

Memorandum



Date September 30, 2011
To Honorable Mayor and Members of the City Council
Subject 2012 City Calendar

The City Council's October 5, 2011 agenda includes a briefing on the 2012 City Calendar. Copies of the briefing and the proposed City Calendar are attached for your review. The Council's October 10, 2011 addendum will include an item to adopt the 2012 City Calendar.

Please let me know if you have any questions regarding the calendar.



Jeanne Chipperfield
Chief Financial Officer

Attachments

C: Mary K. Suhm, City Manager	Joey Zapata, Interim Assistant City Manager
A.C. Gonzalez, First Assistant City Manager	Rosa Rios, Interim City Secretary
Ryan S. Evans, Assistant City Manager	Tom Perkins, City Attorney
Jill A. Jordan, P.E., Assistant City Manager	Craig Kinton, City Auditor
Forest Turner, Assistant City Manager	

2012 City Calendar

City Council Briefing
October 5, 2011



City Calendar

January 2012 – December 2012

- Council Briefing and Agenda Meetings
- Cancelled Meetings and Council Recesses
- Council Committee Meetings
- Budget Workshops, Public Hearings and Town Hall Meetings
- City Holidays
- Civilian Employees Mandatory City Leave Days

City Council Meetings

January 2012- December 2012

Council Briefing Meetings

January 4th, 18th
February 1st, 15th
March 7th
April 4th, 18th
May 2nd, 16th
June 6th, 20th

August 1st, 15th
September 5th, 19th
October 3rd, 17th
November 7th
December 5th

Council Agenda Meetings

January 11th, 25th
February 8th, 22nd
March 28th
April 11th, 25th
May 9th, 23rd
June 13th, 27th

August 8th, 22nd
September 12th, 26th
October 10th, 24th
November 12th, 26th (Both on Monday)
December 12th

City Council Recess

- Council Recess, March 12th – 23rd
 - National League of Cities Conference: March 10th -14th
 - Coincides with Spring Break Schedules for 13 Independent School Districts in the City of Dallas
- Council Recess, July 1st - 31st
 - Council Resolution 90-2673

Cancelled and Moved City Council Meetings

- Meetings Cancelled for Holidays
 - November 21st
 - December 19th
 - December 26th
- Fifth Wednesday – No Meetings
 - February 29th
 - May 30th
 - August 29th
 - October 31st

Cancelled and Moved City Council Meetings (continued)

- Meetings Moved due to Conferences
 - November 14th moved to November 12th due to Texas Municipal League (TML) Meeting
 - November 28th moved to November 26th due to National League of Cities (NLC) Meeting

Council Committee Meetings Cancelled or Moved to Tuesday

- Monday, January 2nd - City Holiday
Council Committee Meetings Cancelled
- Monday – January 16th, Martin Luther King, Jr. Day
Council Committee Meetings moved to Tuesday – January 17th
- Monday – February 20th, Presidents’ Day
Council Committee Meetings moved to Tuesday - February 21st
- Monday – March 12th, and March 19th – Council Recess
Council Committee Meetings Cancelled
- Monday, May 28th – Memorial Day Holiday
Council Committee Meetings Cancelled

Council Committee Meetings Cancelled or Moved to Tuesday (continued)

- July - All Council Committee Meetings Cancelled
- Monday – August 13th, Presentation of City Manager’s Recommended Budget
 Council Committee Meetings moved to Tuesday – August 14th
- Monday – August 27th, Budget Workshop
 Council Committee Meetings moved to Tuesday – August 28th
- Monday – September 3rd, Labor Day/Cesar E. Chavez Day
 Council Committee Meetings moved to Tuesday – September 4th
- Monday – September 10th, Budget Amendment Workshop
 Council Committee Meetings moved to Tuesday – September 11th

Council Committee Meetings Cancelled or Moved to Tuesday (continued)

- Monday – November 12th, City Council Meeting , National League of Cities Conference
 Council Committee Meetings Cancelled
 - Monday – November 19th, Thanksgiving Holiday
 Council Committee Meetings Cancelled
- Monday – November 26th, City Council Meeting , National League of Cities Conference
 Council Committee Meetings Cancelled
- Monday – December 17th and Monday, December 24th, Christmas Holiday
 Council Committee Meetings Cancelled

City Council Committees

- **Economic Development (9:00 AM – 10:30 AM 1st and 3rd Monday)**
 - January 17th (Tuesday)
 - February 6th, 21st (Tuesday)
 - March 5th
 - April 2nd, 16th
 - May 7th, 21st
 - June 4th, 18th
 - August 6th, 20th
 - September 4th (Tuesday), 17th
 - October 1st, 15th
 - November 5th
 - December 3rd

Some meetings are cancelled due to conflict with a holiday, briefing or recess.

