

Memorandum

2010 FEB 18 PM 4:32
CITY SECRETARY
DALLAS, TEXAS



DATE: February 18, 2010

TO: Members of the Budget, Finance & Audit Committee
Ann Margolin, Vice Chair, Vonciel Jones Hill, Angela Hunt, Delia D. Jasso, Ron Natinsky,
David A. Neumann

SUBJECT: **Budget, Finance & Audit Committee Meeting**
Monday, February 22, 2010, 9:30 – 11:30 a.m.
1500 Marilla Street, City Hall, Room 6ES, Dallas, Texas 75201

AGENDA

- 1. Consideration of minutes from the February 8, 2010 Budget, Finance and Audit Committee Meeting
- 2. 211 Community Council Briefing
Martha Blaine, Executive Director
Community Council of Greater Dallas
- 3. Dallas Fort Worth International Airport Issues
A. Dallas Fort Worth Connector Project
B. Reclaimed Water Pipeline Easement
John Terrell, Vice President and
Paul Tomme, Legal Counsel
Dallas/Fort Worth International Airport
Commercial Development Department
- 4. City of Dallas Property and Liability Insurance Overview
David Etheridge, Director and
Debra Johnson, Assist. Director
Human Resources Department

Jerry R. Allen, Chair
Budget, Finance & Audit Committee

- C: The Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Deborah Watkins, City Secretary
Tom Perkins, City Attorney
Craig Kinton, City Auditor
Ryan S. Evans, First Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
Forest E. Turner, Assistant City Manager
Dave Cook, Chief Financial Officer

A closed executive session may be held if the discussion concerns one of the following:

1. Contemplated or pending litigation or matter where legal advice is requested of the City Attorney. Section 551.071 of the Texas Open Meetings Act.
2. Personnel matters involving discussions of the qualifications for performance of identifiable individuals already employed or being considered for employment by the City. Section 551.074 of the Texas Open Meetings Act.
3. The deployment, or specific occasions for implementation of security personnel or devices. Section 551.074 of the Texas Open Meetings Act.
4. Discussions concerning sale or lease of real property, or negotiated contracts for donations to the City, when such discussions would have a detrimental effect on negotiating position of the City. Section 551.072 of the Texas Open Meetings Act.

DRAFT

**BUDGET, FINANCE, AND AUDIT COMMITTEE
DRAFT MEETING MINUTES
February 8, 2010**

The Council's Budget, Finance, and Audit Committee meetings are recorded. Agenda materials and audiotapes may be reviewed by contacting the City Manager's Office Staff Coordinator Laura L. Carrillo at 214-670-7804.

Meeting Date: February 8, 2010

Committee Members Present:

Jerry R. Allen, Chair, Ann Margolin, Vice – Chair
Vonciel Jones Hill, Angela Hunt, Delia D. Jasso, Ron Natinsky,
David A. Neumann

Committee Members Absent:

None

Other Council members present who attended a partial or duration of the meeting:

None

Staff Members Present:

Mary Suhm, Dave Cook, Laura Carrillo, Jeanne Chipperfield, Shelia Robinson, Daley Lehmann, Corrine Steeger, Zarin Gracey, Rhonn Ramirez, Gwen Satterthwaite, Craig Kinton, Randall Hanks, Gary Lewis, Theresa Hampden, Ricky McRay

Meeting called to order at 9:37a.m.

AGENDA:

1. Consideration of Minutes from January 11, 2010 Budget, Finance, and Audit

Presenter(s):

Information Only:

Action Taken/Committee Recommendation(s): The minutes were approved.

