

Memorandum

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CITY SECRETARY
DALLAS, TEXAS

CITY OF DALLAS

DATE January 22, 2010

TO Transportation and Environment Committee Members: Linda L. Koop (Chair), Sheffie Kadane (Vice Chair), Jerry Allen, Tennell Atkins, Carolyn R. Davis, Angela Hunt, Delia Jasso, Pauline Medrano, Ron Natinsky, Vonciel Jones Hill

SUBJECT Transportation and Environment Committee Meeting Agenda

Monday, January 25, 2010 at 2:00 – 4:00 p.m.
City Hall, 1500 Marilla, Room 6ES
Dallas, TX 75201

1. **Approval of Minutes for the January 11, 2010 Meeting**
(Action / 5 Minutes)
2. **City of Dallas Environmental Outreach Efforts**
Eric Griffin, Managing Director of the Office of Environmental Quality
(Briefing / 30 Minutes)
3. **Street Cut Standards and Implementation**
Rick Galceran, Director, Public Works and Transportation
(Briefing / 30 Minutes)

Linda L. Koop (initials)

Linda L. Koop, Chair
Transportation and Environment Committee

c: The Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Thomas P. Perkins, Jr., City Attorney
Deborah Watkins, City Secretary
Craig Kinton, City Auditor
Judge C. Victor Lander, Administrative Judge
Ryan S. Evans, First Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Forest Turner, Assistant City Manager
David Cook, Chief Financial Officer
Jeanne Chipperfield, Director, Budget and Management Services
Edward Scott, Director, Controller's Office
Rick Galceran, P.E., Director, Public Works and Transportation
Theresa O'Donnell, Director, Sustainable Development and Construction
Helena Stevens-Thompson, Assistant to the City Manager – Council Office

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. Contemplated or pending litigation, or matters where legal advice is requested of the City Attorney. Section 551.071 of the Texas Open Meetings Act.
2. The purchase, exchange lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the Texas Open Meetings Act.
3. A contract for a prospective gift or donation to the City, if the deliberation is an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.073 of the Texas Open Meetings Act.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the Texas Open Meetings Act.
5. The deployment, or specific occasions for implementation of security personnel or devices. Section 551.076 of the Texas Open Meetings Act.
6. Deliberations regarding economic development negotiations. Section 551.087 of the Texas Open Meetings Act.

TRANSPORTATION AND ENVIRONMENT COMMITTEE MEETING RECORD

The Transportation and Environment Committee (TEC) meetings are recorded. Agenda materials and audiotapes may be reviewed/copied by contacting the Public Works and Transportation TEC Staff Coordinator at 214.670.4545.

Meeting Date: January 11, 2010 **Start Time:** 11:45 a.m. **Adjournment:** 1:49 p.m.

Committee Members Present:

Linda L. Koop (Chair), Sheffie Kadane (Vice Chair), Jerry Allen, Tennell Atkins, Carolyn R. Davis, Angela Hunt, Delia Jasso, Pauline Medrano, Ron Natinsky, and Vonciel Jones Hill

Committee Members Absent:

None

Other Council Members Present:

Dwaine Caraway, Ann Margolin, and David Neumann

DART Board Members Present

Scott Carlson, John Carter Danish, Pamela Dunlop Gates, Angel Reyes, Robert Strauss, William Tsao, William Velasco, Tracey Whitaker, and Claude Williams

City Executive Staff Present:

Jill A. Jordan, Assistant City Manager

TRANSPORTATION AND ENVIRONMENT COMMITTEE AGENDA

1. **Approval of Minutes for December 14, 2009**

Action Taken/Committee Recommendation:

Approval of the minutes was considered after the Committee/DART Board Discussion. Motion was made to approve the minutes for the December 14, 2009 meeting subject to corrections. No corrections were suggested and the minutes were approved as submitted.

Made by: Kadane

Seconded by: Natinsky

Passed unanimously

2. **Committee/DART Board Discussion Related to Current and Future Rail/Bus Transit Projects and Operations Affecting the City of Dallas**

Presenter: Gary Thomas, Executive Director/President of DART

Mr. Thomas gave a brief presentation highlighting the construction status of the Green and Orange LRT lines, plans for future rail transit expansion including the second LRT line through downtown (D2), and the decision to purchase natural gas powered buses.

Action Taken/Committee Recommendation:

Ms. Koop thanked the DART Board Members for attending and congratulated Mr. Velasco on his appointment as Chair of the DART Board.

Ms. Koop suggested that Dallas Council members look at the 2030 system plan and take into account the location of future rail transit lines when making land use and zoning decisions.

