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**Memorandum**

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CITY SECRETARY  
DALLAS, TEXAS



CITY OF DALLAS

DATE October 19, 2012

TO Transportation and Environment Committee Members: Sheffie Kadane (Vice Chair),  
Sandy Greyson, Delia Jasso, Vonciel Jones Hill, Pauline Medrano

SUBJECT Transportation and Environment Committee Meeting Agenda

**Monday, October 22, 2012 at 1:00 p.m.**

City Hall, 1500 Marilla Street, Room 6ES  
Dallas, TX 75201

\*The Transportation and Environment Committee will depart City Hall and Tour Dallas Love Field Airport at the conclusion of the briefing items and reconvene in 6ES at the conclusion of the tour to adjourn.

1. **Approval of the Minutes for the October 8, 2012 Meeting**  
(Action / 1 Minute)
2. **Metered Parking at Klyde Warren Park**  
A.C. Gonzalez, First Assistant City Manager  
(Briefing / 15 Minutes)
3. **Information Item**  
Update on D/FW International Airport Board Nominee Process  
(5 Minutes)
4. **Upcoming Agenda Items**  
(Action / 10 Minutes)
  - Draft Addendum # 11 on the October 24, 2012 Council Agenda, Municipal Court Management System: Authorize (1) an acquisition contract for the purchase and implementation of software and hardware for a new court case management system for Court & Detention Services, Police, and the City Attorney's office in the amount of \$2,766,308; and (2) a five-year service contract for maintenance and support of the court case management system in the amount of \$2,001,225, and (3) a five-year master agreement for additional hardware, software and professional services for future expansion of the court case management system in the amount of \$514,862 - Tyler Technologies, Inc., most advantageous proposer of seven - Total not to exceed \$5,282,395 - Financing: Current Funds (\$2,001,225) (subject to annual appropriations) and 2010 Equipment Acquisition Notes (\$2,766,308), Departments of Business Development & Procurement Services, Communication and Information Services, City Attorney's Office, Court & Detention Services, and Police.
  - City of Dallas Anti-Idling Ordinance, November 14, 2012 Council Agenda

Transportation and Environment Committee Meeting Agenda

October 19, 2012

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**5. Dallas Love Field Airport Tour of Ticket Hall and New Terminal  
8008 Cedar Springs Road, Dallas, TX 75235**

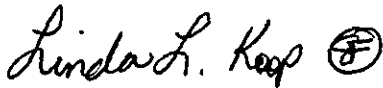
\*Depart to vans located at Dallas City Hall, Level 1, L1 Green

Tour of Dallas Love Field Airport Ticket Hall and New Terminal

\*Return to Dallas City Hall, Level 1, L1 Green

**6. Adjourn**

\*The Transportation and Environment Committee will reconvene in 6ES at the conclusion of the tour to adjourn\*



Linda L. Koop, Chair  
Transportation and Environment Committee

c: The Honorable Mayor and Members of the City Council  
Mary K. Suhm, City Manager  
Thomas P. Perkins, Jr. City Attorney  
Rosa Rios, City Secretary  
Craig Kinton, City Auditor  
A.C. Gonzalez, First Assistant City Manager  
Ryan S. Evans, Assistant City Manager  
Jill A. Jordan, P.E., Assistant City Manager

Forest Turner, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Jeanne Chipperfield, Chief Financial Officer  
Edward Scott, Director, Controller's Office  
Frank Libro, Public Information Office  
Theresa O'Donnell, Director, Sustainable Development & Construction  
Rick Galceran, Director, Public Works  
Stephanie Cooper, Assistant to the City Manager/Council Office

**Note: A quorum of the Dallas City Council may attend this Council Committee meeting and/or tour**

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. Contemplated or pending litigation, or matters where legal advice is requested of the City Attorney. Section 551.071 of the Texas Open Meetings Act.
2. The purchase, exchange lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the Texas Open Meetings Act.
3. A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.073 of the Texas Open Meetings Act.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the Texas Open Meetings Act.
5. The deployment, or specific occasions for implementation of security personnel or devices. Section 551.076 of the Texas Open Meetings Act.
6. Deliberations regarding economic development negotiations. Section 551.087 of the Texas Open Meetings Act.

## **TRANSPORTATION AND ENVIRONMENT COMMITTEE MEETING RECORD**

Transportation and Environment Committee (TEC) meetings are recorded. Agenda materials are available online at [www.dallascityhall.com](http://www.dallascityhall.com). Recordings may be reviewed/copied by contacting the TEC Staff Coordinator at 214-670-4545.

**Meeting Date:** October 8, 2012    **Start Time:** 1:07 p.m.    **Adjournment:** 2:08 p.m.

**Committee Members Present:**

Linda L. Koop (Chair), Sheffie Kadane (Vice-Chair), Sandy Greyson, Vonciel Jones Hill, Delia Jasso and Pauline Medrano

**Committee Members Absent:**

None

**Other Council Members Present:**

None

**City Executive Staff Present:**

Zoey Zapata, Assistant City Manager  
Theresa O'Donnell, Director, Sustainable Development and Construction  
Peer Chacko, Assistant Director, Sustainable Development and Construction  
Rick Galceran, Director, Public Works  
Mark Duebner, Interim Director, Aviation  
Erick Thompson, Director, Equipment and Building Services  
Jack Ireland, Director, Office of Financial Services  
Kelly High, Interim Director, Sanitation Services  
LaToya Jackson, Assistant Director, Strategic Customer Service  
Liz Fernandez, Interim Director, Trinity Watershed Management  
Frank Camp, Interim Managing Director, Office of Environmental Quality

### **TRANSPORTATION AND ENVIRONMENT COMMITTEE AGENDA**

**1. Approval of Minutes for the September 24, 2012 Meeting**

**Action Taken/Committee Recommendation:**

Motion was made to approve the minutes for the September 24, 2012 meeting, subject to corrections. No corrections were suggested and the minutes were approved as submitted.