City Council Committees (continued)

- **Housing (11:00 AM – 12:30 PM 1st and 3rd Monday)**

January 17th (Tuesday)

February 6th, 21st (Tuesday)

March 5th

April 2nd, 16th

May 7th, 21st

June 4th, 18th

August 6th, 20th

September 4th (Tuesday), 17th

October 1st, 15th

November 5th

December 3rd

Some meetings are cancelled due to conflict with a holiday, briefing or recess.

City Council Committees (continued)

- **Budget, Finance and Audit (1:00 PM – 2:30 PM 1st and 3rd Monday)**

January 17th (Tuesday)

February 6th, 21st (Tuesday)

March 5th

April 2nd, 16th

May 7th, 21st

June 4th, 18th

August 6th, 20th

September 4th (Tuesday), 17th

October 1st, 15th

November 5th

December 3rd

Some meetings are cancelled due to conflict with a holiday, briefing or recess.

City Council Committees (continued)

- **Arts, Culture, & Libraries (3:00 PM – 4:30 PM 3rd Monday)**
 - January 17th (Tuesday)
 - February 21st (Tuesday)
 - April 16th
 - May 21st
 - June 18th
 - August 20th
 - September 4th (1st Tuesday)
 - October 15th

Some meetings are cancelled due to conflict with a holiday, briefing or recess.

City Council Committees (continued)

- **Quality of Life and Government Services (9:00 AM – 10:30 AM 2nd and 4th Monday)**
 - January 9th, 23rd
 - February 13th, 27th
 - March 26th
 - April 9th, 23rd
 - May 14th
 - June 11th, 25th
 - August 14th, 28th (Both on Tuesday)
 - September 11th (Tuesday), 24th
 - October 8th, 22nd
 - December 10th

Some meetings are cancelled due to conflict with a holiday, briefing or recess.

City Council Committees (continued)

- **Public Safety (11:00 AM – 12:30 PM 2nd and 4th Monday)**

January 9th, 23rd

February 13th, 27th

March 26th

April 9th, 23rd

May 14th

June 11th, 25th

August 14th, 28th (Both on Tuesday)

September 11th (Tuesday), 24th

October 8th, 22nd

December 10th

Some meetings are cancelled due to conflict with a holiday, briefing or recess.

City Council Committees (continued)

- **Transportation and Environment (1:00 PM – 2:30 PM 2nd and 4th Monday)**

January 9th, 23rd

February 13th, 27th

March 26th

April 9th, 23rd

May 14th

June 11th, 25th

August 14th, 28th (Both on Tuesday)

September 11th (Tuesday), 24th

October 8th, 22nd

December 10th

Some meetings are cancelled due to conflict with a holiday, briefing or recess.

City Council Committees (continued)

- **Trinity River Corridor Project (3:00 PM – 4:30 PM 2nd Monday)**

January 9th

February 13th

April 9th

May 14th

June 11th

August 14th (Tuesday)

September 11th (Tuesday)

October 8th

December 10th

Some meetings are cancelled due to conflict with a holiday, briefing or recess.

Budget Workshops

- Wednesday
January 18th Objectives and Strategies for FY 2012-13
- Wednesday
May 16th Preliminary Ranking of the FY 2012-13
Budget Offers
- Wednesday
June 20th FY 2012-13 Budget Outlook
- Monday
August 13th Presentation of City Manager's
FY 2012-13 Recommended Budget

Note: Additional Budget Workshops may be added at a later date.

Budget Workshops (continued)

- Monday
August 27th
Council Budget Workshop
- Wednesday
September 5th
Vote to adopt Budget 1st Reading
- Monday
September 10th
Council Budget Amendments Workshop
- Wednesday
September 19th
Budget Adoption 2nd Reading

Budget Public Hearings

- Wednesday, March 28th
- Wednesday, May 23rd
- Wednesday, August 22nd

Budget Town Hall Meetings to present City Manager's Recommended Budget

- August 13th – September 4th

City Holidays

Monday, January 2 nd	New Year's Day
Monday, January 16 th	Martin Luther King, Jr. Day
Monday, February 20 th	Presidents' Day
Monday, May 28 th	Memorial Day
Wednesday, July 4 th	Independence Day
Monday, September 3 rd	Labor Day/Cesar E. Chavez Day
Thursday, November 22 nd	Thanksgiving Day
Friday, November 23 rd	September 11 th Remembrance Day/ Day After Thanksgiving
Tuesday, December 25 th	Christmas Holiday

