

Memorandum



CITY OF DALLAS

DATE October 19, 2012

TO Honorable Members of the Transportation and Environment Committee:
Linda L. Koop (Chair), Sheffie Kadane (Vice Chair), Sandy Greyson,
Delia Jasso, Vonciel Jones Hill, Pauline Medrano

SUBJECT **Tour of Dallas Love Field Airport Ticket Hall and New Terminal**

The Transportation and Environment Committee members will tour the Dallas Love Field Airport's Ticket Hall and New Terminal at 8008 Cedar Springs Road, Dallas, TX 75235 on Monday, October 22, 2012. The Committee will convene in 6ES at 1:00 p.m. and depart to the vans located at Level 1 (green) for Dallas Love Field Airport at the conclusion of the briefing items. The vans will depart City Hall no later than 1:30 p.m.

After the tour the committee will reconvene in 6ES as a formality to adjourn.

A handwritten signature in blue ink that reads "Jill Jordan".

Jill A. Jordan, P.E.
Assistant City Manager

c: The Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Thomas P. Perkins, Jr. City Attorney
Rosa Rios, City Secretary
Craig Kinton, City Auditor
A.C. Gonzalez, First Assistant City Manager
Ryan S. Evans, Assistant City Manager
Forest Turner, Assistant City Manager
Joey Zapata, Assistant City Manager
Jeanne Chipperfield, Chief Financial Officer
Edward Scott, Director, Controller's Office
Frank Libro, Public Information Office
Theresa O'Donnell, Director, Sustainable Development and Construction
Rick Galceran, Director, Public Works
Stephanie Cooper, Assistant to the City Manager – Council Office