Made by: Kadane

Seconded by: Medrano

Passed unanimously

**2. Update on the Good Neighbor Plan Initiative for Dallas Love Field Airport**

Mark Duebner, Interim Director, Aviation, provided an update to the Committee on the Good Neighbor Plan Initiative for Dallas Love Field Airport, which included Public Involvement Plan, Comprehensive Stakeholder Database, Draft Neighborhood Map, Project Brand, Web Page and Newsletter

**Action Taken/Committee Recommendation**

Mr. Kadane asked if the People Mover project will be included in the Good Neighbor Plan. Mr. Duebner stated part of the prioritization is transportation linkage, which is inclusive of the people mover, and where it will be located and aligned. Going through this process will give a sense of how important it is to have a people mover and whether to have it accessible to the neighborhood as opposed to a direct link from the airport to the green line. There is value in bringing the people mover to grade and having intermediate stops, which then becomes a transportation spur as opposed to just an airport dedicated people mover. Mr. Duebner stated he has been working on the initiative with the Sustainable Development & Construction Department as he looks at the street car initiatives.

Ms. Greyson asked Mr. Duebner if he has been in contact with Pat White in the Bluffview and Greenway Parks Neighborhood. Mr. Duebner stated that Pat White plays a major role in the Love Field Advisory Committee and has been very vocal about the neighborhood identification. Ms. Greyson also stated she had hoped to see a map that showed the different neighborhoods. Mr. Duebner stated the Aviation Department is revising the original map previously presented to Committee.

Ms. Greyson asked for confirmation on accessing the baggage check-in from parking garage-B. Mr. Duebner stated passengers can access the check-in from the moving sidewalks; however, once the new ticket hall opens in November, passengers will be able to access the baggage check-in from parking garage-A or the sky bridge.

Ms. Medrano asked Mr. Duebner to provide copies of the door hanger and flyer to Councilmembers so they can distribute to the residents in their districts. Mr. Duebner stated he would provide the Councilmembers with the door hangers and flyer.

Ms. Koop requested a more detailed public meeting schedule be provided to the Committee.

No action was taken on this item.

**3. FY2011-12 Strategic Plan Review**

LaToya Jackson, Assistant Director, Strategic Customer Service, provided the Committee with an Overview of the Strategic Plan, Review of FY2011-12 Objectives, and Recommendations for FY2012-13. Kelly High, Jack Ireland, Liz Fernandez, and Frank Camp, were available to answer questions.

**Action Taken/Committee Recommendation:**

Ms. Greyson asked for more details on forming an LGC and REP, outlined on slide 18. Mr. Ireland stated the City of Dallas is going through the process of appealing the decision to become a retail electric provider, which was denied and currently in the Austin Court of Appeals. The City Attorney's office is looking at the option of forming a local government corporation, which he believes will be more successful. Mr. Ireland also stated the REP is "Retail Electric Provider".

Ms. Koop stated through the discussions of purchasing 40% of our electric power from green energy that the provider does not necessary provide the energy. Ms. Koop also stated the City would reduce its cost by becoming a provider based on the enormous power usage of Dallas Water Utilities.

Ms. Greyson asked for a confirmation on the term "recommend removal" for the next greenhouse gas inventory, outlined on slide 16. Ms. Jackson stated when recommending removing items from the strategic plan, it's just not a strategic plan; however, the work that supports the item is on-going. Ms. Koop suggested using the term "goal is completed" instead of "recommend removal".

Mr. Camp stated there was a goal to reduce green house gas emissions 7 percent below 1990 emission levels; however, the City achieved 33 percent and when presented to the committee the results of the green house gas inventory, he recommend setting a new goal 2% higher to increase 33 percent to 35 percent.

Ms. Greyson asked if gas drilling pays a role with greenhouse gases. Mr. Camp stated there are some emissions from green house gas operations that are green house gas emission which will contribute the global warming.

Mr. Zapata stated the City will be taking a closer look at this recommendation and will gather more information on the concerns of the Committee.

Ms. Greyson asked why the City is proposing a levee fix when the Army Corp of Engineers informed the Committee that the levee was good for a number of years. Ms. Fernandez stated there is a consultant looking at a 100-year certification and based on their calculations, she can only certify the levee based on FEMA criteria.

Ms. Jasso asked if Object 8, the DART rail station along Westmoreland, outlined on slide 10 is the Westmoreland and Illinois station and how often is the strategic plan updated. Ms. Jasso also stated there is no connection between the Westmoreland Station and the largest community college. Mr. Manoy stated the data from DART is provided to strategic planning to be updated.

Ms. Medrano asked is there is bus service between Mountain View College and the Westmoreland Station.

Mr. Zapata stated more details on the Westmoreland and Illinois Station will be provided to the Committee.

Mr. Kadane requested an update to the Committee on the Strategic Plan Review.

No action was taken on this item.

