

# Memorandum



CITY OF DALLAS

DATE October 31, 2014

TO Members of the Budget, Finance & Audit Committee: Jerry R. Allen (Chair),  
Jennifer Staubach Gates (Vice-Chair), Tennell Atkins, Sheffie Kadane, Philip T. Kingston

SUBJECT Upcoming Agenda Item: Increase to Master Agreement for Computer Software

The November 12, 2014 Council Agenda will include an item to increase the master agreement with SHI Government Solutions, Inc., through the Department of Information Resources (DIR), State of Texas Cooperative contract, for computer software, network management products, and design and presentation software in an amount not to exceed \$600,000, from \$2,400,000 to \$3,000,000.

This increase will allow Communication and Information Services (CIS) to continue acquiring new software licenses, renew annual maintenance or subscriptions on existing licenses and receive technical support for software titles used on the City's estimated 9,000 workstations, 4,000 mobile devices and 750 servers.

The City uses a multitude of software solutions for business operations such as Adobe Professional to create official reports, Microsoft Visio to develop flow charts to document processes and VeriSign SSL certificates to secure citizen personal/financial data accepted on City websites from being hacked.

The current master agreement expires on June 25, 2015; however, the originally approved funds have been exhausted due to unanticipated software needs in support of new Information Technology (IT) projects over the last two years. Utilizing this agreement for those purchases ensured that IT project deadlines were met. Examples of those purchases included the launch of the Open Data Portal, a new Virtual Server environment and infrastructure upgrades to the Computer Aided Dispatch (CAD) system.

CIS and Business Development and Procurement Services are currently working on a multi-year renewal of the master agreement. This increase will bridge the gap until a new agreement can be established.

Please contact Bill Finch at 670-1890 if you have any questions.



Jill A. Jordan, P.E.,  
Assistant City Manager

c. Honorable Mayor and Members of the City Council  
A.C. Gonzalez, City Manager  
Warren M.S. Ernst, City Attorney  
Craig D. Kinton, City Auditor  
Rosa A. Rios, City Secretary  
Daniel F. Solis, Administrative Judge  
Ryan S. Evans, First Assistant City Manager

Eric D. Campbell, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Mark McDaniel, Assistant City Manager  
Jeanne Chipperfield, Chief Financial Officer  
Sana Syed, Public Information Officer  
William Finch, CIO/Director  
Elsa Cantu, Assistant to the City Manager – Mayor & Council