Civilian Employees Mandatory City Leave Days

- Friday, August 31st

Note: At this time, civilian mandatory city leave days have not been scheduled for October – December 2012

Next Steps

- Adopt the 2012 calendar on October 10, 2011

Appendix

- 2012 City Calendar

January

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
1 New Year's Day	2 Council Committee Meetings Cancelled New Year's Day City Holiday	3	4 Council Briefing 9:00am	5	6	7
8	9 Council Committees: 9:00am-Quality of Life & Government Services 11:00am-Public Safety 1:00pm-Transportation & Environment 3:00pm-Trinity River Corridor Project	10	11 Council Agenda 9:00am	12	13	14
15	16 Council Committee Meetings Moved Martin Luther King, Jr. Day City Holiday	17 Council Committees: 9:00am-Economic Development 11:00am-Housing 1:00pm-Budget, Finance & Audit 3:00pm-Arts, Culture & Libraries	18 Council Briefing 9:00am Budget Workshop U.S. Conference of Mayors Washington, DC Winter Meeting	19 U.S. Conference of Mayors Washington, D.C. Winter Meeting	20 U.S. Conference of Mayors Washington, D.C. Winter Meeting	21
22	23 Council Committees: 9:00am-Quality of Life & Government Services 11:00am-Public Safety 1:00pm-Transportation & Environment	24	25 Council Agenda 9:00am	26	27	28
29	30	31				

Note: Council Agenda Meetings are held in Council Chambers
and Council Briefing and Committee meetings are held in Room 6ES

2012

February

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
			1 Council Briefing 9:00am	2	3	4
5	6 Council Committees: 9:00am-Economic Development 11:00am-Housing 1:00pm-Budget, Finance & Audit	7	8 Council Agenda 9:00am	9	10	11
12	13 Council Committees: 9:00am-Quality of Life & Government Services 11:00am-Public Safety 1:00pm-Transportation & Environment 3:00pm-Trinity River Corridor Project	14	15 Council Briefing 9:00am	16	17	18
19	20 Council Committee Meetings Moved Presidents' Day City Holiday	21 Council Committees: 9:00am-Economic Development 11:00am-Housing 1:00pm-Budget, Finance & Audit 3:00pm-Arts, Culture & Libraries	22 Council Agenda 9:00am	23	24	25
26	27 Council Committees: 9:00am-Quality of Life & Government Services 11:00am-Public Safety 1:00pm-Transportation & Environment	28	29 Fifth Wednesday – No City Council Meeting			

Note: Council Agenda Meetings are held in Council Chambers and Council Briefing and Committee meetings are held in Room 6ES

2012

March

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
				1	2	3
4	5 Council Committees: 9:00am-Economic Development 11:00am-Housing 1:00pm-Budget, Finance & Audit	6	7 Council Briefing 9:00am	8	9	10 National League of Cities Conference – Washington, D.C.
11 National League of Cities Conference – Washington, D.C.	12 Council Committee Meetings Cancelled Council Recess National League of Cities Conference – Washington, D.C.	13 Council Recess National League of Cities Conference – Washington, D.C.	14 City Council Meeting Cancelled Council Recess National League of Cities Conference – Washington, D.C.	15 Council Recess	16 Council Recess	17
18	19 Council Committee Meetings Cancelled Council Recess	20 Council Recess	21 City Council Meeting Cancelled Council Recess	22 Council Recess	23 Council Recess	24
25	26 Council Committees: 9:00am-Quality of Life & Government Services 11:00am-Public Safety 1:00pm-Transportation & Environment	27	28 Council Agenda 9:00am Budget Public Hearing	29	30	31

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2012

April

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
1	2 Council Committees: 9:00am-Economic Development 11:00am-Housing 1:00pm-Budget, Finance & Audit	3	4 Council Briefing 9:00am	5	6 Good Friday Passover (Begins at Sundown)	7 Passover Second Night Seder
8 Easter	9 Council Committees: 9:00am-Quality of Life & Government Services 11:00am-Public Safety 1:00pm-Transportation & Environment 3:00pm-Trinity River Corridor Project	10	11 Council Agenda 9:00am	12	13	14
15	16 Council Committees: 9:00am-Economic Development 11:00am-Housing 1:00pm-Budget, Finance & Audit 3:00pm-Arts, Culture & Libraries	17	18 Council Briefing 9:00am	19	20	21
22	23 Council Committees: 9:00am-Quality of Life & Government Services 11:00am-Public Safety 1:00pm-Transportation & Environment	24	25 Council Agenda 9:00am	26	27	28
29	30					

