

# Upcoming City Council Agenda Items

# Memorandum



CITY OF DALLAS

DATE October 19, 2012

TO Honorable Members of the Public Safety Committee:  
Pauline Medrano, Mayor Pro Tem and Chair; Sheffie Kadane, Vice Chair; Delia Jasso;  
Carolyn Davis; Sandy Greyson

SUBJECT Municipal Court Management System

## **SUBJECT**

Municipal Court Management System - Authorize **(1)** an acquisition contract for the purchase and implementation of software and hardware for a new court case management system for Court & Detention Services, Police, and the City Attorney's Office in the amount of \$2,766,308; and **(2)** a five-year service contract for maintenance and support of the court case management system in the amount of \$2,001,225, and **(3)** a five-year master agreement for additional hardware, software and professional services for future expansion of the court case management system in the amount of \$514,862 - Tyler Technologies, Inc., most advantageous proposer of seven - Total not to exceed \$5,282,395 - Financing: Current Funds (\$2,001,225) (subject to annual appropriations) and 2010 Certificates of Obligation (\$2,766,308)

Over the past two years, there have been numerous discussions and presentations regarding the operations of the Municipal Court. One of the topics consistently mentioned is the need for a new court case management system. The City has undertaken a competitive bid process to identify and acquire a new system for Courts; the selected court case management system (CCMS) is currently in use in over 400 municipal courts in Texas including San Antonio, Arlington, Plano, and Irving.

This item addresses the acquisition and implementation of a new CCMS from Tyler Technologies. This item will also provide five years of software maintenance and technical support of the new system. Maintenance includes updates to the system for all future state or federal legislated mandates during the maintenance period.

The acquisition includes all software, cashiering hardware and scanners, hardware for the court rooms, and all professional services to successfully implement the new system. The price agreement allows for the use of certain optional services as well as the purchase of additional cashiering stations and courtroom technology to be able to meet future needs, and additional professional services as may be needed post implementation. (Note: All data center hardware and new workstations will be purchased separately by the City based on vendor specifications.)

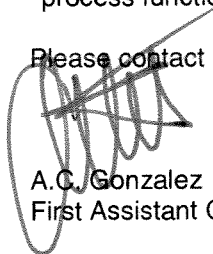
The new CCMS system will provide an effective tool for Court and Detention Service (CTS) to create, store and process traffic, class "C" misdemeanor, and civil citation data, special court data and other associated court information. The system will be utilized to manage all aspects of a case life cycle in the municipal court. The new system is able to be configured to meet changing business requirements without custom programming, and is scalable to meet fluctuations in volumes. This new system will greatly enhance Court and Detention Services and Community Courts ability to manage approximately 500,000 violations issued annually through improved capabilities such as:

- Integration of numerous functions that are in separate systems today. Examples include web-enabled citation inquiry and payment processes, access to officer schedules to improve efficiency in setting court dockets, collection activities including outbound calling and collection letters, and jury subpoenas.
- Electronic processing of civil citations which are handled manually today.
- Improved workflow capabilities. Work processes such as approving / signing warrants will be assigned to an individual and progress will be electronically tracked with alerts if the processing is delayed.
- Provision for judges and prosecutors to electronically review (including the ability to see other case histories for an individual) & process cases (update the case electronically with disposition and fine/fee amounts rather marking up paper copies that are passed to someone else to enter) rather than having to search for cases to be updated after court; Increased document management capabilities. The system will automatically place any letters generated into a digital image file without the manual effort to scan the letters. Judges and prosecutors can see the case document history online.
- Enhanced customer service capabilities. For example: citations paid via the web will be automatically updated in the system or, because the judge has already updated the disposition details, wait time at the Cashier window should be reduced.
- Direct online inquiry / access by Defense Attorneys of record to post motions (to the extent allowed by law).

The new system will also support the ability to move to a more paperless environment and support improved handling for the digital storage of items such as proof of driver's education or community service. The system will provide an on-line training environment to train new staff and a collaboration tool to allow CTS personnel to communicate with other users of the system as to how the system might be used in other Courts.

Implementation planning and execution will start immediately after Council approval. The vendor has indicated that a project of this magnitude would typically take approximately 18 months. The vendor recognizes the City's desire for an accelerated implementation time line of 3rd or 4th quarter of calendar 2013. The vendor indicates that typically the technology stage can move faster than the business process change and training tasks. The vendor will work with the City to implement the system as quickly as possible while maintaining the integrity of the business process functions.

Please contact me should you have additional questions.