# Memorandum



DATE October 19, 2012

TO The Honorable Members of the Transportation and Environment Committee:  
Linda L. Koop (Chair), Sheffie Kadane (Vice Chair), Sandy Greyson,  
Delia Jasso, Vonciel Jones Hill, Pauline Medrano

SUBJECT **Metered Parking at Klyde Warren Park**

Attached is briefing material on "Metered Parking at Klyde Warren Park" to be presented to the Members of the Transportation and Environment Committee on Monday, October 22, 2012.



A.C. Gonzalez  
Assistant City Manager

Attachment

CC: Honorable Mayor and Members of the City Council  
Mary K. Suhm, City Manager  
Thomas P. Perkins, Jr. City Attorney  
Rosa Rios, City Secretary  
Craig Kinton, City Auditor  
Judge Daniel Solis, Administrative Judge  
Ryan S. Evans, Assistant City Manager  
Jill A. Jordan, P.E., Assistant City Manager  
Forest Turner, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Jeanne Chipperfield, Chief Financial Officer  
Edward Scott, Director, Controller's Office  
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Stephanie Cooper, Assistant to the City Manager – Council Office



# Metered Parking at Klyde Warren Park

Transportation and Environment Committee

October 22, 2012



[www.dallaspolice.net](http://www.dallaspolice.net)

David O. Brown  
Chief Of Police

# Purpose

- Provide overview of:
  - current on-street public parking rates and controls
  - new parking technology opportunities
  - expected park use and KWP parking opportunities and demands
  - connectivity to nearby parking venues
  - parking strategy and proposal for Klyde Warren Park (KWP) and Woodall Rodgers (WR) Service Road
  - parking rate options for KWP and WR Service Road



# Current On-street Parking Rates

- Current rate structure range
  - \$1.50 per hour is current maximum
- Deep Ellum, no charge during the weekday
- Time limits – From 30 minutes to 12 hours
- AM & PM Bans
  - AM – No parking from 7am to 9am
  - PM – No parking from 4pm to 6pm

# Current On-street Parking Controls

- All individual meters
  - Over 4,000 metered parking spaces
  - All Pay by Space
- All coin operated; except for 100 single space smart meters already deployed (accept coins, credit and debit cards)
  - Arts District 15
  - West End 32
  - Municipal Courts 5
  - City Hall 33
  - Jack Evans HQ 15

# New Parking Technology

- Pay-By-Phone
- Smarter single space; accepts credit and debit cards, and coins (already 100 deployed)
- Multi-space meters; accepts credit and debit cards, bills, and coins
  - Piloting these meters (Pay by Space) at the City Hall parking lot and on the street at:
    - Main Street Gardens - 1900 Main
    - Dallas Museum of Art – 1900 Ross

# Credit Card Meter



# Multi-Space Meter (Pay Station)



# New Parking Technology

## Multi-Space Meter Payment Options

- Pay By Space

- Pros

- It's what we have today in single metered spaces and in parking lots
    - Ease of data capture

- Cons

- Limits customer movement with payment restriction to dedicated space
    - Requires metered space identification

# New Parking Technology

## Multi-Space Meter Payment Options

- Pay and Display

- Pros

- Offers customer flexibility of movement with one payment
    - Ease of enforcement

- Cons

- Requires heighten customer responsibility
    - Requires the customer to return to the car

