February 2008
 - Required by EPA Consent Decree in 11 City facilities
 - Registrar will also conduct compliance audits on these 11 facilities
 - November 12, 2007 agenda item for Council