

Memorandum



CITY OF DALLAS

Date March 28, 2008
To Honorable Mayor and Members of the City Council
Subject Presentation provided by Former Santa Clara Mayor Judy Nadler

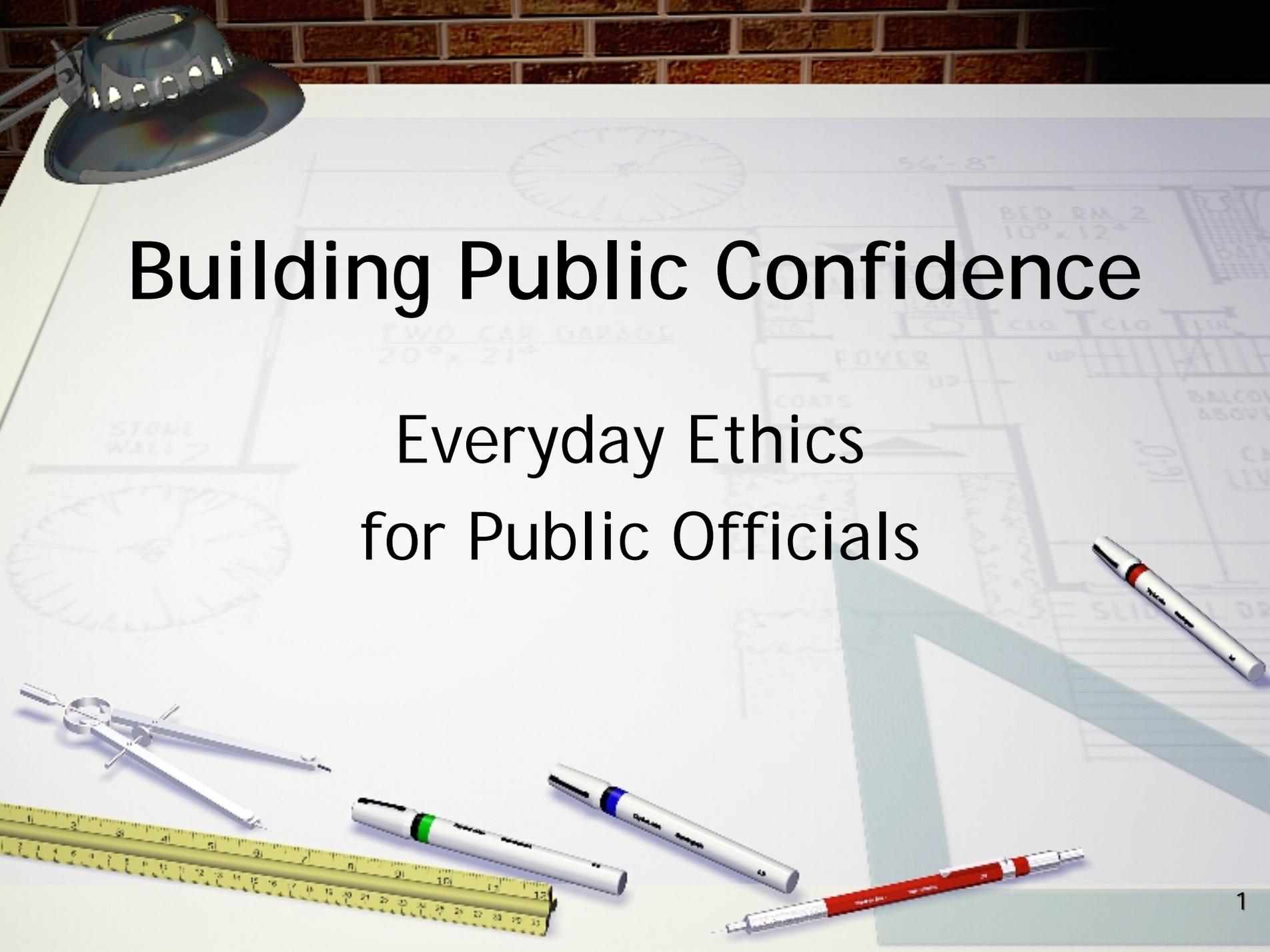
Former Santa Clara Mayor Judy Nadler is a Center senior fellow, with responsibility for programs in government ethics and ethical leadership. She has developed executive programs for mayors and other local government officials, including Ethics and Leadership Camp for Public Officials, and is an adjunct faculty member in Santa Clara University's Political Science department.

On April 2, 2008, Mrs. Nadler will present a briefing on "building public confidence" and "everyday ethics for public officials." In addition to this briefing, handout materials have been included in your packet.

A handwritten signature in black ink, appearing to read 'Mary K. Suhm'.

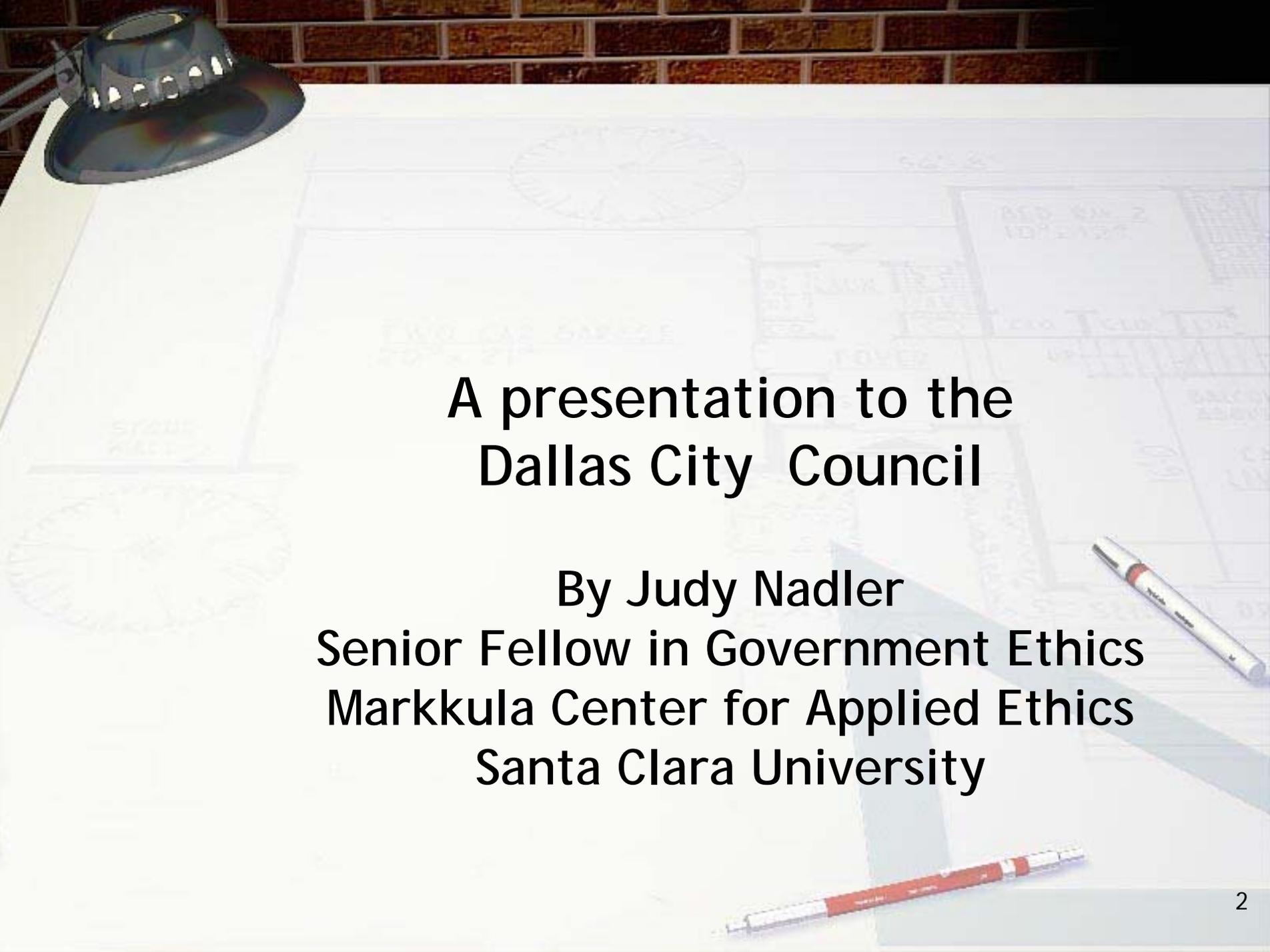
Mary K. Suhm
City Manager

C: Deborah Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig Kinton, City Auditor
Judge Jay E. Robinson
Ryan S. Evans, First Assistant City Manager
Ramon F. Miguez, P.E., Assistant City Manager
David Brown, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Dave Cook, Chief Financial Officer
Jean Chipperfield, Office of Financial Services
Chandra Marshall-Henson, Assistant to the City Manager

The background of the slide is a detailed architectural floor plan. In the top left corner, a desk lamp with a perforated metal shade is positioned over the drawing. The drawing itself shows various rooms and dimensions: a 'TWO CAR GARAGE' (20' x 21'), a 'FOYER', 'COATS', 'BED RM 2' (10' x 12'), and 'CLO'. Dimensions like '56'-8"', '16'-0"', and '20'-0"' are visible. In the bottom left, there is a pair of silver compasses, a yellow ruler, and three white markers with green, blue, and red caps. A red pen lies horizontally in the bottom right. The overall scene is set against a brick wall background.

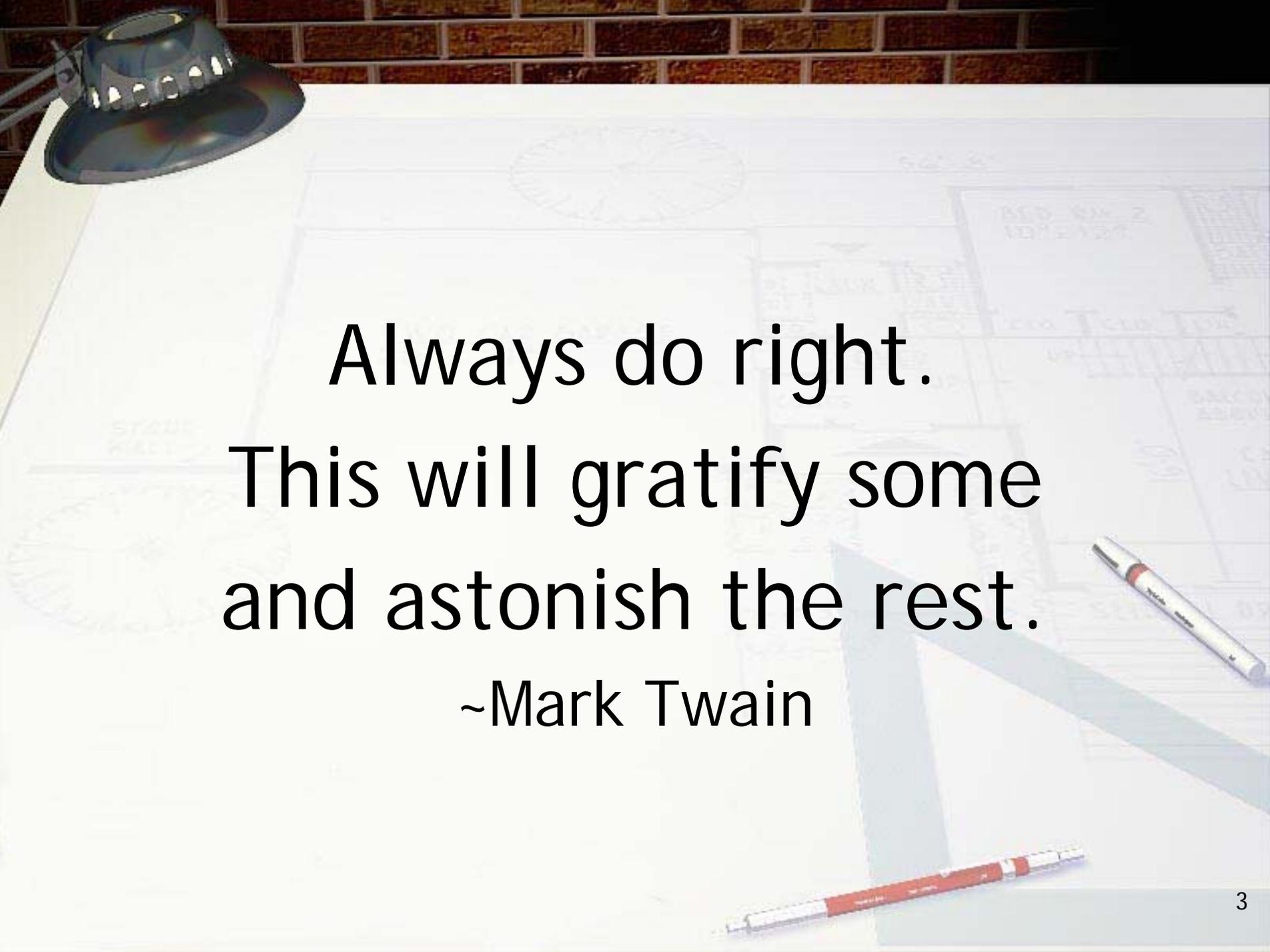
Building Public Confidence

Everyday Ethics
for Public Officials



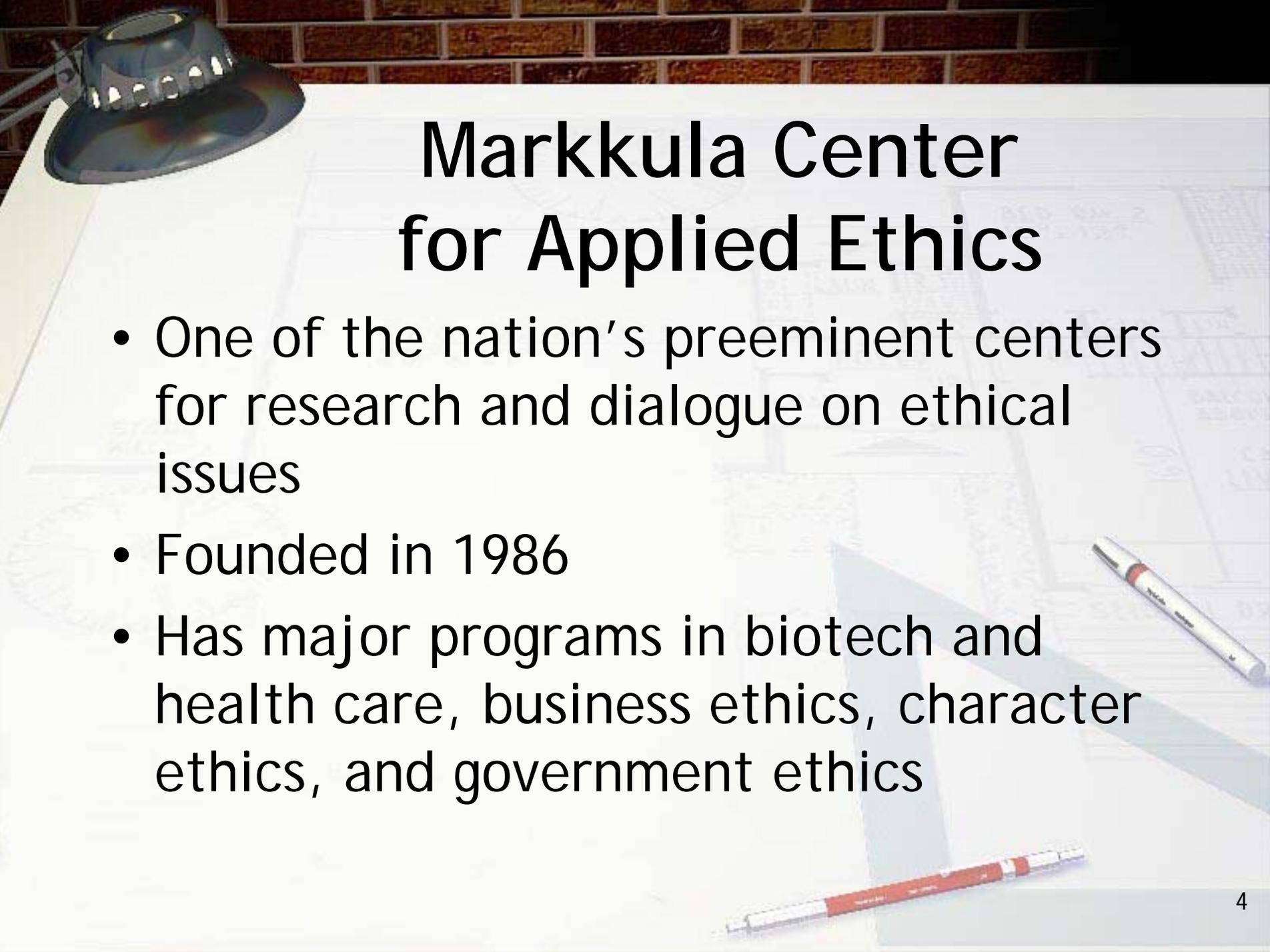
**A presentation to the
Dallas City Council**

**By Judy Nadler
Senior Fellow in Government Ethics
Markkula Center for Applied Ethics
Santa Clara University**

A desk setup featuring a desk lamp in the top left corner, a ruler and a pen in the bottom right, and architectural drawings spread across the surface. The background is a brick wall.

