

Memorandum



CITY OF DALLAS

DATE October 19, 2012

TO The Honorable Members of the Transportation and Environment Committee:
Linda L. Koop (Chair), Sheffie Kadane (Vice Chair), Sandy Greyson, Delia Jasso,
Vonciel Jones Hill, Pauline Medrano

SUBJECT Upcoming Agenda Item
Municipal Court Management System

SUBJECT

Draft Addendum #11 on the October 24, 2012 Agenda: Municipal Court Management System - Authorize (1) an acquisition contract for the purchase and implementation of software and hardware for a new court case management system for Court & Detention Services, Police, and the City Attorney's Office in the amount of \$2,766,308; and (2) a five-year service contract for maintenance and support of the court case management system in the amount of \$2,001,225, and (3) a five-year master agreement for additional hardware, software and professional services for future expansion of the court case management system in the amount of \$514,862 - Tyler Technologies, Inc., most advantageous proposer of seven - Total not to exceed \$5,282,395 - Financing: Current Funds (\$2,001,225) (subject to annual appropriations) and 2010 Certificates of Obligation (\$2,766,308)

Over the past two years, there have been numerous discussions and presentations regarding the operations of the Municipal Court. One of the topics consistently mentioned is the need for a new court case management system. The City has undertaken a competitive bid process to identify and acquire a new system for Courts; the selected court case management system (CCMS) is currently in use in over 400 municipal courts in Texas including San Antonio, Arlington, Plano, and Irving.

This item addresses the acquisition and implementation of a new CCMS from Tyler Technologies. This item will also provide five years of software maintenance and technical support of the new system. Maintenance includes updates to the system for all future state or federal legislated mandates during the maintenance period.

The acquisition includes all software, cashiering hardware and scanners, hardware for the court rooms, and all professional services to successfully implement the new system. The price agreement allows for the use of certain optional services as well as the purchase of additional cashiering stations and courtroom technology to be able to meet future needs, and additional professional services as may be needed post implementation. (Note: All data center hardware and new workstations will be purchased separately by the City based on vendor specifications.)

The new CCMS system will provide an effective tool for Court and Detention Service (CTS) to create, store and process traffic, class "C" misdemeanor, and civil citation data, special court data and other associated court information. The system will be utilized to manage all aspects of a case life cycle in the municipal court. The new system is able to be configured to meet changing business requirements without custom programming, and is scalable to meet fluctuations in volumes. This new system will greatly enhance Court and Detention Services and Community Courts ability to manage approximately 500,000 violations issued annually through improved capabilities such as:

- Integration of numerous functions that are in separate systems today. Examples include web-enabled citation inquiry and payment processes, access to officer schedules to improve efficiency in setting court dockets, collection activities including outbound calling and collection letters, and jury subpoenas.
- Electronic processing of civil citations which are handled manually today.
- Improved workflow capabilities. Work processes such as approving / signing warrants will be assigned to an individual and progress will be electronically tracked with alerts if the processing is delayed.
- Provision for judges and prosecutors to electronically review (including the ability to see other case histories for an individual) & process cases (update the case electronically with disposition and fine/fee amounts rather marking up paper copies that are passed to someone else to enter) rather than having to search for cases to be updated after court; Increased document management capabilities. The system will automatically place any letters generated into a digital image file without the manual effort to scan the letters. Judges and prosecutors can see the case document history online.
- Enhanced customer service capabilities. For example: citations paid via the web will be automatically updated in the system or, because the judge has already updated the disposition details, wait time at the Cashier window should be reduced.
- Direct online inquiry / access by Defense Attorneys of record to post motions (to the extent allowed by law).

The new system will also support the ability to move to a more paperless environment and support improved handling for the digital storage of items such as proof of driver's education or community service. The system will provide an on-line training environment to train new staff and a collaboration tool to allow CTS personnel to communicate with other users of the system as to how the system might be used in other Courts.

Implementation planning and execution will start immediately after Council approval. The vendor has indicated that a project of this magnitude would typically take approximately 18 months. The vendor recognizes the City's desire for an accelerated implementation time line of 3rd or 4th quarter of calendar 2013. The vendor indicates that typically the technology stage can move faster than the business process change and training tasks. The vendor will work with the City to implement the system as quickly as possible while maintaining the integrity of the business process functions.

Please contact me should you have additional questions.



Jill A. Jordan, P.E.
Assistant City Manager

c: The Honorable Mayor and Members of the City Council

Mary K. Suhm, City Manager
 Thomas P. Perkins, Jr. City Attorney
 Rosa Rios, City Secretary
 Craig Kinton, City Auditor
 Daniel F. Solis, Administrative Judge
 A.C. Gonzalez, First Assistant City Manager
 Ryan S. Evaris, Assistant City Manager
 Forest Turner, Assistant City Manager
 Joey Zapata, Assistant City Manager
 Jeanne Chipperfield, Chief Financial Officer
 Edward Scott, Director, Controller's Office
 Frank Librio, Public Information Office
 Theresa O'Donnell, Director, Sustainable Development and Construction
 William Finch, Director/CIO, Communications and Information Services
 Gloria Carter, Director, Court & Detention Services
 Michael Frosch, Director, Business Development and Procurement Services
 Stephanie Cooper, Assistant to the City Manager - Council Office

Memorandum



CITY OF DALLAS

DATE October 22, 2012

TO Members of the Transportation and Environment Committee
Linda L. Koop (Chair), Sheffie Kadane (Vice Chair),
Sandy Greyson, Delia Jasso, Vonciel Jones Hill, Pauline Medrano

SUBJECT City of Dallas Anti-Idling Ordinance

On November 14, 2012, the City Council will consider modifying the City's Anti-Idling Ordinance (Ordinance Number 28456) in accordance with changes made at the State level. In April 2008, the City of Dallas signed a Memorandum of Agreement with the Texas Commission on Environmental Quality (TCEQ) to implement the rules aimed at the control of idling air pollution from certain motor vehicles. As a result, Dallas' ordinance must match the TCEQ program. For example, in 2011, TCEQ amended the State's program to allow year-round enforcement of the idle rule. In response, the City amended its ordinance.

In August 2012, the TCEQ adopted a rule revision to include an exemption allowing idling by trucks having a gross vehicle weight rating greater than 14,000 pounds and equipped with a 2008 or subsequent model year heavy-duty diesel engine or liquefied or compressed natural gas engine that has been certified by the EPA or another state environmental agency to emit no more than 30 grams of NOx emissions per hour. The City's ordinance now must be amended to allow this exemption. Please contact Frank Camp, Interim Managing Director of the Office of Environmental Quality, for more information.

A handwritten signature in cursive script, appearing to read 'Jill Jordan'.

Jill A. Jordan, P.E.
Assistant City Manager

- c: The Honorable Mayor and Members of the City Council
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A.C. Gonzalez, First Assistant City Manager
Ryan S. Evans, Assistant City Manager
Forest Turner, Assistant City Manager
Joey Zapata, Assistant City Manager
Jeanne Chipperfield, Chief Financial Officer
Edward Scott, Director, Controller's Office

Frank Libro, Public Information Office
Theresa O'Donnell, Director, Sustainable Development and Construction
Rick Galceran, Director, Public Works
Stephanie Cooper-Thompson, Assistant to the City Manager – Council Office
Frank A. Camp, Interim Managing Director, Office of Environmental Quality