Ms. Koop asked the DART Board to comment on ways that the Council can help provide direction on DART issues.

Mr. Velasco asked the Committee to summarize their position in regard to the D2 Project. Ms. Koop stated that the Committee had evaluated the four final alignments, and had decided to support the alignment that provided direct service to the new Convention Center hotel. She asked DART staff about the status of the alternatives analysis and when the City Council should take an official position on a preferred alignment. Mr. Thomas indicated that DART is in the final phase of the draft environmental impact statement (EIS). Mr. Steve Salin, with DART, stated that the next step will be to formalize the draft EIS in February or March, then the DART Board will hold a public meeting and ask the City of Dallas to review the document and pass a resolution supporting an alignment.

Ms. Jasso reminded everyone that Oak Cliff wanted to be certain that rail transit planning efforts provided an optimum way to provide streetcar service between downtown and Oak Cliff. Mr. Neumann agreed with Ms. Jasso about streetcar service to Oak Cliff. He also stated that he is supportive of the second downtown LRT alignment that connects with the Convention Center hotel.

Mr. Natinsky commented that in regards to the Convention Center LRT alignment, DART and the City of Dallas need to approach it as a partnership. The City needs to help DART find ways to get the project done.

Mr. Caraway stated that he supports DART and asked DART to make it a priority to identify creative ways to upgrade the Lancaster LRT corridor so that it would be comparable to more recent LRT lines.

Mr. Atkins thanked Mr. Thomas and Ms. Gates for meeting with him. He said that there are community concerns as to whether the LRT extension to the new UNT campus should be on the east or west side of the police station. Mr. Atkins stated that the residents were looking at the east side. Mr. Thomas said that this Blue Line extension is scheduled to open in 2018 and that there would continue to be meetings with the community to talk about the alignment. He indicated that grade separated rail-street crossings are normally based on traffic warrants, but in this case the topography may dictate that a grade separation be provided.

Ms. Davis asked if DART has plans to look at clean energy gas for bus operations. Mr. Thomas stated that the Board had approved the purchase of natural gas powered buses.

Mr. Neumann asked how far south the West Oak Cliff line would be extended. Mr. Thomas stated that the 2030 Plan calls for the line to go to Red Bird Lane near I-20.

Mr. Tsao noted that DART will be making major revisions to its bus service plan in order to complement the new LRT transit lines.

Mr. Velasco said that he would like to see more planning effort regarding development around new LRT stations. He indicated that Garland and Irving seem to be ahead of Dallas. Ms. Koop said that the Committee will put transit-oriented development on a future Committee agenda. She asked staff to provide copies of the forwardDallas! Plan for the DART Board members.

Mr. Carlson described the status of DART's project to rehabilitate and use the Monroe Shops.

No action was taken on this item.