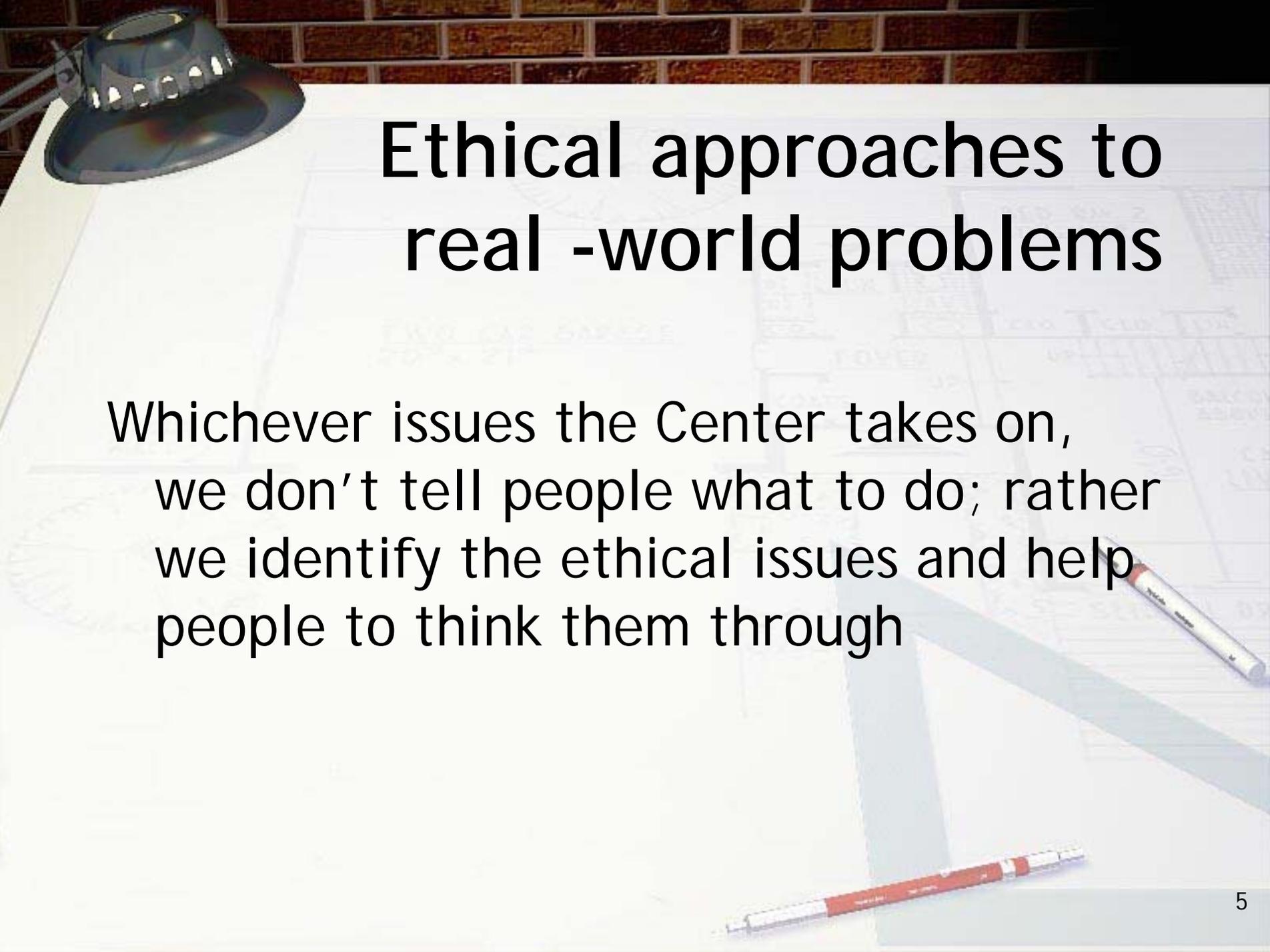
Always do right.
This will gratify some
and astonish the rest.

~Mark Twain



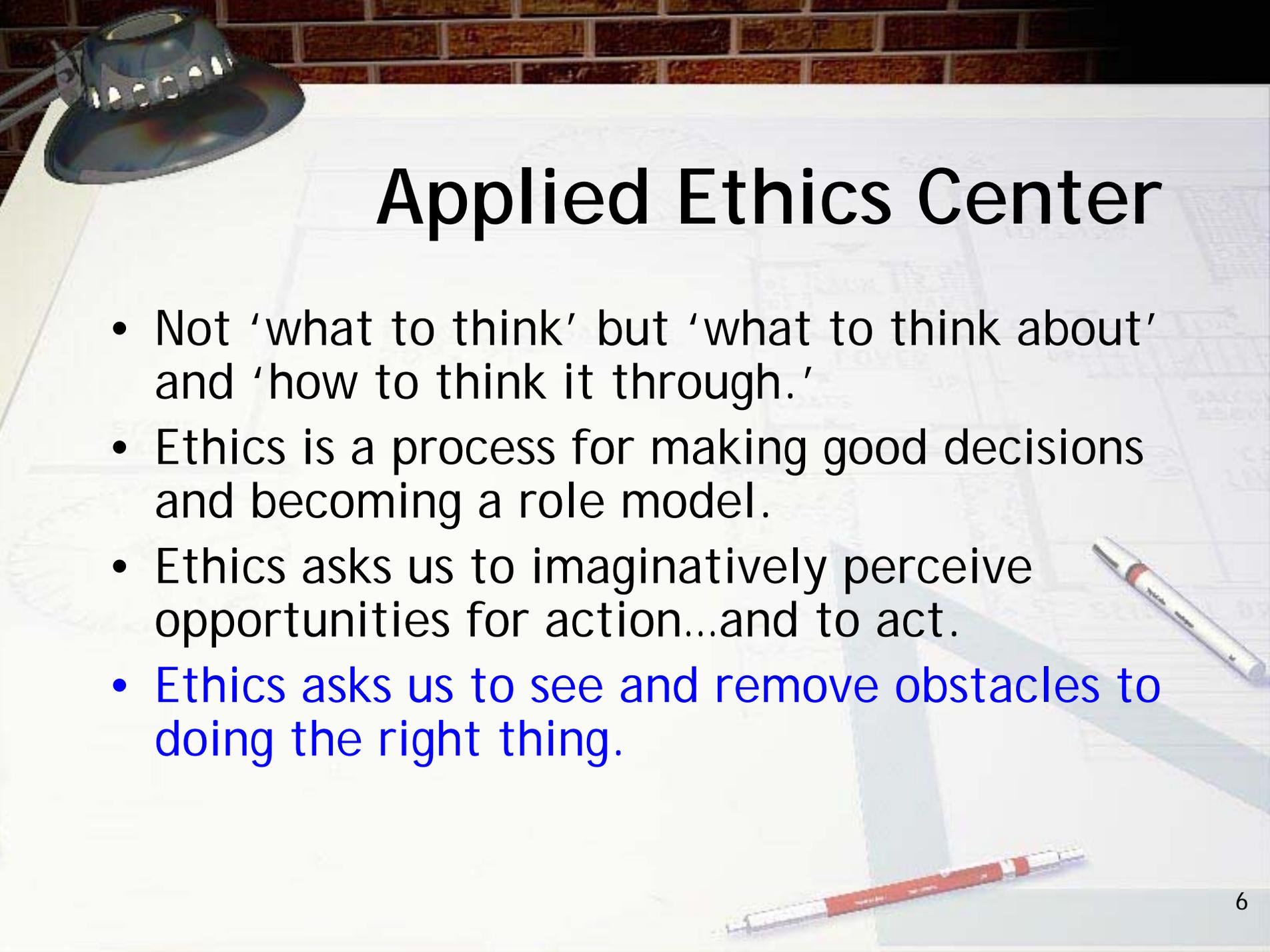
Markkula Center for Applied Ethics

- One of the nation's preeminent centers for research and dialogue on ethical issues
- Founded in 1986
- Has major programs in biotech and health care, business ethics, character ethics, and government ethics

A desk with a lamp, a ruler, and a pen. The background is a brick wall. The desk is white and has a blue lamp on the left, a blue ruler, and a red pen on the right. The text is centered on the desk.

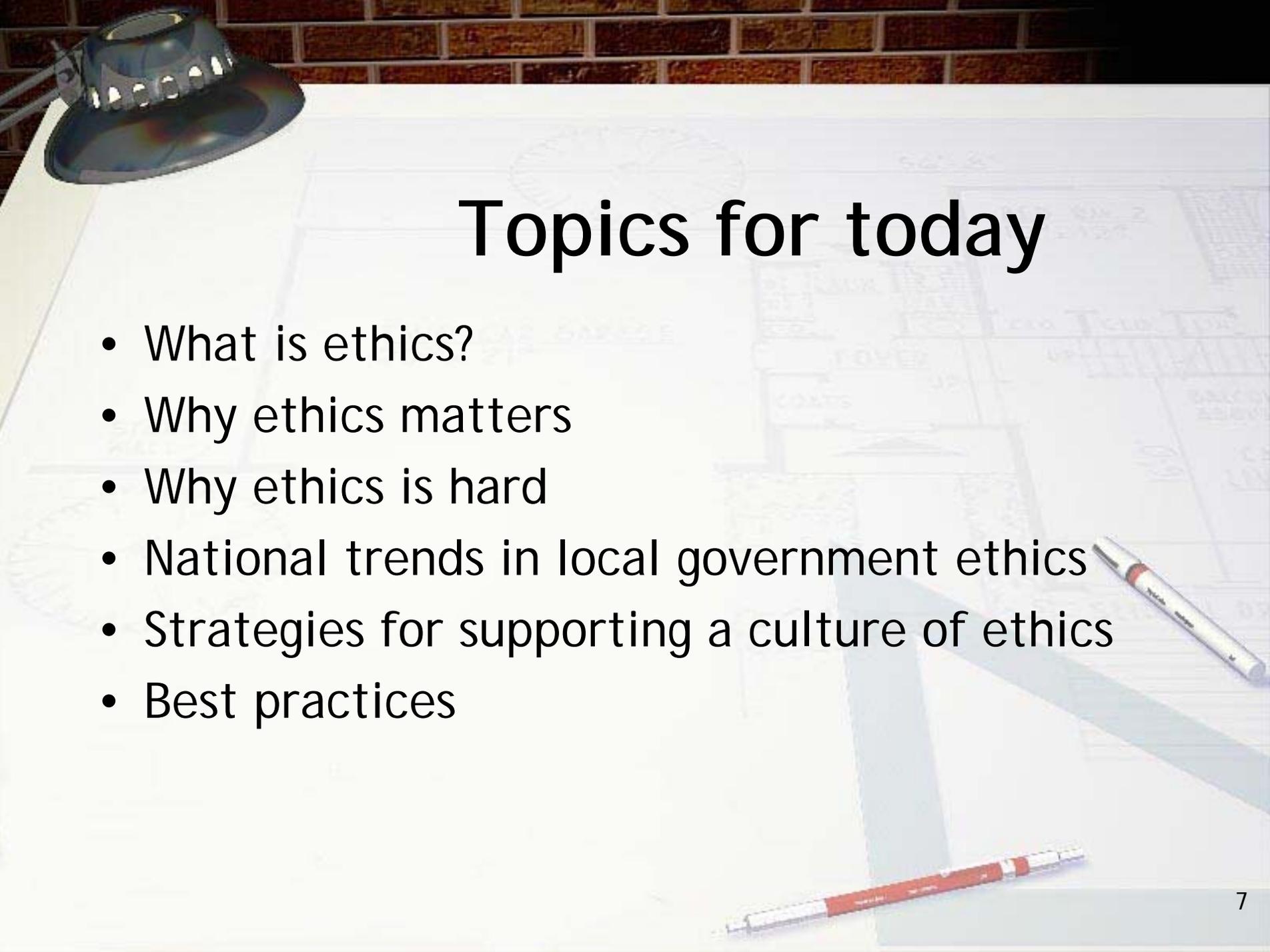
Ethical approaches to real -world problems

Whichever issues the Center takes on, we don't tell people what to do; rather we identify the ethical issues and help people to think them through



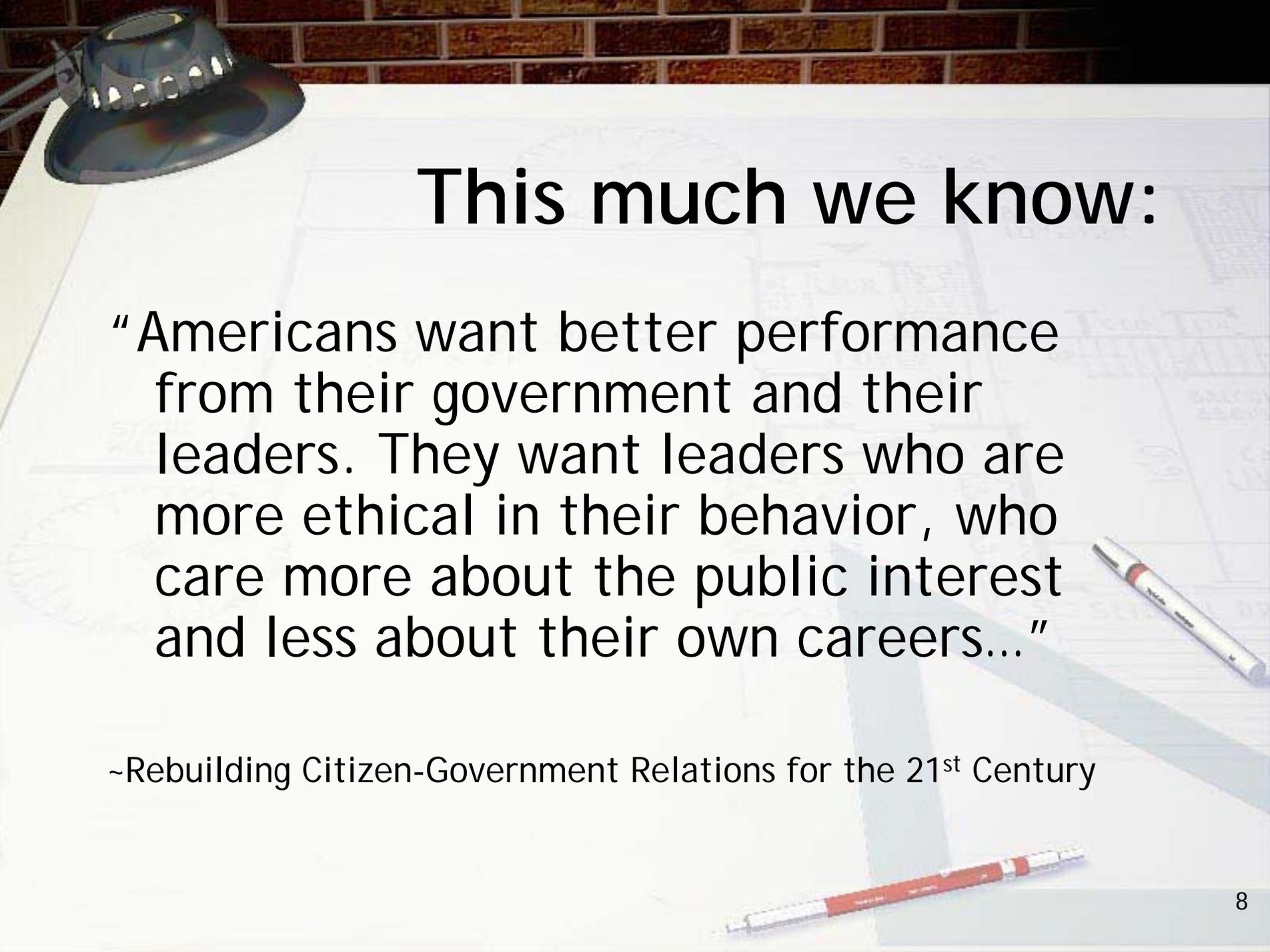
Applied Ethics Center

- Not 'what to think' but 'what to think about' and 'how to think it through.'
- Ethics is a process for making good decisions and becoming a role model.
- Ethics asks us to imaginatively perceive opportunities for action...and to act.
- Ethics asks us to see and remove obstacles to doing the right thing.

A desk with a lamp, a ruler, and a pen. The background is a brick wall. The desk is covered with a white sheet of paper. A blue lamp is on the left. A ruler is on the right. A red pen is on the bottom right. The text "Topics for today" is in the center.

Topics for today

- What is ethics?
- Why ethics matters
- Why ethics is hard
- National trends in local government ethics
- Strategies for supporting a culture of ethics
- Best practices



This much we know:

“Americans want better performance from their government and their leaders. They want leaders who are more ethical in their behavior, who care more about the public interest and less about their own careers...”