Motion made by: Ann Margolin

Motion seconded by: Ron Natinsky

The motion passed unanimously

2. Economic Outlook

Presenter(s): Mine K. Yucel

Information Only: Yes

Action Taken/Committee Recommendation(s):

Motion made by:

Motion seconded by:

The motion passed unanimously

Follow up:

3. Office of the City Auditor Fiscal Year 2010 – Second Quarter Update

Presenter(s): Craig Kinton

Information Only: Yes

Action Taken/Committee Recommendation(s):

Motion made by:

Motion seconded by:

Follow up:

4. **Bond Underwriter and Commercial Paper Dealer Selection Process**
Presenter(s): Jeanne Chipperfield
Information Only: Yes
Action Taken/Committee Recommendation(s):
Motion made by: Motion seconded by:
Follow up:

FYI Only:

5. **November 2009 Financial Forecast Report**
Presenter(s): Jeanne Chipperfield
Information Only: Yes
Action Taken/Committee Recommendation(s)
Motion made by: Motion seconded by:
Follow up:
6. **October 2009 Financial Forecast Report**
Presenter(s): Jeanne Chipperfield
Information Only: Yes
Action Taken/Committee Recommendation(s)
Motion made by: Motion seconded by:
Follow up:

Meeting adjourned at 11:33 a.m.

Memorandum



DATE February 18, 2010

TO Members of the Budget, Finance & Audit Committee:
Jerry R. Allen, Chair, Ann Margolin, Vice-Chair, Vonciel Jones Hill, Angela Hunt, Delia D. Jasso, Ron Natinsky, David A. Neumann

SUBJECT 211 Community Council Briefing

The Budget, Finance & Audit Committee's February 22, 2010 agenda includes the Subject briefing. Ms. Martha Blaine, Executive Director, of the Community Council of Greater Dallas will brief the Committee. Her briefing materials are attached.

Should you require additional information, please let me know.



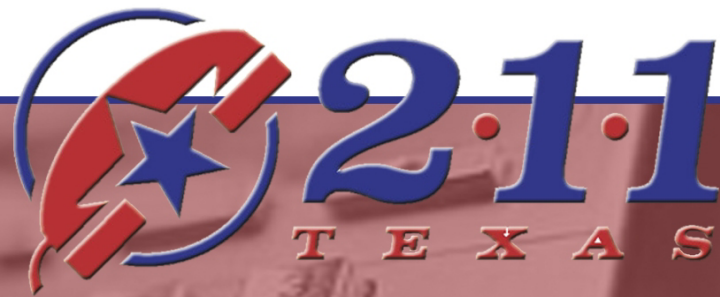
David K. Cook
Chief Financial Officer

Attachment

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Forest E. Turner, Assistant City Manager



COMMUNITY
COUNCIL
of GREATER DALLAS



Connecting People and Services

2-1-1 Texas North Central Texas Region -- Dallas



WHERE DO YOU CALL?

