Memorandum

CITY OF DALLAS

Date August 21, 2009

To Honorable Members of the Quality of Life Committee: Pauline Medrano (Chair), Vonciel Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 22 (Council District: All)**

SUBJECT

Authorize **(1)** the acceptance of a Homeless Prevention and Rapid Re-Housing Program Grant from the U.S. Department of Housing and Urban Development passed through the Texas Department of Housing and Community Affairs to provide temporary financial assistance and housing relocation and stabilization services to individuals and families who are homeless or would be at risk of homelessness for the period September 1, 2009 through August 31, 2011; and **(2)** execution of the grant agreement - Not to exceed $790,316 - Financing: Texas Department of Housing and Community Affairs Grant Funds

BACKGROUND

On May 29, 2009, the City of Dallas submitted an application for $1,000,000 in Homeless Prevention and Rapid Re-Housing Program (HPRP) Grant Funds. On July 31, 2009, the City received notice of award from the Texas Department of Housing and Community Affairs (TDHCA) in the amount of $790,316. Grant funds are available for use beginning September 1, 2009, contingent upon execution of the grant agreement with TDHCA.

Under the grant agreement, the program will provide full or partial rental and/or utility payments for approximately 263 families or individuals who are at-risk of homelessness (Homeless Prevention), or are homeless (Rapid Re-Housing).

Homeless Prevention provides financial assistance and supportive services to those who would be at risk of homelessness but for this assistance. Rapid Re-Housing provides financial assistance and supportive services to those who are already homeless.

BACKGROUND (Continued)

The funds under this program are intended to target two populations of persons facing housing instability: (1) individuals and families who are currently in housing but are at risk of becoming homeless and need temporary assistance to prevent them from becoming homeless or assistance to move to another unit (prevention), and (2) individuals and families who are experiencing homelessness (residing in emergency or transitional shelters or on the street) and need temporary assistance in order to obtain housing and retain it (rapid re-housing).

Financial assistance assist eligible clients in paying short term rent (3 months), medium-term rent (4 to 18 months), security deposit, utility payment (18 months and up to 6 months in arrears), moving cost, and motel and hotel vouchers (up to 30 days). Housing relocation and stabilization provides for case management, outreach and engagement, housing search and placement, legal services, and credit repair. Payments can only be made to third parties such as landlords or utility companies and not to the clients.

Performance Measures	FY 2009-2011 Proposed Goal
Number of families/individuals	263 individuals
Outcome Measures	
# of jobs created	0.0 FTE
# of jobs retained	2.0 FTE
# of clients maintaining stable housing	197 families/individuals

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

This item has no prior action.

FISCAL INFORMATION

$790,316 - Texas Department of Housing and Community Affairs Grant Funds

Agenda Item No. 22 (Council District: All)

Recommendation

Staff recommends approval of this item.

Forest E. Turner
Assistant City Manager

c: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Deborah A. Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig D. Kinton, City Auditor
Judge C. Victor Lander, Judiciary
Ryan S. Evans, First Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
David Cook, Chief Financial Officer

Memorandum

CITY OF DALLAS

Date August 21, 2009

To Honorable Members of the Quality of Life Committee: Pauline Medrano (Chair), Vonciel Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 25 (Council District: All)**

SUBJECT

Authorize a thirty-six month contract with Catholic Charities of Dallas, Inc. to provide temporary housing assistance and supportive services to persons at-risk of homelessness through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $528,987 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

BACKGROUND

On May 13, 2009, City Council adopted the Substantial Amendment to the FY 2008-09 Consolidated Plan and Action Plan regarding Federal Stimulus for Homeless Prevention and Rapid Re-Housing Program (HPRP) funds (Grant No. S09-MY-48-0001) in the amount of $7,187,357. On July 2, 2009, HUD approved the substantial amendment and on July 21, 2009, the grant agreement was received from HUD for execution; upon execution, grant funds will become available for use beginning October 1, 2009.

On June 3, 2009, the City of Dallas Business Development and Procurement Services Department solicited and received Request for Competitive Sealed Proposals (RFCSP) from area non-profits for the contractual provisions of services in the following categories: Homeless Prevention ($2,615,424) and Rapid Re-Housing ($2,691,196). Homeless Prevention provides financial assistance and supportive services to those who would be at-risk of homelessness but for this assistance. Rapid Re-Housing provides financial assistance and supportive services to those who are already homeless.

The proposals were reviewed by a selection panel consisting of staff from the City Housing Department, Dallas County Commissioners Court, Welcome House, Inc., Legacy Counseling Center, and UT Southwestern Medical Center. Proposal ratings were completed by committee members on June 29, 2009.

BACKGROUND (Continued)

Fourteen non-profit agencies are recommended for award of funds to provide financial assistance and housing relocation and stabilization services to meet the needs of eligible clients.

Financial assistance assist eligible clients in paying short term rent (3 months), medium-term rent (4 to 18 months), security deposit, utility payment (18 months and up to 6 months in arrears), moving cost, and motel and hotel vouchers (up to 30 days). Housing relocation and stabilization provides for case management, outreach and engagement, housing search and placement, legal services, and credit repair. Payments can only be made to third parties such as landlords or utility companies and not to the clients.

Payments to sub recipients/contractors will be made based on reimbursement of after-the-fact expenses with the exception of a one-time advance payment. During the public comment period, non-profit agencies expressed a strong interest in receiving advance payments. A one-time advance payment was incorporated in the substantial amendment submitted to HUD. Advance payments are allowable by HUD under HPRP. Sub-recipients/contractors may receive a one-time advance payment up to 10% of their contract amount at the beginning of the contract term (October 1, 2009) based on documentation of an immediate cash need. Total advance payment may be up to but not greater than $530,662, ($5,306,620 x 10%) contingent upon request from sub-recipients. Expenses will be deducted each month until all advance payments have been accounted for via invoiced expenses. Sub recipients/contractors will have to submit written policies and procedures regarding their policy on advancement. Advance payments shall be deposited, per HUD, into interest bearing accounts and interest earned on the accounts must be returned to HUD to be returned to the US Treasury. The City of Dallas will not request advance payments for city-operated programs.

Catholic Charities of Dallas, Inc. is recommended for award of $528,987 in Rapid Re-Housing Funds, with $360,000 for financial assistance and $168,987 for housing relocation and stabilization.

Catholic Charities of Dallas, Inc. is a non-profit organization serving low-income individuals and families. Catholic Charities has been providing social services for over 100 years through four main divisions: Elderly and Family Assistance; Immigration and Legal Services; Refugee and Empowerment Services; and Professional Counseling and Children's Services. The agency has nine locations throughout Dallas County. Last year, Catholic Charities served over 57,000 individuals, with 41,000 of those individuals being served through its largest division, Elderly and Family Assistance. Catholic Charities is an active member of the Metro Dallas Homeless Alliance.

BACKGROUND (Continued)

Under this contract, Catholic Charities will use HPRP funds to provide homeless prevention services through the Elderly and Family Assistance program. These services will include financial assistance (rent, deposits, utility payments, and utility deposits), as well as family stabilization services (case management), to help clients maintain their housing and move toward self-sufficiency. The target populations will include families with children, the unemployed and underemployed, seniors on fixed incomes, single parents under age 25, persons with disabilities, and ex-offenders. Religious belief or affiliation is not required to receive assistance. HPRP funds will be used for one new case manager position and the retention of one case manager position.

Performance Measures	FY 2009-2012 Proposed Goal
Number of persons to be assisted	395 individuals
Outcome Measures	
# of jobs created	1.0 FTE
# of jobs retained	0.0 FTE
# of clients maintaining stable housing	295 individuals

The following budget information was submitted by Catholic Charities of Dallas, Inc. regarding fiscal year funding.