3. Lobbyist Registration Ordinance

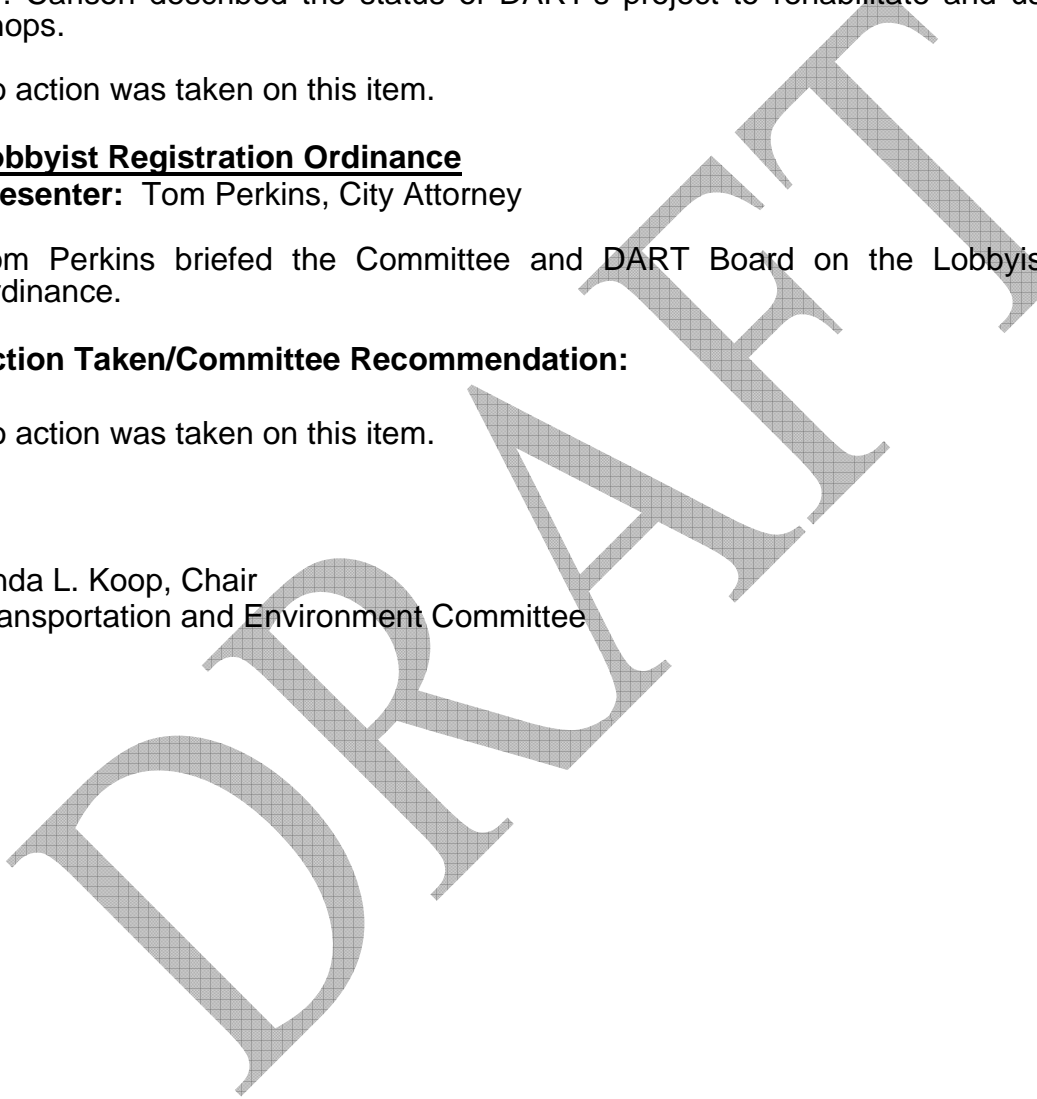
Presenter: Tom Perkins, City Attorney

Tom Perkins briefed the Committee and DART Board on the Lobbyist Registration Ordinance.

Action Taken/Committee Recommendation:

No action was taken on this item.

Linda L. Koop, Chair
Transportation and Environment Committee



Memorandum



CITY OF DALLAS

DATE January 21, 2010

TO Members of the Transportation and Environment Committee:
Linda L. Koop (Chair), Sheffie Kadane (Vice Chair), Jerry Allen, Carolyn R. Davis, Tennell Atkins, Angela Hunt, Pauline Medrano, Delia Jasso and Ron Natinsky

SUBJECT Environmental Outreach Committee Briefing

Attached is the briefing on the environmental outreach committee activities that will be presented to the Committee at the January 25, 2010 meeting.

Please contact me if you need additional information.

A handwritten signature in black ink, appearing to read 'Jill Jordan'.

Jill A. Jordan, P.E.
Assistant City Manager

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Eric Griffin, Assistant Director, Office of Environmental Quality

City of Dallas Environmental Outreach Committee (EOC)

Transportation and
Environment Committee

January 25, 2010



EOC Guiding Principle



Partnerships for education and
quality of life.

