

Memorandum



CITY OF DALLAS

DATE December 7, 2012

TO Transportation and Environment Committee Members: Linda L. Koop (Chair),
Sheffie Kadane (Vice Chair), Sandy Greyson, Delia Jasso, Vonciel Jones Hill,
Mayor Pro Tem Pauline Medrano

SUBJECT D/FW International Airport Board Interviews

A Notebook containing information for nominees who will be interviewed on Monday, December 10, 2012 for appointment/reappointment to the D/FW International Airport Board will be provided to you by Friday, December 7, 2012.

Each nominee will be given 2 minutes for an introductory statement and the Committee Members will be given approximately 8 minutes for each interview (questions/answers). At the conclusion of the interviews, the committee will deliberate 15 minutes.

Please contact me if you need additional information.

A handwritten signature in black ink that reads "Jill Jordan".

Jill A. Jordan, P.E.
Assistant City Manager

cc: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Rosa A. Rios, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig D. Kinton, City Auditor
Daniel Solis, Administrative Judge
A.C. Gonzalez, First Assistant City Manager
Ryan S. Evans, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
Joey Zapata, Assistant City Manager
Jeanne Chipperfield, Chief Financial Officer
Edward Scott, City Controller
Stephanie Cooper, Assistant to the City Manager