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2012

May

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
		1	2 Council Briefing 9:00am	3	4	5
6	7 Council Committees: 9:00am-Economic Development 11:00am-Housing 1:00pm-Budget, Finance & Audit	8	9 Council Agenda 9:00am	10	11	12
13	14 Council Committees: 9:00am-Quality of Life & Government Services 11:00am-Public Safety 1:00pm-Transportation & Environment 3:00pm-Trinity River Corridor Project	15	16 Council Briefing 9:00am Budget Workshop	17	18	19
20	21 Council Committees: 9:00am-Economic Development 11:00am-Housing 1:00pm-Budget, Finance & Audit 3:00pm-Arts, Culture & Libraries	22	23 Council Agenda 9:00am Budget Public Hearing	24	25	26
27	28 Council Committee Meetings Cancelled Memorial Day City Holiday	29	30 Fifth Wednesday – No City Council Meeting	31		

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2012

June

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
					1	2
3	4 Council Committees: 9:00am-Economic Development 11:00am-Housing 1:00pm-Budget, Finance & Audit	5	6 Council Briefing 9:00am	7	8	9
10	11 Council Committees: 9:00am-Quality of Life & Government Services 11:00am-Public Safety 1:00pm-Transportation & Environment 3:00pm-Trinity River Corridor Project	12	13 Council Agenda 9:00am U.S. Conference of Mayors Orlando, FL	14 U.S. Conference of Mayors Orlando, FL	15 U.S. Conference of Mayors Orlando, FL	16
17	18 Council Committees: 9:00am-Economic Development 11:00am-Housing 1:00pm-Budget, Finance & Audit 3:00pm-Arts, Culture & Libraries	19	20 Council Briefing 9:00am Budget Workshop	21	22	23
24	25 Council Committees: 9:00am-Quality of Life & Government Services 11:00am-Public Safety 1:00pm-Transportation & Environment	26	27 Council Agenda 9:00am	28	29	30

Note: Council Agenda Meetings are held in Council Chambers and Council Briefing and Committee meetings are held in Room 6ES

2012

July

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
1	2 Council Recess Per Resolution 90-2673 Passed August 22, 1990	3	4 Council Recess Per Resolution 90-2673 Passed August 22, 1990 Independence Day City Holiday	5	6	7
8	9 Council Recess Per Resolution 90-2673 Passed August 22, 1990	10	11 Council Recess Per Resolution 90-2673 Passed August 22, 1990	12	13	14
15	16 Council Recess Per Resolution 90-2673 Passed August 22, 1990	17	18 Council Recess Per Resolution 90-2673 Passed August 22, 1990	19	20 Ramadan Begins	21
22	23 Council Recess Per Resolution 90-2673 Passed August 22, 1990	24	25 Council Recess Per Resolution 90-2673 Passed August 22, 1990	26	27	28
29	30	31				

Note: Council Agenda Meetings are held in Council Chambers
and Council Briefing and Committee meetings are held in Room 6ES

2012

August

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
			1 Council Briefing 9:00am	2	3	4
5	6 Council Committees: 9:00am-Economic Development 11:00am-Housing 1:00pm-Budget, Finance & Audit	7	8 Council Agenda 9:00am	9	10	11
12	13 Council Committee Meetings Moved 9:00am Council Budget Workshop Presentation of City Manager's Recommended Budget Budget Town Hall Meetings Begin – TBA	14 Council Committees: 9:00am-Quality of Life & Government Services 11:00am-Public Safety 1:00pm-Transportation & Environment 3:00pm-Trinity River Corridor Project	15 Council Briefing 9:00am Budget Workshop	16	17	18
19	20 Council Committees: 9:00am-Economic Development 11:00am-Housing 1:00pm-Budget, Finance & Audit 3:00pm-Arts, Culture & Libraries	21	22 Council Agenda 9:00am Budget Public Hearing	23	24	25
26	27 Council Committee Meetings Moved 9:00am Council Budget Workshop	28 Council Committees: 9:00am-Quality of Life & Government Services 11:00am-Public Safety 1:00pm-Transportation & Environment	29 Fifth Wednesday – No City Council Meeting	30	31 Civilian Employees Mandatory City Leave Day	