EOC Membership

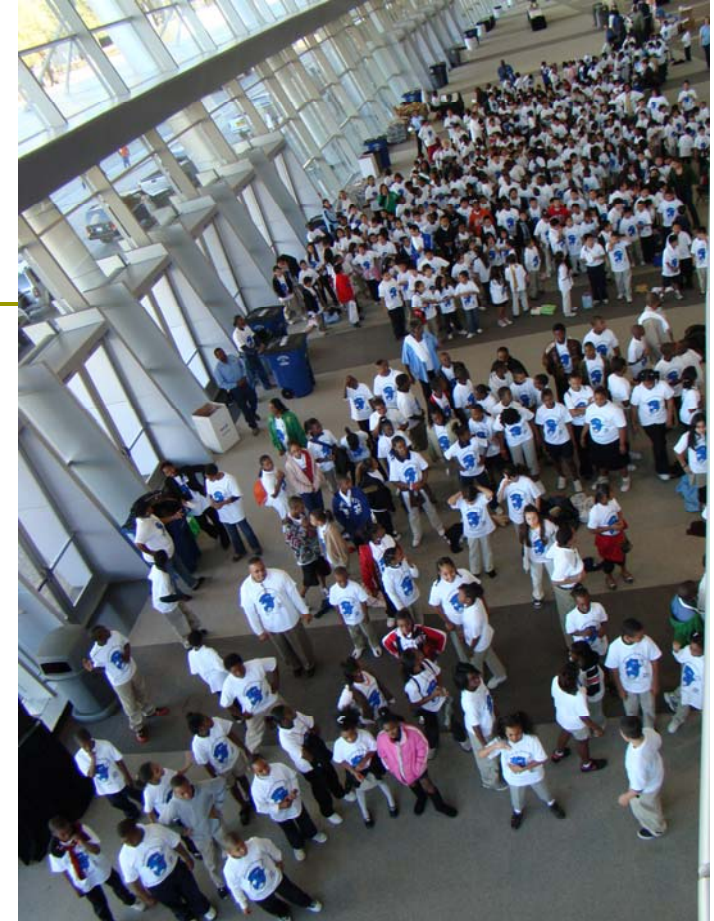
- ❑ Formed in October of 2008
- ❑ Purpose: To unify and expand the City's environmental message through increased collaborative efforts.
- ❑ Members:
 - Dallas Code Compliance: Animal Services
 - Dallas Water Utilities: Grease Abatement
 - Dallas Water Utilities: Water Conservation
 - Dallas Zoo
 - Office of Environmental Quality
 - Park and Recreation: City Forester
 - Park and Recreation: Communities Against Trash
 - Public Works and Transportation: Stormwater Management
 - Sanitation Recycling Team
 - Texas Discovery Gardens
 - Trinity River Audubon Center (NEW Member)

EOC Collaborative Efforts

- Community Events
- School Presentations and Summer Camps
- Dallas ISD Teacher Training
- Green Times, Monthly Newsletter
- GreenDallas.net

EOC Collaborative Efforts: Community Events

- ▣ Texas Recycles Day
- ▣ Science Day at the Zoo



EOC Collaborative Efforts: Community Events

▣ Green Festival



EOC Collaborative Efforts: Joint School Presentations

- ❑ Da Vinci School Healthy Schools Day
- ❑ Withers Elementary Earth Day
- ❑ Lake Highlands Elementary Environmental Assembly



EOC Collaborative Efforts: Summer Camp Presentations

- ❑ No Child Left Inside
- ❑ Singing Hills Baptist Church Summer Camp Program
- ❑ Girl Scouts IP College: Eco-Action Badge



EOC Collaborative Efforts: Working with DISD

Educators' Environmental Workshop

- The first collaborative teacher training provided by the EOC



EOC Collaborative Efforts:

GreenTimes



[New This Month](#)

- ❑ Distributed to City of Dallas employees
- ❑ Posted on GreenDallas.net
- ❑ Promotes the environmental accomplishments and projects of City employees and departments
- ❑ All articles written by City of Dallas employees
- ❑ Contributions from over 10 City departments
- ❑ Plans for public email subscription for wide distribution

EOC Collaborative Efforts:

GreenDallas.net



- Resource for City environmental services and initiatives
- Green lifestyle tips and Green Guide
- Monthly Community Events Calendar
- Resource Examples:
 - Recycling Drop-Off Centers and Recycling Roundups
 - Cease the Grease recycling drop off events
 - Green Festival and EarthFest
 - EPA Green Power Partnership Award
 - Volunteer Opportunities
 - Brochures

EOC Future Goals

- ❑ Increase collaboration for new programming
- ❑ Interdepartmental environmental cross-training
- ❑ Increase cost and resource sharing
- ❑ Increase presence on GreenDallas.net
- ❑ Attend Professional Development Workshops
- ❑ Create TEKS aligned joint catalogue

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Carolyn R. Davis, Angela Hunt, Delia Jasso, Pauline Medrano, Ron Natinsky,
Vonciel Jones Hill

SUBJECT Street Cut Standards and Implementation

Attached is the "Street Cut Standards and Implementation" briefing that will be presented to you on January 25, 2010. It is a follow-up to the January 8, 2010, briefing memo, regarding the City's street cut repair policies and procedures, that was provided following the January 6, 2010, Atmos Energy Corporation Franchise Renewal briefing to the City Council.

Please contact me if you need additional information.