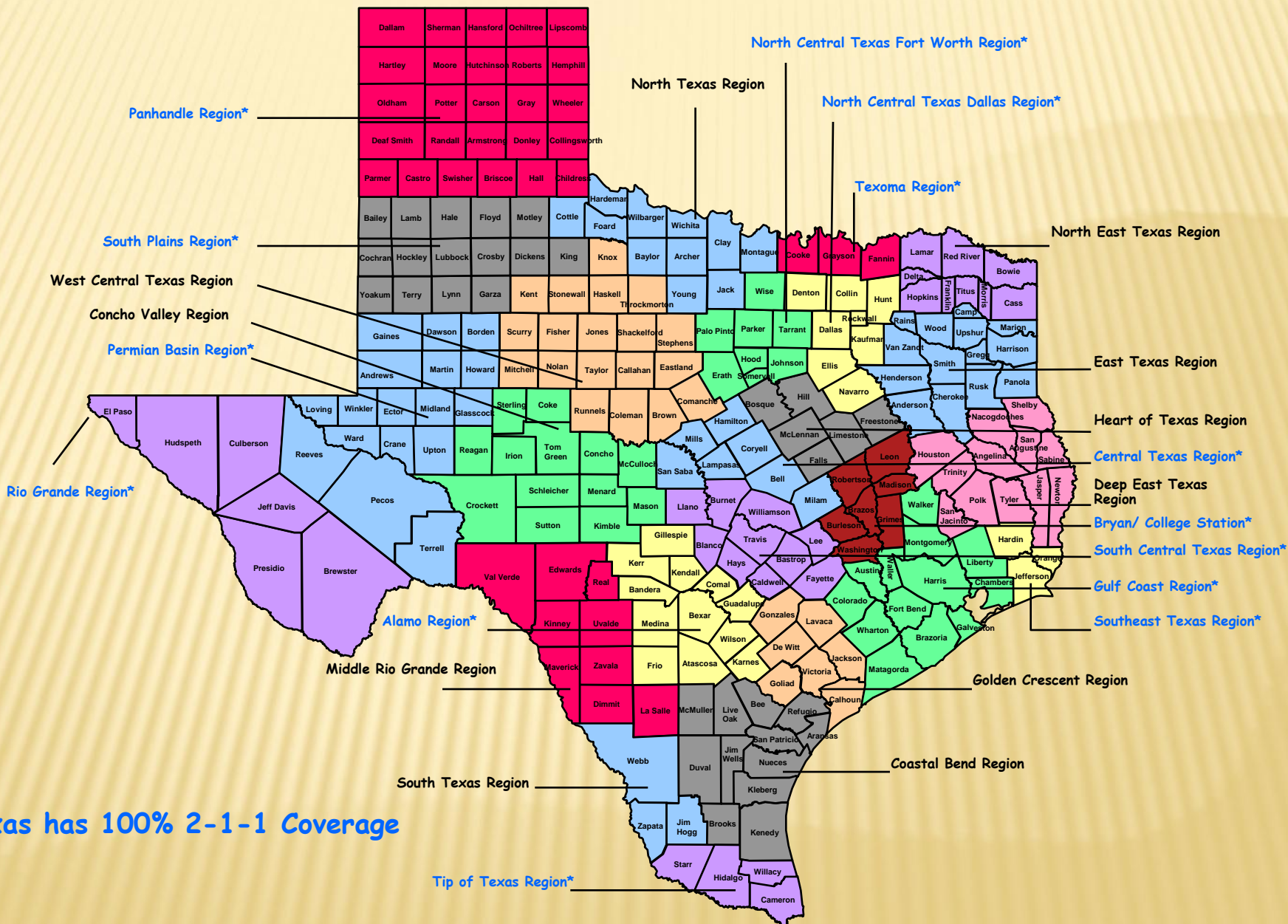
- ✘ Where does Hilda Molina call to find a community food pantry near her home?
- ✘ Where does Emily Smith call to find out how she can help in the search of Elizabeth Smart?
- ✘ Where does D/FW Airport call to find out about available options for distressed passengers?
- ✘ Where do you call to help find resources for one of your clients?

2-1-1 OF COURSE!



- ✘ Hilda Molina called Connecticut 2-1-1
- ✘ Emily Smith telephoned Salt Lake City 2-1-1
- ✘ Don Williams contacted Atlanta 2-1-1
- ✘ 2-1-1 Texas InfoLine at the Community Council of Greater Dallas

25 AIC PARTNERS FOR STATEWIDE COVERAGE



*Texas has 100% 2-1-1 Coverage

WHAT IS 2-1-1?

- ✘ 2-1-1 is a national abbreviated dialing code for free access to health and human services information and referral
- ✘ People who call 2-1-1 in Texas will be connected directly to their regional Area Information Center (AIC)
- ✘ Regionally, Community Council of Greater Dallas is the AIC, serving Collin, Denton, Dallas, Ellis, Hunt, Rockwall, Kaufman, and Navarro Counties

2-1-1 BENEFITS

- ✘ Easy to remember 3-digit dialing code
- ✘ Always on! 24/7
- ✘ Multi-lingual and TTY/TDD
- ✘ Eliminates confusion about “where to call” for health and human services
- ✘ Provides accurate information to the public
- ✘ Gives Human Resource Management and employees one number to call when in question or crisis
- ✘ Comprehensive database with regional resources and statewide with online access
- ✘ Eliminates inappropriate 9-1-1 calls
- ✘ Statistical reports identify community needs and gaps in services
- ✘ Provides Homeland Security and Disaster support

WHAT ARE THE NEEDS?

