



E³ Government Ranking Sheets



KEY FOCUS AREA: E³ GOVERNMENT

GENERAL FUND \$ 124,898,882

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Line	BID NUMBER	BID NAME	Bid to Maintain Current Year Service Level	New Services / Enhancements to Increase Current Year Service	Recommend Amount	Running Total	Comments/Impact Statements
1	BMS-009	Appraisal Districts	\$ 3,262,264	\$ -	\$ 3,262,264	\$ 121,636,618	CURRENT YEAR SERVICE This bid funds contracts with Dallas, Collin, Denton, and Rockwall Central Appraisal Districts for appraising property for the purpose of ad valorem property tax assessment, as required by state law.
2	BMS-010	Dallas County Tax Collection	\$ 575,854	\$ -	\$ 575,854	\$ 121,060,764	CURRENT YEAR SERVICE This bid funds the contract with Dallas County Tax Office for billing and collection of ad valorem taxes from nearly 391,000 accounts, constituting 42% of the City's general fund revenue.
3	CCO-009	Special Collections	\$ 3,338,269	\$ -	\$ 3,338,269	\$ 117,722,495	CURRENT YEAR SERVICE This bid funds billing and collection of multiple general fund revenues. Special Collections Division (SCD) is responsible for revenue including security alarm permits, weed cutting and multi-tenant registration. This does not include the billing and collection of emergency medical services (ambulance), hotel occupancy tax and short-term motor vehicle revenue, for which SCD is responsible for collecting but are included in other bids.
4	CCO-012	Independent Audit	\$ 1,253,357	\$ -	\$ 1,253,357	\$ 116,469,138	CURRENT YEAR SERVICE This bid funds the contractual amount for the external accounting firm that performs the annual audit to support the amounts and disclosures in the Comprehensive Annual Financial Report (CAFR).
5	CCO-013	Debt Management	\$ 132,684	\$ -	\$ 132,684	\$ 116,336,454	CURRENT YEAR SERVICE The bid funds 1 FTE to manage the City's existing debt, issuance of new debt and bond payment fees.

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6	BMS-006	Liability/Claims Fund Transfer	\$ 8,304,528	\$ -	\$ 8,304,528	\$ 108,031,926	CURRENT YEAR SERVICE This bid funds the Liability Reserve/Claims Fund, used to pay claims, settlements and judgments for property damage and personal injury resulting from work-related actions by City employees or agents.
7	BMS-013	Contingency Reserve	\$ 3,445,769	\$ -	\$ 3,445,769	\$ 104,586,157	CURRENT YEAR SERVICE This bid funds unanticipated, non-recurrent expenses such as unbudgeted new services, public safety or health emergencies and revenue shortfalls. This bid ensures compliance with the City's Financial Management Performance Criteria.
8	BMS-004	Tax Increment Financing Districts Payments	\$ 11,893,550	\$ -	\$ 11,467,121	\$ 93,119,036	CURRENT YEAR SERVICE This bid fulfills contractual obligations to reimburse developers for eligible expenses in City-designated TIF reinvestment zones, as proceeds become available from the incremental growth of the zones' tax bases.
9	BMS-001	Non-Departmental	\$ 10,749,635	\$ -	\$ 10,749,635	\$ 82,369,401	CURRENT YEAR SERVICE This bid funds 2.9 FTEs for miscellaneous items not falling within single departmental activity, and that can be handled most efficiently in aggregate for the entire General Fund. They include the General Fund's portion of unemployment insurance payment, professional services for legislative services, bank contracts, wrecker services, city-wide memberships, council travel, public improvement district (PID) payments and development fee rebates. <i>See also BMS-001-A (Line 81)</i>

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10	MGT-003	311 Customer Service Center	\$ 129,859	\$ -	\$ 129,859	\$ 82,239,542	<p>CURRENT YEAR SERVICE AT A REDUCED LEVEL</p> <p>This bid funds 85 FTEs who answer service requests for departments other than Police and Fire Rescue, including Water customer service. It is the City's most direct link with its customers.</p> <p>The bid does not fund 5 FTEs and reduces funding for temporary help by 45% from \$231,053 to \$128,000. This reduction will result in an additional 420 calls per day that will need to be absorbed by existing staff. This will continue to increase wait times which are currently 94 seconds, up from 82 seconds in FY08/09 and 63 seconds in FY07/08.</p> <p><i>See also MGT-003-A (Line 79)</i></p> <p>Partially reimbursed by SAN (\$364k) and DWU (\$3.8 million).</p>
11	PBW-013	Public Works and Transportation Enterprise GIS Services	\$ -	\$ -	\$ 70,000	\$ 82,169,542	<p>CURRENT YEAR SERVICE AT A REDUCED LEVEL</p> <p>This bid funds 15 FTEs for the maintenance and delivery of information to citizens and staff through GIS technology. This bid recommends the merging of two Public Works and Transportation GIS groups with Enterprise GIS. The consolidation results in a net reduction of 3 positions across the department. This bid reduces the amount of staff available for ad hoc and special maps and requests from citizens, city council and departments.</p> <p>This bid does not fund 2 FTEs (GIS Analysts) and service to non-reimbursing departments. Services to non-reimbursing departments include data for Dallas Police Crime reporting and special project requests from City Council, citizens, and departments.</p> <p><i>See also PBW-013-A (Line 74)</i></p> <p>Reimbursed by SAN, AVI, DWU, and Storm Water Drainage Management (\$1.2 million).</p>

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12	CCO-006	Cash and Investments	\$ 315,973	\$ -	\$ 315,973	\$ 81,853,569	<p>CURRENT YEAR SERVICE</p> <p>This bid funds 3 FTEs for cash and investment services provided to manage the City's \$1.8B of liquidity and cash investments a year.</p>
13	PBW-011	Public Works Capital Program Implementation - Survey Services	\$ 390,409	\$ -	\$ 386,028	\$ 81,467,541	<p>CURRENT YEAR SERVICE AT A REDUCED LEVEL</p> <p>This bid funds 7.2 FTEs for archival management and accessibility to the Survey Records Vault to citizens, and consultants to utilize survey and engineering records and drawings in support of their projects.</p> <p>This bid does not fund 6 FTEs (1 Chief City Surveyor, 2 Registered Professional Land Surveyors, 2 Surveyors in Training, and 1 Computer Aided Drafting Technician). This reduction will result in an increase in time to process survey requests from the City Attorney's Office and the Police Department, including those for Sexually Oriented Business applicants.</p> <p><i>See also bid PBW-011-A (Line 94)</i></p> <p>Partially reimbursed by Storm Water Drainage Management, Convention Center, DWU, and Trinity Watershed Management (\$261k).</p> <p>Team recommends eliminating overtime. (\$4,300)</p>

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14	PER-004	Human Resource Consulting	\$ 881,264	\$ -	\$ 881,264	\$ 80,586,277	<p>CURRENT YEAR SERVICE AT A REDUCED LEVEL</p> <p>This bid funds 10.8 FTEs and consolidates City University with Human Resources – Employee Relations (Generalists) who support the departments human resources needs by providing managers with the information needed to apply personnel rules uniformly and protect the organization from EEOC charges and litigation.</p> <p>This bid does not fund 3 FTEs (Human Resource Generalists) and eliminates the Volunteer Center contract. The reduction in FTEs results in an increase in the Human Resource Generalist to employee ration from 1: 1,350 to 1: 1,928 (industry standard is 1:423).</p> <p><i>See also PER-004-A (Line 96)</i></p>
15	POM-002	Purchasing/Contract Management	\$ 2,298,449	\$ -	\$ 2,298,449	\$ 78,287,828	<p>CURRENT YEAR SERVICE AT A REDUCED LEVEL</p> <p>This bid funds 15 FTEs to maintain the City's centralized procurement model, ensuring compliance with requirements that all requests for goods and services be competitively bid.</p> <p>This bid does not fund 6 FTEs (1 Manager, 1 Senior Buyer, 2 Buyers, 1 Coordinator, and 1 Office Assistant). The reduction in FTEs will result in an increase in time to award master agreements from 90 to 120 days and will result in decentralization of the agenda process, with departments being responsible for submitting agenda items to Council for approval for contracts less than \$2.5 million.</p> <p><i>See also POM-002-A (Line 72)</i></p>