~Rebuilding Citizen-Government Relations for the 21st Century



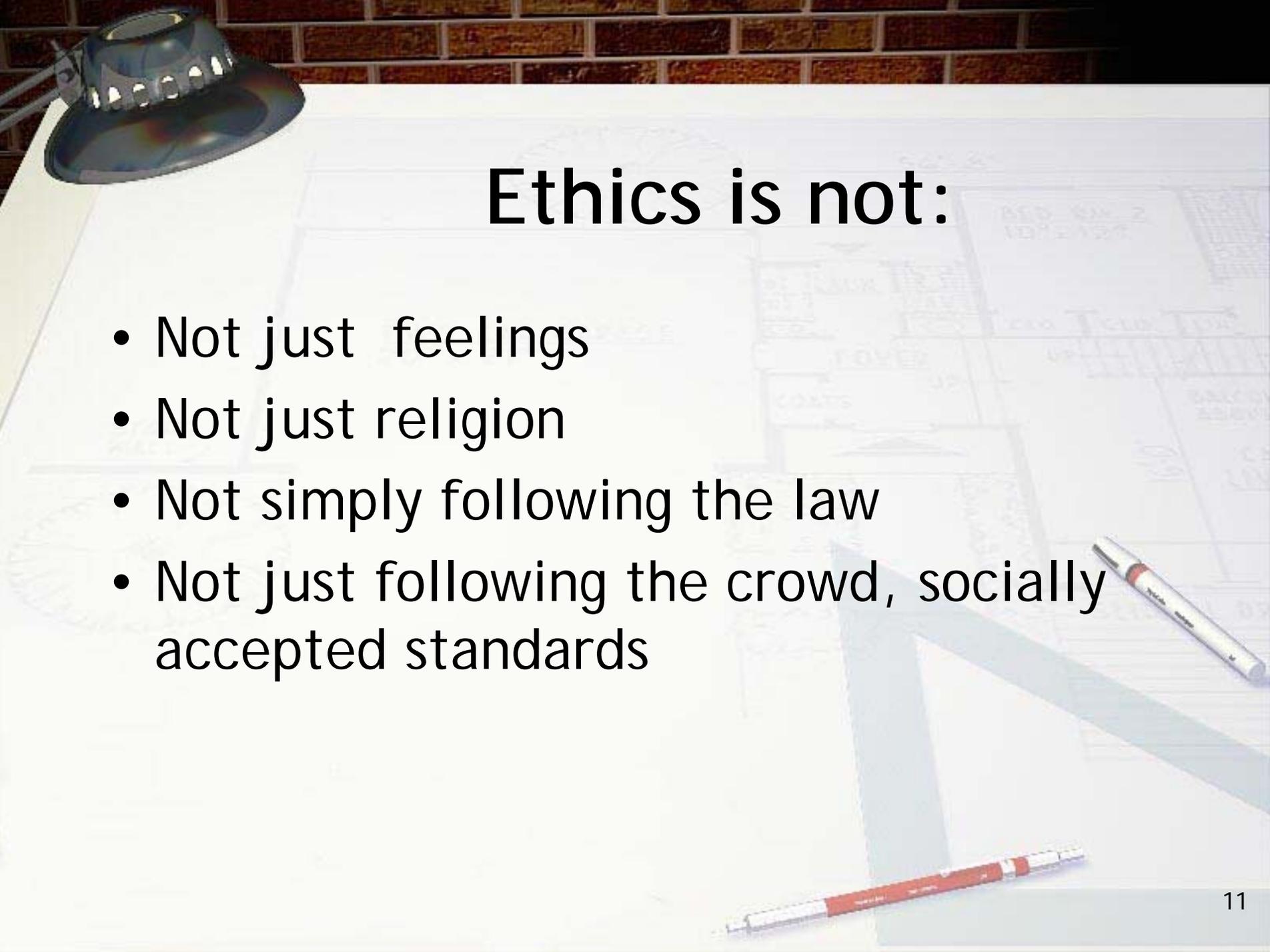
What is ethics?

- Standards of behavior that tell us what human beings ought to do in their personal and professional lives
- Ethics and ethical standards apply to individuals, organizations, and society as a whole

A desk with a lamp, a ruler, and a pen. The background is a brick wall. The desk is white and has a blue lamp on the left, a blue ruler on the right, and a red pen on the right. The text "Ethics is about:" is written in large black letters in the center of the desk.

Ethics is about:

- The quality of decisions we make
- The types of questions we ask when making decisions
- The quality of relationships we maintain with others

A desk with a lamp, a ruler, and a pen on a brick wall background. The lamp is in the top left corner, and the ruler and pen are in the bottom right corner. The background is a brick wall.

Ethics is not:

- Not just feelings
- Not just religion
- Not simply following the law
- Not just following the crowd, socially accepted standards

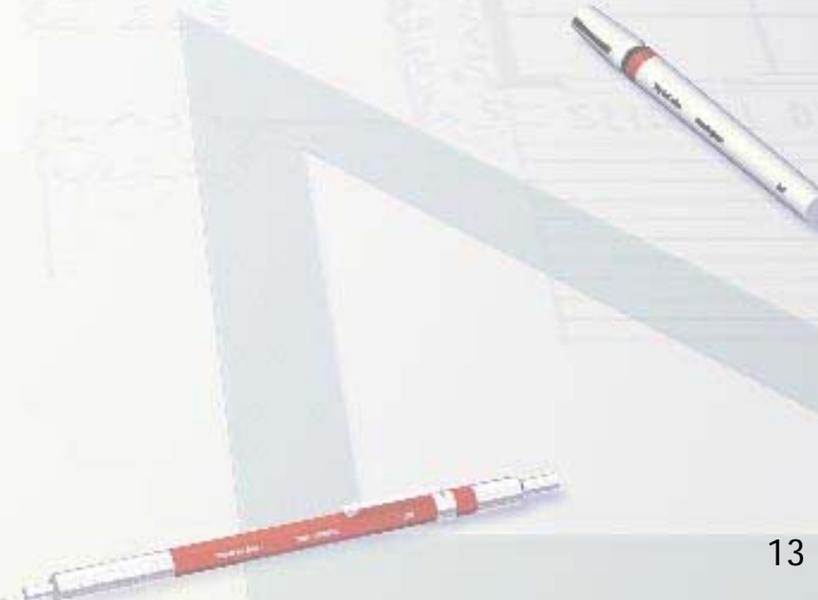
A desk with a lamp, a ruler, and a pen. The background is a brick wall. The desk is white and has a blue lamp on the left, a blue ruler on the right, and a red pen on the bottom right. The text is centered on the desk.

Why ethics is hard

- On what standards do we base our ethical standards?
- How do we apply those standards in difficult, real-world situations?
- How do we have the courage to act as we know we should?



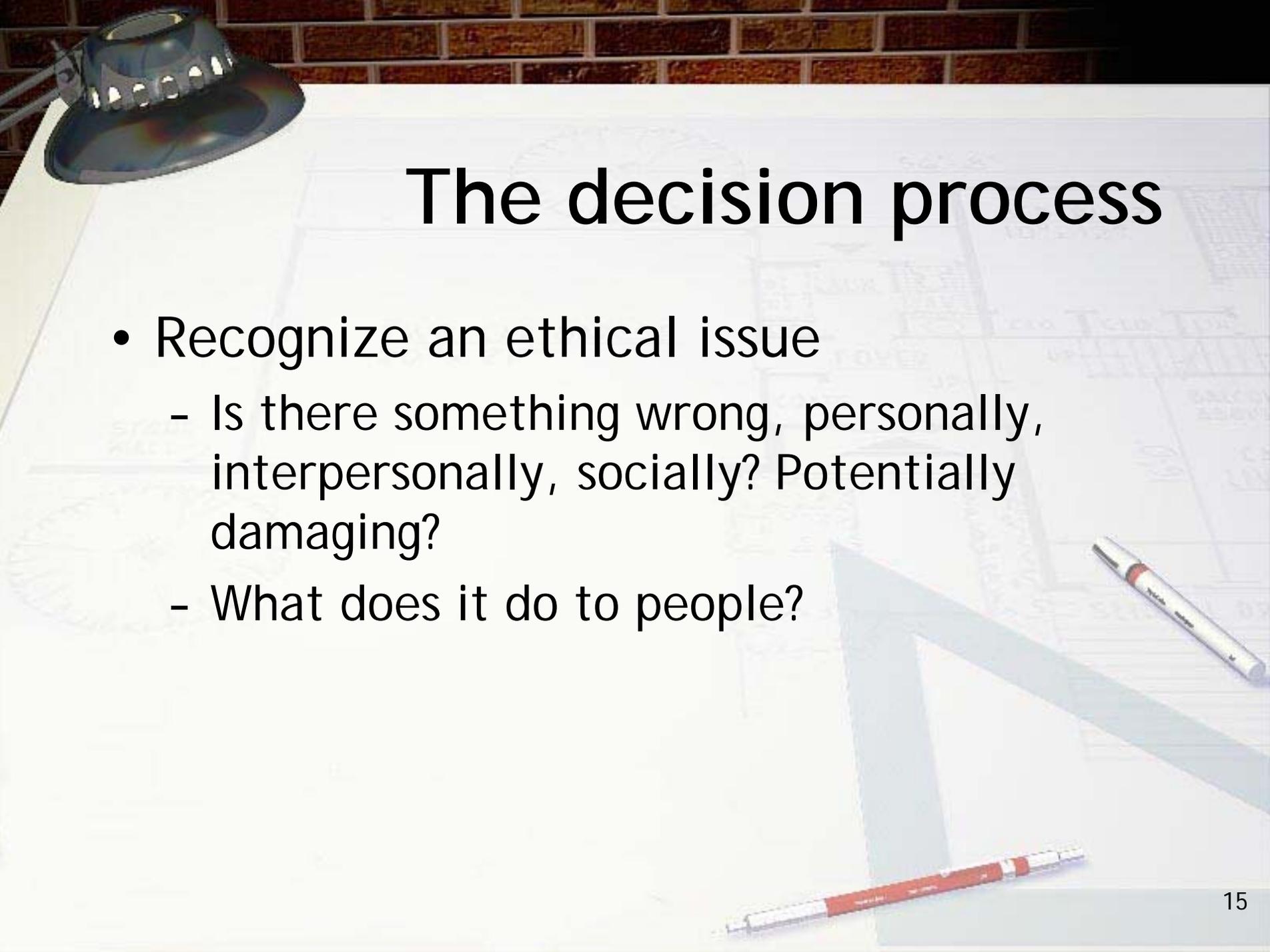
A Framework for Ethical Decision Making

- Recognize the ethical issue
 - Get the facts
 - Evaluate alternative actions
 - Make a decision
 - Test your decision
 - Act, then reflect
- 



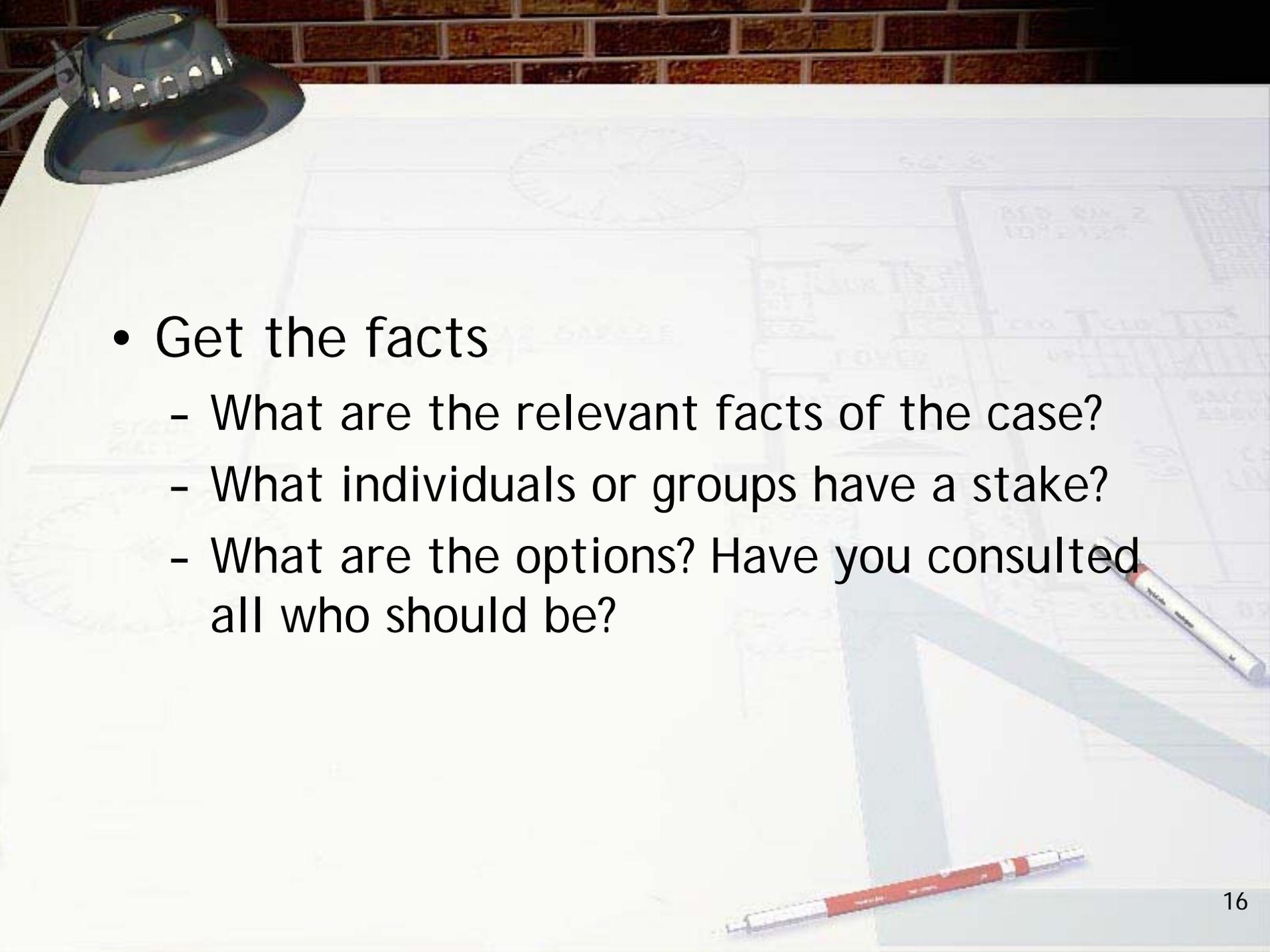
How do you make ethical decisions?

- Consider the facts
- Walk in the shoes of those affected
- Consider all options
- Evaluate your options
 - ✓ More harm than good?
 - ✓ Supports rights?
 - ✓ Treats everyone fairly?
 - ✓ Best for the community?
 - ✓ Can this decision be defended publicly?

A desk with a lamp, a ruler, and a pen. The background is a brick wall. The desk is white and has a lamp on the left, a ruler on the right, and a pen at the bottom. The text is centered on the desk.