Dallas County

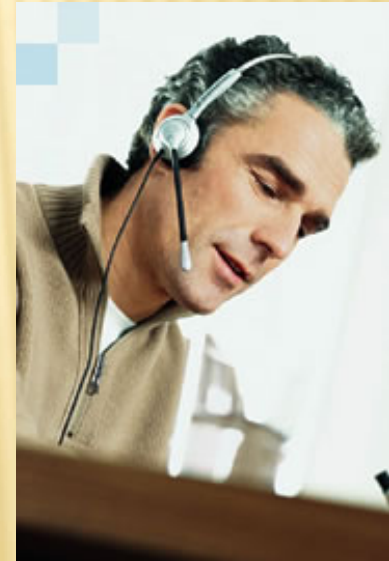
Utility Assistance

Food

Rental Assistance/Shelter

Affordable Housing

✘ Medical Assistance



2-1-1 NATIONWIDE



- ✘ 2-1-1 serves over 241 million Americans (more than 80% of population) covering all or part of 46 states, plus Washington, D.C. and Puerto Rico.
- ✘ More than 28% of the population of Canada have access to 2-1-1.
- ✘ These numbers increase every few weeks.
- ✘ Pending legislation for government support of 2-1-1 nationally.

STATEWIDE ROLE OF 2-1-1 TEXAS



- **Disaster and Emergency Management Support**



- **Homeland Security Support**



- Provide Basic Information and Referral

2-1-1 COMMUNITY RESOURCES LOCAL DISASTER CAPABILITIES



2-1-1 AIC

Technology & Support Capabilities

Needs of the Community

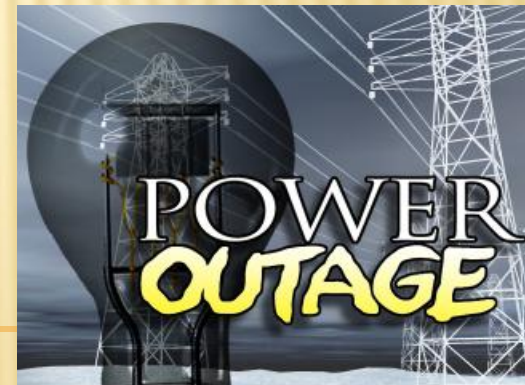
- Disaster I&R
 - Preventive
 - Response
 - Relief
 - Recovery
 - Mitigation
- Basic Needs
 - Shelter
 - Water
 - Food
 - Clothing
- Emotional
 - Emergency
 - Stabilization
 - On-going
- Medical
 - Emergency
 - Directions
 - Information
- Special Needs
 - Children
 - Elderly
 - Handicapped
- Spiritual/Religious

- 24/7/365 Service
- State-wide 2-1-1 access
- Scalable Telephone Stations
- Auto-Call Distribution System
- Off-site capability
- Multi County Health & Human Services database
- Multi County Community Info. Center
- Links to specialized I&R's
- Call Data Collection capability (Document Need)

Resource Examples

- 311
- 911
- COG
- Chaplains
- County
- FEMA
- Fire, Police & Sheriff
- Food Bank
- Interfaith
- Medical
 - City
 - County
 - Federal
 - Private
 - State
- Military Resources
 - Active Duty
 - Retired
- Red Cross
- Salvation Army
- Specialized I&R
 - AAA
 - Battered Women's Shelter
 - Rape Crisis Center
- TDMHMR
- TDSHS
- Other resources by region

2-1-1 Citizens Link to Critical Information



2-1-1 is Texas' public communications link for assistance in disaster response and homeland security preparedness

2-1-1 TEXAS



Homeland Security & Disaster Response Assistance

- ✘ Authorized Information Dissemination to Public
- ✘ Rumor Control – Accurate Information
- ✘ Regional and Community Response
- ✘ Disaster Response Support
- ✘ Crisis Intervention and Human Services Coordination
- ✘ Volunteer and Donation Coordination

[We] encourage states to establish a 2-1-1 telephone system from which victims can get shelter information, where [Disaster Response Centers] are, what the hours are, locations and telephone numbers."