Contributions	$1,106,729
Foundations	323,233
Catholic Diocese	517,343
United Way	1,052,332
Government Agencies	2,606,958
FEMA Funds	90,659
Program Service Fees	809,511
Sales	252,016
Special Events	758,186
Investment and Other Revenue	106,711
Total	$7,623,678

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The City Council authorized a public hearing to receive comments on the substantial amendment to the FY 2008-09 Consolidated Plan Budget and Action Plan and at the close of the hearing adopted the substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on May 13, 2009, by Resolution No. 09-1216.

The City Council approved preliminary adoption and public hearing regarding a substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on April 22, 2009, by Resolution No. 09-1103.

The Community Development Commission approved City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds with no recommendations on April 2, 2009.

The City Council was briefed on the Federal Economic Stimulus Package including the Homeless Prevention and Rapid Re-Housing Program Funds on April 1, 2009.

The Community Development Commission was briefed on the City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program-Funds on March 26, 2009.

The City Council adopted the FY2008-09 Consolidated Plan budget on June 25, 2008, by Resolution No. 08-1807.

FISCAL INFORMATION

$528,987 -2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

ETHNIC COMPOSITION

Catholic Charities of Dallas, Inc. (Board)

Black Female	1	Black Male	1
White Female	7	White Male	12
Hispanic Female	2	Hispanic Male	1
Other Female	0	Other Male	1

Agenda Item No. 25 (Council District: All)

OWNER(S)

Catholic Charities of Dallas, Inc.

Board of Directors

David Adams
Sandy Arias
Franny Banks
Edwin Bell
Tony Cassavechia
Mary Linn Clifford
Colleen Cook Collins
Gloria Dixon
Teresa Giltner
John Hall
Gerry Jacob
David Klaut
Kristina Kramer
Terri Lowell
Mike Lynch
Bob McDermott
Margaret McIntyre
Dan Odom
Kevin Ryan
William Ryan
Richard Schornack
Eduardo Ugarte
James Vaughn
Chuck Vinson
Laurie Welsch

Recommendation

Staff recommends approval of this item.

Forest E. Turner
Assistant City Manager

c: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Deborah A. Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig D. Kinton, City Auditor
Judge C. Victor Lander, Judiciary
Ryan S. Evans, First Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
David Cook, Chief Financial Officer

Memorandum

CITY OF DALLAS

Date August 21, 2009

To Honorable Members of the Quality of Life Committee: Pauline Medrano (Chair), Vonciel Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 26 (Council District: All)**

SUBJECT

Authorize a thirty-six month contract with Central Dallas Food Pantry dba Central Dallas Ministries in collaboration with First United Methodist Church to provide temporary housing assistance and supportive services to persons at-risk of homelessness through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $403,172 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

BACKGROUND

On May 13, 2009, City Council adopted the Substantial Amendment to the FY 2008-09 Consolidated Plan and Action Plan regarding Federal Stimulus for Homeless Prevention and Rapid Re-Housing Program (HPRP) funds (Grant No. S09-MY-48-0001) in the amount of $7,187,357. On July 2, 2009, HUD approved the substantial amendment and on July 21, 2009, the grant agreement was received from HUD for execution; upon execution, grant funds will become available for use beginning October 1, 2009.

On June 3, 2009, the City of Dallas Business Development and Procurement Services Department solicited and received Request for Competitive Sealed Proposals (RFCSP) from area non-profits for the contractual provisions of services in the following categories: Homeless Prevention ($2,615,424) and Rapid Re-Housing ($2,691,196). Homeless Prevention provides financial assistance and supportive services to those who would be at-risk of homelessness but for this assistance. Rapid Re-Housing provides financial assistance and supportive services to those who are already homeless.

The proposals were reviewed by a selection panel consisting of staff from the City Housing Department, Dallas County Commissioners Court, Welcome House, Inc., Legacy Counseling Center, and UT Southwestern Medical Center. Proposal ratings were completed by committee members on June 29, 2009.

BACKGROUND (Continued)

Fourteen non-profit agencies are recommended for award of funds to provide financial assistance and housing relocation and stabilization services to meet the needs of eligible clients.

Financial assistance assist eligible clients in paying short term rent (3 months), medium-term rent (4 to 18 months), security deposit, utility payment (18 months and up to 6 months in arrears), moving cost, and motel and hotel vouchers (up to 30 days). Housing relocation and stabilization provides for case management, outreach and engagement, housing search and placement, legal services, and credit repair. Payments can only be made to third parties such as landlords or utility companies and not to the clients.

Payments to sub recipients/contractors will be made based on reimbursement of after-the-fact expenses with the exception of a one-time advance payment. During the public comment period, non-profit agencies expressed a strong interest in receiving advance payments. A one-time advance payment was incorporated in the substantial amendment submitted to HUD. Advance payments are allowable by HUD under HPRP. Sub-recipients/contractors may receive a one-time advance payment up to 10% of their contract amount at the beginning of the contract term (October 1, 2009) based on documentation of an immediate cash need. Total advance payment may be up to but not greater than $530,662, ($5,306,620 x 10%) contingent upon request from sub-recipients. Expenses will be deducted each month until all advance payments have been accounted for via invoiced expenses. Sub recipients/contractors will have to submit written policies and procedures regarding their policy on advancement. Advance payments shall be deposited, per HUD, into interest bearing accounts and interest earned on the accounts must be returned to HUD to be returned to the US Treasury. The City of Dallas will not request advance payments for city-operated programs.

Central Dallas Ministries in collaboration with First United Methodist Church is recommended for award of $403,172 in Rapid Re-Housing Funds, with $364,772 for financial assistance and $38,400 for housing relocation and stabilization.

Central Dallas Food Pantry dba Central Dallas Ministries is a non-profit organization established in 1990, with over 120 employees serving more than 30,000 low-income and impoverished families in Dallas. Central Dallas Ministries provides hunger relief services; health care services; housing; and other social services (including workforce development; public interest legal services; youth education services; athletic programs; and technology training and support services for youth aging out of the foster care system). Central Dallas Ministries is an active member of the Metro Dallas Homeless Alliance.

BACKGROUND (Continued)

First United Methodist Church has been in operation since 1925, providing food, clothing, and benevolent payments toward housing and utilities to Dallas area residents in need. Through Community Crossroads Services (CCS), First United Methodist Church provides financial assistance and other services to persons at risk for homelessness, and currently shares space with The Stewpot. First United Methodist Church CCS is also an active member of the Metro Dallas Homeless Alliance.

Under this contract, Central Dallas Ministries, in collaboration with First United Methodist Church CCS, will use HPRP funds to provide homeless prevention services at its existing Resource Center. This Housing Stabilization Program will include financial assistance (rent, deposits, utility payments, and utility deposits), as well as family stabilization services (case management), to help clients maintain their housing and move toward self-sufficiency. Religious belief or affiliation is not required to receive assistance. One new case manager position will be created using HPRP funds.

Performance Measures	FY 2009-2012 Proposed Goal
Number of persons to be assisted	385 individuals
Outcome Measures	
# of jobs created	0.63 FTE
# of jobs retained	0.00 FTE
# of clients maintaining stable housing	290 individuals

The following budget information was submitted by Central Dallas Ministries regarding fiscal year funding.