A.C. Gonzalez  
First Assistant City Manager

c: Honorable Mayor and Members of the City Council  
Mary K. Suhm, City Manager  
Thomas P. Perkins, Jr. City Attorney  
Rosa Rios, City Secretary  
Craig Kinton, City Auditor  
Daniel F. Solis, Administrative Judge  
Ryan S. Evans, Assistant City Manager  
Jill A. Jordan, Assistant City Manager  
Forest Turner, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Jeanne Chipperfield, Chief Financial Officer  
Edward Scott, Director, Controller's Office  
Frank Libro, Public Information Office  
Theresa O'Donnell, Director, Sustainable Development and Construction  
William Finch, Director/CIO, Communications and Information Services  
Gloria Carter, Director, Court & Detention Services  
Michael Frosch, Director, Business Development and Procurement Services  
Stephanie Cooper, Assistant to the City Manager – Council Office

# Memorandum



DATE October 19, 2012

TO Members of the Public Safety Committee

SUBJECT FY2012 Homeland Security Grants Award Acceptance

In June of 2012, the Department of Homeland Security announced its grant funding for the 2012 award year, totaling over \$1.3 billion for the nation. As a designated recipient of this funding, **the City of Dallas has applied for and been awarded \$5,323,591 to build our capacity to prevent, protect against, respond to, and recover from a terrorist attack or natural disaster.** There is no local match requirement for this grant.

The Homeland Security Grant Program (HSGP) is comprised of several grant programs and we received awards under two of those categories. Together, these grants fund a range of preparedness activities, including planning, salaries, equipment purchase, training, exercises, and management and administration costs.

Under the Urban Areas Security Initiative (UASI), the City of Dallas has been awarded \$5,295,442.02. UASI focuses on the unique planning, equipment, training, and exercise needs of high-threat, high-density urban areas. It assists us in building sustainable capacity to prevent, protect, respond, and recover from acts of terrorism.

Under the State Homeland Security Grant Program (SHSP), the City of Dallas has been awarded \$28,148.59. This award is to fund training for our Explosive Ordinance Device Team (Bomb Squad).

Since 2003, the Department of Homeland Security has awarded the City of Dallas nearly \$63 million in grant funds under the Homeland Security Grant Program. These funds are awarded based on an analysis of a region's risk level and the effectiveness of the grant application. Funds from these grants have been used to:

- Purchase handheld radios and equipment to aid in the City's upgrade to P25 compliant radio interoperability
- Development of the Urban Search and Rescue (USAR) team, which has been designated Texas Task Force 2 by the State and is available for statewide deployment
- Fund training, exercises, and equipment for specialized response teams such as HazMat, USAR, Bomb Squad and SWAT
- Increase information sharing and intelligence gathering capabilities through the creation of the City of Dallas Fusion Center
- Fund Information Technology projects such as upgrades to Computer Aided Dispatch and Records Management Systems

- Renovate and make upgrades to the Emergency Operations Center
- Implement Reverse 9-11, a system that alerts citizens of severe weather or other incidents in their area
- Improve on-scene incident response with the purchase of a Mobile Command Post and video-sharing equipment for the Helicopter Unit
- Community Preparedness initiatives such as the Community Emergency Response Team (CERT) program
- Generators and water quality monitoring stations to ensure the safety and availability of the City of Dallas's water supply

In addition the City has supported regional projects such as:

- KnowWhat2Do, an award winning regional public education campaign
- Digital Sandbox, homeland security specific risk management software for critical infrastructure
- E-team Incident Command Software, which allows multiple jurisdictions to collaborate through a single operating platform during an incident

We request your acceptance of this award which will be placed on the consent agenda (agenda item #15) on October 24, 2012 for full council approval. Please let me know if you have any questions.



A.C. Gonzalez  
First Assistant City Manager

C: Mary K. Suhm, City Manager

# Memorandum



CITY OF DALLAS

DATE: October 19, 2012

TO: Members of the Public Safety Committee

SUBJECT: Authorize Acceptance of Overtime funding from Federal and State Law Enforcement Agencies for Task Force Investigations

The Dallas Police Department seeks approval to accept \$600,000 from Federal and State Law Enforcement agencies for reimbursement of overtime for task force investigations. A city match of \$173,700 for pension and FICA is funded in the FY12-13 budget.

The Dallas Police Department is routinely asked to participate in 20 to 30 various federal and state law enforcement investigation task forces per year. Each task force investigation is usually confidential in nature, and the officers are given undercover assignments.

The Police Department seeks authorization to receive reimbursement for expenses associated with task forces from sponsoring federal or state agency involved. The reimbursed expenses are generally for officers' overtime associated with the investigations. Occasionally, the task force agreement specifies reimbursement for other miscellaneous expenses, such as equipment.

The City is seeking recommendation from the Public Safety Committee to authorize reimbursement of overtime for Federal and State Law Enforcement agencies task force investigations. This item will be placed on the City Council Agenda on October 24, 2012.