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16	CCO-003	Deferred Compensation	\$ 2,950	\$ -	\$ 2,950	\$ 78,284,878	<p>CURRENT YEAR SERVICE</p> <p>This bid funds 1 FTEs who oversee the mandatory 457 PST plan and voluntary 401(k) and 457 Plans.</p> <p>Partially reimbursed by plan participants and City departments (\$180k).</p>
17	CMO-001	City Administration	\$ 1,244,161	\$ -	\$ 1,244,161	\$ 77,040,717	<p>CURRENT YEAR SERVICE AT A REDUCED LEVEL</p> <p>This bid funds 13 FTEs in City Administration, which is a critical part of the implementation of key policy decisions and the day to day management of City departments.</p> <p>This bid does not fund 7 FTEs (1 Executive Secretary and 6 Management Development Associates, and holds a current ACM position vacant). It also downgrades a third tier executive position to a Manager III.</p> <p><i>See also CMO-001-A (Line 103).</i></p> <p>Partially reimbursed by CCS, AVI, ECO, DPD, DWU, SAN, and Storm Water Drainage Management (\$313k).</p>

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18	EBS-012	Energy Procurement, Monitoring and Conservation	\$ 7,463,237	\$ -	\$ 7,423,470	\$ 69,617,247	<p>CURRENT YEAR SERVICE AT A REDUCED LEVEL</p> <p>This bid funds 6.7 FTEs who procure energy, monitor its use and conservation, establish new accounts, ensure compliance with state and federal rules and process nearly 6,000 utility account payments for electric, gas and water.</p> <p>This bid does not fund 6 FTEs and reduces funding by raising thermostats in multi-use City buildings (from 74F to 76F). This bid eliminates funds for electricity payments for enterprise, parks, single-occupant, and new City buildings. This bid also eliminates funds for professional services for procuring electricity services for FY12.</p> <p><i>See also EBS-012-A (Line 91).</i></p> <p>Team recommends eliminating \$40k used for educational posters on energy conservation.</p>
19	SEC-002	City Secretary's Office Customer Service	\$ 135,362	\$ -	\$ 135,362	\$ 69,481,885	<p>CURRENT YEAR SERVICE</p> <p>This bid funds 3 FTEs for customer service to internal and external customers in person, telephone and email. This unit handles service and open record requests, answers general questions and manages the lobbyist registration program.</p>
20	BMS-011	Citywide Capital and Operating Budget Development and Monitoring	\$ 837,106	\$ -	\$ 837,106	\$ 68,644,779	<p>CURRENT YEAR SERVICE</p> <p>This bid funds 10.8 FTEs for the centralized preparation and oversight of the operating and capital budgets. Services includes financial forecasting and analysis and presentations.</p>
21	MGT-007	Internal Environmental Training/Education	\$ -	\$ -	\$ -	\$ 68,644,779	<p>CURRENT YEAR SERVICE</p> <p>This bid funds 2 FTEs who administer environmental compliance, education and training programs, in compliance with a Department of Justice Consent Decree.</p> <p>Reimbursed through Stormwater fees (\$114k).</p>

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22	MGT-012	City Agenda Process	\$ 118,909	\$ -	\$ 118,909	\$ 68,525,870	CURRENT YEAR SERVICE This bid funds 2 FTEs who ensure that all City Council voting and briefing agenda items are presented in a clear, timely and consistent manner, with all applicable deadlines met, including state posting requirements.
23	HOU-005	Contracts & Grants Administration	\$ 361,910	\$ -	\$ 361,910	\$ 68,163,960	CURRENT YEAR SERVICE This bid funds 4.6 FTEs for contract administration and technical assistance for approximately 87 public service contracts and compliance monitoring/risk analysis of over 200 housing development and repair projects, all public service contracts, and portfolio management of several thousand multi-family and single family housing loans. See also AUD-002-A (Line 77) and AUD-002-Z (Line 102). Team recommends that this service take responsibility for all grant monitoring required by HOPWA and ESG.
24	BMS-012	Utility Management	\$ 159,283	\$ -	\$ 159,283	\$ 68,004,677	CURRENT YEAR SERVICE This bid funds 1.4 FTEs responsible for oversight and management of franchised utilities and telecommunications providers using public rights-of-ways, including electric, natural gas and cable TV. This bid generates \$94 million in revenue from franchises.
25	MCC-001	Administrative Support for the Mayor and City Council	\$ 3,405,599	\$ -	\$ 3,405,599	\$ 64,599,078	CURRENT YEAR SERVICE This bid funds 34.8 FTEs that are responsible for providing administrative and secretarial support to the Mayor and 14 City Council members. Administrative and secretarial support provides customer service to the citizens of Dallas which include resolving issues, directing citizens' requests to the appropriate department, responding to questions regarding city services, and coordinating approximately 80 town hall meetings annually.

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26	AUD-003	Grants Compliance	\$ -	\$ -	\$ -	\$ 64,599,078	<p>CURRENT YEAR SERVICE</p> <p>This bid funds 12 FTEs for on-side monitoring of recipients funded through the City's Consolidated Plan Grant.</p> <p>This bid is fully funded by Community Development Block Grant (\$882k).</p>
27	MGT-013	Intergovernmental/Fund Development	\$ -	\$ -	\$ -	\$ 64,599,078	<p>CURRENT YEAR SERVICE</p> <p>Fund Development Team's primary function is to generate additional revenue through public and private sources. Serves as the primary point of contact for City departments for identification, writing, reviewing and tracking of grants submitted and received by the City. Since 2004, the Fund Development team has secured over \$453 million in funding. In FY 08-09, the Fund Development team worked to secure over \$88.6 million in grants, including nearly \$45.7 million in stimulus funds, \$7.5 million in Homeland Security funds, \$4.6 million to support public safety initiatives, \$4.4 million for Environmental and Health Services, \$7.9 million for housing initiatives, and \$1.5 million for libraries.</p> <p>This bid is fully funded by JAG/UASI/EECBC Grant Funds in the amount of (\$245k).</p>

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28	EBS-010	City Facility Operation, Maintenance and Repair	\$ 7,325,329	\$ -	\$ 7,280,329	\$ 57,318,749	<p>CURRENT YEAR SERVICE AT A REDUCED LEVEL</p> <p>This bid funds 96.9 FTEs for operation, maintenance and repair of building systems including HVAC, plumbing, electrical, structural and roofing at over 800 facilities.</p> <p>The bid does not fund 14.7 FTEs. This bid reduces service for Jack Evans Police Headquarters, Central Library, and OCMC. The FTE reduction will result in an increase from 7-10 days to 10-20 days to respond to service requests. 2,790 work orders will be delayed or go unanswered (15%).</p> <p><i>See also EBS-010-A (Line 92) and EBS-010-B (Line 93).</i></p> <p>Service is partially reimbursed from other departments (\$833k).</p> <p>Team recommends reducing funding for building materials by 45k from \$1,046,156 to \$1,001,156.</p>
29	AUD-001	Audits, Reviews & Investigations	\$ 1,447,800	\$ -	\$ 1,447,800	\$ 55,870,949	<p>CURRENT YEAR SERVICE AT A REDUCED LEVEL</p> <p>This bid funds 13 FTEs that conduct financial audits, mandated by City Charter Chapter IX.</p> <p>This bid does not fund 8 FTEs (3 asst City Aud III, 3 Asst City Aud II, 1 Sr. Office Asst, and 1 Dept Tech Analyst). FTE reduction results in a reduction in external deliverables (reports, audits, presentations, etc.) of 55, from 125 to 70 per year.</p> <p><i>See also AUD-001-A (Line 73).</i></p>