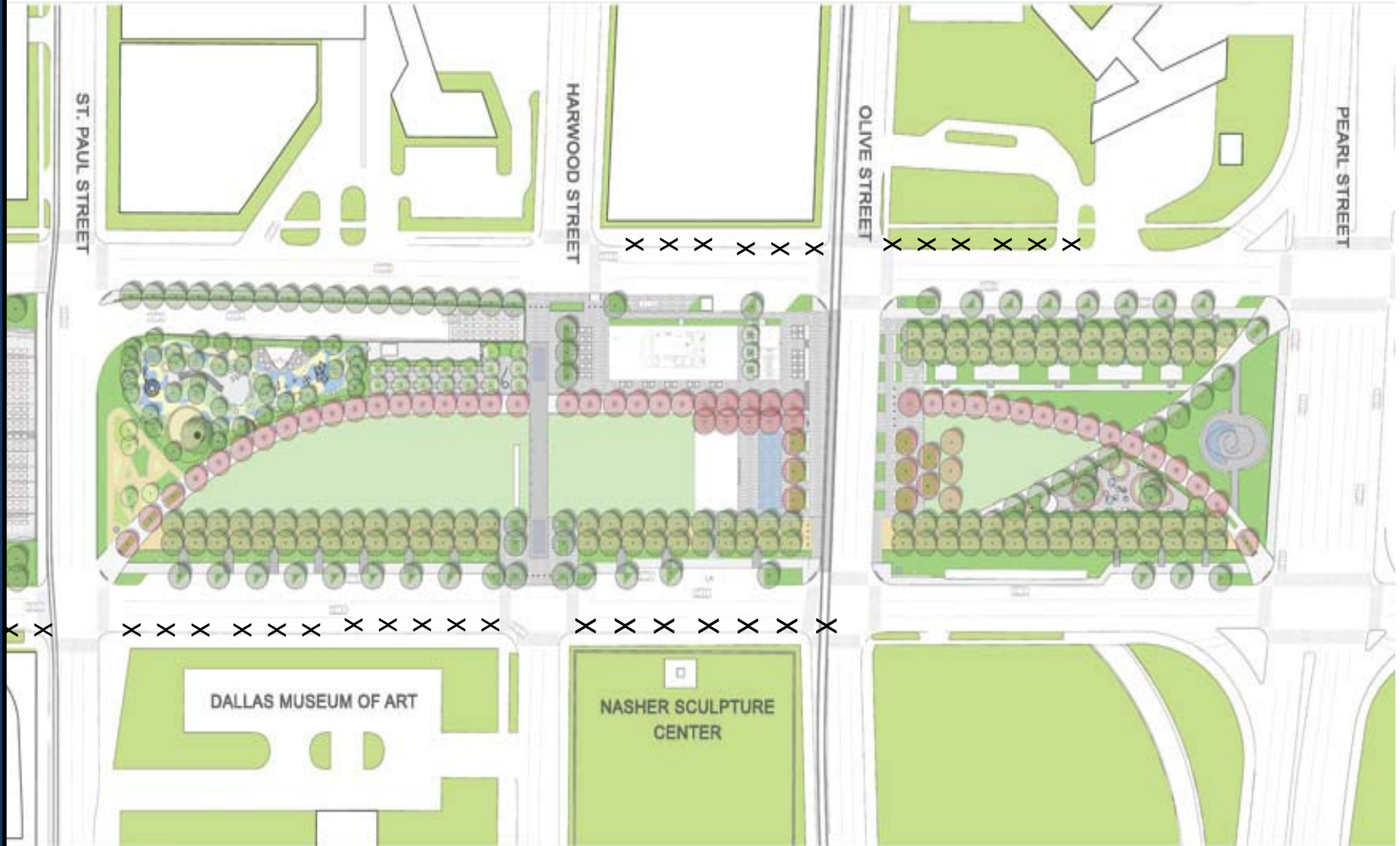
# New Parking Technology

## Multi-Space Meter Payment Options

- Pay and Display Pilot (KWP)
  - May experiment with a different Multi-Space meter payment option
  - May provide a basis for comparison on the effectiveness of Pay and Display versus Pay by Space



# KWP Map



# Expected Park Use

- Day time use – playground, lunch breaks, walking and jogging
- Over 125,000 people work within a mile of the park who may:
  - Park there, if less costly
  - Use KWP as a lunchtime retreat
  - Exercise in the morning and at lunch
- Special events

# Closest Parking Opportunities for KWP

- 23 “indented” spaces including 2 loading zones around perimeter
- 32 on-street parking spaces along WR service road
- Nearby structured parking and venues have/need parking (see attached map)

# Nearby Parking/Venues



LEGEND

- Commercial Arts District Building
- Cultural Arts District Building
- Place of Worship
- Future Development
- P Available Arts District Parking
- i Arts District Information Kiosk
- ☺ Dining
- 🛒 Shopping

# Parking Opportunities/Demands

- Arts District and Uptown
  - Over 40,000 people live within a mile of the park
  - Art in October, Holidays in the District, Spring Break Block Party, and Summer Block Party
- Museum of Nature and Science
  - Past yearly attendance has been between 800K to 1M (dependent on exhibits)
  - Projected 2013 attendance 975K
  - Projected 2014 attendance 875K
  - Projected 2015-2017 attendance 1,065K

# Parking Opportunities/Demands

- Museum of Nature and Science leased surface lot
  - Includes 304 parking spaces
  - Open to the public, except during Museum special events
  - Museum operating hours are 10-5pm Monday to Saturday and 12-5 on Sunday
- Trolley – Existing connection on St. Paul; connection via Olive is under construction
  - Current extension of McKinney Trolley Olive to be completed in August 2013
  - Future Urban Circulator project to form an entire reversing loop for the trolley
  - Provide parking relief and KWP accessibility for people who live/work in the area



# Connections



# Connections

- South side of WR Service Road
  - Existing sidewalk connection to private parking
  - No other improvements necessary; pedestrian friendly
- North side of WR Service Road – Unfunded projected improvements
  - Connector from new Nature and Science Museum Parking to KWP
  - Sidewalk improvements - Field street to St. Paul
    - 450 LF of wide sidewalks,
    - 8 pedestrian lights
    - 4 benches with 2 trash receptacles,
    - 6 Barrier Free ramps,
    - 2 crosswalk stripping,
    - 4 push button ped lights for crosswalks
  - Total estimated cost - \$120 to \$150K



# Connections

- Arts District and Uptown
  - Crosswalks – Olive, Pearl, Harwood, St. Paul (North and South side of WR Freeway Service Road)
    - (8) crosswalks between Arts District and Uptown
      - Stamped color concrete
      - Barrier free ramps
      - Signage – directions to and from Deck Park
      - Expected completion by October 2012

# Connections

- Museum of Nature and Science
  - Intersection of Field and Broom Street –
    - Crosswalk improvements (funded)- (Nature and Science Museum)
      - Stamped color concrete
      - barrier free ramps
      - Signage – directions to and from Nature and Science Museum
      - Expected completion by November 2012

# Parking Strategy Objectives for Closest Spaces

- Ensure park patrons have some parking spaces
- Have some spaces as close to park as possible
- Create turnover on the adjacent spaces
- Make metering as aesthetically pleasing as possible
- Cover cost of providing parking service
- Incentivize park use with tiered approach
- Be aware of nearby parking rates

# Methodology

- Reviewed area rates (see appendix)
- Visited with neighbors
- Consulted parking experts
- Coordinated with TxDOT
- Also considered
  - Dynamic pricing (surveyed a couple of cities)
  - Council input from last meeting

