

Memorandum



DATE April 11, 2008

TO The Honorable Mayor and Members of the City Council

SUBJECT Trinity River Audubon Center – April 16, 2008 Tour

On Wednesday, April 16, 2008, a tour is scheduled of the Trinity River Audubon Center located at Loop 12 and Long Acre. It is anticipated that the tour will begin at 11:00 a.m. and will take approximately 1 ½ hours. Refreshments will be provided to you on the way to the Center. You will have your usual hot lunch upon return to City Hall, thereby avoiding having a box lunch at the construction site.

The Center is currently under construction so please wear sturdy walking shoes. If you have any questions, please do not hesitate to contact me.


Mary K. Suhm
City Manager

c: Ryan S. Evans, First Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
Ramon F. Miguez, Assistant City Manager
A.C. Gonzalez, Assistant City Manager
David O. Brown, Interim Assistant City Manager
David K. Cook, Chief Financial Officer
Deborah Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig D. Kinton, City Auditor
Judge Jay Robinson
Chandra Marshall-Henson, Assistant to the City Manager
Frank Libro, Director, Public Information Office