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30	PER-005	HRIS and HR Payroll Services	\$ 984,937	\$ -	\$ 984,937	\$ 54,886,012	<p>CURRENT YEAR SERVICE AT A REDUCED LEVEL</p> <p>This bid funds 13.7 FTEs for payroll management for City of Dallas employees. The Human Resources Payroll Division manages and maintains all employee information, including payroll data and history in HRIS. HR recommends as part of this bid consolidating the civilian and uniform payroll process and to moving from a close Tuesday/pay Thursday to a close Friday/pay next Friday to allow more time for personnel to conduct audits. E-Team is studying the viability of this change but has not developed a recommendation.</p> <p>This bid does not fund 4 FTEs and will diminish the City's ability to audit payroll accuracy and ensure compliance to governing mandates regarding employee wages, electronic data retention, and public funds accountability.</p> <p><i>See also PER-005-B (Line 70)</i></p>
31	SEC-001	City Council Meeting Support	\$ 363,368	\$ -	\$ 363,368	\$ 54,522,644	<p>CURRENT YEAR SERVICE</p> <p>This bid funds 4 FTEs who provide administrative support for City Council, records management, boards/commissions, elections, customer service, lobbyist program, and archives.</p>
32	CCO-004	Financial Reporting	\$ 1,020,459	\$ -	\$ 1,020,459	\$ 53,502,185	<p>CURRENT YEAR SERVICE AT A REDUCED LEVEL</p> <p>This bid funds 12 FTEs who prepare the City's Comprehensive Annual Financial Report (CAFR). Also responsible for approving journal vouchers, month end closing, establishing City-wide internal control, preparation of various reports, compliance documents, review of financial information in the City's official statements for bonds and all other official financial reporting requirements.</p> <p>Partially reimbursed by the Convention Center. (\$259k).</p>

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33	CCO-007	Payroll	\$ 386,559	\$ -	\$ 386,559	\$ 53,115,626	<p>CURRENT YEAR SERVICE AT A REDUCED LEVEL</p> <p>This bid funds 5 FTEs for payroll management for City of Dallas employees. The Payroll Division monitors time entries, establishes payroll deductions and direct deposit requests in accordance with employee wishes and in compliance with City policies and existing laws. Payroll processes over 456,000 biweekly checks annually.</p> <p>This bid does not fund 5 FTEs. This reduction in FTEs could result in numerous errors and delays in issuing paychecks.</p> <p><i>See also CCO-007-A (Line 69).</i></p>
34	POM-004	Business Inclusion & Development Compliance Monitoring	\$ 211,937	\$ -	\$ 211,937	\$ 52,903,689	<p>CURRENT YEAR SERVICE AT A REDUCED LEVEL</p> <p>This bid funds 2 FTEs for the Business Inclusion & Development (BID) review of agenda items over \$2.5 million to ensure compliance with the City's BID Policy, a City Council mandated program to involve Minority/Women Business Enterprise to the greatest extent feasible on public projects.</p> <p>This bid does not fund 2 FTEs. The reduction in FTEs results in departments having to evaluate M/WBE inclusion compliance on projects less than \$2.5 million. BID compliance review will increase from 10 days to 20 days.</p> <p><i>See also POM-004-A (Line 98)</i></p>
35	CCO-001	Accounts Payable	\$ 830,875	\$ -	\$ 830,875	\$ 52,072,814	<p>CURRENT YEAR SERVICE AT A REDUCED LEVEL</p> <p>This bid funds 10 FTEs in the Accounts Payable Division of the City Controller's Office, which is responsible for the payment of goods and services used in the operations of the City of Dallas. This division also maintains the accounts payable records and systems to provide reports to assist in management decisions.</p>

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36	SEC-003	Elections	\$ 1,092,077	\$ -	\$ 1,092,077	\$ 50,980,737	CURRENT YEAR SERVICE This bid funds 1 FTE, the election manager, appointed by the City Secretary to carry out functions required by federal, state and local laws relating to all City of Dallas elections. In addition, the election manager has assumed the direct responsibility of the lobbyist registration program.
37	MGT-015	Intergovernmental/Legislative Services	\$ 7,824	\$ -	\$ 7,824	\$ 50,972,913	CURRENT YEAR SERVICE This bid funds 3 FTEs who represent the City's interests with local, state, and federal public agencies and legislative offices. In the current fiscal year, this section has worked with the Fund Development group to secure \$135 million in federal stimulus funds, \$15 million for the Trinity River Corridor and \$20 million for homeless services. Service is partially reimbursed by Convention Center, DWU, AVI, and Homeland Security Grant Funds, \$271k.
38	BMS-005	Grant Administration	\$ 200,392	\$ -	\$ 200,392	\$ 50,772,521	CURRENT YEAR SERVICE This bid funds 3.5 FTEs to provide planning & oversight and ensure compliance with regulations for the Consolidated Plan & federal grants.
39	CVS-004	Applicant Processing - Civilian	\$ 171,481	\$ -	\$ 171,481	\$ 50,601,040	CURRENT YEAR SERVICE AT A REDUCED LEVEL This bid funds 3 FTEs for applicant processing for civilians including recruiting services, development of minimum qualifications for approximately 800 job titles and classification subsets, and uses multiple strategies to seek job applicants. This bid does not fund 3 FTEs (1 Sr. HR Analyst, 2 HR Analysts). The reduction in FTEs will result in an increase in the set-up time for posting in NEOGOV from 2-3 days to 5-7 days, review of applications and release of lists will double from 7-10 days to 14-20 days, and test administration will be reduced from 4 days per week to 2. <i>See also CVS-004-A (Line 88).</i>

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40	CTJ-005	Language Services	\$ 133,074	\$ -	\$ 130,320	\$ 50,470,720	<p>CURRENT YEAR SERVICE AT A REDUCED LEVEL</p> <p>This bid funds 2 FTEs who provide verbal Spanish interpretation and translation assistance to approximately 37,000 defendants during a variety of court proceedings, including arraignment, pre-trial hearings, entering of pleas, trials before the court, and jury trials as mandated by the State of Texas. This bid also funds a contract with an outside agency for approximately 50 other languages.</p> <p><i>See also CTJ-005-Z (Line 111).</i></p> <p>Team recommends eliminating \$2,754 in overtime. Impact is that the court docket process would need to be revamped to prevent scheduling the start of trials that require language services after 3:30pm.</p>
41	CCO-005	Reconciliations	\$ 402,149	\$ -	\$ 402,149	\$ 50,068,571	<p>CURRENT YEAR SERVICE</p> <p>This bid funds 6 FTEs that are responsible for bank reconciliations city-wide with 31 active accounts, monitoring and verifying financial data for DWU Accounts Receivable.</p>
42	CVS-001	Civil Service Board Administration/Employee Appeals Process	\$ 317,590	\$ -	\$ 317,590	\$ 49,750,981	<p>CURRENT YEAR SERVICE</p> <p>This bid funds 3 FTEs for coordination of the Employee Appeals & Grievance Process; arranges and schedules monthly Board meeting and appeals for terminated and demoted employee; coordinates and schedules rehire appeals for former employees, rule grievances and discrimination services.</p>
43	SEC-004	Archives	\$ 91,281	\$ -	\$ 91,281	\$ 49,659,700	<p>CURRENT YEAR SERVICE</p> <p>This bid funds 1 FTE, a certified archivist responsible for the management, preservation and access to 2,000 cubic feet of historical city documents. Archives contain unique, crucial documents of City owned or built facilities.</p>

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44	EBS-006	Major Maintenance Design and Construction	\$ 639,474	\$ -	\$ 639,474	\$ 49,020,226	<p>CURRENT YEAR SERVICE AT A REDUCED LEVEL</p> <p>This bid funds 20.7 FTEs to manage 228 building design and construction projects, including major maintenance, space planning, building renovation/repair, facility condition assessment and planning Green Building practices. It includes over \$100 million in bond projects.</p> <p>This bid does not fund 1 FTE (Coordinator II). The impact of the FTE reduction is that 25 major projects will be delayed one fiscal year.</p> <p><i>See also EBS-006-A (Line 97).</i></p> <p>Partially reimbursed by bond funds (\$769k).</p>
45	EBS-008	City Facility Elevator and Escalator Management	\$ 394,235	\$ -	\$ 394,235	\$ 48,625,991	<p>CURRENT YEAR SERVICE AT A REDUCED LEVEL</p> <p>This bid funds contract services to inspect and maintain as needed 98 elevators, 8 escalators, 4 wheelchair lifts and 2 material lifts in 37 buildings so that the City meets State-mandated certification requirements.</p> <p>The base bid reduces funding for unscheduled maintenance and after-hours emergency service by 75% (\$98,560) and does not fund major repairs, upgrades and modernization. The impact is that the City may not comply with State certification and could face daily fines of \$1,000.</p> <p><i>See also EBS-008-A (Line 75).</i></p>