Churches	$ 226,039
Corporations	386,862
Individuals	1,433,253
Grants - Foundations	2,025,152
Grants - Public Funds	3,351,083
Grants - United Way	649,195
Special Events	195,501
Fees	282,002
Sales	132,294
Interest	5,579
Other Income	77,144
Restricted Revenue	477,397
Total	$9,241,501

First United Methodist Church - Community Crossroads Services (CCS) has an annual operating budget of approximately $942,600 in 2009.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The City Council authorized a public hearing to receive comments on the substantial amendment to the FY 2008-09 Consolidated Plan Budget and Action Plan and at the close of the hearing adopted the substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on May 13, 2009, by Resolution No. 09-1216.

The City Council approved preliminary adoption and public hearing regarding a substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on April 22, 2009, by Resolution No. 09-1103.

The Community Development Commission approved City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds with no recommendations on April 2, 2009.

The City Council was briefed on the Federal Economic Stimulus Package including the Homeless Prevention and Rapid Re-Housing Program Funds on April 1, 2009.

The Community Development Commission was briefed on the City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program-Funds on March 26, 2009.

The City Council adopted the FY2008-09 Consolidated Plan budget on June 25, 2008, by Resolution No. 08-1807.

FISCAL INFORMATION

$403,172 - 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

ETHNIC COMPOSITION

Central Dallas Food Pantry dba Central Dallas Ministries (Board)

Black Female	2	Black Male	3
White Female	3	White Male	15
Hispanic Female	0	Hispanic Male	1
Other Female	0	Other Male	0

Agenda Item No. 26 (Council District: All)

First United Methodist Church (Council)

Black Female	0	Black Male	2
White Female	14	White Male	9
Hispanic Female	0	Hispanic Male	0
Other Female	0	Other Male	0

OWNER(S)

Central Dallas Food Pantry dba Central Dallas Ministries

Board of Directors

Dave Shipley, Chair
Stan Shipley, Secretary
Jon S. Halbert, Treasurer
Seun A. Akinwunmi
Dr. Tonia Alexander
Dr. Bob Baird
Robin Blakeley
John R. Castle
Scott T. Collier
Dr. Mark DeHaven
Lara Gaither
Dr. Kenneth Greene
Eddie Guerra III
Wilton J. Hollins
Schuyler Marshall
Butch McCaslin
Wendy Messmann
Dr. Glenn Owen
Charlie Mae Ransom
Chad Schieber
Debbie Snell
Craig Spaulding
Kevin Thomason
Dr. James Watson

First United Methodist Church

Board of Directors

Sue Keever, Chair
Pete Bricker, Vice Chair
Cathy Bard, Finance
Wayne Aubrey
Jo Blount
John Bryant
Rick Button
Shelby Button
Michael Campbell
Elizabeth Cummings
Susan Davis
Alexis Fletcher
Scottie Giffin
Heather Gilker
Don Hanmer
Ron Horick
Victor Jordan
Denise LeFevre
Kelvin Meyers
Nan Mulvaney
Greg Regan
Gable Roby
Kurt Smith
Liz Vilmar
Betty Watson

Agenda Item No. 26 (Council District: All)

Recommendation

Staff recommends approval of this item.

Forest E. Turner
Assistant City Manager

c: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Deborah A. Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig D. Kinton, City Auditor
Judge C. Victor Lander, Judiciary
Ryan S. Evans, First Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
David Cook, Chief Financial Officer

Memorandum

CITY OF DALLAS

Date August 21, 2009

To Honorable Members of the Quality of Life Committee: Pauline Medrano (Chair), Vonciel Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 27 (Council District: All)**

SUBJECT

Authorize a thirty-six month contract with Family Gateway, Inc. to provide temporary housing assistance and supportive services to persons who are homeless through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $788,912 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

BACKGROUND

On May 13, 2009, City Council adopted the Substantial Amendment to the FY 2008-09 Consolidated Plan and Action Plan regarding Federal Stimulus for Homeless Prevention and Rapid Re-Housing Program (HPRP) funds (Grant No. S09-MY-48-0001) in the amount of $7,187,357. On July 2, 2009, HUD approved the substantial amendment and on July 21, 2009, the grant agreement was received from HUD for execution; upon execution, grant funds will become available for use beginning October 1, 2009.

On June 3, 2009, the City of Dallas Business Development and Procurement Services Department solicited and received Request for Competitive Sealed Proposals (RFCSP) from area non-profits for the contractual provisions of services in the following categories: Homeless Prevention ($2,615,424) and Rapid Re-Housing ($2,691,196). Homeless Prevention provides financial assistance and supportive services to those who would be at-risk of homelessness but for this assistance. Rapid Re-Housing provides financial assistance and supportive services to those who are already homeless.

The proposals were reviewed by a selection panel consisting of staff from the City Housing Department, Dallas County Commissioners Court, Welcome House, Inc., Legacy Counseling Center, and UT Southwestern Medical Center. Proposal ratings were completed by committee members on June 29, 2009.

BACKGROUND (Continued)

Fourteen non-profit agencies are recommended for award of funds to provide financial assistance and housing relocation and stabilization services to meet the needs of eligible clients.

Financial assistance assist eligible clients in paying short term rent (3 months), medium-term rent (4 to 18 months), security deposit, utility payment (18 months and up to 6 months in arrears), moving cost, and motel and hotel vouchers (up to 30 days). Housing relocation and stabilization provides for case management, outreach and engagement, housing search and placement, legal services, and credit repair. Payments can only be made to third parties such as landlords or utility companies and not to the clients.

Payments to sub recipients/contractors will be made based on reimbursement of after-the-fact expenses with the exception of a one-time advance payment. During the public comment period, non-profit agencies expressed a strong interest in receiving advance payments. A one-time advance payment was incorporated in the substantial amendment submitted to HUD. Advance payments are allowable by HUD under HPRP. Sub-recipients/contractors may receive a one-time advance payment up to 10% of their contract amount at the beginning of the contract term (October 1, 2009) based on documentation of an immediate cash need. Total advance payment may be up to but not greater than $530,662, ($5,306,620 x 10%) contingent upon request from sub-recipients. Expenses will be deducted each month until all advance payments have been accounted for via invoiced expenses. Sub recipients/contractors will have to submit written policies and procedures regarding their policy on advancement. Advance payments shall be deposited, per HUD, into interest bearing accounts and interest earned on the accounts must be returned to HUD to be returned to the US Treasury. The City of Dallas will not request advance payments for city-operated programs.

The Family Gateway, Inc. is recommended for award of $788,912 in Rapid Re-Housing Funds, with $621,530 for financial assistance and $167,382 for housing relocation and stabilization.

Family Gateway, Inc. provides food, shelter and comprehensive services to homeless families with children.

Family Gateway, Inc. received its 501(c)3 status March 1986 and has been assisting homeless families for over 23 years. Family Gateway, Inc. evolved from a 1985 mayoral task force study of Dallas' growing problem of family homelessness. A coalition of congregations of varying denominations responded, and the Annette G. Strauss Family Gateway Center opened its doors in 1986.

Agenda Item No. 27 (Council District: All)

BACKGROUND (Continued)

Gateway Apartments, renovated in 1990, provides additional housing, where children and their families can reside for up to one year. Gateway to Jobs began job readiness classes and job search assistance in 1994.

In February 1995, Family Gateway launched its Community Transition Services for those who completed the residential and job search programs. In August 1998, Family Treasures Resale Shop was opened to house a Customer Service Training Program. In December 2008, the Annette G. Strauss Family Gateway Center reopened after renovations to the kitchen and second floor. And, in March 2009, the Family Gateway Culinary Training Program was launched to provide additional education and training for clients with an interest in the culinary arts.