# Area Rates

- Surface lot parking rates range from \$3 to \$15 for 2hr park
- Structured parking rates range from \$5 to \$15 for 2hr park
  - exception is Cathedral parking that is \$2 during the weekday
- For some of the area venues, KWP on-street parking is similarly situated as several structured parking locations and closer than some of the distant surface parking lots

# Input from KWP/Neighbors

- Aesthetics of parking control devices important
- Proposed pricing appears to be reasonable
- Shared concern about park spaces being used by non-park users
- Dynamic pricing not appropriate for this location
- Possible changes in neighboring venue access

# KWP Opening

- Soft Opening- October 27<sup>th</sup>
  - Public Parking in indented spaces will not be available
- As construction continues, will
  - determine maintenance vault access needs
  - determine Multi-space Payment Platform
    - Pay by Space, or
    - Pay and Display
  - install meters
  - enforce rates

# Parking Proposal for KWP

- 23 “indented” parking spaces around the perimeter of park
  - Install 3-4 multi-space meters
- 33 on-street parking spaces along the WR service road
  - Install 4 multi-space meters
- 2 hour parking limit on all spaces
  - AM and PM parking ban on service road
    - 7am to 9am and 4pm to 6pm



# Rate Options

- Original staff recommendation to City Council
  - \$2.50 per hour for (23) indented spaces
  - \$2.00 per hour for (33) spaces along WR service road
- Revised recommendation
  - Tiered Pricing model based on time of day
  - 2 hour maximum time limit

<u>Time Period</u>		Deck Park*		Service Road
7am to 9am		\$ 1.50		\$ -
9am to 6pm		\$ 2.00		\$ -
9am to 4pm				\$ 2.00
4pm to 6pm		\$ 2.00		\$ -
6pm to Midnight		\$ 2.50		\$ 2.50
Midnight to 7am		Free		Free
Weekends		\$ 2.00		\$ 2.00

\*Not in effect until meters installed

Questions?

# Appendices

- (A1) Chart of private surface and garage parking rates in vicinity of deck park
- (A2) Variable rate and or dynamic pricing opportunities

# A1

## Available Parking in Vicinity of Deck Park 2 Hours of Parking

### Underground Parking

Parking Garage Name	Address	Weekdays	Evenings Weekends	Special Events
Hall Arts Center	2301 Ross	\$10.00	\$10.00	\$10.00
Belo Mansion	2101 Ross	\$9.00	\$8.00	\$8.00
Cathedral Parking	1726 Pearl	\$2.00	\$10.00	\$10.00
AT&T Performing Arts - Red	2403 Flora	\$5.00	\$5.00	\$15.00
AT&T Performing Arts - Silver	2403 Flora	\$5.00	\$5.00	\$15.00
Dallas Museum of Art	1916 N St Paul	\$10.00	\$10.00	\$10.00
One Arts Plaza	1722 Routh St	\$7.50	\$5.00	\$5.00
Trammell Crow Center	2001 Ross	\$7.20	\$5.00	\$5.00

### Ground Level Parking

Ace Parking	2002 Ross	\$3.00	\$5.00	\$5.00
Central	2100 Ross	\$10.00	\$5.00	\$5.00
Hall Arts Center	2300 Ross	\$5.00	\$5.00	\$5.00
One Arts Plaza	1722 Routh St	\$5.00	\$5.00	\$5.00
Platinum	2500 Ross	\$5.00	\$5.00	\$10.00
Star Parking	2121 Flora	\$10.00	\$10.00	\$15.00
Parking of America	2430 Ross	\$3.00	\$5.00	\$10.00
<b>KWP Parking Meters</b>	<b>2012 WRFWY</b>	<b>\$4.00</b>	<b>\$5.00</b>	<b>\$5.00</b>

# A2

## Variable rate and or dynamic pricing opportunities

Discuss the pros and cons of this practice

### Pros

- This practice is intended to alleviate traffic congestion in specific areas
- Higher rates shifts cars from a crowded block face to less crowded available parking
- Change behavior of motorist on how, when and where they determine to park

### Cons

- Cost involved to install technology that provides real time data and signage etc to direct motorist to available parking
- As prices rise, abuse of free parking for handicap is problematic
- Need time to build historical data to engage assessment tools for pricing demand
- Trends change and pricing must be dynamic enough to adjust to trends
  - Opportunity for peak and valley

# Variable rate and or dynamic pricing opportunities (continued)

- What are other peer cities doing?
  - San Francisco received a transportation grant
    - Installed sensors (need to have real-time data on space availability)
    - Adjust rates once a month
      - Increases are no more than \$0.50 per hour increments
    - Rates range from \$2 to \$3 per hour
      - Dynamic pricing from 0.25 to \$6 per hour
  - Seattle
    - Goal “Create constantly available parking by adjusting rates”
    - Adjusting time limit restrictions
    - Event overlay; change rates for special events, synchronize event time to parking time limits
    - Extensive investment in parking data collection to create baseline data for pricing strategies
    - Rates range from \$1 to \$4 per hour

# Memorandum



CITY OF DALLAS

Date October 19, 2012

To **HONORABLE MAYOR & MEMBERS OF THE CITY COUNCIL**

Subject Dallas/Fort Worth International Airport Board Appointments (Places 1, 5, 11)

The City Council of the City of Dallas is authorized to appoint seven (7) members to the DALLAS/FORT WORTH INTERNATIONAL AIRPORT BOARD: The terms for the following 3 of the 7 City of Dallas positions on the Dallas/Fort Worth International Airport Board will expire Thursday, January 31, 2013:

- Place 01 Forrest Smith
- Place 05 Ben Muro
- Place 11 Brenda Reyes

On November 16, 2011, the City Council adopted Resolution No. 11-3106 outlining the DFW Board appointment process. In order to stay within the guidelines of Resolution No. 11-3106:

- Beginning today, Friday, October 19, 2012, Councilmembers begin to (re)nominate individuals to fill Places 1, 5 and 11 (all are for 2-year terms).
- A Councilmember may (re)nominate no more than three (3) (re)nominees.
- The deadline to submit the nominating memo to the City Secretary's Office is Friday, November 16<sup>th</sup> no later than 5:00p.m. The nomination memo must be accompanied by one of the following: a NeoGov (online) Application, a resume or a brief biography of the individual.
- The Transportation and Environment Committee (TEC) on Monday, December 10, 2012 at its regular meeting, reviews applications (resumes and/or biographies) and selects the top six (6) candidates to be interviewed.
- TEC interviews top 6 candidates at a special called meeting on Tuesday, January 8, 2013, and selects the top 3 candidates for recommendation to the City Council for (re)appointment.
- City Secretary informs the City Council of TEC's top 3 recommend candidates on Tuesday, January 8, 2013.
- City Council will be briefed on the reappointment process/top 3 candidates at the Wednesday, January 16, 2013, Briefing Meeting. An item providing for formal appointment will also be scheduled for this briefing in the event the City Council is ready to (re)appoint these individuals.
- As a backup appointment date, an item will be placed on the agenda for the Wednesday, January 23, 2012, City Council Meeting. If (re)appointments are made on Wednesday, January 16, 2013, the item will be deleted on the addendum to the agenda.

Attached is an appointment timeline and Resolution No. 11-3106. Please contact me if you have questions.

A handwritten signature in black ink that reads "Linda Koop". The signature is written in a cursive style with a large initial "L" and "K".

Linda Koop  
Chair, Transportation and Environment Council Committee  
City Councilmember, District 11

**Attachments**

- C: Rosa A. Rios, City Secretary
- Jill Jordan, Assistant City Manager
- Barbara Martinez, Assistant City Attorney
- Jesus J. Salazar, Boards and Commissions Manager, CSO



# 2013 APPOINTMENT TIMELINE

Dallas/Fort Worth Airport Board (DFW)

<p><b>October 19, 2012 (Friday)</b></p>	<ul style="list-style-type: none"> <li>• Memo to City Council requesting nomination memo, resume and brief biographies of individuals to be considered for appointment (Maximum 3 (re)nominees from each Councilmember)</li> <li>• Places to be filled: 1, 5, and 11 (All 2-year terms)</li> <li>• Deadline for nominations to be submitted to City Secretary's Office is <b>November 16, 2012</b> no later than 5:00 pm</li> </ul>
<p><b>October 26, 2012 November 2, 2012 November 9, 2012 (Fridays)</b></p>	<ul style="list-style-type: none"> <li>• Reminder/updates sent to City Council regarding the <b>November 16, 2012, 5:00 pm</b> deadline to submit nominations to the City Secretary's Office</li> </ul>
<p><b>November 16, 2012 (Friday)</b></p>	<ul style="list-style-type: none"> <li>• Deadline for City Council nominations to be submitted to the City Secretary's Office no later than 5:00 p.m.</li> <li>• If biography or resume for a particular nominee is not received by the deadline date/time, the nomination will be considered incomplete and the nominee will not be considered for review by the Transportation &amp; Environment Council Committee (TEC)</li> </ul>
<p><b>December 10, 2012 (Monday)</b></p>	<ul style="list-style-type: none"> <li>• TEC selects top six (6) candidates to be interviewed by TEC</li> </ul>
<p><b>January 8, 2013 (Tuesday) Special Called Meeting</b></p>	<ul style="list-style-type: none"> <li>• TEC meeting to interview top six (6) candidates</li> <li>• TEC will recommend to City Council three (3) candidates for appointment</li> </ul>
<p><b>January 8, 2013 (Tuesday)</b></p>	<ul style="list-style-type: none"> <li>• City Council informed of TEC's recommendations</li> </ul>
<p><b>January 16, 2013 (Wednesday)</b></p>	<ul style="list-style-type: none"> <li>• City Council briefed and possibly (re)appoints three (3) members</li> <li>• If (re)appointments are made, City Secretary will assign place numbers for new appointees (Places 1, 5, and 11)</li> <li>• Optional date January 23, 2013</li> </ul>
<p><b>February 1, 2013 (Friday)</b></p>	<ul style="list-style-type: none"> <li>• Term begins for (re)appointees</li> </ul>

10/19/2012

DFW Airport Board

November 16, 2011

**WHEREAS**, the Cities of Dallas and Fort Worth by Contract and Agreement dated April 15, 1968 (the "Contract"), provided for the construction and operation of Dallas-Fort Worth Regional Airport, subsequently renamed the Dallas-Fort Worth International Airport (the "Airport"), and continued, confirmed and established the Airport Board as its operating Board of Directors (the "Board"); and

**WHEREAS**, pursuant to City Council Resolution No. 76-1888, the duly elected Mayor of the City of Dallas is automatically appointed to fill Place 10; and

**WHEREAS**, the Dallas City Council is authorized to appoint six members to the Board (Place Nos. 1, 4, 5, 6, 9 and 11), with the terms for Places 1, 5 and 11 expiring on January 31st of odd-numbered years; and the terms for Places 4, 6 and 9 expire on January 31st of even-numbered years; and