-- FEMA, 2005 Hurricane Season After-Action Report

QUESTIONS



CONTACT



Martha Blaine
Executive Director
Community Council of Greater Dallas
214.954.4223
mblaine@ccgd.org

Debby Thornton
Director, 211 Texas – Dallas Region
214.954.4222
dthornton@ccgd.org

Memorandum



DATE February 18, 2010

TO Members of the Budget, Finance & Audit Committee: Chair Jerry Allen, Vice-Chair Ann Margolin, Vonciel Jones Hill, Angela Hunt, Delia Jasso, Ron Natinsky, David Neumann

SUBJECT Dallas/Fort Worth International Airport Issues

The February 22, 2010 Budget, Finance & Audit meeting agenda includes briefings on Dallas/Fort Worth International Airport Issues. John Terrell, Vice President for Commercial Development will brief the Committee on the Dallas/Fort Worth Connector Project and Paul Tomme, Legal Counsel, will provide an overview of Reclaimed Water Pipeline Easements. The Council's February 24, 2010 agenda includes two action items related to these briefings.

Attached is a copy of the Dallas/Fort Worth Connector Project Briefing. There are no written materials for the Reclaimed Water Pipeline Easement.

Should you require additional information, please let me know.



David K. Cook
Chief Financial Officer

Attachment

c: Honorable Mayor and Members of the City Council
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Dallas/Fort Worth International Airport Commercial Development Department DFW Connector Project

Dallas City Council

Budget, Finance and Audit Committee Briefing

February 22, 2010



DFW Connector Project

Recommending that the Dallas City Council:

- (1) Convey approximately 137.743 acres (“Fee Areas”) and approximately 0.50 acres of perpetual easement (“Permanent Easement Areas”) to State of Texas, acting by and through the Texas Transportation Commission (“State”); and
- (2) Approve and execute an Escrow Agreement between DFW Airport Board (“Board”) and Cities of Dallas and Fort Worth, Texas (“Owner Cities”) providing for deposit of funds for such conveyances into an escrow account pending determination of proper distribution.