HPRP Rapid Re-Housing funds will be used to provide Housing Relocation and Stabilization services and Financial Assistance services to Family Gateway clients through the development of an individualized housing service plan. Housing Relocation and Stabilization services include house search and placement service, referral services, credit repair, and legal services. Financial Assistance services include rent payments, security deposits, utility payments, utility deposits and moving costs.

Performance Measures	FY 2009-2012 Proposed Goal
Number of persons to be assisted	780 individuals
Outcome Measures	
# of jobs created	2.0 FTEs
# of jobs retained	0.0 FTEs
# of clients maintaining stable housing	585 individuals

The following budget information was submitted by Family Gateway, Inc. regarding fiscal year funding.

Foundations	$380,000
Contributions	$297,500
Total	$677,500

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The City Council authorized a public hearing to receive comments on the substantial amendment to the FY 2008-09 Consolidated Plan Budget and Action Plan and at the close of the hearing adopted the substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on May 13, 2009, by Resolution No. 09-1216.

The City Council approved preliminary adoption and public hearing regarding a substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on April 22, 2009, by Resolution No. 09-1103.

The Community Development Commission approved City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds with no recommendations on April 2, 2009.

The City Council was briefed on the Federal Economic Stimulus Package including the Homeless Prevention and Rapid Re-Housing Program Funds on April 1, 2009.

The Community Development Commission was briefed on the City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program-Funds on March 26, 2009.

The City Council adopted the FY2008-09 Consolidated Plan budget on June 25, 2008, by Resolution No. 08-1807.

FISCAL INFORMATION

$788,912 - 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

ETHNIC COMPOSITION

Family Gateway, Inc. (Board)

Hispanic Female	1	Hispanic Male	0
Black Female	3	Black Male	0
White Female	13	White Male	8
Other Female	0	Other Male	0

Agenda Item No. 27 (Council District: All)

OWNER(S)

Family Gateway, Inc.

Board of Directors

Jill Bindler
Sara Ratliff
Angela Arnold
Lance Bergstrom
Kristy Bowen
Jessica Colombo
Valrie Farmer
Walter Kilroy
Ross Mesquita
Helen Moore
Diane Staacke
Erin Tracey
Paige Walsh
James Brundage
Ruth Ann Firestone
Paul Benes
Pam Blankenship
John Chapman
Missy Dorsey
Janet Follstaedt
Eleanor Latimer
John Millemon
Marianne Petersen
Raquel Tamez
Joe Vickrey

Recommendation

Staff recommends approval of this item.

Forest E. Turner
Assistant City Manager

c: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Deborah A. Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig D. Kinton, City Auditor
Judge C. Victor Lander, Judiciary
Ryan S. Evans, First Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
David Cook, Chief Financial Officer

Memorandum

CITY OF DALLAS

Date August 21, 2009

To Honorable Members of the Quality of Life Committee: Pauline Medrano (Chair), Vonciel Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 28 (Council District: All)**

SUBJECT

Authorize a thirty-six month contract with Housing Crisis Center, Inc. to provide temporary housing assistance and supportive services to persons at-risk of homelessness through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $184,788 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

BACKGROUND

On May 13, 2009, City Council adopted the Substantial Amendment to the FY 2008-09 Consolidated Plan and Action Plan regarding Federal Stimulus for Homeless Prevention and Rapid Re-Housing Program (HPRP) funds (Grant No. S09-MY-48-0001) in the amount of $7,187,357. On July 2, 2009, HUD approved the substantial amendment and on July 21, 2009, the grant agreement was received from HUD for execution; upon execution, grant funds will become available for use beginning October 1, 2009.

On June 3, 2009, the City of Dallas Business Development and Procurement Services Department solicited and received Request for Competitive Sealed Proposals (RFCSP) from area non-profits for the contractual provisions of services in the following categories: Homeless Prevention ($2,615,424) and Rapid Re-Housing ($2,691,196). Homeless Prevention provides financial assistance and supportive services to those who would be at-risk of homelessness but for this assistance. Rapid Re-Housing provides financial assistance and supportive services to those who are already homeless.

The proposals were reviewed by a selection panel consisting of staff from the City Housing Department, Dallas County Commissioners Court, Welcome House, Inc., Legacy Counseling Center, and UT Southwestern Medical Center. Proposal ratings were completed by committee members on June 29, 2009.

BACKGROUND (Continued)

Fourteen non-profit agencies are recommended for award of funds to provide financial assistance and housing relocation and stabilization services to meet the needs of eligible clients.

Financial assistance assist eligible clients in paying short term rent (3 months), medium-term rent (4 to 18 months), security deposit, utility payment (18 months and up to 6 months in arrears), moving cost, and motel and hotel vouchers (up to 30 days). Housing relocation and stabilization provides for case management, outreach and engagement, housing search and placement, legal services, and credit repair. Payments can only be made to third parties such as landlords or utility companies and not to the clients.

Payments to sub recipients/contractors will be made based on reimbursement of after-the-fact expenses with the exception of a one-time advance payment. During the public comment period, non-profit agencies expressed a strong interest in receiving advance payments. A one-time advance payment was incorporated in the substantial amendment submitted to HUD. Advance payments are allowable by HUD under HPRP. Sub-recipients/contractors may receive a one-time advance payment up to 10% of their contract amount at the beginning of the contract term (October 1, 2009) based on documentation of an immediate cash need. Total advance payment may be up to but not greater than $530,662, ($5,306,620 x 10%) contingent upon request from sub-recipients. Expenses will be deducted each month until all advance payments have been accounted for via invoiced expenses. Sub recipients/contractors will have to submit written policies and procedures regarding their policy on advancement. Advance payments shall be deposited, per HUD, into interest bearing accounts and interest earned on the accounts must be returned to HUD to be returned to the US Treasury. The City of Dallas will not request advance payments for city-operated programs.

Housing Crisis Center, Inc. is recommended for award of $184,788 in Rapid Re-Housing Funds, with $87,788 for financial assistance and $100,000 housing relocation and stabilization.

In 1978, Housing Crisis Center, Inc. was established by a group of volunteers to provide services geared toward the prevention of evictions and homelessness. Initially, the agency provided free legal services to very low-income tenants who were facing some conflicts with landlords. Programs provided by the agency have grown over the years to include financial and relocation assistance, counseling, and transitional and permanent housing for homeless adults and children.

BACKGROUND (Continued)

Housing Crisis Center's mission is to prevent homelessness and stabilize the elderly; the disabled; place families with children in decent, affordable, permanent housing; and empower these groups to be able to solve future housing problems. The agency focuses on issues related to housing and homelessness.

Housing Crisis Center, Inc. will partner with over sixty (60) other agencies to provide additional services needed by clients to become stable and independent.

Such services included but are not limited to child care, medical services, employment training, mental health and substance abuse treatment, which are arranged through community partners. Provision of these services stems from unrelenting vision of the agency to make communities better for everyone.

HPRP funds will be used by Housing Crisis Center's HOME Power Social Services Program to provide rental and utility assistance to those persons at-risk of homelessness. HOME Power also provides assistance to single families with children who need more safe and affordable housing. Two full-time case manager positions will be created using HPRP funding.

Performance Measures	FY 2009-2012 Proposed Goal
Number of persons to be assisted	230 individuals
Outcome Measures	
# of jobs created	2.0 FTEs
# of jobs retained	0.0 FTEs
# of clients maintaining stable housing	172 individuals

The following budget information was submitted by Housing Crisis Center, Inc. regarding fiscal year funding by April 2009.

Foundations	$1,521,423
Contributions	$ 410,873
Total	$1,932,296

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The City Council authorized a public hearing to receive comments on the substantial amendment to the FY 2008-09 Consolidated Plan Budget and Action Plan and at the close of the hearing adopted the substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on May 13, 2009, by Resolution No. 09-1216.