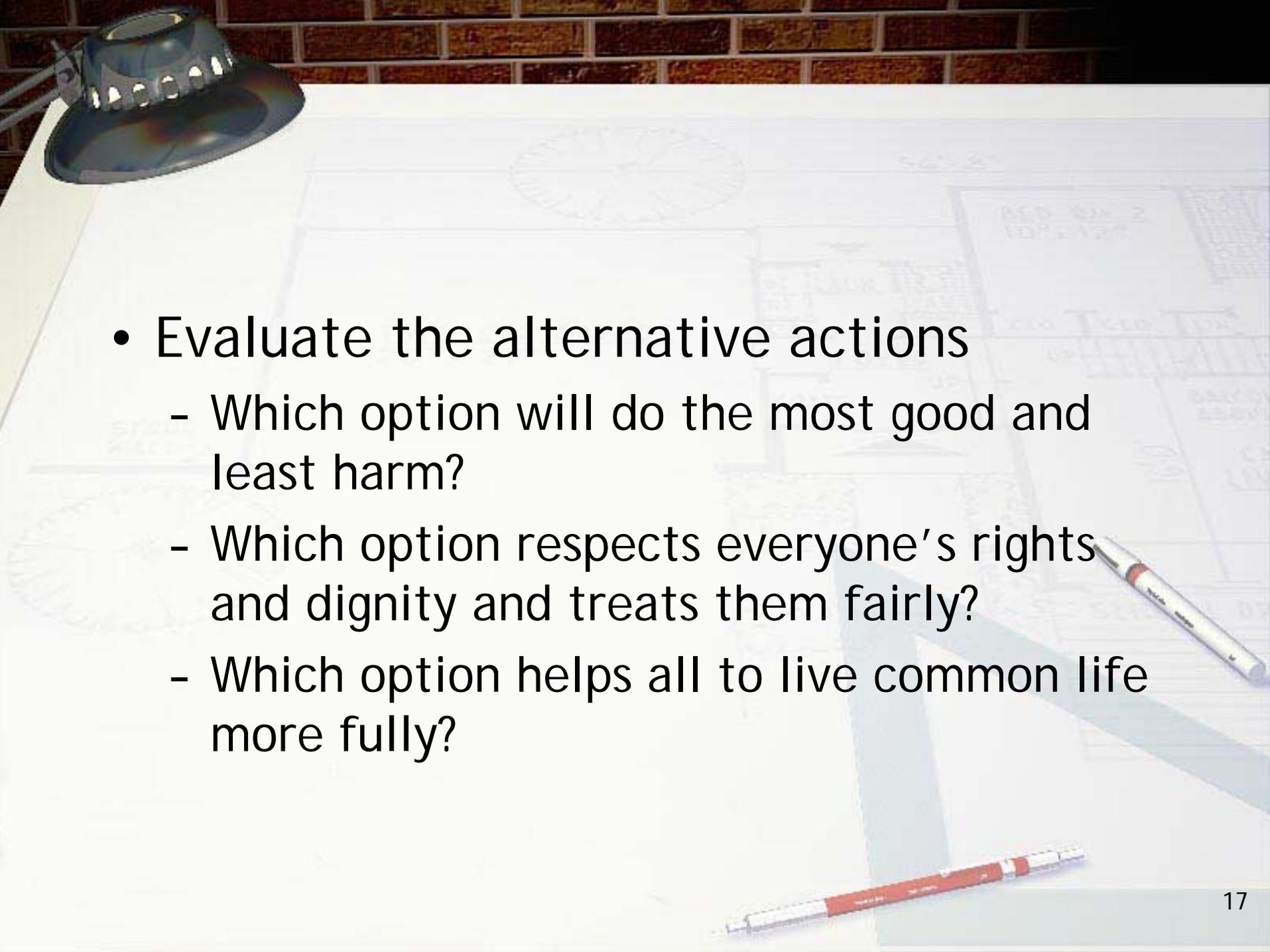
The decision process

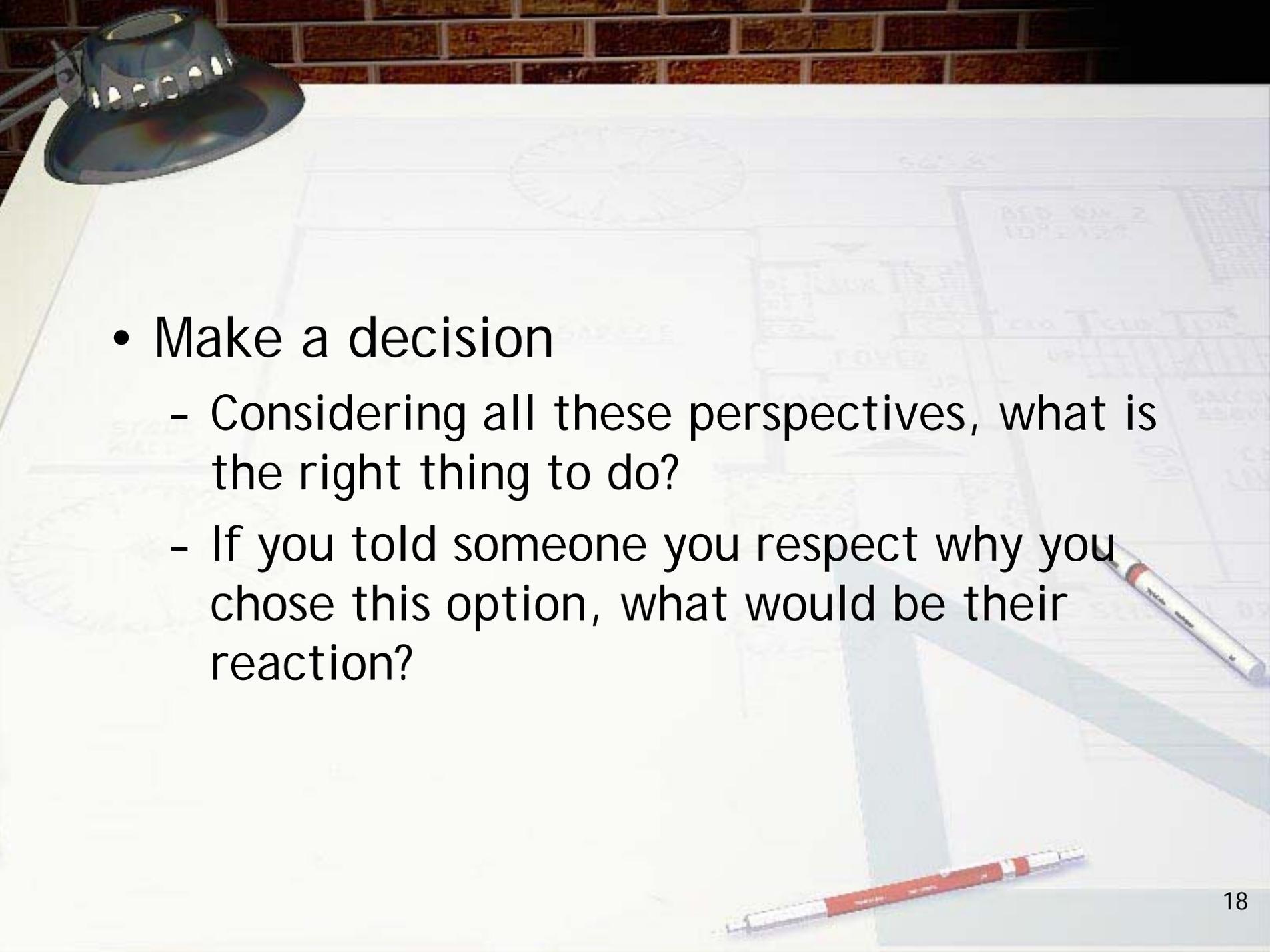
- Recognize an ethical issue
 - Is there something wrong, personally, interpersonally, socially? Potentially damaging?
 - What does it do to people?

A desk with a lamp, a ruler, and a pen over a blueprint. The lamp is in the top left corner. The ruler is in the bottom right corner. The pen is in the bottom right corner. The blueprint is in the background.

- Get the facts

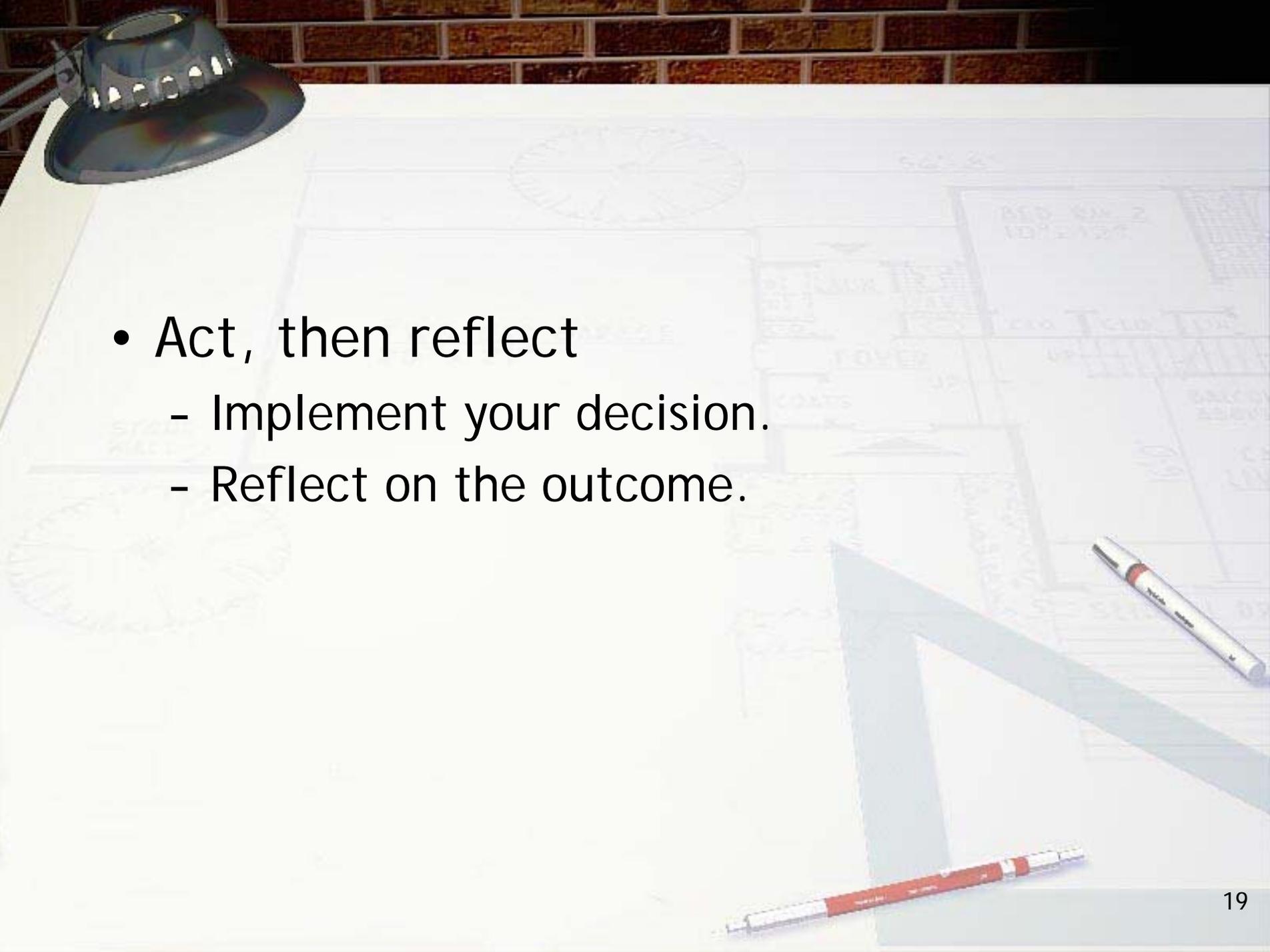
- What are the relevant facts of the case?
- What individuals or groups have a stake?
- What are the options? Have you consulted all who should be?

- 
- Evaluate the alternative actions
 - Which option will do the most good and least harm?
 - Which option respects everyone's rights and dignity and treats them fairly?
 - Which option helps all to live common life more fully?

A desk with a lamp, a ruler, and a pen over a blueprint. The lamp is in the top left corner. The ruler is in the bottom right corner. The pen is in the bottom right corner. The blueprint is in the background.

- Make a decision

- Considering all these perspectives, what is the right thing to do?
- If you told someone you respect why you chose this option, what would be their reaction?

- 
- A desk with a lamp, a blueprint, a ruler, and a pen. The background is a brick wall. The desk is covered with a white sheet of paper featuring a faint architectural blueprint. A silver desk lamp is in the top left corner. A large blue L-shaped ruler is in the bottom right corner. A red and white pen is lying horizontally across the ruler. Another red and white pen is lying vertically on the right side of the paper. The text is overlaid on the left side of the paper.
- Act, then reflect
 - Implement your decision.
 - Reflect on the outcome.



Improving our decisions

- Anticipate difficult situations
- Preparing to handle these situations
- Reflecting on our own experiences
- Building our courage to act
- Building on our habit of acting ethically



Ethical standards

- Utility: What action produces the greatest good or does the least harm?
- Rights: What action best respects the rights of all who are affected?
- Justice: What action best treats people equally or fairly?
- Common good: What action most affects the whole community, not just the people most closely affected by the actions?
- Virtue: What action is most consistent with good character traits?
- Compassion: What action demonstrates compassion for all affected?



National trends in local government ethics

- Ethical failures getting more press and public attention
- Voters and residents care more about integrity
- Substantial focus on public spending and contracting
- Much more focus on conflicts of interest
- Adoption of codes of ethics more common
- Movement from compliance to ethics and values
- Mandatory ethics training more common
- National movement for model ethics code and program

A desk with a lamp, a ruler, and a pen. The background is a brick wall. The desk is covered with a white sheet of paper. A desk lamp is in the top left corner. A ruler is in the bottom right corner. A pen is in the bottom right corner. The text is centered on the paper.

Unavoidable ethical dilemmas occur around issues like these:

- Conflict of interest
- Gifts
- Whistleblowers
- Private lives of public officials
- Confidentiality
- Conflicts with personal beliefs
- Media relations
- Perceptions of fairness
- The “whole truth”



Values you associate with ethical behavior

Honesty

Respect

Trust

Integrity

Professionalism

Accountability

Competence

Responsibility

Fairness

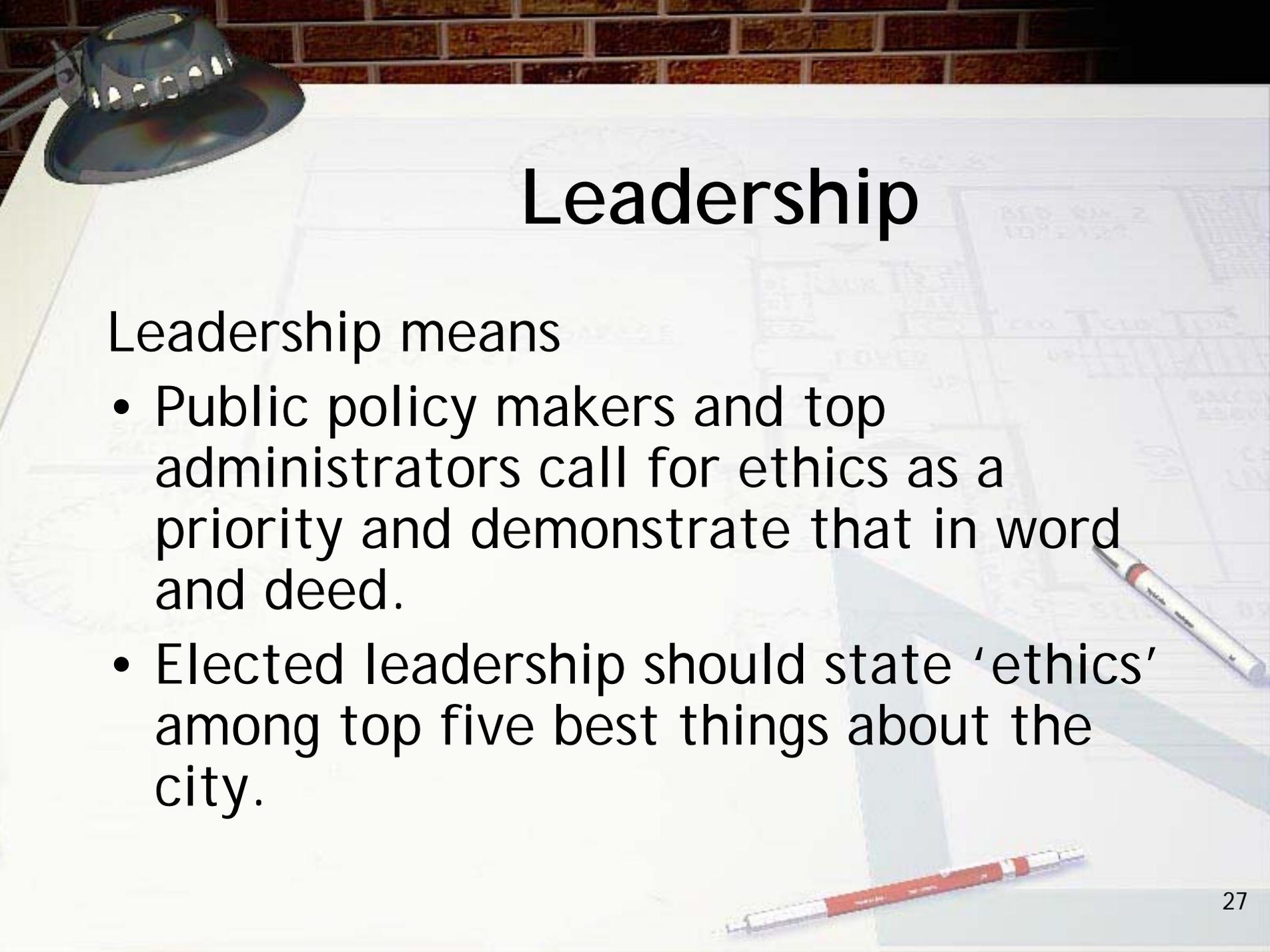
Others?

A desk setup with a lamp in the top left, a ruler and pen in the bottom right, and architectural blueprints in the background. The text is centered on the blueprints.

**Cities are moving more
toward ethics and
values rather than
compliance**

A desk with a lamp, a blueprint, and markers. The background is a brick wall. A desk lamp is in the top left corner. A blueprint with various diagrams and text is spread across the desk. Two markers, one red and one white, are visible on the right side of the desk. The text "Creating a Culture of Ethics: Five keys" is centered on the blueprint.

Creating a Culture of Ethics: Five keys



Leadership

Leadership means

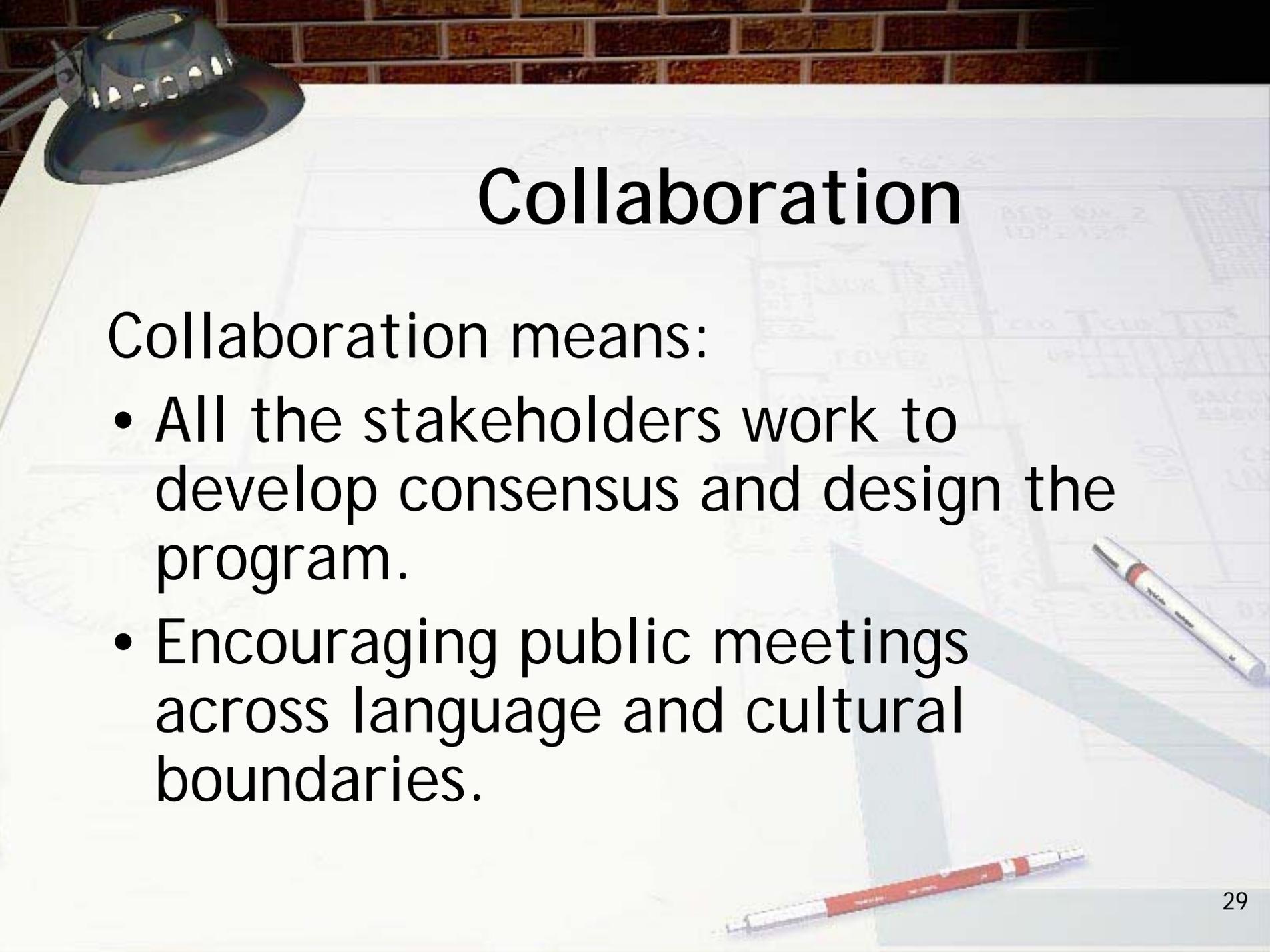
- Public policy makers and top administrators call for ethics as a priority and demonstrate that in word and deed.
- Elected leadership should state 'ethics' among top five best things about the city.