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46	PER-003	Compensation Analysis / Classification	\$ 264,251	\$ -	\$ 264,251	\$ 48,361,740	<p>CURRENT YEAR SERVICE AT A REDUCED LEVEL</p> <p>This bid funds 2.9 FTEs responsible for Compensation Analysis, Classification Review, and Special Projects in Human Resources.</p> <p>This bid does not fund professional services costs for Deaf Action Center and Language Testing. The impact of not funding language testing is that departments would have to pay to have language testing for language assignment pay.</p> <p><i>See also PER-003-A (Line 109)</i></p>
47	CCO-008	Cost Accounting and Fixed Assets	\$ 161,906	\$ -	\$ 161,906	\$ 48,199,834	<p>CURRENT YEAR SERVICE AT A REDUCED LEVEL</p> <p>This bids funds 2 FTEs responsible for maintaining the City's capital assets (valued at \$6.4B) for financial reporting purposes.</p> <p>This bid does not fund 1 FTE (Senior Accountant). The impact of the reduction is a delay in preparing the CAFR and potential errors. Material weaknesses will be reported in the internal control letter.</p> <p><i>See also CCO-008-A (Line 76).</i></p>

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Line	BID NUMBER	BID NAME	Bid to Maintain Current Year Service Level	New Services / Enhancements to Increase Current Year Service	Recommend Amount	Running Total	Comments/Impact Statements
48	CVS-005	Applicant Processing for Uniform Employees	\$ 73,622	\$ -	\$ 73,622	\$ 48,126,212	<p>CURRENT YEAR SERVICE AT A REDUCED LEVEL</p> <p>This bid funds 1 FTE for applicant processing for uniform employees involving screening Police and Fire applications annually for entry-level positions and promotions.</p> <p>This bid does not fund 2 FTEs (1 Sr. Human Resources Analyst and 1 Office Assistant). The result of the reduction is that applications and qualifying documents will take 7-10 days longer than the current 5 day turn around; weekend test administration for police officer training will be reduced from 3 times per month to 1 time per month; the eligible lists to departments will be delayed from the current 3 days to 5-8 days.</p> <p>See also CVS-005A (Line 100).</p>
49	MGT-016	Fair Housing and Human Rights Compliance	\$ 22,602	\$ -	\$ 22,602	\$ 48,103,610	<p>CURRENT YEAR SERVICE AT A REDUCED LEVEL</p> <p>This bid funds .5 FTE to investigate housing, employment and public accommodation discrimination complaints and conduct mediation and education. The general fund portion of the bid funds human rights community education.</p> <p>Partially reimbursed by FHAP grant funds and CDBG (\$807k).</p>
50	HOU-023	Housing Federal Grants Administration	\$ -	\$ -	\$ -	\$ 48,103,610	<p>CURRENT YEAR SERVICE</p> <p>This bid funds 14 FTEs who provide management and oversight for Housing Department including approximately \$23.2M in Federal grant funds, and implementation of Housing program service delivery.</p> <p>Fully funded by CBDG and HOME grant funds (\$838k).</p>

KEY FOCUS AREA: E³ GOVERNMENT

GENERAL FUND \$ 124,898,882

1	2	3	4	5	6	7	
Line	BID NUMBER	BID NAME	Bid to Maintain Current Year Service Level	New Services / Enhancements to Increase Current Year Service	Recommend Amount	Running Total	Comments/Impact Statements
51	HOU-024	Support for Home Repair/Replacement Programs	\$ -	\$ -	\$ -	\$ 48,103,610	<p>CURRENT YEAR SERVICE</p> <p>This bid funds 25 FTEs responsible for annual loans/grants including loan processing, inspections and portfolio management for home repair/replacement programs that benefit low-income homeowners.</p> <p>Fully funded by grant funds (\$1.8 million).</p>
52	HOU-025	Support for Housing Development Programs	\$ -	\$ -	\$ -	\$ 48,103,610	<p>CURRENT YEAR SERVICE</p> <p>This bid funds 17 FTEs who implement the housing development programs including loan processing, contract administration, and portfolio management for loans/grants for Federal Grant-funded Mortgage Assistance/CHDO Programs that benefit low-to moderate income homebuyers.</p> <p>Fully funded by grant funds (\$1.1 million).</p>
53	DEV-004	Real Estate for Public Property Transactions	\$ -	\$ -	\$ -	\$ 48,103,610	<p>CURRENT YEAR SERVICE</p> <p>Bid funds 10 FTEs who provide real estate services for public use and acquire land for capital improvement projects for DWU, PWT, PKR, and other departments.</p>
54	MGT-017	Boards and Commissions Liaison	\$ -	\$ -	\$ -	\$ 48,103,610	<p>CURRENT YEAR SERVICE</p> <p>This bid funds 1 FTE for administrative support for the City Council's Public Safety Committee and Ad Hoc Legislative Committee for Judicial Appointments, Citizens/Police Review Board, Regulated Property Advisory Committee and Judicial Nominating Commission.</p> <p>Fully funded by DPD (\$60k).</p>

KEY FOCUS AREA: E³ GOVERNMENT

GENERAL FUND \$ 124,898,882

1	2	3	4	5	6	7	
Line	BID NUMBER	BID NAME	Bid to Maintain Current Year Service Level	New Services / Enhancements to Increase Current Year Service	Recommend Amount	Running Total	Comments/Impact Statements
55	CVS-002-A	Fire Applicant - Physical Abilities Testing	\$ 25,762	\$ -	\$ 25,762	\$ 48,077,848	<p>BID TO MAINTAIN CURRENT YEAR SERVICE</p> <p>This bid restores .5 FTE that will provide a minimum service level for the Fire Applicant Physical Abilities Test. Testing is mandatory for FY10-11 because it was canceled by DFR in FY09-10.</p> <p>This bid does not fund .5 FTE. As a result, the time to qualify candidates will double and only 250 tests will be given verse 500.</p> <p><i>See also CVS-002 (Line 110) and CVS-002-B (99).</i></p>
56	CVS-003	Analysis/Development and Validation	\$ 133,391	\$ -	\$ 133,391	\$ 47,944,457	<p>CURRENT YEAR SERVICE</p> <p>This bid funds 1 FTE (Assistant Director) to develop/validate tests to assess candidates for Police/Fire. Bid provides a minimum level of service.</p> <p>This bid does not fund 5 FTEs required to increase the level of service from the previous year. Without the 5 FTEs, the service will not be able to develop new tests, promotional or otherwise. Without new tests, the current lists for all 11 uniform ranks will expire by March 2011.</p> <p><i>See also CVS-003-A (Line 104).</i></p>

KEY FOCUS AREA: E³ GOVERNMENT

GENERAL FUND \$ 124,898,882

1	2	3	4	5	6	7	
Line	BID NUMBER	BID NAME	Bid to Maintain Current Year Service Level	New Services / Enhancements to Increase Current Year Service	Recommend Amount	Running Total	Comments/Impact Statements
57	EBS-011	Custodial Service for City Facilities	\$ 378,683	\$ -	\$ 378,683	\$ 47,565,774	<p>CURRENT YEAR SERVICE AT A REDUCED LEVEL</p> <p>This bid funds 1 FTE and the cleaning of City Hall (5 days a week for restrooms and locker rooms; Clean Mayor/Council office areas, Council Chamber areas, and Flag Room; Maintenance and care of carpet/hard surface floor areas; vacuum hallways and other pedestrian traffic areas once a week; provide 911 coverage on weekends, holidays, and furloughs).</p> <p>This bid does not fund 29.3 FTEs and custodial contracts for 112 facilities other than City Hall. The impact will be a decrease in health and safety of city employees and visitors. Employees will be responsible for cleaning their own work areas and departments will have to provide supplies (not currently budgeted for).</p> <p><i>See also EBS-011-A (Line 68) and EBS-011-B (Line 95).</i></p>
58	SEC-005-A	Records Management	\$ 199,823	\$ -	\$ 199,823	\$ 47,365,951	<p>BID TO MAINTAIN CURRENT YEAR SERVICE</p> <p>This no-FTE bid restores funding for offsite storage of records for all City departments as required by City Code.</p> <p><i>See also SEC-005 (Line 60) and SEC-005-B (Line 108).</i></p>