The City Council approved preliminary adoption and public hearing regarding a substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on April 22, 2009, by Resolution No. 09-1103.

The Community Development Commission approved City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds with no recommendations on April 2, 2009.

The City Council was briefed on the Federal Economic Stimulus Package including the Homeless Prevention and Rapid Re-Housing Program Funds on April 1, 2009.

The Community Development Commission was briefed on the City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program-Funds on March 26, 2009.

The City Council adopted the FY2008-09 Consolidated Plan budget on June 25, 2008, by Resolution No. 08-1807.

FISCAL INFORMATION

$184,788 - 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

ETHNIC COMPOSITION

Housing Crisis Center, Inc. (Directors)

Black Females	1	Black Males	1
White Females	10	White Males	12
Hispanic Females	0	Hispanic Males	0
Other Females	0	Other Males	0

Agenda Item No. 28 (Council District: All)

OWNER(S)

Housing Crisis Center, Inc.

Board of Directors

Judy Cunning
Gino Rossini
Liza Ruiz
Bill Maxwell
Brad Adams
Kay Agnew
Reginald Robertson
Richards Davis
Clint Haggerty
Brenda Jones
Lynda Keilty
Gary Loskot
Tom Oney
Brian Schadt
Karen Russell
Pat Erskine
Corrie Strosnider
Todd Strosnider
Andrew Skola
Traci Twardowski
Stephanie Cole
Debora Reardon
Michael Henlin
Kim Schlossberg

Recommendation

Staff recommends approval of this item.

Forest E. Turner
Assistant City Manager

c: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Deborah A. Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig D. Kinton, City Auditor
Judge C. Victor Lander, Judiciary
Ryan S. Evans, First Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
David Cook, Chief Financial Officer

Memorandum

CITY OF DALLAS

Date August 21, 2009

To Honorable Members of the Quality of Life Committee: Pauline Medrano (Chair), Vonciel Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 29 (Council District: All)**

SUBJECT

Authorize a thirty-six month contract with Interfaith Housing Coalition to provide temporary housing assistance and supportive services to persons at-risk of homelessness through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $229,877 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

BACKGROUND

On May 13, 2009, City Council adopted the Substantial Amendment to the FY 2008-09 Consolidated Plan and Action Plan regarding Federal Stimulus for Homeless Prevention and Rapid Re-Housing Program (HPRP) funds (Grant No. S09-MY-48-0001) in the amount of $7,187,357. On July 2, 2009, HUD approved the substantial amendment and on July 21, 2009, the grant agreement was received from HUD for execution; upon execution, grant funds will become available for use beginning October 1, 2009.

On June 3, 2009, the City of Dallas Business Development and Procurement Services Department solicited and received Request for Competitive Sealed Proposals (RFCSP) from area non-profits for the contractual provisions of services in the following categories: Homeless Prevention ($2,615,424) and Rapid Re-Housing ($2,691,196). Homeless Prevention provides financial assistance and supportive services to those who would be at-risk of homelessness but for this assistance. Rapid Re-Housing provides financial assistance and supportive services to those who are already homeless.

The proposals were reviewed by a selection panel consisting of staff from the City Housing Department, Dallas County Commissioners Court, Welcome House, Inc., Legacy Counseling Center, and UT Southwestern Medical Center. Proposal ratings were completed by committee members on June 29, 2009.

BACKGROUND (Continued)

Fourteen non-profit agencies are recommended for award of funds to provide financial assistance and housing relocation and stabilization services to meet the needs of eligible clients.

Financial assistance assist eligible clients in paying short term rent (3 months), medium-term rent (4 to 18 months), security deposit, utility payment (18 months and up to 6 months in arrears), moving cost, and motel and hotel vouchers (up to 30 days). Housing relocation and stabilization provides for case management, outreach and engagement, housing search and placement, legal services, and credit repair. Payments can only be made to third parties such as landlords or utility companies and not to the clients.

Payments to sub recipients/contractors will be made based on reimbursement of after-the-fact expenses with the exception of a one-time advance payment. During the public comment period, non-profit agencies expressed a strong interest in receiving advance payments. A one-time advance payment was incorporated in the substantial amendment submitted to HUD. Advance payments are allowable by HUD under HPRP. Sub-recipients/contractors may receive a one-time advance payment up to 10% of their contract amount at the beginning of the contract term (October 1, 2009) based on documentation of an immediate cash need. Total advance payment may be up to but not greater than $530,662, ($5,306,620 x 10%) contingent upon request from sub-recipients. Expenses will be deducted each month until all advance payments have been accounted for via invoiced expenses. Sub recipients/contractors will have to submit written policies and procedures regarding their policy on advancement. Advance payments shall be deposited, per HUD, into interest bearing accounts and interest earned on the accounts must be returned to HUD to be returned to the US Treasury. The City of Dallas will not request advance payments for city-operated programs.

Interfaith Housing Coalition is recommended for award of $229,877 in Rapid Re-Housing Funds, with $184,877 for financial assistance and $45,000 for housing relocation and stabilization.

Interfaith Housing Coalition was founded in 1985 to provide transitional housing and support services to homeless families in response to a citywide study on homeless resources. Initially designed to help families in situational homelessness stabilize and move forward within 90 days, the Interfaith Housing program has evolved over the last 24 years to provide a holistic approach to address the root issues of homelessness. The comprehensive interfaith programs and services provide many layers of support to help families transform their lives with systemic, enduring change. The two core programs that serve the City of Dallas residents are:

Agenda Item No. 29 (Council District: All)

The Interfaith Housing Home and Hope Residential Program provides individualized and holistic programs for homeless families. The average residency is 12 months.

The residential program goal is to help stabilize family living situations, which also enables and requires parents to find full-time, sustainable employment. This program also provides all family members counseling, specialized training and medical and dental attention.

The EQUIP Homeless Prevention Program is a new and innovative program that uses Interfaith Housing best practices and long term track record to partner with community based churches and organizations. This program helps to prevent homelessness and costly and debilitating loss before a family becomes engulfed by the disruptive cycle of pre/post homeless issues. This program also enables families (importantly children) to remain in their homes, communities, and schools. HPRP funds will be used by the EQUIP program to provide rental and utility assistance, security deposits, motel and hotel vouchers, and moving costs to those at-risk of homelessness. One case manager will be hired using HPRP funds. The Interfaith Housing Coalition is a member of the Metro Dallas Homeless Alliance.

Performance Measures	FY 2009-2012 Proposed Goal
Number of persons to be assisted	700 individuals
Outcome Measures	
# of jobs created	1.0 FTE
# of jobs retained	0.0 FTE
# of clients maintaining stable housing	525 individuals

The following budget information was submitted by Interfaith Housing Coalition regarding fiscal year funding.

Foundations	$ 320,318.00
Contributions	$ 736,640.00
Total	$1,056,958.00

Agenda Item No. 29 (Council District: All)

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The City Council authorized a public hearing to receive comments on the substantial amendment to the FY 2008-09 Consolidated Plan Budget and Action Plan and at the close of the hearing adopted the substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on May 13, 2009, by Resolution No. 09-1216.

The City Council approved preliminary adoption and public hearing regarding a substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on April 22, 2009, by Resolution No. 09-1103.

The Community Development Commission approved City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds with no recommendations on April 2, 2009.

The City Council was briefed on the Federal Economic Stimulus Package including the Homeless Prevention and Rapid Re-Housing Program Funds on April 1, 2009.

