OPEN RECORDS REQUEST FORM
Dallas Police Department
Open Records Unit
1400 South Lamar Street, 1st Floor
Dallas, Texas 75215
Telephone (214) 671-3148
Fax (214) 671-4636
Open Records email address: openrecordunit@dpd.ci.dallas.tx.us
To access the Dallas Police Department website, please visit www.dallaspolice.net

(PLEASE PRINT)

TODAY'S DATE: _________________________________________________________

MR/MS/MRS: (YOUR NAME) _____________________________________________
(CIRCLE ONE)

BUS. OR AGENCY: _______________________________________________________
(IF REQUESTING FOR A BUSINESS OR AGENCY)

ADDRESS: ______________________________________________________________

CITY, STATE & ZIP: ______________________________________________________

PHONE NO: _____________________________________________________________

EMAIL ADDRESS: _______________________________________________________

My relationship to the person listed in the report: (Select all that apply)
____ Self    ____ I am the parent/legal guardian _____ Legal counsel/attorney
____ Husband    ____ Wife ____ Sibling _____ Other, explain_____________________

Under the Public Information Act, I request copies of the following:

_____Offense Report _____Accident Photos   _____Crime Scene Photos
_____Arrest Report     _____Accident Report     _____Prosecution Report
_____Investigative File   ____911 Call Sheet     _____IAD Files
_____Dash-Camera       ____911 Audio & Service Desk Audio (if transferred)
_____Body-Camera (_____ Guidelines Met _____ Guidelines Not Met)

SERVICE (REPORT) NUMBER: _______________________________________

DATE OF OCCURRENCE: _______________________________________

IF REQUESTING AN OFFENSE REPORT, EXPLAIN WHAT TYPE?

_____________________________________________________________________

_____________________________________________________________________

_____________________________________________________________________

Sincerely,

REQUEST RECEIVED BY: ____________________________
(Open Record Team Member)

___________________________________________________
(SIGNATURE)

DPD USE ONLY
DIVISIONS SENT TO:
______ 2143
______ 2182
______ 2115
______ 2163
______ 2162
______ 2127
______ 2117
______ 2147
______ 2147 (Tech Support)
______ 2164
______ Patrol Station
______ Open Records Team
______ Other