KEY FOCUS AREA: E³ GOVERNMENT

GENERAL FUND \$ 124,898,882

Line	1 BID NUMBER	2 BID NAME	3 Bid to Maintain Current Year Service Level	4 New Services / Enhancements to Increase Current Year Service	5 Recommend Amount	6 Running Total	7 Comments/Impact Statements
59	MGT-001	Public Information Office / Marketing & Media Relations	\$ 320,825	\$ -	\$ -	\$ 47,365,951	<p>CURRENT YEAR SERVICE AT A REDUCED LEVEL</p> <p>This bid funds 4.9 FTE's who provide external and internal communications, general media relations, executive speeches/presentations, Spanish translation and Spanish media relations, Open Records Request management, graphic design, and public relations services as well as management of the City's Green Dallas initiative and content management for GreenDallas.net and DallasCityHall.com Web sites.</p> <p>This bid does not fund 1 FTE who provides daily media relations/public relations services for the Library system, provides communications services to Council offices, manages City publications and produces the City's monthly e-newsletter City Hall Highlights.</p> <p>Service is partially reimbursed by: DWU, Stormwater, Aviation and CCS (\$218,000)</p>

KEY FOCUS AREA: E³ GOVERNMENT

GENERAL FUND \$ 124,898,882

1	2	3	4	5	6	7	
Line	BID NUMBER	BID NAME	Bid to Maintain Current Year Service Level	New Services / Enhancements to Increase Current Year Service	Recommend Amount	Running Total	Comments/Impact Statements
60	SEC-005	Records Management	\$ 223,898	\$ -	\$ 153,729	\$ 47,212,222	<p>CURRENT YEAR SERVICE AT A REDUCED LEVEL</p> <p>This bid funds 4 FTEs for the management of public records, ensures public access requirements are met, operates centralized storage of inactive records for all departments, identifies and coordinates destruction of records which have reached the end of their required retention under the law and assists with quality control of Council action records. This bid funds one management officer and three support staff.</p> <p>This bid does not fund the storage contract for records retention. Contract amount is \$199k. The elimination of the contract will result in departments having to pay to have their boxes shipped back to them and then would be responsible for storing the records. The cost for termination of the contract and shipping of the boxes is \$200k.</p> <p><i>See also SEC-005-A (Line 58) and SEC-005-B (Line 108)</i></p> <p>Team recommends funding 2 FTEs. The reduction in FTEs will result in a decrease in service to departments for records to be cataloged, stored, and destroyed at the storage facility.</p>
61		FY 2010-11 Projected CIS Charges	\$ -	\$ -	\$ 28,648,978	\$ 18,563,244	FY 2010-11 CIS Charges to be allocated to the General Fund Services
62		FY 2010-11 Projected Risk Charges	\$ -	\$ -	\$ 13,169,398	\$ 5,393,846	FY 2010-11 Risk Charges to be allocated to the General Fund Services
63	ATT-006-A	DFW International Airport Legal Counsel	\$ 422,745	\$ -	\$ 422,745	\$ 4,971,101	<p>BID TO MAINTAIN CURRENT YEAR SERVICE LEVEL</p> <p>This bid restores 3 FTEs (attorney positions) which provide legal services , including drafting, training, and litigation services for the Airport Board on all legal subjects.</p>

KEY FOCUS AREA: E³ GOVERNMENT

GENERAL FUND \$ 124,898,882

1	2	3	4	5	6	7	
Line	BID NUMBER	BID NAME	Bid to Maintain Current Year Service Level	New Services / Enhancements to Increase Current Year Service	Recommend Amount	Running Total	Comments/Impact Statements
64	ATT-001	Litigation	\$ 2,614,286	\$ -	\$ 2,614,286	\$ 2,356,815	<p>CURRENT YEAR SERVICE AT A REDUCE LEVEL</p> <p>This bid funds the City Attorney's Litigation division which represents the City and its officers and employees in legal proceedings and make recommendations to the City Council for or against the settlement or dismissal of legal proceedings. This division specializes in the areas of personal injury, civil rights, employment, general litigation and appellate.</p> <p>This bid does not fund 18 FTE's (9 attorney positions and 9 legal support staff positions). These reductions will result in increased caseloads for remaining staff, the inability to handle additional lawsuits and legal proceedings, and increased use of outside counsel at a higher cost to the City.</p> <p><i>See also ATT-001-A (Line 86)</i></p>
65	ATT-002	General Counsel	\$ 2,633,955	\$ -	\$ 2,633,955	\$ (277,140)	<p>CURRENT YEAR SERVICE AT A REDUCE LEVEL</p> <p>This bid funds the City's General Counsel which provides support to City departments, boards and commissions, and City Council. This division prepares all city contracts, ordinances, real estate transaction documents, and provides legal advise and counsel regarding a wide range of issues.</p> <p>This bid does not fund 8 FTE's (4 attorney position and 4 legal support staff positions). These reductions will result in an increased # of contracts, resolutions, ordinances, and deeds assigned to each attorney by at least 33%, and an increased use of outsel counsel at a higher cost to the City.</p> <p><i>See also ATT-002-A (Line 82)</i></p>
* 66	BMS-007	Salary and Benefit Reserve	\$ 2,917,550	\$ -	\$ 2,917,550	\$ (3,194,690)	<p>CURRENT YEAR SERVICE</p> <p>This bid funds employees' termination payments.</p>

KEY FOCUS AREA: E³ GOVERNMENT

GENERAL FUND \$ 124,898,882

1	2	3	4	5	6	7	
Line	BID NUMBER	BID NAME	Bid to Maintain Current Year Service Level	New Services / Enhancements to Increase Current Year Service	Recommend Amount	Running Total	Comments/Impact Statements
* 67	MGT-004	Strategic Customer Services/Service Area Coordinators	\$ 306,974	\$ -	\$ 306,974	\$ (3,501,664)	<p>CURRENT YEAR SERVICE AT A REDUCE LEVEL</p> <p>This bid funds 9 FTEs dedicated to customer service improvement through service area coordination teams, Action Plan, Dallas Measures, CSI Dallas and the 2011 Citizen Survey.</p> <p>This bid does not fund 2 FTEs (1 GIS analyst and 1 Coordinator). This bid eliminates funding for Loving My Community neighborhood partnership grants.</p> <p><i>See also MGT-004-A (Line 78) and MGT-004-B (Line 106).</i></p> <p>Partially reimbursed by PBW, SAN, CCS, and DWU (\$478k).</p>
* 68	EBS-011-A	Custodial Service for City Facilities	\$ 3,829,534	\$ -	\$ 3,829,534	\$ (7,331,198)	<p>BID TO MAINTAIN CURRENT YEAR SERVICE</p> <p>This bid restores funding to 29.3 FTEs and \$2.5 million in contracted services to clean 112 City Facilities. The impact of restoration is the increase in health and safety of city employees and citizens.</p> <p><i>See also EBS-011 (Line 57) and EBS-011-B (Line 95).</i></p>
* 69	CCO-007-A	Payroll	\$ 297,343	\$ -	\$ 297,343	\$ (7,628,541)	<p>BID TO MAINTAIN CURRENT YEAR SERVICE</p> <p>This bid restores funding for 5 FTEs to continue normal payroll deposits in a timely manner, avoid delays in paying employees, and avoid paycheck errors.</p> <p><i>See also CCO-007 (Line 33).</i></p>
* 70	PER-005-B	HRIS and HR Payroll Services	\$ 183,594	\$ -	\$ 183,594	\$ (7,812,135)	<p>BID TO MAINTAIN CURRENT YEAR SERVICE LEVEL</p> <p>This bid restores 4 FTEs. The impact is that the City's ability to audit payroll accuracy and ensure compliance to governing mandates regarding employee wages, electronic data retention, and public funds accountability will remain at current year levels.</p> <p><i>See also PER-005 (Line 30)</i></p>