The Community Development Commission was briefed on the City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program-Funds on March 26, 2009.

The City Council adopted the FY2008-09 Consolidated Plan budget on June 25, 2008, by Resolution No. 08-1807.

FISCAL INFORMATION

$229,877 - 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

ETHNIC COMPOSITION

Interfaith Housing Coalition (Board)

African American Female	2	African American Male	0
White Female	14	White Male	8
Hispanic Female	0	Hispanic Male	1
Asian Female	0	Asian Male	0

Agenda Item No. 29 (Council District: All)

OWNER(S)

Interfaith Housing Coalition

Board of Directors

A. Andrew Raub, Chair
Sylvia Banks
Dorothy Budd
Lucille DiDomenico
Stacey Forshagen, Jr.
Louise S. Griffeth
Evelyn Jackson
Dede Leahy
Scott Martinez
Ellen McStay
Barbara Mullins, Secretary
Camie Shelmire
Kathryn Stricker
Rick Slaven
Donna DuPuy Baker, Chair-Elect
Bo Brownlee, Finance Chair
Eric Devlin
Bobby Fitzpatrick
Linda Good
Jack Irons
Beth Layton
Andrew Malloy
Conrad Masterson
Mary Montgomery, Aux President
J. Scott Sargeant

Recommendation

Staff recommends approval of this item.

Forest E. Turner
Assistant City Manager

c: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Deborah A. Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig D. Kinton, City Auditor
Judge C. Victor Lander, Judiciary
Ryan S. Evans, First Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
David Cook, Chief Financial Officer

Memorandum

CITY OF DALLAS

Date August 21, 2009

To Honorable Members of the Quality of Life Committee: Pauline Medrano (Chair), Vonciel Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 30 (Council District: All)**

SUBJECT

Authorize a thirty-six month contract with Legal Aid of NorthWest Texas, Inc. to provide temporary housing assistance and supportive services to persons at-risk of homelessness through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $207,025 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

BACKGROUND

On May 13, 2009, City Council adopted the Substantial Amendment to the FY 2008-09 Consolidated Plan and Action Plan regarding Federal Stimulus for Homeless Prevention and Rapid Re-Housing Program (HPRP) funds (Grant No. S09-MY-48-0001) in the amount of $7,187,357. On July 2, 2009, HUD approved the substantial amendment and on July 21, 2009, the grant agreement was received from HUD for execution; upon execution, grant funds will become available for use beginning October 1, 2009.

On June 3, 2009, the City of Dallas Business Development and Procurement Services Department solicited and received Request for Competitive Sealed Proposals (RFCSP) from area non-profits for the contractual provisions of services in the following categories: Homeless Prevention ($2,615,424) and Rapid Re-Housing ($2,691,196). Homeless Prevention provides financial assistance and supportive services to those who would be at-risk of homelessness but for this assistance. Rapid Re-Housing provides financial assistance and supportive services to those who are already homeless.

The proposals were reviewed by a selection panel consisting of staff from the City Housing Department, Dallas County Commissioners Court, Welcome House, Inc., Legacy Counseling Center, and UT Southwestern Medical Center. Proposal ratings were completed by committee members on June 29, 2009.

BACKGROUND (Continued)

Fourteen non-profit agencies are recommended for award of funds to provide financial assistance and housing relocation and stabilization services to meet the needs of eligible clients.

Financial assistance assist eligible clients in paying short term rent (3 months), medium-term rent (4 to 18 months), security deposit, utility payment (18 months and up to 6 months in arrears), moving cost, and motel and hotel vouchers (up to 30 days). Housing relocation and stabilization provides for case management, outreach and engagement, housing search and placement, legal services, and credit repair. Payments can only be made to third parties such as landlords or utility companies and not to the clients.

Payments to sub recipients/contractors will be made based on reimbursement of after-the-fact expenses with the exception of a one-time advance payment. During the public comment period, non-profit agencies expressed a strong interest in receiving advance payments. A one-time advance payment was incorporated in the substantial amendment submitted to HUD. Advance payments are allowable by HUD under HPRP. Sub-recipients/contractors may receive a one-time advance payment up to 10% of their contract amount at the beginning of the contract term (October 1, 2009) based on documentation of an immediate cash need. Total advance payment may be up to but not greater than $530,662, ($5,306,620 x 10%) contingent upon request from sub-recipients. Expenses will be deducted each month until all advance payments have been accounted for via invoiced expenses. Sub recipients/contractors will have to submit written policies and procedures regarding their policy on advancement. Advance payments shall be deposited, per HUD, into interest bearing accounts and interest earned on the accounts must be returned to HUD to be returned to the US Treasury. The City of Dallas will not request advance payments for city-operated programs.

Legal Aid of NorthWest Texas, Inc. (LANWT) is recommended for award of $207,205 in Rapid Re-Housing Funds for housing relocation and stabilization.

Legal Aid of NorthWest Texas, Inc. is the successor to Legal Services of North Texas, Inc., which combined have provided free legal services to low-income people in the community for more than 40 years. LANWT is a non-profit 501(c)3 Texas corporation formed in 2003 when Legal Services of North Texas, Inc. merged with West Texas Legal Services. Legal Services of North Texas, Inc. was formed in 1966 as part of the "war on poverty" and incorporated in 1967 to provide legal services to low-income people in Dallas County. The attorneys for LANWT assist homeless persons obtaining federal, state, and local benefits and in removing barriers to obtaining housing, employment, healthcare and mental health services.

Agenda Item No. 30 (Council District: All)

BACKGROUND (Continued)

The attorneys provide legal advice and representation for persons who are being evicted or foreclosed upon as Homeless Prevention Services.

A large number of evictions and foreclosures result from the low-income persons' inability to pay their rent or mortgage due to some emergency, and in those cases the only option to prevent the eviction or foreclosure is to negotiate with the landlord/lender for the payment of rent or mortgage to stop the eviction or foreclosure.

HPRP funds will be used to pay the salary of one attorney to represent clients assisted by HPRP subrecipients or city programs.

Performance Measures	FY 2009-2012 Proposed Goal
Number of persons to be assisted	4,080 individuals
Outcome Measures	
# of jobs created	1.0 FTE
# of jobs retained	0.0 FTE
# of clients maintaining stable housing	3,060 individuals

The following budget information was submitted by Legal Aid of NorthWest Texas, Inc. regarding fiscal year funding.

Legal Aid of NorthWest Texas, Inc.

Foundations	$	100,000
Contributions		400,000
United Way		331,000
Grants and Contracts		1,394,187
Legal Services Corp.		7,750,000
Texas Equal / Justice		3,885,981
Miscellaneous		90,000
Total	$	13,951,168

Agenda Item No. 30 (Council District: All)

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The City Council authorized a public hearing to receive comments on the substantial amendment to the FY 2008-09 Consolidated Plan Budget and Action Plan and at the close of the hearing adopted the substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on May 13, 2009, by Resolution No. 09-1216.

The City Council approved preliminary adoption and public hearing regarding a substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on April 22, 2009, by Resolution No. 09-1103.

The Community Development Commission approved City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds with no recommendations on April 2, 2009.

The City Council was briefed on the Federal Economic Stimulus Package including the Homeless Prevention and Rapid Re-Housing Program Funds on April 1, 2009.

The Community Development Commission was briefed on the City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program-Funds on March 26, 2009.

The City Council adopted the FY2008-09 Consolidated Plan budget on June 25, 2008, by Resolution No. 08-1807.