**WHEREAS**, the City Council has determined that it is desirable to delineate the nomination, selection and appointment process for those members; **NOW, THEREFORE**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**SECTION 1.** That, for each set of Board members to be appointed for terms to commence on February 1 of a particular year, by 5 pm on the third Friday in the preceding November each Councilmember and the Mayor may submit to the City Secretary's Office a memo with the names, supplemented by the 5 pm deadline with the biographical information or resume, of up to three individuals to be nominated for appointment or re-appointment to the D/FW International Airport Board; if a biography or resume is not received for a particular nominee by the 5 pm deadline on the third Friday in the preceding November, the nomination will be considered incomplete and the nominee will not be considered for review.

**SECTION 2.** That the Transportation and Environment Council Committee (TEC) shall select from the complete nominations submitted by Councilmembers and the Mayor six individuals to interview and by December 1 shall direct the City Secretary's Office to conduct background checks on the six selected individuals.

**SECTION 3.** That prior to the first Council agenda meeting in January the TEC shall interview the six individuals (to the extent they have been cleared by the City Secretary's Office) and shall select three of those individuals to recommend to the City Council for appointment to the Board.

**11-3106**

**SECTION 4.** That upon selection of individuals to serve on the Board, the City Secretary's Office shall assign to each of those individuals one of the then-open Board places.

**SECTION 5.** That this resolution shall take effect immediately from and after its passage in accordance with the Charter of the City of Dallas, and it is accordingly so resolved.

APPROVED BY  
CITY COUNCIL

**NOV 16 2011**

*Paul C. Lewis*  
Acting City Secretary

# Memorandum



CITY OF DALLAS

DATE October 19, 2012

TO The Honorable Members of the Transportation and Environment Committee:  
Linda L. Koop (Chair), Sheffie Kadane (Vice Chair), Sandy Greyson, Delia Jasso,  
Vonciel Jones Hill, Pauline Medrano

SUBJECT Upcoming Agenda Item  
Municipal Court Management System

## SUBJECT

Draft Addendum #11 on the October 24, 2012 Agenda: Municipal Court Management System - Authorize (1) an acquisition contract for the purchase and implementation of software and hardware for a new court case management system for Court & Detention Services, Police, and the City Attorney's Office in the amount of \$2,766,308; and (2) a five-year service contract for maintenance and support of the court case management system in the amount of \$2,001,225, and (3) a five-year master agreement for additional hardware, software and professional services for future expansion of the court case management system in the amount of \$514,862 - Tyler Technologies, Inc., most advantageous proposer of seven - Total not to exceed \$5,282,395 - Financing: Current Funds (\$2,001,225) (subject to annual appropriations) and 2010 Certificates of Obligation (\$2,766,308)

Over the past two years, there have been numerous discussions and presentations regarding the operations of the Municipal Court. One of the topics consistently mentioned is the need for a new court case management system. The City has undertaken a competitive bid process to identify and acquire a new system for Courts; the selected court case management system (CCMS) is currently in use in over 400 municipal courts in Texas including San Antonio, Arlington, Plano, and Irving.

This item addresses the acquisition and implementation of a new CCMS from Tyler Technologies. This item will also provide five years of software maintenance and technical support of the new system. Maintenance includes updates to the system for all future state or federal legislated mandates during the maintenance period.

The acquisition includes all software, cashiering hardware and scanners, hardware for the court rooms, and all professional services to successfully implement the new system. The price agreement allows for the use of certain optional services as well as the purchase of additional cashiering stations and courtroom technology to be able to meet future needs, and additional professional services as may be needed post implementation. (Note: All data center hardware and new workstations will be purchased separately by the City based on vendor specifications.)

The new CCMS system will provide an effective tool for Court and Detention Service (CTS) to create, store and process traffic, class "C" misdemeanor, and civil citation data, special court data and other associated court information. The system will be utilized to manage all aspects of a case life cycle in the municipal court. The new system is able to be configured to meet changing business requirements without custom programming, and is scalable to meet fluctuations in volumes. This new system will greatly enhance Court and Detention Services and Community Courts ability to manage approximately 500,000 violations issued annually through improved capabilities such as:

- Integration of numerous functions that are in separate systems today. Examples include web-enabled citation inquiry and payment processes, access to officer schedules to improve efficiency in setting court dockets, collection activities including outbound calling and collection letters, and jury subpoenas.
- Electronic processing of civil citations which are handled manually today.
- Improved workflow capabilities. Work processes such as approving / signing warrants will be assigned to an individual and progress will be electronically tracked with alerts if the processing is delayed.
- Provision for judges and prosecutors to electronically review (including the ability to see other case histories for an individual) & process cases (update the case electronically with disposition and fine/fee amounts rather marking up paper copies that are passed to someone else to enter) rather than having to search for cases to be updated after court; Increased document management capabilities. The system will automatically place any letters generated into a digital image file without the manual effort to scan the letters. Judges and prosecutors can see the case document history online.
- Enhanced customer service capabilities. For example: citations paid via the web will be automatically updated in the system or, because the judge has already updated the disposition details, wait time at the Cashier window should be reduced.
- Direct online inquiry / access by Defense Attorneys of record to post motions (to the extent allowed by law).