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A.C. Gonzalez  
First Assistant City Manager

# Memorandum



CITY OF DALLAS

DATE: October 19, 2012

TO: Members of the Public Safety Committee

SUBJECT: Acceptance of Internet Crimes Against Children (ICAC) Supplement Award

The City of Dallas has been awarded continuation funding in the amount of \$427,686 for the ICAC program under grant award 2010-MC-CX-K037. In addition to the supplemental funds the grant term was extended to June 30, 2013. This grant does not require a match from the City of Dallas.

Since 1998, the Dallas Police Department has received more than two million dollars from the United States Department of Justice to promote the investigation and prosecution of Internet-related crimes against children in Texas. That funding has paid full salary and benefits for one Dallas police detective and also provided money for equipment, travel and training, and undercover expenses for the police department's Internet Crimes Against Children squad. The grant also requires that a portion of the funds we receive be used to support a network of satellite law enforcement agencies across north Texas to address the growing problem of web-based exploitation of children. Financial support from this on-going grant program has allowed the satellite agencies to purchase equipment, send officers to advanced training classes, and pay for undercover operations in their respective jurisdictions.

As in the past, this money will support our local ICAC operation and our outreach program to satellite agencies as described above. The satellites to be funded during this grant cycle are: the District Attorney's Offices in Dallas, Tarrant, and Potter Counties, the Sheriff's offices in Collin, Taylor, Franklin and Wichita Counties, the police departments in Arlington, Garland, Longview and Lubbock, and the Dallas Children's Advocacy Center.

The City is seeking recommendation from the Public Safety Committee to accept the FY2012-13 Internet Crimes Against Children Supplemental Award. This item will be placed on the City Council Agenda for November 7, 2012.

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A.C. Gonzalez  
First Assistant City Manager

# Memorandum



CITY OF DALLAS

DATE: October 19, 2012

TO: Members of the Public Safety Committee

SUBJECT: Authorize Payment to Dallas County Sheriff's Office for the Dallas County Highway Traffic Program

In Fiscal Year 2011-12, the Dallas Police Department assisted Dallas County in meeting budgetary shortfalls for the Dallas County Highway Program by contributing \$1M in financing towards the program. In addition, the FY 11-12 agreement modified the traffic management coverage areas for the Dallas Police Department and the Dallas County Sheriff's Office. Under this agreement, the Dallas Police Department managed traffic coverage in the following locations that were previously covered by the Dallas County Sheriff's Office:

|                        |  |
|------------------------|--|
| <u>Loop 12</u>         | from City of Irving City Limits to Illinois Ave.               |
| <u>Spur 408</u>        | from Illinois Ave. to Interstate 20                            |
| <u>U.S. Highway 67</u> | from I-35/67 split to Cities of Desoto/Duncanville City Limits |
| <u>Interstate 45</u>   | from 45/175 split to Interstate 20                             |
| <u>Interstate 35</u>   | from 35/67 split to the Cities of Desoto/Lancaster City Limits |

The FY 11-12 agreement required the Dallas County Sheriff's Office to provide additional coverage for I-35 from Woodall Rogers to the City limits (North of 635) by March 1, 2012.

During Fiscal Year 2012-13, the Highway Coverage between Dallas County and the Police Department will remain the same and the City is being asked to contribute \$800K to cover a \$2M program budgetary shortfall in FY 12-13. In addition to our support, Dallas County will receive additional financial support from the following Agencies:

- The Regional Transportation Council \$800K
- Dallas County \$400K
- Smaller Cities Contributions \$59K

The City is seeking recommendation from the Public Safety Committee to authorize payment to Dallas County Sheriff's Office for the Dallas County Highway Traffic Program. This item will be placed on the City Council Agenda on November 14, 2012.

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A.C. Gonzalez  
First Assistant City Manager



# Memorandum



CITY OF DALLAS

DATE: October 19, 2012

TO: Members of the Public Safety Committee

SUBJECT: Authorize a three-year master agreement for ballistic body armor

The City seeks authorization to initiate a three-year master agreement with Renegade Armor, LLC and GT Distributors, Inc. for \$798,638 to purchase ballistic armor.

This agreement will provide two different types of ballistic body armor that will be utilized for the Tactical team and the Critical Incident Response Team (CIRT). The heavy tactical vest will be assigned to approximately 150 SWAT, Gang and Narcotics officers for enhanced threats and emergency incidents that could include high power rifle rounds. The entry level vest will be used by the Critical Incident Response Team made up of several hundred patrol officers to be used during critical situations where the enhanced safety level of the heavier vest is deemed necessary.

The City is seeking recommendation from the Public Safety Committee to authorize this master agreement to purchase ballistic armor. This item will be placed on the City Council Agenda on November 14, 2012.

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A.C. Gonzalez  
First Assistant City Manager