Commitment

Commitment means:

- All involved make the time, budget the money, and plan the program. This includes not only policy makers but community groups and city volunteers.



Collaboration

Collaboration means:

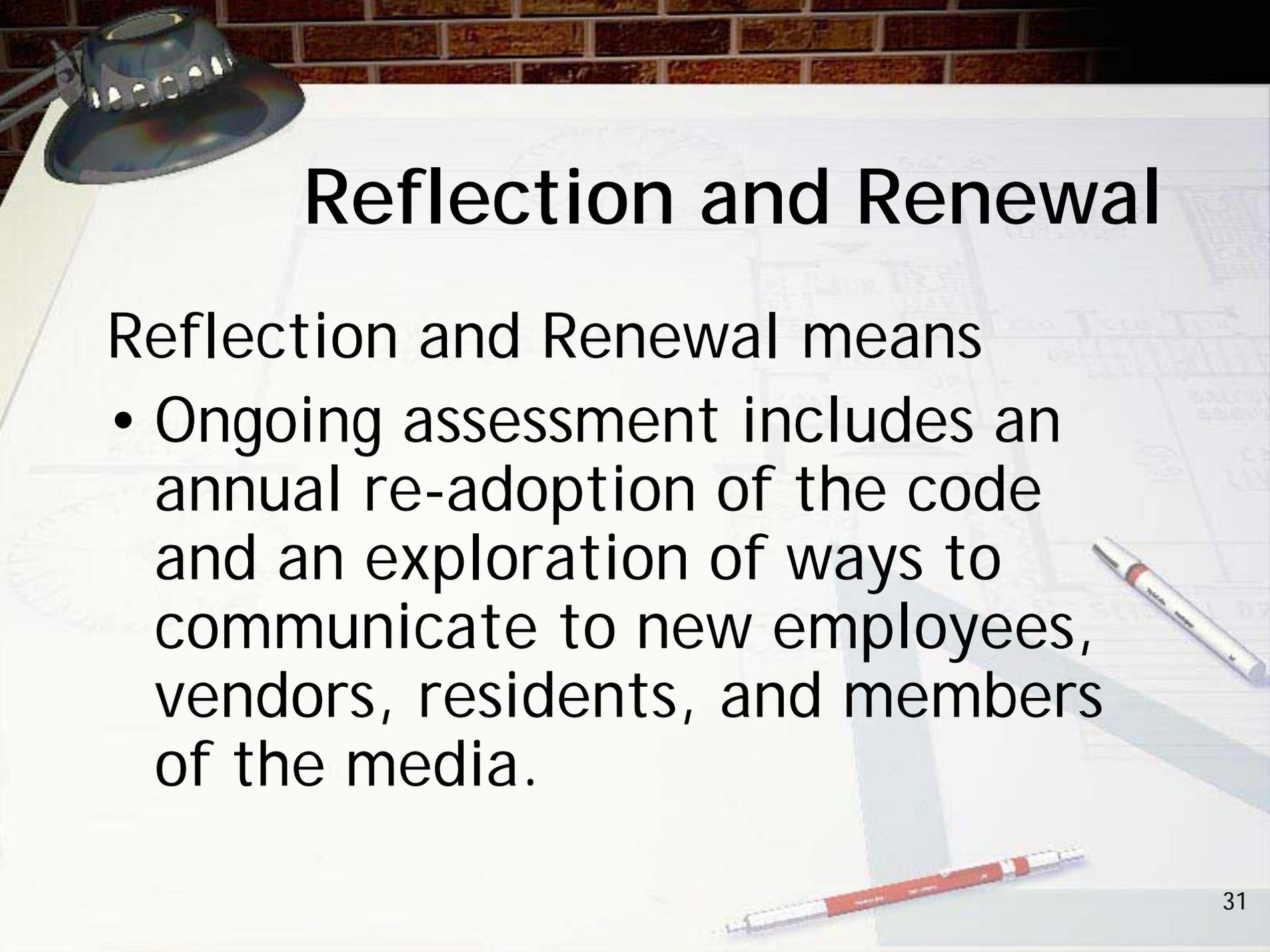
- All the stakeholders work to develop consensus and design the program.
- Encouraging public meetings across language and cultural boundaries.



Implementation

Implementation means

- The program includes a strategy for making ethics an integral part of the organization.
- An Ethics and Values Statement should be on: the city's home page, each piece of literature, job applications, RFPs, and all contracts.



Reflection and Renewal

Reflection and Renewal means

- Ongoing assessment includes an annual re-adoption of the code and an exploration of ways to communicate to new employees, vendors, residents, and members of the media.



Building an ethical organization

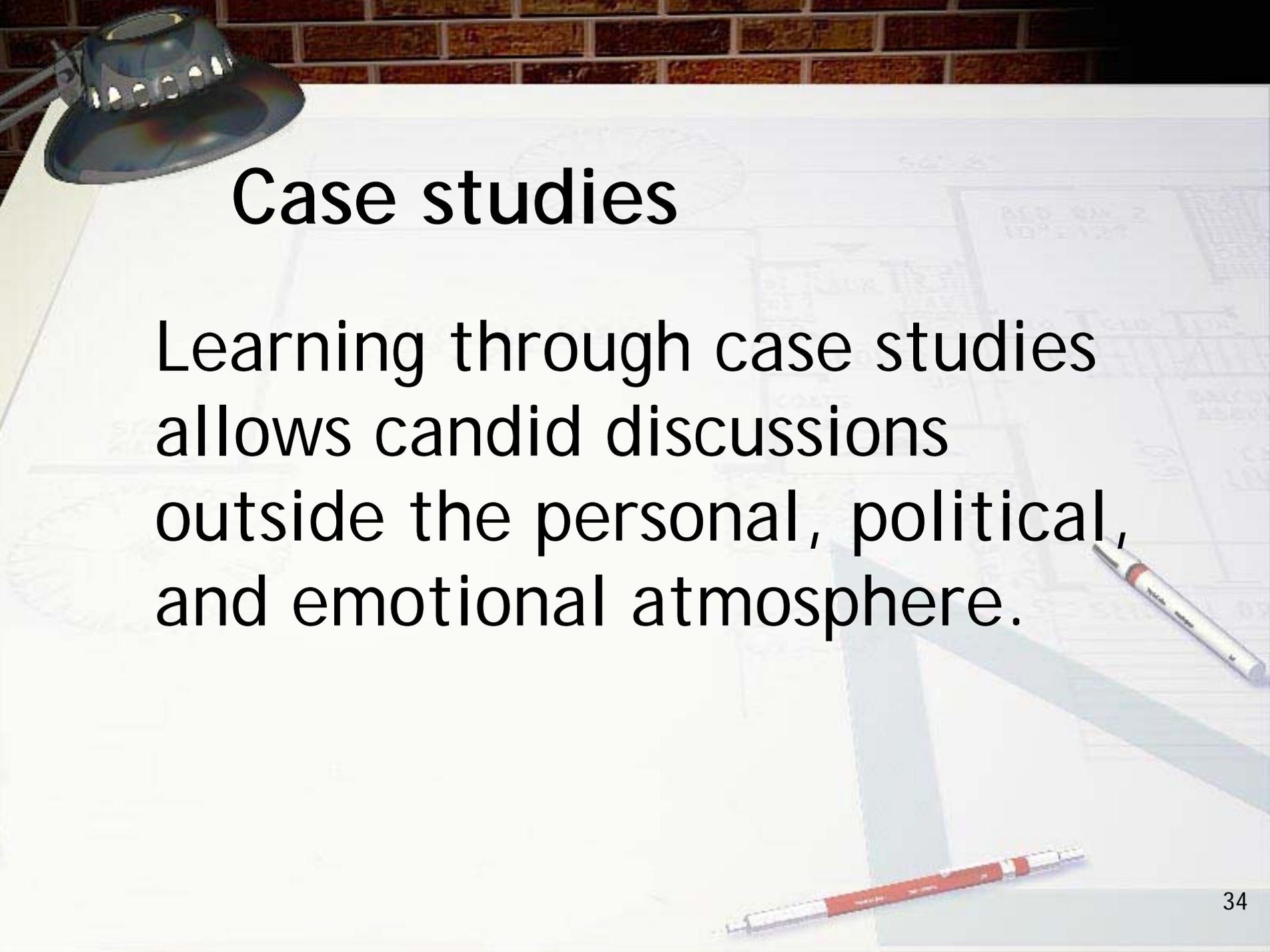
- Need to have commitment in word and deed
- Commitment to initial and on-going learning
- Working to be best in your field
- Depends on morally courageous leaders
- Interacts easily with internal and external stakeholders
- Views responsibility as individual rather than collective

~Ethics Honesty and Fairness in Public Service

A desk with a lamp, a ruler, and a pen. The background is a brick wall. The desk is white and has a lamp on the left, a ruler on the right, and a pen at the bottom. The text is centered on the desk.

The challenge:

- Create a strong culture of ethics
- Communicate that to employees
- Reinforce through best practices
- Acknowledge and reward ethical behavior



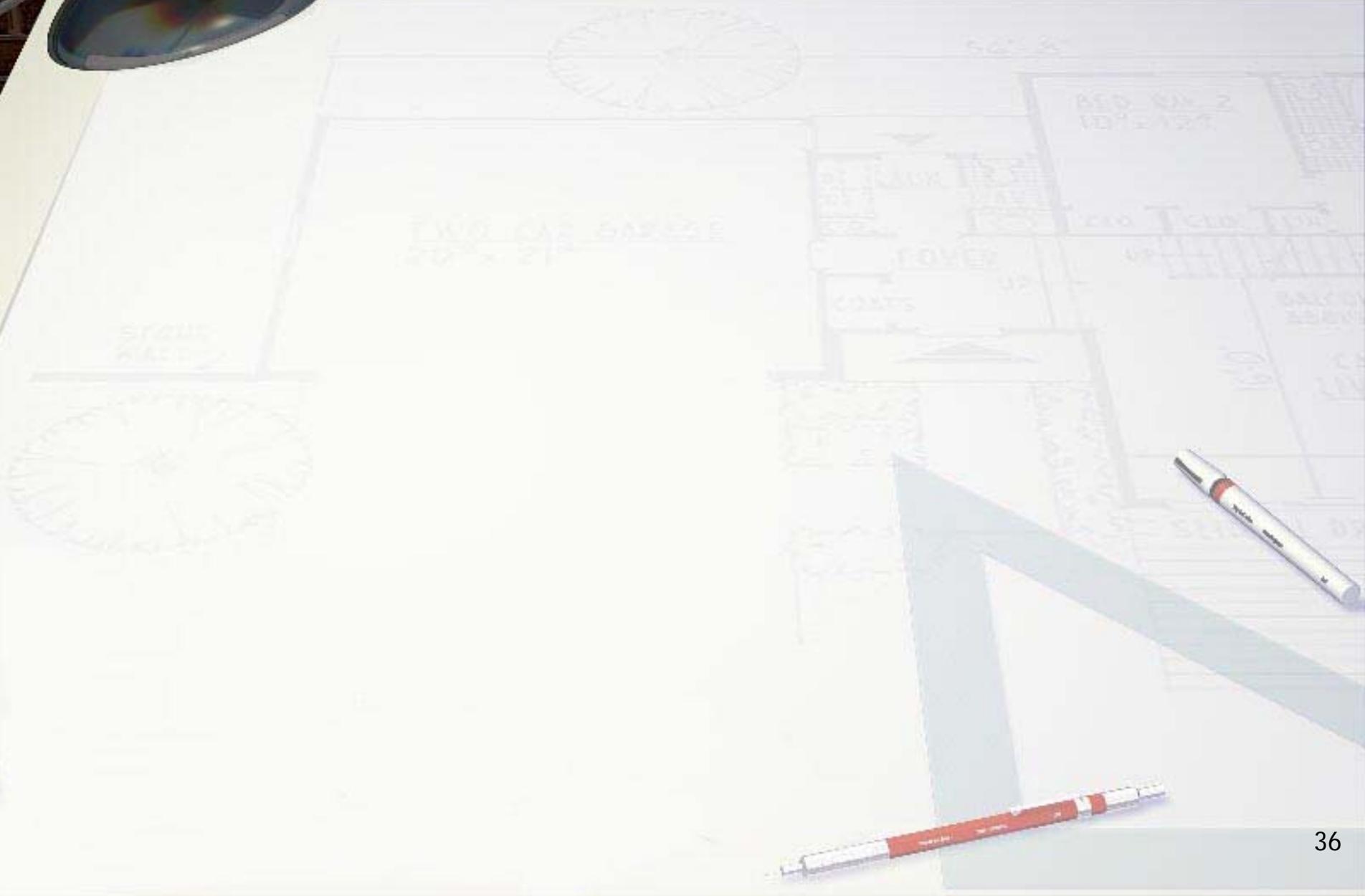
Case studies

Learning through case studies allows candid discussions outside the personal, political, and emotional atmosphere.

A desk with a lamp, a ruler, and a pen, with architectural blueprints in the background. The lamp is a blue desk lamp with a white shade. The ruler is a blue L-shaped ruler. The pen is a red and white pen. The blueprints are architectural drawings with various lines and text.

Markkula Center
for Applied Ethics
www.scu.edu/ethics

jnadler@scu.edu



Memorandum



DATE March 28, 2008

TO Honorable Mayor and Members of the City Council

SUBJECT Code Compliance Operations Update

On Wednesday April 2, 2008, you will be updated on the Code Compliance Operations. Attached is the briefing material for your review prior to Wednesday's discussion.

If you have questions or need additional information, please let me know.