DFW Connector Project

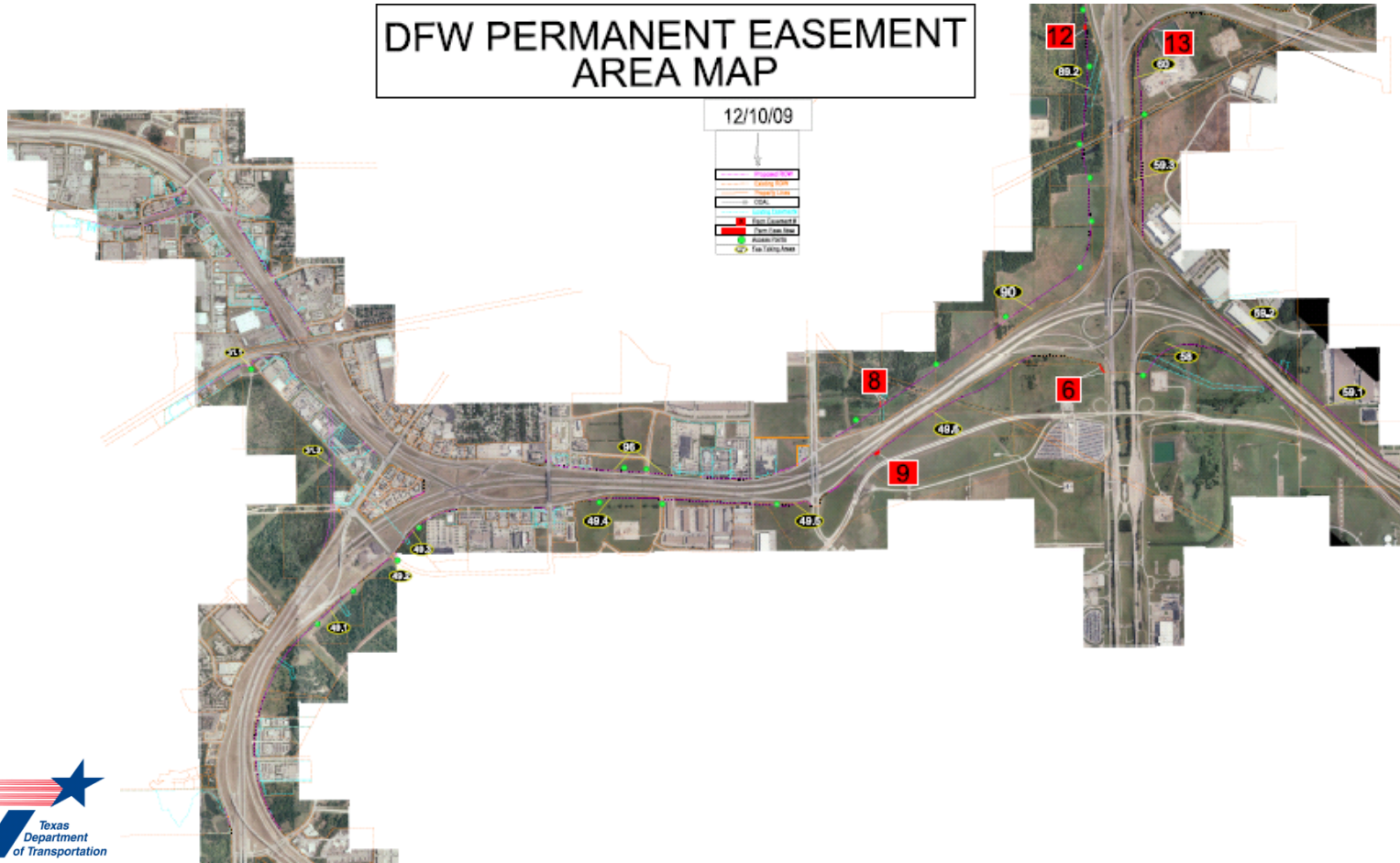


Conveyances for Fee and Permanent Easement Areas

Fee Areas

- Appraised value of Fee Acres \$42,151,877
- Appraisal of parcels comprising the Fee Areas included 137.743 acres
- FAA required Review Appraisal
- Board hired an independent, third party firm to conduct a review of the appraisal. Review appraiser concluded that the appraisals were adequate and noted "no areas where additional compensation would be warranted."

Permanent Easement Areas Map



Conveyances for Fee and Permanent Easement Areas

Permanent Easement Areas

- Permanent Easement Areas Estimated Value of approximately \$116,873 for drainage and retaining wall support structures
- Parcels comprising the Permanent Easement Areas total 0.50 +/- acres and are subject to refinement upon completion of surveys
- Appraised unit values of adjacent or nearby Fee Areas used to establish estimated values. Parcels will go through customary appraisal process to establish values
- Provided that unit values used to establish estimated value of parcels in the Permanent Easement Areas do not decrease by more than 10%, will use this authority to effect conveyance of the Permanent Easement Areas

Conveyances for Fee and Permanent Easement Areas

Escrow Agreement

- Funds for conveyances will be deposited into an escrow account pursuant to terms of an Escrow Agreement between Board and Owner Cities and pending determination of proper distribution

Conveyances for Fee and Permanent Easement Areas

Task Force Meeting

- City Staff briefed December 17, 2009

- Discussions included:
 - Four Temporary Licenses
 - Two Agreements
 - Conveyances for Fee and Permanent Easement Areas

Conveyances for Fee and Permanent Easement Areas

Next Steps/Timing

- City Council Approvals:
 - Dallas.....February 24, 2010
 - Fort WorthMarch 2, 2010