KEY FOCUS AREA: E³ GOVERNMENT

GENERAL FUND \$ 124,898,882

1	2	3	4	5	6	7	
Line	BID NUMBER	BID NAME	Bid to Maintain Current Year Service Level	New Services / Enhancements to Increase Current Year Service	Recommend Amount	Running Total	Comments/Impact Statements
* 71	SEC-006	Boards and Commissions Support	\$ 219,530	\$ -	\$ 161,510	\$ (7,973,645)	<p>CURRENT YEAR SERVICE AT A REDUCED LEVEL</p> <p>This bid funds 3 FTEs for support of the Boards and Commissions service and manage the process for qualifying citizens for City board service. Provides support to the Permit & License Appeal Board and the Ethics Advisory Commission.</p> <p>This bid does not fund a part-time employee who tracks Councilmember attendance. Impact is that if the rules of procedure for City Council are not changed to eliminate the requirement to track attendance, then the service will not be able to provide this support.</p> <p><i>See also SEC-006-A (Line 90)</i></p> <p>Team recommends reducing bid by not funding 1 FTE (Coordinator III). Reduction will result in a longer timeframe to process board and commission nominees and could increase City's liability for missed financial statements.</p>
* 72	POM-002-A	Purchasing/Contract Management	\$ 364,145	\$ -	\$ 364,145	\$ (8,337,790)	<p>BID TO MAINTAIN CURRENT YEAR SERVICE LEVEL</p> <p>This bid restores 6 FTEs (1 Manager, 1 Senior Buyer, 2 Buyers, 1 Coordinator, and 1 Office Assistant). The restoration of the FTEs will prevent an increase in time to award master agreements from 90 to 120 days and will allow agenda coordination to remain centralized.</p> <p><i>See also POM-002 (Line 15)</i></p>
* 73	AUD-001-A	Audits, Reviews & Investigations	\$ 613,621	\$ -	\$ 613,621	\$ (8,951,411)	<p>BID TO MAINTAIN CURRENT YEAR SERVICE LEVEL</p> <p>Bid restores 6 FTEs (3 Asst City Aud III, 3 Asst City Aud II, 1 Sr Office Asst and 1 Dept Tech Analyst). FTE restoration results in an increase in external deliverables (reports, audits, presentations, etc.) by 55 from the base bid, from 70 to 125 per year.</p> <p><i>See also AUD-001 (Line 29).</i></p>

KEY FOCUS AREA: E³ GOVERNMENT

GENERAL FUND \$ 124,898,882

1	2	3	4	5	6	7	
Line	BID NUMBER	BID NAME	Bid to Maintain Current Year Service Level	New Services / Enhancements to Increase Current Year Service	Recommend Amount	Running Total	Comments/Impact Statements
* 74	PBW-013-A	Public Works and Transportation Enterprise GIS Services	\$ 165,643	\$ -	\$ 165,643	\$ (9,117,054)	<p>BID TO MAINTAIN CURRENT YEAR SERVICE LEVEL</p> <p>This bid restores 3 FTEs (GIS Analysts) and service to non-reimbursing departments. Services to non-reimbursing departments include data for Dallas Police Crime reporting and special project requests from City Council, citizens, and departments.</p> <p><i>See also PBW-013 (Line 11).</i></p>
* 75	EBS-008-A	City Facility Elevator and Escalator Management	\$ 98,560	\$ -	\$ 98,560	\$ (9,215,614)	<p>BID TO MAINTAIN CURRENT YEAR SERVICE LEVEL</p> <p>This bid restores funding for unscheduled maintenance and after-hours emergency service to current levels.. The impact is that the City will comply with State certification and will not face daily fines of \$1000.</p> <p>This bid does not fund any major repairs, upgrades, or modernizations.</p> <p><i>See also EBS-008 (Line 45).</i></p>
* 76	CCO-008-A	Cost Accounting and Fixed Assets	\$ 58,724	\$ -	\$ 58,724	\$ (9,274,338)	<p>BID TO MAINTAIN CURRENT YEAR SERVICE LEVEL</p> <p>This bid restores 1 FTE (Senior Accountant). The impact is that the balances in the general ledger will have fewer errors with more employees to review.</p> <p><i>See also CCO-008 (Line 47).</i></p>
* 77	AUD-002-A	HOPWA and ESG Funds Monitoring	\$ 61,475	\$ -	\$ 61,475	\$ (9,335,813)	<p>BID TO MAINTAIN CURRENT YEAR SERVICE LEVEL</p> <p>This bid restores 2 FTEs (Sr. Contract Compliance Officers) that provide on-site monitoring of sub-recipients funded via HOPWA and ESG. Compliance and oversight required by federal mandate.</p> <p><i>See also HOU-005 (Line 23) and AUD-002-Z (Line 102).</i></p> <p>Team recommends that HOU-005 take responsibility for all grant monitoring required by HOPWA and ESG.</p>

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Line	BID NUMBER	BID NAME	Bid to Maintain Current Year Service Level	New Services / Enhancements to Increase Current Year Service	Recommend Amount	Running Total	Comments/Impact Statements
* 78	MGT-004-A	Strategic Customer Services	\$ 126,089	\$ -	\$ 126,089	\$ (9,461,902)	BID TO MAINTAIN CURRENT YEAR SERVICE LEVEL This bid restores 2 FTEs and GIS tools, ensuring adequate response to neighborhood mapping and other service requests. <i>See also MGT-004 (Line 67) and MGT-004-B (Line 106).</i>
* 79	MGT-003-A	311 Customer Service Center	\$ 427,214	\$ -	\$ 427,214	\$ (9,889,116)	BID TO MAINTAIN CURRENT YEAR SERVICE LEVEL The bid restores 5 FTEs and funding for temporary help. The restored FTEs will handle 420 calls per day that would have otherwise had to be absorbed by existing staff. This will prevent an increase in wait times which are currently 94 seconds, up from 82 seconds in FY08/09 and 63 seconds in FY07/08. <i>See also MGT-003 (Line 10).</i>
* 80	ATT-004	Neighborhood Integrity and Advocacy (Legal Services)	\$ 291,755		\$ 291,755	\$ (10,180,871)	CURRENT YEAR SERVICE AT A REDUCED LEVEL This bid funds legal services to many city departments to increase quality of life for citizens in the city through civil enforcement of code and zoning violations, criminal nuisances, and fair housing laws and increase the diversity of owner-occupied housing stock. This bid does not fund 8 FTE's (4 attorney positions and 4 legal support staff positions). The reduction in service will lower the # of code enforcement and criminal nuisance lawsuits filled against property owners and the number of demolitions by at least 67% decreasing the quality of life and public safety in many neighborhoods. <i>See also ATT-004-A (Line 87)</i>
* 81	BMS-001-A	Non-Departmental	\$ -	\$ 315,614	\$ 315,614	\$ (10,496,485)	ENHANCEMENT This bid restores 2 FTEs and equipment and software to prepare for City Council redistricting when 2010 Census data is complete. <i>See also BMS-001 (Line 9).</i>