David O. Brown
Interim Assistant City Manager

c: Mary K. Suhm, City Manager
Thomas P. Perkins, Jr., City Attorney
Craig D. Kinton, City Auditor
Judge Jay E. Robinson
Ryan S. Evans, First Assistant City Manager
Ramon F. Miguez, Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
David K. Cook, Chief Financial Officer
Chandra Marshall-Henson, Assistant to the City Manager, Mayor & Council Office
Deborah K. Watkins, City Secretary
Forest E. Turner, Acting Director, Code Compliance Department

Department of Code Compliance

Operations Update

Presented to the City Council

April 2, 2008

Dallas **Code** Compliance, **what it all means**
COMMUNITY



Mission:

Clean, Code Compliant Neighborhoods

- City has committed to transform the way Code Compliance operates. This requires the following strategies:
 - Redeploy resources to achieve geographic service responsibility and accountability
 - Take a holistic approach working with multiple departments
 - Incorporate education and outreach
 - Change some ordinances
 - Improve processes

REDEPLOY RESOURCES TO
ACHIEVE GEOGRAPHIC
RESPONSIBILITY AND
ACCOUNTABILITY

Redeploy Resources: Achieve Geographic Responsibility/ Accountability

- Similar to DPD beat management, problem solving focus
- Personnel assigned to a specific geographic area
- Know people, places and behaviors in the community (compliant and non-compliant)
- Engage residents and all available resources to address solving problems

Redeploy Resources: Achieve Geographic Responsibility/ Accountability

- ✓ Finalized geographic service areas, identified Neighborhood Code Representatives and begin new service delivery on April 23, 2008
- ✓ Created five community code areas, within each designated three smaller, targeted sub-areas
 - Northeast (3 sub-areas)
 - Northwest (3 sub-areas)
 - Southeast (3 sub-areas)
 - Southwest (3 sub-areas)
 - Central
- ✓ An area manager will be responsible for delivery of general code services within the Community Code Area

Redeploy Resources: Achieve Geographic Responsibility/ Accountability

- Code Area Manager will have a full complement of code compliance officers, field personnel, support staff and associated equipment assigned to and located within the area
- Within each community code area will be three Neighborhood Code Representatives, who know both the problems and the people in the community and will work towards a solution
- Personnel assigned to a specific area will have geographic responsibility and performance accountability
- All Code Area Managers will conduct joint weekly accountability meetings with executive staff

Redeploy Resources: Achieve Geographic Responsibility/ Accountability

- Code Area Managers will set the tone for the new community approach
 - Know people, places and behaviors in the community
 - Engage residents and all available resources to address solving problems
 - Relentless follow-up
- Neighborhood Code Representatives and Code Officers to work with residents and property owners to achieve compliance before a notice or citation is needed

TAKE A HOLISTIC APPROACH WORKING WITH MULTIPLE DEPARTMENTS

Holistic Approach: Working with Multiple Departments

- ✓ Convened a multi-department executive “think-tank” to address code concerns and develop marketing and customer service initiatives
- ✓ DPD command level officer on special assignment with Code Compliance
 - Changing how both departments operate
 - Common goal to improve teamwork and delivery of service
 - Better safety for Code
 - More information on what the other department is doing
 - Coordinate enforcement
 - Work together to solve the core community problem

Holistic Approach: Working with Multiple Departments

- Match Neighborhood Code Representatives with DPD Neighborhood Police Officers, Service Area Coordinators and Community Prosecution
 - Build relationships and area contacts at officer, supervisor, and manager levels
 - Share information, attend joint meetings and visit DPD details
 - Encourage teamwork/problem solving

Holistic Approach: Working with Multiple Departments

- Partner with Police, Fire, Streets, Sanitation, Public Works, City Attorney and Strategic Customer Services for crime watch, business organization, and other community meetings
 - Take advantage of existing customer contacts
 - Know customer agenda
 - have appropriate people attend
 - address concerns
 - work together to solve the problem
 - conduct relentless follow-up

Holistic Approach: Working with Multiple Departments

- Developing a training program for Police and other departments on how to involve Code in their enforcement efforts
 - Code capabilities and limitations
 - Code tools/violations that supplement crime strategies
 - Generate and assign Code service requests
 - Submit after hours Code requests 24/7 for life hazards
 - Code participation in after hours enforcement operations

Holistic Approach: Working with Multiple Departments

- Include DPD instructors in Code Officer training (Academy & Continuing Education)
 - Understanding of safety considerations
 - MHMR enforcement issues
 - DPD information resources

Holistic Approach: Working with Multiple Departments

- Identified top 500 of the City's worst properties
 - 230 are actual litigation cases or Chapter 54 notice has been issued
- Properties will be reviewed holistically for structural, legal and crime issues
- Properties will be continually added to maintain a “top 500” list



City of Dallas

INCORPORATE EDUCATION AND OUTREACH

Incorporate Education and Outreach

- ✓ Conducted training for Code Compliance Officers to improve customer service on the Historic and Conservation Districts
- ✓ Facilitated training in conjunction with Building Inspection to address inspections to ensure proper zoning uses
- ✓ Distributed educational information to residents advising them of clean neighborhood maintenance
- ✓ Educated residents concerning code compliance and its relationship to neighborhood safety
- Delivery of this training will be on-going

Example of this Approach in Action



Lake Highlands Volunteer in Code Pilot

Modeled after the Dallas Police Department's successful Volunteers in Patrol program

Conducted three extensive training sessions to educate volunteers on what to look for

Designed to increase compliance in areas with chronic code violations

Encourages residents to monitor their neighborhoods and report code violations to their neighborhood code representative

They become a new set of "eyes" in our community to assist Code officers in spotting violations

CHANGE SOME ORDINANCES

Ordinances: Some Changes Needed



- Responsible for enforcement of portions of the Dallas City Code that deals with residential, multi-tenant, commercial properties and animal-related ordinances
- The Dallas City Code consists of 3 volumes, 46 chapters, and more than 1300 pages
- Code Compliance is responsible for 14 of the 46 chapters

Ordinances: Some Changes Needed

- After careful review, it was determined that 2 chapters are better suited for enforcement by other departments; leaving a total of 12 chapters
 - Chapter 50 Consumer Protection → City Marshall's Office
 - Chapter 39A Relocation Services → Housing

Ordinances: Some Changes Needed



- High Weed and Grass – amend ordinance to lower height requirement from 12 inches to 8 inches to improve curb appeal
- Establish an annual “rolling notification” process (once per year) for high weeds and litter to eliminate repetitive notices and allows us to cite immediately
- Junk Motor Vehicles – amend ordinance to ensure seized vehicles do not return to residential areas
 - Re-initiate the procedure of crushing the seized vehicles; or
 - Sales limited to certified salvage and reclamation dealers

Ordinances: Some Changes Needed



- Possible amendments to Chapter 27 of the Dallas City Code to broaden the definition of “urban nuisance” in the context of remedying code violations
 - To be briefed by City Attorney’s Office in executive session

Ordinances: Some Changes Needed

- Storefront Signage
 - Reduce over saturated advertisements in neighborhood storefronts

Proposed revision would:

- Limit attached signs not to exceed 25% of the effective area of the façade
- Restrict the area not to exceed 25% attached to a window or glass door
- Require attached signage to be lower portion of the glass storefronts

Results:

- Enhance safety of businesses, employees and customers
- Enhance curb appeal and commercial areas
- Eliminate clutter

Ordinances: Some Changes Needed

Multi-tenant Services

- Redesign the inspection program to be more comprehensive and provide incentives for high-quality operators
 - More frequent license inspections for habitual non-compliant properties (based on license inspection score)
 - Less frequent license inspection for high quality operators
- Revamp the Safe Complex Symposium to be more useful and customer friendly
- Establish a notice provision prior to assessing fees for license inspections which provides:
 - Opportunity to Cure - \$51K revenue impact
 - Encourages investment in property instead of reoccurring fines
 - * Changes supported by the Apartment Association of Greater Dallas



IMPROVE PROCESSES:

- Community Code
- Animal Control Strategies
- Boarded-up Structures
- Mow / Clean Operations

Community Code

- Requires Code officers and citizens to partner in the course of identifying and addressing neighborhood issues
 - Focuses on code violations and prevention of community deterioration through the delivery of well planned code services
 - While including all traditional aspects of enforcement, the emphasis is on prevention, problem solving and community engagement
 - Balances reactive response to reported violations with proactive problem-solving centered on the causes of violations and disorder

Community Code

- Major impact of community approach – emphasis on compliance rather than enforcement which allows for opportunity to cure prior to issuance of citations
- Department measured by results and a new definition of success
 - Community free of code violations (like DPD crime reduction vs. enforcement statistics)
 - Emphasis on quality of life issues
- Resolve problems important to the specific neighborhood involved

Example of this Approach in Action



Education/Community Outreach Pilot Program

Targeted an area to go in and work with the community, to educate, to assess the needs and deliver services tailored for areas with chronic code violations.

Identified public service needs in this community

- Crime, code violations, excessive litter, graffiti and lack of alley maintenance by property owner
- Made door-to-door contact to assess needs through a survey and consulted with neighbors on code issues

Example of this Approach in Action



Education/Community Outreach Pilot Program

Provided assistance to residents facing physical or financial challenges

Coordinated City clean-ups, provided dumpsters and equipment and assisted with resolution of current violations where the citizen had received a citation

Provided these concentrated services without issuing notices of violation or citations

Example of this Approach in Action



Education/Community Outreach Pilot Program

What have we learned from this pilot program?

Some people will:

- comply voluntarily with the Code
- comply after education
- want to comply but can't
- comply after a citation is issued
- never comply

In order to maintain clean communities, the department will have to have the resources/approaches to address those that can't or will never comply

Animal Control

- ✓ Briefed Quality of Life and Government Services Committee on September 24, 2007 regarding “*Animal Control Strategies*”
- ✓ Opened Dallas Animal Shelter and Adoption Center on October 20, 2007
- ✓ Replaced two inadequate facilities with one state of the art “green” facility, designed to improve service delivery and community access

Animal Control

Dallas Animal Shelter



Previous Service Level

- Limited adoption facilities
- No Spay/Neuter Services
- No animal reclamation area (Lost and Found)
- High euthanasia rate
- Hours of operation
 - 10:00 a.m. – 5:30 p.m. Monday - Friday
 - 10:00 a.m. – 4:30 p.m. on Saturdays
 - 1:00 p.m. – 3:30 p.m. on Sundays

New Service Level

- ✓ Pet Adoption Services
 - Partner with a local personality to help champion our cause
- ✓ Animal reclamation area (Lost and Found)
- Spay/Neuter on site for animals adopted at shelter (July 2008)
- Expanded veterinary services – for spay/neuter service to the public (July 2009)
- ✓ Expanded education and outreach program
- Extended hours of operation
 - 7:00 a.m. – 7:00 p.m. Monday – Friday
 - 9:00 a.m. – 4:00 p.m. on Saturdays
 - 12:00 p.m. – 4:00 p.m. on Sundays

Animal Control

- ✓ Six Special Operations Officers began patrolling, between 6am – 9am, in areas known to have loose dogs
- ✓ Since November 1, 2007, deployed five vehicles geographically to enhance rapid response in areas with high call volumes
 - September 6, 2007 – March 21, 2008, 15,630 dogs impounded and issued 282 citations (Same time last year, 10,910 dogs impounded and issued 23 citations)

Animal Control

- ✓ Continued hiring efforts to increase staffing to implement new service level
 - Currently have 85 positions (Animal Keeper and Animal Officers)
 - 21 vacant positions; positions to be filled by May 30
 - Evaluate recruitment and retention efforts

- ✓ Surveyed 9 local municipalities and 8 index cities regarding animal ordinances

<u>Local</u>		<u>Index</u>	
Arlington	Fort Worth	Baltimore	Chicago
Garland	Houston	Detroit	Indianapolis
Midland	Mesquite	New York	Phoenix
North Richland Hills	Plano	San Diego	San Francisco
University Park			

Animal Control

- ✓ Dallas Animal Shelter Advisory Commission is recommending a slate of proposed changes/additions to the Dallas City Code and various City ordinances to address animal control including:
 - Enacting mandatory spay/neuter and breeder requirements;
 - Eliminating tethering as a proper restraint unless in the presence of the owner;
 - Setting standards for outdoor dog enclosures to prevent escape and to provide dogs with adequate room and access to food, water and shelter;
 - Limiting the number of dogs and cats per household; and
 - Strengthening the dangerous dog ordinance
- These recommendations and potential budget impacts will be brought before the Quality of Life Committee for consideration on April 28, 2008

Boarded-Up Structures

- ✓ Teamed with a multi-disciplined group to address vacant office buildings in CBD
 - Implement a new inter-departmental Vacant Building Action Team that will monitor the condition of vacant buildings
 - Developed Inspection Team comprised of officers from Fire, Code and Building Inspection
 - Inspect vacant buildings on a routine basis instead of inspecting as a response to police, fire, code and other complaints
 - Requires an ordinance change to require vacant building registration and to gain access for routine interior inspections

Boarded-Up Structures

- Reinststitute the “Red Tag” placard
 - Warns of a dangerous unsanitary or unsafe structure which presents an immediate danger to the health, safety, or welfare of the pubic or any occupant
 - Allows DPD to write citations and remove individuals from the property which applies to anyone:
 - in the structure
 - who removes a placard
 - who permits occupancy of the structure
- Possible amendments to Chapter 27 of the Dallas City Code to broaden the definition of “urban nuisance” in the context of remedying code violations - To be briefed by City Attorney’s Office in executive session

Mow/Clean Operations

- ✓ Expedited Mow / Clean service delivery for abatement (forestry, litter and brush removal)
- ✓ Mowed and cleaned 9,943 properties over the last six months (6,066 properties same period prior year)
- ✓ Utilizing existing contracts for median mowing to include forestry (tree trimming)
- Recommend billing for Mow / Clean services prior to placing liens to encourage prompt payment

Mow/Clean Operations

Current Service Level

- Non-compliant residents after attempts to educate are subject to:
 - Notice of violation per 12-month period
 - Issuance of citation
 - Mow and Clean crew remove violation
 - Place lien immediately
 - Recurring violations result in continuous process of mowing and placement of liens

Proposed Service Level

- Non-compliant residents after attempts to educate are subject to:
 - Notice of violation per 12-month period
 - Issuance of citation
 - Mow and Clean crew removing violation
 - Billing the responsible person
 - Processing a lien on the property for unpaid bills
 - Referring the property for potential legal action

CRITICAL SUCCESS FACTORS

Critical Success Factors

- Code Compliance is a service that must be delivered, located within the neighborhoods and must promote citizen awareness and ensure geographic responsibility and accountability
- Simply issuing citations will not produce clean, code compliant neighborhoods. It requires community education and interaction and occasionally city-supported clean-up services
- More stringent ordinances encourage compliance and strengthens our position when legal action is needed



City of Dallas

FY 07/08 BUDGET IMPACT

FY 07-08 Budget Impact

FY 07-08 Budget Summary

Community Code Services	\$12,195,189
Multi-Tenant Program	\$ 2,773,022
Mow-Clean Program	\$ 4,511,244
Animal Services	<u>\$ 7,030,726</u>
Total FY 07-08	\$26,510,181

FY 07-08 Budget Impact

FY 07-08 budget level cannot support the new Community Code approach:

- | | | |
|---|-------------------------------|---|
| <ul style="list-style-type: none"> • Positioning resources in regional service centers like Streets, Library and Parks (move of equipment, reconfiguration/ make-ready of existing buildings, modular buildings) | <p>\$1.450M</p> <p>\$100K</p> | <p>One-time expense</p> <p>On-going expense</p> |
| <ul style="list-style-type: none"> • Supporting enhanced community outreach/education, code sweeps and clean-up efforts | <p>\$350K</p> | <p>On-going expense</p> |

What's the Outlook for FY 08-09?

- Currently developing FY 08-09 Budgeting for Outcomes bids to support this new service level:
 - Full-year funding of any recurring expenses of a Mid-Year Adjustment (if approved)
 - Possible funding for new positions and equipment
 - Possible funding for a new Court

Recommendations:

- Approve agenda item on April 23, 2008 for Mid-Year budget adjustment from Contingency Reserve to support new approach
- Consider some amendments to the Dallas City Code to support new approach
- Support revamping the Safe Complex Symposium which requires rescheduling

Memorandum



DATE: March 28, 2008

TO: Honorable Mayor and Members of the City Council

SUBJECT: Towing for No Insurance Violations Presentation

Attached is the Towing for No Insurance Violations presentation to be presented by the Police Department at the April 2, 2008 meeting of the Dallas City Council.



Ryan S. Evans
First Assistant City Manager

cc: Mary K. Suhm, City Manager
Deborah Watkins, City Secretary
Tom Perkins, City Attorney
Craig Kinton, City Auditor
Ramon F. Miguez, P.E., Assistant City Manager
David O. Brown, Interim Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Dave K. Cook, Chief Financial Officer
Chandra Marshall-Henson, Assistant to the City Manager

Towing for No Insurance Violations

City Council Briefing

April 2, 2008



Current Statistics

- Auto Pound staffing – 12 sworn / 41 civilians
- 2006–2007 total expenses - \$8,150,499
- 2006-2007 revenues - \$13,002,123
- Auto Pound receives about 45,000 vehicles per year – average of 124 vehicles per day
- Average daily capacity - 63% full
- In 2007, DPD issued **75,845** citations for No Insurance - 3,852 of which were issued at accident scenes where the vehicle was towed.

Background / Issue

- Background
 - State Law (Transportation Code) Requirement of Financial Responsibility - prohibits operating a motor vehicle in Texas unless financial responsibility (insurance) is established.
 - The City of Dallas began towing vehicles for No Insurance from accident scenes in April, 2006.
- Issue
 - ***Routine towing of vehicles for No Insurance violations from traffic stops will result in a significant increase in impoundments.***

Comparison

- San Antonio Police Department currently tows vehicles for No Insurance violations.
- Officers have discretion to allow violators to contact someone to bring proof of insurance to the location or confirm through their insurance company.
- 13,237 vehicles were impounded by San Antonio PD for No Insurance in 2007 – including 9,338 from traffic stops.

Current Procedure

- Officer initiates traffic stop based on observed violation – driver is required to produce a valid driver's license and proof of insurance.
- Officer issues citation for “Failure to Maintain Financial Responsibility” if proof of insurance is not shown (75,845 issued in 2007). Officers are not required to attempt to confirm proof of insurance.
- Driver is issued citation and released at the scene. Copy of citation is sent to Municipal Court for processing.

Revised Procedure

- Officer initiates traffic stop based on observed violation - driver is required to produce a valid driver's license and proof of insurance.
- If driver states he is insured but unable to provide proof, officer will make reasonable attempt to verify.
- Officers will be allowed limited discretion in enforcing this policy. If an officer believes circumstances exist that preclude impounding the vehicle, it may be released at the scene with supervisory approval. The driver will be issued a citation for FMFR.
- If proof of insurance is not provided or verified, and no other circumstances exist to warrant releasing the vehicle, officers will issue the driver a citation and have the vehicle towed. Copy of the citation will be sent to Municipal Court for processing. This program initially will have a neutral impact on the municipal court system.

Revenue

- Pound fees – not including \$95 towing fee:
 - \$20 one-time impound fee
 - \$20 per day storage fee
 - \$50 notification fee (after 48 hours of storage)
- Projected revenue from vehicles towed for No Insurance - **\$50,000 for every 1,000 vehicles towed***
- *projection based on half the vehicles impounded for one day and half for two days

Potential Financial Impacts

- Additional civilian employee for every 2,000 vehicles towed (\$41,000 average including salary, pension and benefits)
- Expanded entrance/exit at additional 12,000 vehicles (\$250,000 - \$750,000)
- Building expansion at 25,000 additional tows to accommodate increased staff (\$1,500,000)
- Patrol officer time spent waiting for wreckers (\$17.50 per tow)* - soft dollar cost
- *approx 30 min per tow @ \$35 per hour

Auto Pound Capacity Impact

- At 90% capacity, Auto Pound would be closed to No Insurance tows.
- Auto Pound would reopen at 80% capacity.
- Expansion of Auto Pound lot would be necessary if the 90% threshold is routinely exceeded.
- Additional vehicles impounded increases the potential for environmental issues, longer wait times for wreckers, traffic impact in neighborhood surrounding Auto Pound, and down time for officers.