Jill A. Jordan, P.E.
Assistant City Manager

c: The Honorable Mayor and Members of the City Council
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Rick Galceran, P.E., Director, Public Works and Transportation

Street Cut Standards and Implementation

Presented to the
Transportation and Environment Committee

By Public Works and Transportation
January 25, 2010





Purpose

- Update the Committee on street cut policies and practices
- Determine if ordinance changes are required



History

- Comprehensive Right-of-Way (ROW) Management Ordinance
 - City Code Chapter 43, Article VIII
 - Approved by City Council January 2001
 - Became effective March 2001
 - Last modification effective March 2006



History and Original Goals

- Identification and accountability of utility providers
- Specifications for street repairs
- Enforcement provisions
- Reduce damage occurrences
- Balance utility service with preserving infrastructure
- Safety and convenience to the traveling public

ROW Management Ordinance

Highlights related to Identification and Accountability

- Registration of Public Service Providers (PSP)
- Plans of record required
- Major project defined
- Insurance requirements
- Project identification
- Warranty – Materials and workmanship



ROW Management Ordinance

Highlights related to Street Repair Specifications

- Joint trenches
- Temporary repair limitations
- Restoration requirements for new pavement
- Permit required unless exempted
 - No pavement cut
 - Single pole replacement



Temporary Repair to Asphalt Street

ROW Management Ordinance

Highlights related to Street Repair Specifications

Permanent Repair to Concrete Street (Case 1)



Before Ordinance



Required by Ordinance

ROW Management Ordinance

Highlights related to Street Repair Specifications

Permanent repair on asphalt surface that was constructed, reconstructed, or resurfaced less than than sixty (60) months prior to the repair. (Case 2)



Includes slurry seal on the surface

01.07.2010

ROW Management Ordinance

Highlights related to Street Repair Specifications

Permanent Repair on asphalt surface that was constructed, reconstructed, or resurfaced more than sixty (60) months prior to repair (Case 3)



Allowed Before
Ordinance



Required by
Ordinance



ROW Management Ordinance

Highlights related to Enforcement and Coordination

- Permits may be denied, suspended, or revoked
- Conformance with public improvements
- Emergency/safety repairs
- Mutual notification of annual work plans
- Special requirements for boring or directional drilling



Permit Activity for 2009

- Computer database records, issues, and tracks
- Internet access to permit system with 94 system subscribers
- 33 registered subscribers
 - Self input of permit information
 - Allowed to do emergency repairs without first securing a permit
- 61 registered non-subscribers
 - Less frequent users of the ROW
 - Not allowed self input of permit information
 - Not allowed to do emergency repairs without first securing a permit



Permit Activity for 2009

January 1 thru December 31

- 11,946 permits recorded
 - 5,561 Water/Wastewater
 - 107 Electric
 - 4,284 Gas
 - 191 Telecommunications and/or Cable
 - 1,803 Other (Soil testing, DART, Bond program projects, Driveways, one time projects, etc.)
- No current fee for permit
 - Majority of permits are covered by franchise or building permit fees



Permit Activity for 2009

By reason for the work

- Repair existing service – 9,500
- New services – 550
- Other – 2,000 (Soil testing, DART, bond program projects, driveway permits, one time projects, etc.)
- Stop service/abandon line – 100
- Exploration – 150

Note: The total exceeds overall permit total because some permits include multiple reasons for the work. Numbers are rounded.



Permit Activity for 2009

By location for the work

- Street – 9,500
- Sidewalk – 950
- Alley – 1,000
- Parkway – 900
- Median – 100

Note: The total exceeds overall permit total because some permits include multiple reasons for the work. Numbers are rounded.



Results and Compliance

- Registration of Public Service Providers (PCP)
 - Firm name and address
 - Certified telecommunications provider PUC number
 - Day to day contacts
 - Emergency contacts
 - Names of contractors and subcontractors
- Inspection resources – daily inspections
 - Cut Control Supervisor and 9 Inspectors
 - Currently working to equip all staff with cameras



Results and Compliance

- Fewer damage incidents reported
- More detailed plans
- Joint trenches and multiple ducts emphasized
- Compliance with temporary repair timeframe
- Better street repairs and coordination
 - Pavement Cut and Repair Standards Manual
 - Training outreach to utility providers and contractors



Results and Compliance

- Computer permit system tracks non-compliance
- Area sweeps for lingering temporary repairs
- Enforcement through actions against the permit
 - Denying permits
 - Suspending permits
- A violator may be cited
 - \$500 to \$2,000 for failure to clear debris from ROW
 - \$500 for all other offenses



What Is Next?

- Continue to partner through training of PSPs and contractors
- Utilize enforcement as needed
- Merge GIS capabilities with permit administration
- Give inspectors field access to permit system (lap tops required)
- Update Permit System to provide detailed tracking of work
- Further improve the ordinance