KEY FOCUS AREA: E³ GOVERNMENT

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1	2	3	4	5	6	7	
Line	BID NUMBER	BID NAME	Bid to Maintain Current Year Service Level	New Services / Enhancements to Increase Current Year Service	Recommend Amount	Running Total	Comments/Impact Statements
* 82	ATT-002 -A	General Counsel	\$ 857,419	\$ -	\$ 857,419	\$ (11,353,904)	<p>BID TO MAINTAIN CURRENT YEAR SERVICE LEVEL</p> <p>This bid restores 8 FTE's (4 attorney positions and 4 legal support staff positions) which enables current year level of service regarding processing and executing additional ordinance and contracts, and provide the necessary legal services for the City's extensive real estate matters.</p> <p><i>See also ATT-002 (Line 65)</i></p>
* 83	ATT-003-A	Police Legal Liaison & Prosecution	\$ 878,020	\$ -	\$ 878,020	\$ (12,231,924)	<p>BID TO MAINTAIN CURRENT YEAR SERVICE LEVEL</p> <p>This bid restores 14 FTE's (10 attorney positions and 4 legal support staff), which restores prosecutions to the current level which fights crime and code violations. This also restores funding for the Domestic Advocacy Program that assists victims of family violence and legal trainin services to the Police Department.</p> <p><i>See also ATT-003 (Line 84)</i></p>
* 84	ATT-003	Police Legal Liaison & Prosecution	\$ 949,578	\$ -	\$ 949,578	\$ (13,181,502)	<p>CURRENT YEAR SERVICE AT A REDUCE LEVEL</p> <p>This bid funds general legal counsel to the Dallas Police Department and prosecutes all Class C misdemeanors, including citations for violations of state laws and the city ordinances, in the municipal courts and handles related criminal law matters in the municipal, magistrate, and community courts.</p> <p>This bid does not fund does not fund 14 FTEs (10 attorney positions and 4 legal support staff). These reductions will reduce the amount of revenue collected by the City's Municipal Courts by approximately 50%. In addition, this service will no longer provide the Domestic Violence Advocacy Program that assists victims of family violence or advice to the Police Academy.</p> <p><i>See also ATT-003-A (Line 83)</i></p>

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GENERAL FUND \$ 124,898,882

1	2	3	4	5	6	7	
Line	BID NUMBER	BID NAME	Bid to Maintain Current Year Service Level	New Services / Enhancements to Increase Current Year Service	Recommend Amount	Running Total	Comments/Impact Statements
85	ATT-005	Environmental Enforcement, Compliance, and Support (Legal Services)	\$ 1,053		\$ 1,053	\$ (13,182,555)	<p>CURRENT YEAR SERVICE</p> <p>This bid funds the Environmental Enforcement, Compliance, and Support service which is responsible for prosecuting environmental ordinance violations in the City's Municipal Courts including storm water permit violations, water pollution matters, illegal dumping, and other environmentally related ordinance violations.</p> <p>Storm Water Management Fund Reimbursement \$86,474</p>
86	ATT-001 -A	Litigation	\$ 1,390,055	\$ -	\$ 1,390,055	\$ (14,572,610)	<p>BID TO MAINTAIN CURRENT YEAR SERVICE LEVEL</p> <p>This bid restores 18 FTEs (9 attorney positions and 9 legal support staff positions), which would restore to the current level and eliminates the risk of pending lawsuits, the amount of revenue collected, and higher cost associated with using outside counsel on a regular basis.</p> <p>See also ATT-001 (Line 64)</p>
87	ATT-004-A	Neighborhood Integrity and Advocacy (Legal Services)	\$ 614,451	\$ -	\$ 614,451	\$ (15,187,061)	<p>BID TO MAINTAIN CURRENT YEAR SERVICE LEVEL</p> <p>This bid restores 8 FTEs (4 attorney positions and 4 legal support staff positions). Restored funding will enable adequate prosecution of code, environmental and zoning violations and continued collection of judgements.</p> <p>See also ATT-004 (Line 80)</p>

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GENERAL FUND \$ 124,898,882

1	2	3	4	5	6	7	
Line	BID NUMBER	BID NAME	Bid to Maintain Current Year Service Level	New Services / Enhancements to Increase Current Year Service	Recommend Amount	Running Total	Comments/Impact Statements
88	CVS-004-A	Applicant Processing - Civilian	\$ 187,063	\$ -	\$ 187,063	\$ (15,374,124)	<p>BID TO MAINTAIN CURRENT YEAR SERVICE LEVEL</p> <p>This bid restores 3 FTEs (1 Sr. HR Analyst, 2 HR Analysts). The restoration in the set-up time for posting in NEOGOV remaining at 2-3 days rather than increasing to 5-7 days, review of applications and release of lists will remain at 7-10 days rather than doubling to 14-20 days, and test administration will continue to be administered 4 days per week.</p> <p><i>See also CVS-004 (Line 39).</i></p>
89	MGT-002	Efficiency Team	\$ 238,246	\$ -	\$ 238,246	\$ (15,612,370)	<p>CURRENT YEAR SERVICE AT A REDUCED LEVEL</p> <p>This bid funds 2 FTEs who facilitate projects using ZIP process improvement methodology, implement ISO Quality Management Systems. Since 2005, Efficiency Team projects have added value of more than \$20 million.</p> <p>The bid does not fund 1 FTE and cost saving/revenue enhancing projects with estimated value of \$1 million. This FTE has been consolidated into OEQ bid MGT-005 (under Clean, Healthy Environment KFA).</p> <p>Partially reimbursed by Storm Water Drainage Management (\$182k) for ISO implementation and other departments (\$59k).</p>
90	SEC-006-A	Boards and Commissions Support	\$ -	\$ 75,000	\$ 75,000	\$ (15,687,370)	<p>ENHANCEMENT</p> <p>This bid funds an increase in current year service by funding the distribution of the board and commission application electronically to the various departments to begin the background checks and return to the City Secretary Office for final review. This bid allows incremental funding of \$75,000 with no additional FTE's.</p> <p><i>See also SEC-006 (Line 71).</i></p>

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1	2	3	4	5	6	7	
Line	BID NUMBER	BID NAME	Bid to Maintain Current Year Service Level	New Services / Enhancements to Increase Current Year Service	Recommend Amount	Running Total	Comments/Impact Statements
91	EBS-012-A	Energy Procurement, Monitoring and Conservation	\$ 296,908	\$ -	\$ 336,675	\$ (16,024,045)	<p>BID TO MAINTAIN CURRENT YEAR SERVICE LEVEL</p> <p>This bid restores department and team reductions. This no-FTE bid restores full funding to maintain current thermostat settings and retain engaged professional services to assure that the City takes maximum advantage of buying opportunities for energy.</p> <p><i>See also EBS-012 (Line 18).</i></p>
92	EBS-010-A	City Facility Operation, Maintenance and Repair	\$ 1,066,405	\$ -	\$ 1,111,405	\$ (17,135,450)	<p>BID TO MAINTAIN CURRENT YEAR SERVICE LEVEL</p> <p>This bid restores department and team reductions. This bid restores 14.7 FTEs and allows an additional 2,790 work orders to be completed. In addition to avoiding delays in completing needed work, this will prevent premature equipment breakdown, which has already become a persistent problem in the current year due to budget cuts. This bid also restores \$45k in team reductions to building materials.</p> <p><i>See also EBS-010 (Line 28) and EBS-010-B (Line 93).</i></p>
93	EBS-010-B	City Facility Operation, Maintenance and Repair	\$ -	\$ 105,803	\$ 105,803	\$ (17,241,253)	<p>ENHANCEMENT</p> <p>This bid funds 2 new FTEs and supplies to maintain 3 new facilities opening during FY 10-11 (Fire Station 50, Oak Cliff Cultural Center & Prairie Creek Library) and 2 expanding facilities (Pleasant Grove Library, Kleberg Rylie Rec Center). LEED certification of all 5 increases maintenance requirements.</p> <p><i>See also EBS-010 (Line 28) and EBS-010-A (Line 92).</i></p>