The new system will also support the ability to move to a more paperless environment and support improved handling for the digital storage of items such as proof of driver's education or community service. The system will provide an on-line training environment to train new staff and a collaboration tool to allow CTS personnel to communicate with other users of the system as to how the system might be used in other Courts.

Implementation planning and execution will start immediately after Council approval. The vendor has indicated that a project of this magnitude would typically take approximately 18 months. The vendor recognizes the City's desire for an accelerated implementation time line of 3rd or 4th quarter of calendar 2013. The vendor indicates that typically the technology stage can move faster than the business process change and training tasks. The vendor will work with the City to implement the system as quickly as possible while maintaining the integrity of the business process functions.

Please contact me should you have additional questions.



Jill A. Jordan, P.E.  
Assistant City Manager

c: The Honorable Mayor and Members of the City Council

Mary K. Suhm, City Manager  
 Thomas P. Perkins, Jr. City Attorney  
 Rosa Rios, City Secretary  
 Craig Kinton, City Auditor  
 Daniel F. Solis, Administrative Judge  
 A.C. Gonzalez, First Assistant City Manager  
 Ryan S. Evaris, Assistant City Manager  
 Forest Turner, Assistant City Manager  
 Joey Zapata, Assistant City Manager  
 Jeanne Chipperfield, Chief Financial Officer  
 Edward Scott, Director, Controller's Office  
 Frank Librio, Public Information Office  
 Theresa O'Donnell, Director, Sustainable Development and Construction  
 William Finch, Director/CIO, Communications and Information Services  
 Gloria Carter, Director, Court & Detention Services  
 Michael Frosch, Director, Business Development and Procurement Services  
 Stephanie Cooper, Assistant to the City Manager - Council Office

# Memorandum



CITY OF DALLAS

DATE October 22, 2012

TO Members of the Transportation and Environment Committee  
Linda L. Koop (Chair), Sheffie Kadane (Vice Chair),  
Sandy Greyson, Delia Jasso, Vonciel Jones Hill, Pauline Medrano

SUBJECT City of Dallas Anti-Idling Ordinance

On November 14, 2012, the City Council will consider modifying the City's Anti-Idling Ordinance (Ordinance Number 28456) in accordance with changes made at the State level. In April 2008, the City of Dallas signed a Memorandum of Agreement with the Texas Commission on Environmental Quality (TCEQ) to implement the rules aimed at the control of idling air pollution from certain motor vehicles. As a result, Dallas' ordinance must match the TCEQ program. For example, in 2011, TCEQ amended the State's program to allow year-round enforcement of the idle rule. In response, the City amended its ordinance.

In August 2012, the TCEQ adopted a rule revision to include an exemption allowing idling by trucks having a gross vehicle weight rating greater than 14,000 pounds and equipped with a 2008 or subsequent model year heavy-duty diesel engine or liquefied or compressed natural gas engine that has been certified by the EPA or another state environmental agency to emit no more than 30 grams of NOx emissions per hour. The City's ordinance now must be amended to allow this exemption. Please contact Frank Camp, Interim Managing Director of the Office of Environmental Quality, for more information.

A handwritten signature in cursive script, appearing to read 'Jill Jordan'.

Jill A. Jordan, P.E.  
Assistant City Manager

- c: The Honorable Mayor and Members of the City Council  
Mary K. Suhm, City Manager  
Thomas P. Perkins, Jr. City Attorney  
Rosa Rios, City Secretary  
Craig Kinton, City Auditor  
Judge Daniel Solis, Administrative Judge  
A.C. Gonzalez, First Assistant City Manager  
Ryan S. Evans, Assistant City Manager  
Forest Turner, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Jeanne Chipperfield, Chief Financial Officer  
Edward Scott, Director, Controller's Office

Frank Libro, Public Information Office  
Theresa O'Donnell, Director, Sustainable Development and Construction  
Rick Galceran, Director, Public Works  
Stephanie Cooper-Thompson, Assistant to the City Manager – Council Office  
Frank A. Camp, Interim Managing Director, Office of Environmental Quality

# Memorandum



CITY OF DALLAS

DATE October 19, 2012

TO Honorable Members of the Transportation and Environment Committee:  
Linda L. Koop (Chair), Sheffie Kadane (Vice Chair), Sandy Greyson,  
Delia Jasso, Vonciel Jones Hill, Pauline Medrano

SUBJECT **Tour of Dallas Love Field Airport Ticket Hall and New Terminal**

The Transportation and Environment Committee members will tour the Dallas Love Field Airport's Ticket Hall and New Terminal at 8008 Cedar Springs Road, Dallas, TX 75235 on Monday, October 22, 2012. The Committee will convene in 6ES at 1:00 p.m. and depart to the vans located at Level 1 (green) for Dallas Love Field Airport at the conclusion of the briefing items. The vans will depart City Hall no later than 1:30 p.m.

After the tour the committee will reconvene in 6ES as a formality to adjourn.

A handwritten signature in blue ink that reads "Jill Jordan".

Jill A. Jordan, P.E.  
Assistant City Manager

c: The Honorable Mayor and Members of the City Council  
Mary K. Suhm, City Manager  
Thomas P. Perkins, Jr. City Attorney  
Rosa Rios, City Secretary  
Craig Kinton, City Auditor  
A.C. Gonzalez, First Assistant City Manager  
Ryan S. Evans, Assistant City Manager  
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Theresa O'Donnell, Director, Sustainable Development and Construction  
Rick Galceran, Director, Public Works  
Stephanie Cooper, Assistant to the City Manager – Council Office