Option

- **Implement towing of vehicles for No Insurance violations**
- Comment
 - Monitor program closely in early stages for more accurate estimates of total impact to variables such as Pound capacity, officer down time, wrecker response time, revenues, costs, etc
 - Could require capital expenditures and additional staffing shortly after implementation

Example

- If half the vehicles cited for No Insurance are towed:
- 35,000 more vehicles impounded per year – 96 per day (\$1,750,000)
- Approx 17 additional Auto Pound employees (\$697,000 salaries/benefits)
- Potential capital improvements:
 - Expand Auto Pound entrance/exit (\$500,000)
 - Structure renovation (\$1,500,000)
- Officer down time waiting for wreckers (\$612,500)

- Financial Impact Estimates:

<u>First year</u>		<u>Second Year</u>	
Costs	\$3,309,500	Costs	\$1,309,500
Revenue	<u>\$1,750,000</u>	Revenue	<u>\$1,750,000</u>
Net	-\$1,559,500	Net	+\$440,500

Implementation Timeline

- April 2 - City Council briefed
- April 23 – Placed on Council Agenda for vote
- May 1 – Implementation
- June 16 – Update/Report on overall impacts provided to Public Safety Committee

Questions

Memorandum



DATE March 28, 2008

TO **Honorable Mayor and
Members of City Council**

SUBJECT **Electronic Filing of Campaign Finance Reports**

Attached is the following briefing information on electronic filing of campaign finance reports to be presented on April 2, 2008.

- Powerpoint Presentation
- Campaign Finance—
Electronic Filing System (screen prints)

Please contact me if you have questions.


Deborah Watkins
City Secretary

Attachments

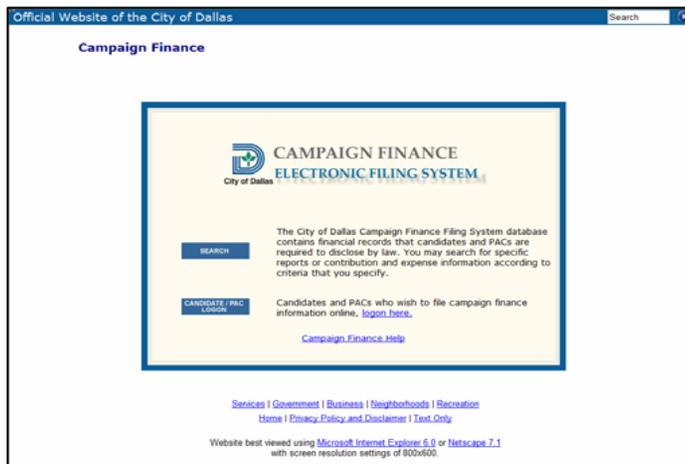
C: Mary K. Suhm, City Manager
Thomas P. Perkins Jr., City Attorney
Rosa A. Rios, Assistant City Secretary
Rose Ann Jones, Elections Manager

ELECTRONIC FILING OF CAMPAIGN FINANCE REPORTS

City Secretary's Office
April 2, 2008

PURPOSE

This briefing is to inform the City Council of the implementation of electronic filing (e-filing) of campaign finance reports





E-FILING OBJECTIVE

Procure and enhance an electronic filing system for campaign finance reports with features to allow quick/efficient access, search and sort capability for candidates, officeholders, political committees and interested citizens

CAMPAIGN FINANCE REPORT FILING REQUIREMENTS

- Chapter 254 of the Texas Election Code requires:
 - Candidates, officeholders and political committees to report political contributions and expenditures during each reporting period
 - Candidates, officeholders and political committees to file in a format prescribed by Texas Ethics Commission (TEC)
 - Campaign finance reports of candidates, officeholders and specific purpose political committees (SPAC's) to be filed with the City
- Chapter 15A of the Dallas City Code requires general purpose political committees (GPAC's) to file with the City in the same format required for filing with the TEC

REQUIREMENTS – LOCAL LEVEL E-FILING

- Section 254.036 of the Texas Election Code requires campaign finance reports to be in a format prescribed by TEC
- TEC allows home-rule cities to pass an ordinance that requires city council candidates, officeholders and political committees to transmit reports electronically rather than on paper, using a system that has been approved by TEC (TEC Advisory Opinion No. 459)
- The City's proposed electronic filing system is modeled using the same standards TEC is required to meet under Section 571.061 of the Texas Government Code
- The City will also make available, upon request, a paper copy of the report that conforms to the same format and paper size as the form prescribed by TEC

EXEMPTIONS TO ELECTRONIC FILING

Exemptions to electronic filing are provided as follows:

- The filer
 - (or agent of the filer or a person with whom the filer contracts) does not use computer equipment to keep the current records of political contributions, political expenditures, or persons making political contributions to the filer; and
 - does not, in a calendar year, accept political contributions that in the aggregate exceed \$20,000 or make political expenditures that in the aggregate exceed \$20,000; or
- The filer is an individual not acting in concert with another person who makes one or more direct campaign expenditures in an election from the individual's own property that exceed \$100 on any one or more candidates or measures if the individual complies with Chapter 254 of the Texas Election Code as if the individual were a campaign treasurer of a political committee and the individual receives no reimbursement for the expenditures

MAJOR TEXAS CITIES - COMPARISON OF CURRENT REPORTING SYSTEMS

City with custom system providing for on-line preparation and submission with the ability to search for specific information:

San Antonio

City with custom system providing for on-line preparation and submission with limited search capability in PDF format:

Houston

Cities with basic methods for filing paper copy with limited search capability in PDF format:

Dallas
Austin
Fort Worth

IMPLEMENTATION TIMELINE

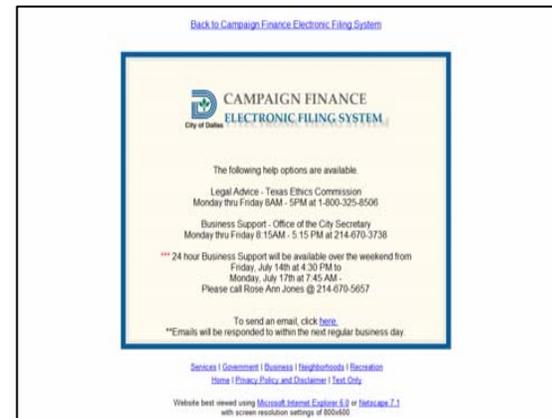
- March 2006 - City Secretary's Office began researching e-filing
- March 2008 - E-filing software purchased
- April 2, 2008 - Council Briefing
- April 4, 2008 - TEC Advisory Committee meeting to consider Dallas' e-filing system
- April 23, 2008 - Council consideration of amending Chapter 15A to require e-filing
- June 1, 2008 - System ready for testing
- June 15, 2008 - Begin training candidates, officeholders, political committees and interested citizens
- July 15, 2008 - Semi-annual campaign finance reports due
- Jan. 15, 2009 - Electronic filing of semi-annual campaign finance reports due will be enforced

E-FILING TRAINING

- City Secretary's Office and Communication and Information Services will train candidates, officeholders, political committees and interested citizens to use the system
- Public Information Office will assist in developing a training video
- City Secretary's Office and Communication and Information Services will staff "help desk" to answer questions from users

SUMMARY

Dallas will become one of the leading cities in Texas to initiate electronic filing of campaign finance reports for candidates, officeholders and political committees





Campaign Finance



CAMPAIGN FINANCE
ELECTRONIC FILING SYSTEM

The City of Dallas Campaign Finance Filing System database contains financial records that candidates and PACs are required to disclose by law. You may search for specific reports or contribution and expense information according to criteria that you specify.

[SEARCH](#)

[CANDIDATE / PAC LOGON](#)

Candidates and PACs who wish to file campaign finance information online, [logon here.](#)

[Campaign Finance Help](#)

[Services](#) | [Government](#) | [Business](#) | [Neighborhoods](#) | [Recreation](#)

[Home](#) | [Privacy Policy and Disclaimer](#) | [Text Only](#)

Website best viewed using [Microsoft Internet Explorer 6.0](#) or [Netscape 7.1](#)
with screen resolution settings of 800x600.



Campaign Finance ELECTRONIC FILING SYSTEM

Sign On

[Log off](#) [Help](#)

User ID:
Password:

[Forgot Password?](#)

[Services](#) | [Government](#) | [Business](#) | [Neighborhoods](#) | [Recreation](#)
[Home](#) | [Privacy Policy and Disclaimer](#) | [Text Only](#)

Website best viewed using [Microsoft Internet Explorer 6.0](#) or [Netscape 7.1](#)
with screen resolution settings of 800x600.



Change Password Screen

[Log off](#) [Help](#)

Old Password:

New Password:

Confirm

New Password:

[Main Menu](#)

[Save](#)

[Services](#) | [Government](#) | [Business](#) | [Neighborhoods](#) | [Recreation](#)

[Home](#) | [Privacy Policy and Disclaimer](#) | [Text Only](#)

Website best viewed using [Microsoft Internet Explorer 6.0](#) or [Netscape 7.1](#)
with screen resolution settings of 800x600.



[Change Group](#)

[Change Password](#)

Stacey's Group

Create New Packet

- COH
- SPAC
- UC
- 8th Day Before Main Election 2007
- 3rd Day Before Main Election 2007
- July 15: Semi-Annual 2007
- January 15: Semi-Annual 2008
- Final Report

Create Packet

Incomplete Packets

Report Type	Description	Created Date	Lockdown Status	Report ID	History	SDateRptType	EDateRptType
8th Day Before Main Election 2007	COH	1/23/2008 3:03:03 PM	Open	582	History	4/3/2007	5/2/2007
January 15: Semi-Annual 2008	COH	1/23/2008 1:41:20 PM	Open	581	History	7/1/2007	12/31/2007
January 15: Semi-Annual 2008	COH	1/14/2008 3:25:43 PM	Open	566	History	7/1/2007	12/31/2007
January 15: Semi-Annual 2006	COH	1/11/2006 11:16:24 AM	Open	268	History	7/1/2005	12/31/2005
January 15: Semi-Annual 2005	COH - Corrected	6/22/2005 7:23:18 AM	Open	196	History	7/1/2004	12/31/2004

1

Complete Packets / Locked Down

Report Type	Description	Created Date	Lockdown Status	Report ID	History	SDateRptType	EDateRptType
January 15: Semi-Annual 2008	COH	1/8/2008 1:22:50 PM	Locked	556	History	7/1/2007	12/31/2007
July 15: Semi-Annual 2006	COH	7/27/2006 9:21:58 AM	Locked	336	History	1/1/2006	6/30/2006
January 15: Semi-Annual 2006	COH	1/25/2006 12:59:12 PM	Locked	293	History	7/1/2005	12/31/2005
January 15: Semi-Annual 2006	COH	1/12/2006 2:29:14 PM	Locked	274	History	7/1/2005	12/31/2005
8th Day Before Special Election 2005	SPAC	11/3/2005 10:09:33 AM	Locked	259	History	9/30/2005	10/29/2005
UC January 15 2005 TEST	UC	10/3/2005 1:34:09 PM	Locked	255	History	8/1/2005	12/31/2005
July 15: Semi-Annual 2005	COH - Corrected	7/11/2005 3:09:29 PM	Pending	220	History	1/1/2006	6/30/2006
July 15: Semi-Annual 2005	COH	7/11/2005 8:29:12 AM	Locked	217	History	1/1/2006	6/30/2006
July 15: Semi-Annual 2005	COH	7/11/2005 8:04:58 AM	Locked	216	History	1/1/2006	6/30/2006
8th Day Before Runoff Election 2005	COH	6/21/2005 2:33:26 PM	Locked	195	History	4/28/2005	5/28/2005

1 2

[Services](#) | [Government](#) | [Business](#) | [Neighborhoods](#) | [Recreation](#)
[Home](#) | [Privacy Policy and Disclaimer](#) | [Text Only](#)

Website best viewed using [Microsoft Internet Explorer 6.0](#) or [Netscape 7.1](#)
with screen resolution settings of 800x600.

Download List To Excel

[SHOW ALL CONTACTS](#)

[Submit To Hide/Unhide Contacts](#)

select	Name	Address	Mailing Address	Hide
select	Mrs Cynthia Adams	987 San Pedro, Dallas, TX 98787		<input type="checkbox"/>
select	Mr Richard Bird	1222 Somewhere, Dallas, TX 78222		<input type="checkbox"/>
select	Ron Councilmember	5501 Far North Dallas Street, Dallas, TX 75252		<input type="checkbox"/>
select	Ms Tina J Flores	123 Anywhere Street, Dallas, TX 78222		<input type="checkbox"/>
select	Tina J Flores	123 Anywhere, Dallas, TX 78244-		<input type="checkbox"/>
select	Ms Sandra Gonzalez	555 City Hall, Dallas, TX 78222		<input type="checkbox"/>
select	tom johns	3452 Doe, SA, TX 79879-		<input type="checkbox"/>
select	Mr. Thomas A Johnson	5422 Durango, Dallas, TX 97898		<input type="checkbox"/>
select	Mrs Stacey C Johnson	1234 Morningside Drive, Dallas, TX 78425		<input type="checkbox"/>
select	Mrs stacey c johnson	8721 durango, Dallas, TX 87551		<input type="checkbox"/>
select	Stacey Johnson	4698 Johnson Road, Dallas, TX 78552-3545		<input type="checkbox"/>
select	Stacey Johnson	222 test, sdfw, TX 65498		<input type="checkbox"/>
select	stacey johnson	787 sdfsd, sdfs, RI 65498		<input type="checkbox"/>
select	Mrs Kristen M Jones	1234 Morningside Drive, Dallas, TX 78245		<input type="checkbox"/>
select	Mr Tom W Jones	123 Buffalo Speedway, Houston, TX 78544		<input type="checkbox"/>
select	Mrs Linda L Johnson	15210 Johnson Road, Dallas, TX		<input type="checkbox"/>
select	Mrs Kendall E Kymes III	13499 Broadway, Apt/Suite 76, PO Box 1234, Dallas, TX 87542-9875		<input type="checkbox"/>

COH: [Main Menu](#) [Print Report](#) [Instruction Guide](#)

CS1 CS2 SchA SchB SchE SchF SchG SchH SchI SchK SchT
[Final Report](#) [Finalize/Submit to City Clerk](#)

[Select Candidate/Officeholder](#) Change Of Address

Candidate/Officeholder Name:

Title:

First Name: MI:

Nickname: Last Name: Suffix:

Candidate/Officeholder Mailing Address:

Street No: Street Name: Apt/Suite:

or

PO Box:

City: State: Zip Code:

Candidate/Officeholder Phone: () - Ext.

[Select Campaign Treasurer](#)

Campaign Treasurer Name:

Title: Mrs

First Name: Rosa MI:

Nickname: Last Name: Rios Suffix:

Campaign Treasurer Mailing Address:

Street No: 1234 Street Name: House Apt/Suite:

or

PO Box:

City: Dallas State: TX Zip Code: 75201

Campaign Treasurer Phone: (214) 670 -1111 Ext.

Report Type: 8th Day Before Main Election 2007

Period Covered: 7 / 31 / 2007 Through 12 / 31 / 2007

Election Date: / /

Election Type: Primary Runoff General Special Not Applicable

Office Held: City Council

Office Sought: Mayor

Save Page

Notice of Direct Campaign Expenditure By Other Individuals

** Direct campaign expenditures are campaign expenditures made by others without the candidate's prior consent or approval. Candidates are required to disclose this information only if they receive notification of the direct campaign expenditure.**

[Select Campaign Expenditure By Other Individual](#)

Individuals Name:

Title: First Name: MI:

Last Name: Suffix:

Other Name:

Individuals Address:

Street No: Street Name: Apt/Suite:

or

PO Box:

City: State: Zip Code:

[Services](#) | [Government](#) | [Business](#) | [Neighborhoods](#) | [Recreation](#)

[Home](#) | [Privacy Policy and Disclaimer](#) | [Text Only](#)

Website best viewed using [Microsoft Internet Explorer 6.0](#) or [Netscape 7.1](#)
with screen resolution settings of 800x600.

COH: [Main Menu](#) [Print Report](#) [Instruction Guide](#)

[CS1](#) [CS2](#) [SchA](#) [SchB](#) [SchE](#) [SchF](#) [SchG](#) [SchH](#) [SchI](#) [SchK](#) [SchT](#)
[Final Report](#) [Finalize/Submit to City Clerk](#)

C/OH Name: Ron smith

Notice From Political Committee(s)

** This box is for notice of political expenditures by political committees to support the candidate/officeholder. These expenditures may have been without the candidate's or officeholder's knowledge or consent. Candidates and officeholders are required to report this information only if they receive notice of such expenditures. **

Committee Type:

[Select Committee](#)

Committee Name

Committee Address

Street No: Street Name: Apt/Suite:

or

PO Box:

City: State: Zip Code:

[Select Committee Campaign Treasurer](#)

Committee Campaign Treasurer Name

Title: First Name: MI:
 Nickname: Last Name: Suffix:

Committee Campaign Treasurer Address

Street No: Street Name: Apt/Suite:
 or
 PO Box:
 City: State: Zip Code:

Committee Type	Committee Name	Committee Address	Campaign Treasurer Name	Campaign Treasurer Address	Created Date	Edit	Delete
1							

Contribution Totals

Total Political Contributions of \$50 or less
 (Other than pledges, loans, or guarantees of loans), unless \$ Applicant Filled
 itemized:

Total Political Contributions
 (Other than pledges, loans, or guarantees of loans): \$

Expenditure Totals

Total political expenditures of \$50 or less, unless itemized: \$ Applicant Filled

Total Political Expenditures: \$

Contribution Balance

Total political contributions maintained as of the last day of
 reporting period: \$ Applicant Filled

Outstanding Loan Totals

Total principal amount of all outstanding loans as of last day of the
 reporting period: \$ Applicant Filled

[Services](#) | [Government](#) | [Business](#) | [Neighborhoods](#) | [Recreation](#)
[Home](#) | [Privacy Policy and Disclaimer](#) | [Text Only](#)

Website best viewed using [Microsoft Internet Explorer 6.0](#) or [Netscape 7.1](#)
 with screen resolution settings of 800x600.