- FAA approval.....Spring 2010

- Execute Land Conveyances
 - Fee and Permanent Easements.....Spring 2010

Dallas/Fort Worth International Airport Commercial Development Department DFW Connector Project

Dallas City Council

Budget, Finance and Audit Committee Briefing

February 22, 2010



**Budget, Finance and Audit Committee Meeting
Monday, February 22, 2010**

**Agenda Item #3 - Dallas Fort Worth International Airport Issues
Briefing - Part B. Reclaimed Water Pipeline Easement**

No briefing materials are available

Memorandum



CITY OF DALLAS

DATE February 18, 2010

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Jerry R. Allen, Chair, Ann Margolin, Vice-Chair, Vonciel Jones Hill, Angela Hunt, Delia D. Jasso, Ron Natinsky, David A. Neumann

SUBJECT City of Dallas Property and Liability Insurance Overview

The Budget, Finance & Audit Committee's February 22, 2010 agenda includes the Subject briefing. David Etheridge, Director, and Debra Johnson, Assistant Director of Human Resources Department will brief the Committee.

Should you require additional information, please let me know.

A handwritten signature in black ink, appearing to read 'Mary K. Suhm'. The signature is fluid and cursive.

Mary K. Suhm
City Manager

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David K. Cook, Chief Financial Officer



City of Dallas Property and Liability Insurance Overview

Budget, Finance and Audit Committee
February 22, 2010

Purpose

- Follow up on previous City's Property and Liability Insurance Program Briefing
 - Lines of Coverage Provided
 - Wells Fargo Insurance Services (Broker Services)

As a reminder -

- The City self-insures (pays directly for its losses in lieu of purchasing a traditional insurance policy) for claims and lawsuits, such as:
 - Personal Injury
 - Third-party Property Damage (losses to others)
 - Employers Liability / Title VII Claims
 - Contractual Liability



Lines of Coverage

- Property (City buildings, structures and contents)
- Crime
- Fine Arts
- Aviation
- General Liability

Explanation of Coverage

- Property: City buildings, structures and contents
 - All risk of direct physical loss or damage including flood, earthquake and equipment breakdown/boiler & machinery
 - The City's insured property valued is \$3,418,377,544
- Crime
 - Forgery or alteration
 - Theft, disappearance and destruction inside City premises
 - Losses outside City premises while in the care and custody of a messenger
 - Computer fraud
 - Employee dishonesty

Explanation of Coverage

- Fine Arts
 - Rare books, paintings, sculptures, pictures, collections
 - Loaned items (to include packing and transporting)
 - Video art work
- Aviation
 - Physical damage to hull of helicopters
 - Bodily injury and property damage to citizens as caused by use of helicopters
- General Liability: IBM Parking Garage
 - Coverage to citizens for bodily injury and/or property damage caused by City operations at IBM Parking Garage (as required by IBM lease agreement)

Wells Fargo Insurance Services - Broker Services

- In 2007, the City awarded a thirty-six month contract to Wells Fargo Insurance Services (WFIS), previously Wachovia Insurance, for broker services to include:
 - Developing property insurance program structure
 - Conducting market surveys
 - Making recommendations on coverage, limits and deductibles
 - Reviewing policies
 - Assisting with claims

Cost Avoidance on Premium

- Annually, Wells Fargo negotiates on the City's behalf for the best renewal rate
- Cost Avoidance Results
 - Despite an increase in City property values by 5.47%
 - Premium reduction of 7%
 - Renewal Rate reduction of 12%

| | FY 08-09 | FY 09-10 | Reductions |
|----------------------|---------------|---------------|------------|
| Total Insured Values | 3,241,169,760 | 3,418,377,544 | -5.47% |
| Renewal Rate | 0.0571 | 0.0502 | 12.12% |
| Premium | 1,851,435 | 1,716,026 | 7.31% |

Next Step

- RFSCP for Broker Services
 - Council Agenda: August 25, 2010
 - Effective Date: October 1, 2010