FISCAL INFORMATION

$207,025 - 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

ETHNIC COMPOSITION

Legal Aid of North West Texas, Inc. (Board)

Black Females	10	Black Males	2
White Females	3	White Males	8
Hispanic Females	3	Hispanic Males	0
Other Females	0	Other Males	0

Agenda Item No. 30 (Council District: All)

OWNER(S)

Legal Aid of NorthWest Texas, Inc.

Board of Directors

Albertine Aycock
Wilma Black
Sally L. Crawford
John Henry Perez
Rebecca Greenan
Vickie Harwell
Richard G. Stewart, Jr.
Gregory Ross
Mattie Compton
Larry Long
Charles R. Lotter
Stanley R. Mays
Chris McCormack
William G. Thackham
Janice C. Payne
Teresa Renteria
David E. Rohlf
John Scott
Julia Stephens
Marvina Robinson
Bob Lindsey
Grace Weatherly
Cheryl Williams
Mary Wilson
Rose Wilson
Joel K. B. Winful

Recommendation

Staff recommends approval of this item.

Forest E. Turner
Assistant City Manager

c: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Deborah A. Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig D. Kinton, City Auditor
Judge C. Victor Lander, Judiciary
Ryan S. Evans, First Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
David Cook, Chief Financial Officer

Memorandum

CITY OF DALLAS

Date August 21, 2009

To Honorable Members of the Quality of Life Committee: Pauline Medrano (Chair), Vonciel Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 31 (Council District: All)**

SUBJECT

Authorize a thirty-six month contract with Dallas Metrocare Services to provide temporary housing assistance and supportive services to persons who are homeless through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $601,841 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

BACKGROUND

On May 13, 2009, City Council adopted the Substantial Amendment to the FY 2008-09 Consolidated Plan and Action Plan regarding Federal Stimulus for Homeless Prevention and Rapid Re-Housing Program (HPRP) funds (Grant No. S09-MY-48-0001) in the amount of $7,187,357. On July 2, 2009, HUD approved the substantial amendment and on July 21, 2009, the grant agreement was received from HUD for execution; upon execution, grant funds will become available for use beginning October 1, 2009.

On June 3, 2009, the City of Dallas Business Development and Procurement Services Department solicited and received Request for Competitive Sealed Proposals (RFCSP) from area non-profits for the contractual provisions of services in the following categories: Homeless Prevention ($2,615,424) and Rapid Re-Housing ($2,691,196). Homeless Prevention provides financial assistance and supportive services to those who would be at-risk of homelessness but for this assistance. Rapid Re-Housing provides financial assistance and supportive services to those who are already homeless.

The proposals were reviewed by a selection panel consisting of staff from the City Housing Department, Dallas County Commissioners Court, Welcome House, Inc., Legacy Counseling Center, and UT Southwestern Medical Center. Proposal ratings were completed by committee members on June 29, 2009.

BACKGROUND (Continued)

Fourteen non-profit agencies are recommended for award of funds to provide financial assistance and housing relocation and stabilization services to meet the needs of eligible clients.

Financial assistance assist eligible clients in paying short term rent (3 months), medium-term rent (4 to 18 months), security deposit, utility payment (18 months and up to 6 months in arrears), moving cost, and motel and hotel vouchers (up to 30 days). Housing relocation and stabilization provides for case management, outreach and engagement, housing search and placement, legal services, and credit repair. Payments can only be made to third parties such as landlords or utility companies and not to the clients.

Payments to sub recipients/contractors will be made based on reimbursement of after-the-fact expenses with the exception of a one-time advance payment. During the public comment period, non-profit agencies expressed a strong interest in receiving advance payments. A one-time advance payment was incorporated in the substantial amendment submitted to HUD. Advance payments are allowable by HUD under HPRP. Sub-recipients/contractors may receive a one-time advance payment up to 10% of their contract amount at the beginning of the contract term (October 1, 2009) based on documentation of an immediate cash need. Total advance payment may be up to but not greater than $530,662, ($5,306,620 x 10%) contingent upon request from sub-recipients. Expenses will be deducted each month until all advance payments have been accounted for via invoiced expenses. Sub recipients/contractors will have to submit written policies and procedures regarding their policy on advancement. Advance payments shall be deposited, per HUD, into interest bearing accounts and interest earned on the accounts must be returned to HUD to be returned to the US Treasury. The City of Dallas will not request advance payments for city-operated programs.

Dallas Metrocare Services is recommended for award of $601,841 in Rapid Re-Housing Funds, with $441,020 for financial assistance and $160,821 for housing relocation and stabilization.

Dallas Metrocare Services was founded in 1968. It is the largest provider of public funded mental care in Dallas, offering a comprehensive array of treatment and community support services to economically disadvantaged persons with mental disabilities. Metrocare Services is devised of approximately 520 full time employees, 28 part time employees, and has about 20 facilities throughout Dallas County. It is the 10th largest 501(c)3 nonprofit organization in Dallas, Texas. In fiscal year 2008, the agency served 26,857 consumers and while encountering 608,027.

BACKGROUND (Continued)

Since 1989, Dallas Metrocare Services has provided aggressive outreach and supportive services for homeless mentally ill. The agency has assisted the homeless mentally ill and/or chemical dependent consumers with obtaining and adjusting to independent living.

Dallas Metrocare Services will target individuals living with a mental illness who are homeless and staying in a shelter or completing the time limitations of transitional housing programs; youth aging out of foster care that have mental illness and persons released from prison or jail. Financial assistance will be provided in the form of rent and utility assistance. One new case manager position will be hired using HPRP funds. The case manager will develop a psychological service plan with a goal of meeting housing needs in order to achieve long-term housing stability.

Dallas Metrocare Services has staff that is fluent in multiple languages and includes staff in various clinical and administrative positions that are fluent in Spanish. Dallas Metrocare Services also uses a phone based translation service.

Performance Measures	FY2009-2012 Proposed Goal
Number of persons to be assisted	77 individuals

Outcome Measures

# of jobs created	1.3 FTE
# of jobs retained	0.0 FTE
# of clients maintaining stable housing	52.5 individuals

The following budget information was submitted by Dallas Metrocare Services regarding fiscal year funding.

Dallas County	$ 843,993
Donations	$ 345,187
HUD	$ 1,015,371
Fees/Insurance	$45,172,413
Investment	$ 271,498
Local Contracts	$ 134,843
State - DADS	$10,089,388
State - DARS - ECI	$ 1,637,754
State - DFPS-TRC	$ 55,415
State - DFPS-CPS	$ 693,830
State - DSHS	$ 291,898
State - TCOOMMI	$ 76,194
Total	$60,627,784

Agenda Item No. 31 (Council District: All)

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The City Council authorized a public hearing to receive comments on the substantial amendment to the FY 2008-09 Consolidated Plan Budget and Action Plan and at the close of the hearing adopted the substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on May 13, 2009, by Resolution No. 09-1216.

The City Council approved preliminary adoption and public hearing regarding a substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on April 22, 2009, by Resolution No. 09-1103.

The Community Development Commission approved City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds with no recommendations on April 2, 2009.

The City Council was briefed on the Federal Economic Stimulus Package including the Homeless Prevention and Rapid Re-Housing Program Funds on April 1, 2009.

The Community Development Commission was briefed on the City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program-Funds on March 26, 2009.

The City Council adopted the FY2008-09 Consolidated Plan budget on June 25, 2008, by Resolution No. 08-1807.