COH: [Main Menu](#) [Print Report](#) [Instruction Guide](#)

[CS1](#) [CS2](#) **[SchA](#)** [SchB](#) [SchE](#) [SchF](#) [SchG](#) [SchH](#) [SchI](#) [SchK](#) [SchT](#)
[Final Report](#) [Finalize/Submit to City Clerk](#)

Import schedule A data

Filer name: Ron smith

Date: / /

Out-of-State PAC: ID#:

[Select Contributor Name](#)

Clear Contact Info

Contributor Name

Title: First Name: MI:

Last Name: Suffix:

Contributor Organization:

Contributor Address

Street No: Street Name: Apt/Suite:

or

PO Box:

City: State: Zip Code:

Amount of contribution (\$):

In-Kind contribution description:
(if applicable)

Principal occupation/Job title:

Employer:

Save

Clear Page

Date	Name	Address	Amount	Description	Created Date	Edit	Delete
05-01-2007	Councilmember, Ron	5501 Far North Dallas Street Dallas, TX 75252	\$1,000.00		1/23/2008 3:06:39 PM	Edit	Delete
04-25-2007	Bird, Richard	1222 Somewhere Dallas, TX 78222	\$700.00		1/25/2008 2:34:03 PM	Edit	Delete

1

**Pledged Contributions
Schedule B**

[Log off](#) [Help](#)

COH: [Main Menu](#) [Print Report](#) [Instruction Guide](#)

[CS1](#) [CS2](#) [SchA](#) **[SchB](#)** [SchE](#) [SchF](#) [SchG](#) [SchH](#) [SchI](#) [SchK](#) [SchT](#)
[Final Report](#) [Finalize/Submit to City Clerk](#)

Filer name: Ron smith

Total of unitemized pledges: \$ 0

Date: / /

Out-of-State PAC: ID#:

[Select Contributor Name](#)

Clear Contact Info

Pledgor Name

Title: First Name: MI:

Last Name: Suffix:

Pledgor Organization:

Pledgor Address

Street No: Street Name: Apt/Suite:

or

PO Box:

City: State: Zip Code:

Amount of pledge (\$):

In-Kind description:
(if applicable)

Principal occupation/Job title:

Employer:

Save

Clear Page

Date	Name	Address	Amount	Description	Created Date	Edit	Delete
1							

[Services](#) | [Government](#) | [Business](#) | [Neighborhoods](#) | [Recreation](#)

[Home](#) | [Privacy Policy and Disclaimer](#) | [Text Only](#)

Website best viewed using [Microsoft Internet Explorer 6.0](#) or [Netscape 7.1](#)
with screen resolution settings of 800x600.

COH: [Main Menu](#) [Print Report](#) [Instruction Guide](#)

[CS1](#) [CS2](#) [SchA](#) [SchB](#) **[SchE](#)** [SchF](#) [SchG](#) [SchH](#) [SchI](#) [SchK](#) [SchT](#)

[Final Report](#) [Finalize/Submit to City Clerk](#)

Filer name: Ron smith

Total of unitemized loans: \$0.00

Loan Date: / /

Out-of-state PAC: ID#:

[Select Lender Name](#)

Clear Contact Info

Lender Name

Title: First Name: MI:

Last Name: Suffix:

Lender Organization:

Lender Address

Street No: Street Name: Apt/Suite:

or

PO Box:

City: State: Zip Code:

Is Lender A Financial Institution?

Yes No

Loan Amount(\$): Interest Rate: %

Maturity Date: / /

Principle Occupation/Job title:

Employer:

Description Of Collateral: None

[Select Guarantor Name](#) Not Applicable

Guarantor Name

Title: First Name: MI:

Last Name: Suffix:

Guarantor Organization:

Guarantor Address

Street No: Street Name: Apt/Suite:

or

PO Box:

City: State: Zip Code:

Amount Guaranteed (\$):

Principle Occupation/Job title:

Employer:

Date	Lender Name	Lender Address	Guarantor Name	Amount	Created Date	Edit	Delete
1							

[Services](#) | [Government](#) | [Business](#) | [Neighborhoods](#) | [Recreation](#)

[Home](#) | [Privacy Policy and Disclaimer](#) | [Text Only](#)

Website best viewed using [Microsoft Internet Explorer 6.0](#) or [Netscape 7.1](#)
with screen resolution settings of 800x600.

COH: [Main Menu](#) [Print Report](#) [Instruction Guide](#)

[CS1](#) [CS2](#) [SchA](#) [SchB](#) [SchE](#) **[SchF](#)** [SchG](#) [SchH](#) [SchI](#) [SchK](#) [SchT](#)
[Final Report](#) [Finalize/Submit to City Clerk](#)

Import schedule F data

Filer name: Ron smith

Date: / /

[Select Payee Name](#)

Clear Contact Info

Payee Name

Title: First Name: MI:

Last Name: Suffix:

Payee Organization:

Payee Address

Street No: Street Name: Apt/Suite:

or

PO Box:

City: State: Zip Code:

Amount(\$):

Purpose of Payment:

**** Complete if direct expenditure to benefit C/OH ****

*Candidate/Officeholder Name:

*Office Sought: *Office Held:

Date	Name	Address	Amount	Purpose of Payment	Created Date	Edit	Delete
05-02-2007	JOHN Q PUBLIC	123 MAIN DALLAS, TX 75201	\$75.00	reception	1/25/2008 2:36:26 PM	Edit	Delete
04-04-2007	U S Postal Service	222 ddddd dallas, TX 75222	\$30.00	stamps	2/8/2008 2:24:19 PM	Edit	Delete
04-04-2007	U S Postal Service	222 ddddd dallas, TX 75222	\$45.00	stamps	2/8/2008 2:38:08 PM	Edit	Delete
1							



[Log off](#) [Help](#)

COH: [Main Menu](#) [Print Report](#) [Instruction Guide](#)

[CS1](#) [CS2](#) [SchA](#) [SchB](#) [SchE](#) [SchF](#) [SchG](#) [SchH](#) [SchI](#) [SchK](#) [SchT](#)
[Final Report](#) [Finalize/Submit to City Clerk](#)

Filer name: Ron smith

Date: / /

[Select Payee](#)

Payee Name

Title: First Name: MI:

Last Name: Suffix:

Payee Organization:

Payee Address

Street No: Street Name: Apt/Suite:

or

PO Box:

City: State: Zip Code:

Amount(\$): Reimbursement from political contributions intended

Purpose of expenditure:

Date	Name	Address	Amount	Reimbursement Intended	Purpose of Expenditure	Created Date	Edit	Delete
1								

[Services](#) | [Government](#) | [Business](#) | [Neighborhoods](#) | [Recreation](#)
[Home](#) | [Privacy Policy and Disclaimer](#) | [Text Only](#)

Website best viewed using [Microsoft Internet Explorer 6.0](#) or [Netscape 7.1](#)
with screen resolution settings of 800x600.

COH: [Main Menu](#) [Print Report](#) [Instruction Guide](#)

[CS1](#) [CS2](#) [SchA](#) [SchB](#) [SchE](#) [SchF](#) [SchG](#) **[SchH](#)** [SchI](#) [SchK](#) [SchT](#)
[Final Report](#) [Finalize/Submit to City Clerk](#)

Filer name: Ron smith

Date: / /

[Select Payee Name](#)

Business Name

Title: First Name: MI:

Last Name: Suffix:

Organization Name:

Business Address

Street No: Street Name: Apt/Suite:

or

PO Box:

City: State: Zip Code:

Amount(\$):

Purpose of payment:

****Complete if direct expenditure to benefit C/OH ****

*Candidate/Office Holder Name:

*Office Sought: *Office Held:

Date	Name	Address	Amount	Purpose of Payment	Created Date	Edit	Delete
1							

[Log off](#) [Help](#)

COH: [Main Menu](#) [Print Report](#) [Instruction Guide](#)

[CS1](#) [CS2](#) [SchA](#) [SchB](#) [SchE](#) [SchF](#) [SchG](#) [SchH](#) **▶SchI** [SchK](#) [SchT](#)

[Final Report](#) [Finalize/Submit to City Clerk](#)

Filer name: Ron smith

Date: / /

[Select Payee Name](#)

Payee Name

Title: First Name: MI:

Last Name: Suffix:

Payee Organization:

Payee Address

Street No: Street Name: Apt/Suite:

or

PO Box:

City: State: Zip Code:

Amount(\$):

Purpose of expenditure:

Date	Name	Address	Amount	Purpose of Payment	Created Date	Edit	Delete
1							

[Services](#) | [Government](#) | [Business](#) | [Neighborhoods](#) | [Recreation](#)
[Home](#) | [Privacy Policy and Disclaimer](#) | [Text Only](#)

Website best viewed using [Microsoft Internet Explorer 6.0](#) or [Netscape 7.1](#) with screen resolution settings of 800x600.

COH: [Main Menu](#) [Print Report](#) [Instruction Guide](#)

[CS1](#) [CS2](#) [SchA](#) [SchB](#) [SchE](#) [SchF](#) [SchG](#) [SchH](#) [SchI](#) **SchK** [SchT](#)
[Final Report](#) [Finalize/Submit to City Clerk](#)

Filer name: Ron smith

Date: / /

[Select Payor Name](#)

Payor Name

Title: First Name: MI:

Last Name: Suffix:

Payor Organization:

Payor Address

Street No: Street Name: Apt/Suite:

or

PO Box:

City: State: Zip Code:

Amount(\$):

Reason for credit:

Date	Name	Address	Amount	Reason for Credit	Created Date	Edit	Delete
1							

[Services](#) | [Government](#) | [Business](#) | [Neighborhoods](#) | [Recreation](#)

[Home](#) | [Privacy Policy and Disclaimer](#) | [Text Only](#)

Website best viewed using [Microsoft Internet Explorer 6.0](#) or [Netscape 7.1](#) with screen resolution settings of 800x600.

COH: [Main Menu](#) [Print Report](#) [Instruction Guide](#)

[CS1](#) [CS2](#) [SchA](#) [SchB](#) [SchE](#) [SchF](#) [SchG](#) [SchH](#) [SchI](#) [SchK](#) **SchT**

[Final Report](#) [Finalize/Submit to City Clerk](#)

Filer name: Ron smith

[Select Contributor/Corporation or Labor Organization/Pledgor/Payee Name](#)

Clear Contact Info

Contributor Name

Title: First Name: MI:

Last Name: Suffix:

Contributor Organization:

Contributor Address

Street No: Street Name: Apt/Suite:

or

PO Box:

City: State: Zip Code:

Contribution/Expenditure reported on:

Schedule A 

Dates of travel

<input type="text"/>	/	<input type="text"/>	/	<input type="text"/>
<input type="text"/>	/	<input type="text"/>	/	<input type="text"/>
<input type="text"/>	/	<input type="text"/>	/	<input type="text"/>
<input type="text"/>	/	<input type="text"/>	/	<input type="text"/>
<input type="text"/>	/	<input type="text"/>	/	<input type="text"/>
<input type="text"/>	/	<input type="text"/>	/	<input type="text"/>

Name of person(s) traveling

Departure city or name of departure location

Destination city or name of departure location

Means of transportation

Purpose of travel (including name of conference, seminar, or other event)

Save

Clear Page

SchedTId	Contributor	FormReportedOn	DatesOfTravel	PersonsTraveling	DepartLoc	DestLoc	MeansOfTrans	PurposeOfTravel	Edit
1									

[Services](#) | [Government](#) | [Business](#) | [Neighborhoods](#) | [Recreation](#)

[Home](#) | [Privacy Policy and Disclaimer](#) | [Text Only](#)

Website best viewed using [Microsoft Internet Explorer 6.0](#) or [Netscape 7.1](#)
with screen resolution settings of 800x600.

Report Generated

Click on a link below to view

[Report '0000000000'](#)

Close

[Log off](#) [Help](#)

COH: [Main Menu](#) [Print Report](#) [Instruction Guide](#)

[CS1](#) [CS2](#) [SchA](#) [SchB](#) [SchE](#) [SchF](#) [SchG](#) [SchH](#) [SchI](#) [SchK](#) [SchT](#)

▶ [Final Report](#) [Finalize/Submit to City Clerk](#)

** Complete only if "Report Type" on page 1 is marked "Final Report" **

If a selection mistake has been made, please click the 'Clear Form' button to reset the page.

Clear Form

1. C/OH NAME: Ron smith

3. SIGNATURE

Agree Disagree

I do not expect any further political contributions or political expenditures in connection with my candidacy. I understand that designating a report as a final report terminates my campaign treasurer appointment. I also understand that I may not accept any campaign contributions or make any campaign expenditures without a campaign treasurer appointment on file.

4. FILER WHO IS NOT AN OFFICEHOLDER

**** Complete A & B below *only* if you are not an officeholder. ****

A. Campaign Funds

I do not have unexpended contributions or unexpended interest or income earned from political contributions.

I have unexpended contributions or unexpended interest or income earned from political contributions. I understand that I may not convert unexpended political contributions or unexpended interest or income earned on political contributions to personal use. I also understand that I must file an annual report of unexpended contributions and that I may not retain unexpended contributions or unexpended interest or income earned on political contributions longer than six years after filing this final report. Further, I understand that I must dispose of unexpended political contributions and unexpended interest or income earned on political contributions in accordance with the requirements of Election Code, 254.204.

B. Assets

I do not retain assets purchased with political contributions or interest or other income from political contributions.

I do retain assets purchased with political contributions or interest or other income from political contributions. I understand that I may not convert assets purchased with political contributions or interest or other income from political contributions to personal use. I also understand that I must dispose of assets purchased with political contributions in accordance with the requirements of Election Code, 254.204.

5. OFFICEHOLDER

**** Complete this section *only* if you are an officeholder. ****

I am aware that I remain subject to filing requirements applicable to an officeholder who does not have a campaign treasurer on file. I am also aware that I will be required to file reports of unexpended contributions if, at the time I cease holding office, I retain assets purchased with political contributions or interest or other income from political contributions.

Save

Clear Form

[Services](#) | [Government](#) | [Business](#) | [Neighborhoods](#) | [Recreation](#)
[Home](#) | [Privacy Policy and Disclaimer](#) | [Text Only](#)

Website best viewed using [Microsoft Internet Explorer 6.0](#) or [Netscape 7.1](#)
with screen resolution settings of 800x600.

COH: [Main Menu](#) [Print Report](#) [Instruction Guide](#)

[CS1](#) [CS2](#) [SchA](#) [SchB](#) [SchE](#) [SchF](#) [SchG](#) [SchH](#) [SchI](#) [SchK](#) [SchT](#)

[Final Report](#) **▶Finalize/Submit to City Clerk**

If you are not ready to finalize you may return to main menu or review instruction guide.

[MAIN MENU](#) [INSTRUCTION GUIDE](#)

If you are ready to submit please click continue.

Continue

[Services](#) | [Government](#) | [Business](#) | [Neighborhoods](#) | [Recreation](#)

[Home](#) | [Privacy Policy and Disclaimer](#) | [Text Only](#)

Website best viewed using [Microsoft Internet Explorer 6.0](#) or [Netscape 7.1](#)
with screen resolution settings of 800x600.

COH: [Main Menu](#) [Print Report](#) [Instruction Guide](#)

[CS1](#) [CS2](#) [SchA](#) [SchB](#) [SchE](#) [SchF](#) [SchG](#) [SchH](#) [SchI](#) [SchK](#) [SchT](#)

[Final Report](#) ▶ **Finalize/Submit to City Clerk**

Microsoft Internet Explorer



I swear, or affirm, under penalty of perjury, that the accompanying report is true and correct and includes all information required to be reported by me under Title 15, Election Code.

OK

Cancel



CAMPAIGN FINANCE ELECTRONIC FILING SYSTEM

The following help options are available.

Legal Advice - Texas Ethics Commission
Monday thru Friday 8AM - 5PM at 1-800-325-8506

Business Support - Office of the City Secretary
Monday thru Friday 8:15AM - 5:15 PM at 214-670-3738

*** 24 hour Business Support will be available over the weekend from
Friday, July 14th at 4:30 PM to
Monday, July 17th at 7:45 AM -
Please call Rose Ann Jones @ 214-670-5657

To send an email, click [here](#).

**Emails will be responded to within the next regular business day.

[Services](#) | [Government](#) | [Business](#) | [Neighborhoods](#) | [Recreation](#)

[Home](#) | [Privacy Policy and Disclaimer](#) | [Text Only](#)

Website best viewed using [Microsoft Internet Explorer 6.0](#) or [Netscape 7.1](#)
with screen resolution settings of 800x600.