Note: Council Agenda Meetings are held in Council Chambers
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2012

September

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
						1
2	3 Council Committee Meetings Moved Labor Day/Cesar E. Chavez Day City Holiday	4 Council Committees: 9:00am-Economic Development 11:00am-Housing 1:00pm-Budget, Finance & Audit 3:00pm-Arts, Culture & Libraries Budget Town Hall Meetings End	5 Council Briefing 9:00am Vote to adopt Budget 1 st Reading	6	7	8
9	10 Council Committee Meetings Moved 9:00am Council Budget Amendments Workshop	11 Council Committees: 9:00am-Quality of Life & Government Services 11:00am-Public Safety 1:00pm-Transportation & Environment 3:00pm-Trinity River Corridor Project	12 Council Agenda 9:00am	13	14	15
16 Rosh Hashanah (Begins at Sundown)	17 Council Committees: 9:00am-Economic Development 11:00am-Housing 1:00pm-Budget, Finance & Audit Rosh Hashanah	18 Rosh Hashanah	19 Council Briefing 9:00am Budget Adoption 2 nd Reading	20	21	22
23	24 Council Committees: 9:00am-Quality of Life & Government Services 11:00am-Public Safety 1:00pm-Transportation & Environment	25 Yom Kippur (Begins at Sundown)	26 Council Agenda 9:00am Yom Kippur	27	28	29
30	<p>Note: Council Agenda Meetings are held in Council Chambers and Council Briefing and Committee meetings are held in Room 6ES</p>					

2012

October

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
	1 Council Committees: 9:00am-Economic Development 11:00am-Housing 1:00pm-Budget, Finance & Audit	2	3 Council Briefing 9:00am	4	5	6
7	8 Council Committees: 9:00am-Quality of Life & Government Services 11:00am-Public Safety 1:00pm-Transportation & Environment 3:00pm-Trinity River Corridor Project	9	10 Council Agenda 9:00am	11	12	13
14	15 Council Committees: 9:00am-Economic Development 11:00am-Housing 1:00pm-Budget, Finance & Audit 3:00pm-Arts, Culture & Libraries	16	17 Council Briefing 9:00am	18	19	20
21	22 Council Committees: 9:00am-Quality of Life & Government Services 11:00am-Public Safety 1:00pm-Transportation & Environment	23	24 Council Agenda 9:00am	25	26	27
28	29	30	31 Fifth Wednesday – No City Council Meeting			

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2012

November

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
				1	2	3
4	5 Council Committees: 9:00am-Economic Development 11:00am-Housing 1:00pm-Budget, Finance & Audit	6	7 Council Briefing 9:00am	8	9	10
11	12 Council Committees Meetings Cancelled Council Agenda 9:00am	13 Texas Municipal League Annual Conference – Grapevine, TX	14 City Council Agenda Meeting Moved to November 12 th Texas Municipal League Annual Conference – Grapevine, TX	15 Texas Municipal League Annual Conference – Grapevine, TX	16 Texas Municipal League Annual Conference – Grapevine, TX	17
18	19 Council Committee Meetings Cancelled	20	21 City Council Meeting Cancelled	22 Thanksgiving Day City Holiday	23 September 11 th Remembrance Day/Day after Thanksgiving Day City Holiday	24
25	26 Council Committee Meetings Cancelled Council Agenda 9:00am	27 National League of Cities Conference – Boston, MA	28 City Council Agenda Meeting Moved to November 26 th National League of Cities Conference – Boston, MA	29 National League of Cities Conference – Boston, MA	30 National League of Cities Conference – Boston, MA	

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2012

December

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
						1 National League of Cities Conference – Boston, MA
2	3 Council Committees: 9:00am-Economic Development 11:00am-Housing 1:00pm-Budget, Finance & Audit	4	5 Council Briefing 9:00am	6	7	8 Eight Days of Hanukkah (Begins at Sundown)
9 Hanukkah	10 Council Committees: 9:00am-Quality of Life & Government Services 11:00am-Public Safety 1:00pm-Transportation & Environment 3:00pm-Trinity River Corridor Project	11	12 Council Agenda 9:00am	13	14	15
16	17 Council Committee Meetings Cancelled	18	19 City Council Meeting Cancelled	20	21	22
23	24 Council Committee Meetings Cancelled	25 Christmas Day	26 City Council Meeting Cancelled	27	28	29
30	31	Note: Council Agenda Meetings are held in Council Chambers and Council Briefing and Committee meetings are held in Room 6ES				

2012