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GENERAL FUND \$ 124,898,882

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Line	BID NUMBER	BID NAME	Bid to Maintain Current Year Service Level	New Services / Enhancements to Increase Current Year Service	Recommend Amount	Running Total	Comments/Impact Statements
94	PBW-011-A	Public Works Capital Program Implementation - Survey Services	\$ 406,491	\$ -	\$ 406,491	\$ (17,647,744)	<p>BID TO MAINTAIN CURRENT YEAR SERVICE LEVEL</p> <p>This bid restores department and team reductions. This bid restores 6 FTEs (1 Chief City Surveyor, 2 Registered Professional Land Surveyors, 2 Surveyors in Training, and 1 Computer Aided Drafting Technician). This restoration will result in a decrease in time to process survey requests from the City Attorney's Office and the Police Department. This bid also restores overtime that was eliminated by team recommendation.</p> <p><i>See also PBW-011 (Line 13).</i></p>
95	EBS-011-B	Custodial Service for City Facilities - New Facilities Custodial Service	\$ -	\$ 63,000	\$ 63,000	\$ (17,710,744)	<p>ENHANCEMENT</p> <p>This no-FTE bid adds contract custodial service for two new facilities, the Prairie Creek and Pleasant Grove libraries.</p> <p><i>See also EBS-011 (Line 57) and EBS-011-A (Line 68).</i></p>
96	PER-004-A	Human Resource Consulting	\$ 248,769	\$ -	\$ 248,769	\$ (17,959,513)	<p>BID TO MAINTAIN CURRENT YEAR SERVICE</p> <p>This bid restores 3 FTEs (Human Resource Generalists) and the volunteer center. The restoration of FTEs results in an decrease in the HRG to employee ratio from 1:1928 to 1:1350 (industry standard is 1:423).</p> <p><i>See also PER-004 (Line 14)</i></p>
97	EBS-006-A	Major Maintenance Design and Construction	\$ 103,344	\$ -	\$ 103,344	\$ (18,062,857)	<p>CURRENT YEAR SERVICE</p> <p>This bid restores 1 FTE (Coordinator II). The effect of the restoration is that 25 additional major projects will be completed in FY10-11.</p> <p><i>See also EBS-006 (Line 44).</i></p>

KEY FOCUS AREA: E³ GOVERNMENT

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98	POM-004-A	Business Inclusion & Development Compliance Monitoring	\$ 107,916	\$ -	\$ 107,916	\$ (18,170,773)	<p>BID TO MAINTAIN CURRENT YEAR SERVICE LEVEL</p> <p>This bid restores 2 FTEs. The restoration allows M/WBE inclusion compliance on projects less than \$2.5 million to continue to be centralized. BID compliance review will remain at 10 days instead of increasing to 20 days.</p> <p><i>See also POM-004 (Line 34)</i></p>
99	CVS-002-B	Fire Applicant - Physical Abilities Testing	\$ -	\$ 25,156	\$ 25,156	\$ (18,195,929)	<p>ENHANCEMENT</p> <p>This bid funds an additional .5 FTE, with CVS-002-A this becomes 1 FTE. As a result, the time to qualify candidates will decrease by 50% and 500 tests will be given versus 250.</p> <p><i>See also CVS-002 (Line 110) and CVS-002-A (Line 55).</i></p>
100	CVS-005-A	Applicant Processing for Uniform Employees	\$ 116,227	\$ -	\$ 116,227	\$ (18,312,156)	<p>BID TO MAINTAIN CURRENT YEAR SERVICE LEVEL</p> <p>This bid restores 2 FTEs (1 Sr. Human Resources Analyst and 1 Office Assistant). The result of the restoration is that applications and qualifying documents will continue to have a 5 day turn around versus increasing by 7-10 days; weekend test administration for police officer training will be remain 3 times per month versus 1; the eligible lists to departments will be issued at the current 3 days rather than increasing to 5-8 days.</p> <p><i>See also CVS-005 (Line 48).</i></p>
101	DFD-002-C	Fire Training and Recruitment	\$ -	\$ 230,000	\$ 230,000	\$ (18,542,156)	<p>ENHANCEMENT</p> <p>This bid funds Civil Service for the non-staff costs to develop and administer promotional exams for all ranks below deputy chief. Failure to fund will affect Fire staffing at most levels.</p>

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102	AUD-002-Z	HOPWA and ESG Funds Monitoring	\$ 61,475	\$ -	\$ -	\$ (18,542,156)	<p>BID TO MAINTAIN CURRENT YEAR SERVICE LEVEL This bid restores 2 FTEs (Sr. Contract Compliance Officers) that provide on-site monitoring of sub-recipients funded via HOPWA and ESG. Compliance and oversight required by federal mandate. See also HOU-005 (Line 23) and AUD-002-A (Line 77). Team recommends that HOU-005 take responsibility for all grant monitoring required by HOPWA and ESG.</p>
103	CMO-001-A	City Administration	\$ 366,643	\$ -	\$ 366,643	\$ (18,908,799)	<p>BID TO MAINTAIN CURRENT YEAR SERVICE LEVEL This bid restores 7 FTEs (1 executive secretary, 6 Management Development Associates) and restores a MGR-III to Third Tier Executive. See also CMO-001 (Line 17).</p>
104	CVS-003-A	Analysis/Development and Validation	\$ -	\$ 295,318	\$ 296,318	\$ (19,205,117)	<p>ENHANCEMENT This bid funds an additional 5 FTEs required to increase the level of service from the previous year. Without the 5 FTEs, the service will not be able to develop new tests, promotional or otherwise. Without new tests, the current lists for all uniform ranks will expire by March 2011. See also CVS-003 (Line 56)</p>
105	EBS-009	City Facility Environmental Hazards Testing and Abatement	\$ 63,733	\$ -	\$ 63,733	\$ (19,268,850)	<p>CURRENT YEAR SERVICE This bid funds 1 FTE for building-related hazardous material testing, abatement and records management, in accordance with Texas Department of Human Services regulations. The work includes employee training.</p>

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106	MGT-004-B	Strategic Customer Services	\$ 100,000	\$ -	\$ 100,000	\$ (19,368,850)	<p>BID TO MAINTAIN CURRENT YEAR SERVICE LEVEL</p> <p>This bid restores funding for the Loving My Community program that made grants to neighborhood and community groups for collaborative community projects. It was funded in FY 09-10 by the Communities Foundation of Texas.</p> <p><i>See also MGT-004 (Line 67) and MGT-004-A (Line 78).</i></p>
107	DFD-003-B	Inspection and Life Safety Education	\$ -	\$ 54,759	\$ 54,759	\$ (19,423,609)	<p>ENHANCEMENT</p> <p>This bid funds an additional .8 FTEs to ensure DFD is in compliance with records retention policies. A backlog of inventory, archiving and destruction needs has grown too large for current staff to handle, and limits the ability to comply with Open Records requests and to provide information to management in a timely manner.</p>
108	SEC-005-B	Records Management	\$ 102,623	\$ -	\$ -	\$ (19,423,609)	<p>BID TO MAINTAIN CURRENT YEAR SERVICE LEVEL</p> <p>This bid partially restores funding to offsite storage of records for all City departments at \$102,623. This is about 50% of the amount needed for this service for part of the fiscal year, but contractual obligations still require payment for the full year.</p> <p>This bid does not fund the additional \$77k required to fund the storage contract for the entire year.</p> <p><i>See also SEC-005 (Line 60) and SEC-005-A (Line 58).</i></p> <p>Team recommends funding the contract for the entire year (SEC-005-A). Team does not recommend funding for only part of the year because the entire year's contract obligation would remain.</p>

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109	PER-003-A	Compensation Analysis / Classification	\$ 32,800	\$ -	\$ 32,800	\$ (19,456,409)	<p>BID TO MAINTAIN CURRENT YEAR SERVICE LEVEL</p> <p>This bid restores professional service costs for the Language Testing and Def Action Center. HR recommends that departments be billed directly for Language Testing (\$18,000) and Deaf Action Center services (\$14,000).</p> <p><i>See also PER-003 (Line 46)</i></p>
110	CVS-002	Fire Applicant - Physical Abilities Testing	\$ -	\$ -	\$ -	\$ (19,456,409)	<p>BID TO MAINTAIN CURRENT YEAR SERVICE LEVEL</p> <p>This bid does not fund 1 FTE that would provide a minimum service level for the Fire Applicant Physical Abilities Test. The result of not funding testing is that new Fire candidates cannot be tested.</p> <p><i>See also CVS-002-A (Line 55) and CVS-002-B (Line 99).</i></p>
111	CTJ-005-Z	Language Services	\$ 2,754	\$ -	\$ 2,754	\$ (19,459,163)	<p>BID TO MAINTAIN CURRENT YEAR SERVICE LEVEL</p> <p>This bid restores the Team recommended cut of \$2,754 in overtime. Impact is that the court docket process would need to be revamped to prevent scheduling the start of trials that require language services after 3:30pm. does not fund 1 FTE that would provide a minimum service level for the Fire Applicant Physical Abilities Test. The result of not funding testing is that new Fire candidates cannot be tested.</p> <p><i>See also CTJ-005 (Line 40)</i></p>