FISCAL INFORMATION

$601,841 - 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

ETHNIC COMPOSITION

Dallas Metrocare Services (Board)

Black Female	1	Black Male	0
White Female	3	White Male	4
Hispanic Female	1	Hispanic Male	0
Other Female	0	Other Male	0

Agenda Item No. 31 (Council District: All)

OWNER(S)

Dallas Metrocare Services

Board of Directors

Julia P. Noble, Chair
Elsa L. Rodriquez, Vice Chair
Verlean Walton-Brooks, Secretary
Gregory Albright
Charles M. Cooper
Kathryn Hubener
Craig Jeffery
Carol S. North, MD
Sue Ringle

Recommendation

Staff recommends approval of this item.

Forest E. Turner
Assistant City Manager

c: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Deborah A. Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig D. Kinton, City Auditor
Judge C. Victor Lander, Judiciary
Ryan S. Evans, First Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
David Cook, Chief Financial Officer

Memorandum

CITY OF DALLAS

Date August 21, 2009

To Honorable Members of the Quality of Life Committee: Pauline Medrano (Chair), Vonciel Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 32 (Council District: All)**

SUBJECT

Authorize a thirty-six month contract with New Beginning Center to provide temporary housing assistance and supportive services to persons at-risk of homelessness through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $97,030 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

BACKGROUND

On May 13, 2009, City Council adopted the Substantial Amendment to the FY 2008-09 Consolidated Plan and Action Plan regarding Federal Stimulus for Homeless Prevention and Rapid Re-Housing Program (HPRP) funds (Grant No. S09-MY-48-0001) in the amount of $7,187,357. On July 2, 2009, HUD approved the substantial amendment and on July 21, 2009, the grant agreement was received from HUD for execution; upon execution, grant funds will become available for use beginning October 1, 2009.

On June 3, 2009, the City of Dallas Business Development and Procurement Services Department solicited and received Request for Competitive Sealed Proposals (RFCSP) from area non-profits for the contractual provisions of services in the following categories: Homeless Prevention ($2,615,424) and Rapid Re-Housing ($2,691,196). Homeless Prevention provides financial assistance and supportive services to those who would be at-risk of homelessness but for this assistance. Rapid Re-Housing provides financial assistance and supportive services to those who are already homeless.

The proposals were reviewed by a selection panel consisting of staff from the City Housing Department, Dallas County Commissioners Court, Welcome House, Inc., Legacy Counseling Center, and UT Southwestern Medical Center. Proposal ratings were completed by committee members on June 29, 2009.

BACKGROUND (Continued)

Fourteen non-profit agencies are recommended for award of funds to provide financial assistance and housing relocation and stabilization services to meet the needs of eligible clients.

Financial assistance assist eligible clients in paying short term rent (3 months), medium-term rent (4 to 18 months), security deposit, utility payment (18 months and up to 6 months in arrears), moving cost, and motel and hotel vouchers (up to 30 days). Housing relocation and stabilization provides for case management, outreach and engagement, housing search and placement, legal services, and credit repair. Payments can only be made to third parties such as landlords or utility companies and not to the clients.

Payments to sub recipients/contractors will be made based on reimbursement of after-the-fact expenses with the exception of a one-time advance payment. During the public comment period, non-profit agencies expressed a strong interest in receiving advance payments. A one-time advance payment was incorporated in the substantial amendment submitted to HUD. Advance payments are allowable by HUD under HPRP. Sub-recipients/contractors may receive a one-time advance payment up to 10% of their contract amount at the beginning of the contract term (October 1, 2009) based on documentation of an immediate cash need. Total advance payment may be up to but not greater than $530,662, ($5,306,620 x 10%) contingent upon request from sub-recipients. Expenses will be deducted each month until all advance payments have been accounted for via invoiced expenses. Sub recipients/contractors will have to submit written policies and procedures regarding their policy on advancement. Advance payments shall be deposited, per HUD, into interest bearing accounts and interest earned on the accounts must be returned to HUD to be returned to the US Treasury. The City of Dallas will not request advance payments for city-operated programs.

New Beginning Center is recommended for award of $97,030 in Rapid Re-Housing Funds, with $76,000 for financial assistance and $21,030 for housing relocation and stabilization.

New Beginning Center is a private non-profit agency located in Garland, Texas. The agency was founded in 1983 as a small outreach project providing counseling and advocacy to victims of domestic violence. Due to an increased need within the city for safety for those in imminent danger, the agency opened an emergency shelter in 1998. More than 27,000 victims of domestic violence have received services since the agency's door opened.

BACKGROUND (Continued)

New Beginning Center has provided homeless prevention (i.e. rent and utility assistance) assistance to clients of the agency over numerous years.

New Beginning Center currently provides emergency shelter services for homeless individuals and their children. The mission of the organization is to foster an environment of safety, support, and respect for victims of domestic violence through crisis intervention, counseling, emergency shelter, education, victim advocacy, and diverse community partnerships.

New Beginning Center will utilize Homeless Prevention and Rapid Re-Housing Program funds to prevent victims of domestic violence from becoming homeless, as well as to provide the necessary support services in order to ensure sufficient and stable housing in the future. New Beginning Center also seeks to provide short-term utility assistance to those that are in stable housing, in order to ensure habitable living conditions. The agency will serve residents of the City of Dallas whom are receiving services from the agency.

Performance Measures	FY 2009-2012 Proposed Goal
Number of persons to be assisted	270 individuals
Outcome Measures	
# of jobs created	0.0 FTES
# of jobs retained	2.0 FTES at 5%
# of clients maintaining stable housing	203 individuals

The following budget information was submitted by New Beginning Center regarding fiscal year funding.

Special Events	$32,528.00
Program Fees	$58,573.00
Contributions	$147,152.00
Grant-government	$342,731.00
Grant-foundations	$122,199.00
Thrift Store revenue	$91,662.00
Interest Income	$1,500.00
Miscellaneous Income	$2,308.00
Insurance Proceeds	$19,924.00
Total	$818,577.00

Agenda Item No. 32 (Council District: All)

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The City Council authorized a public hearing to receive comments on the substantial amendment to the FY 2008-09 Consolidated Plan Budget and Action Plan and at the close of the hearing adopted the substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on May 13, 2009, by Resolution No. 09-1216.

The City Council approved preliminary adoption and public hearing regarding a substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on April 22, 2009, by Resolution No. 09-1103.

The Community Development Commission approved City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds with no recommendations on April 2, 2009.

The City Council was briefed on the Federal Economic Stimulus Package including the Homeless Prevention and Rapid Re-Housing Program Funds on April 1, 2009.

The Community Development Commission was briefed on the City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program-Funds on March 26, 2009.

The City Council adopted the FY2008-09 Consolidated Plan budget on June 25, 2008, by Resolution No. 08-1807.

FISCAL INFORMATION

$97,030 - 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

ETHNIC COMPOSITION

New Beginning Center, Inc. (Board)

Black Female	3	Black Male	2
White Female	12	White Male	5
Hispanic Female	1	Hispanic Male	1
Other Female	0	Other Male	0

Agenda Item No. 32 (Council District: All)

OWNER(S)

New Beginning Center, Inc.

Board of Directors

Stan Luckie, President
Tandy Dollar, President-Elect
Cathy Clopton, Treasurer
Judy Trammell, Secretary
DeAnne Driver
Pam Baxter
Hamp Holcomb
Rebecca Williams
Delores Elder-Jones
Hayley Hill
Victor Leos
Gary Williams
Melissa Espy
Jan Furtick
Steve Hill
Gary Hoss, M.D.
Argentry Fields
Sydna Gordon
Erin Montgomery
Gradyne Brown
Mark Booker
Jordan Massey
Carol Garza
Brian Johnson

Recommendation

Staff recommends approval of this item.

Forest E. Turner
Assistant City Manager

c: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Deborah A. Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig D. Kinton, City Auditor
Judge C. Victor Lander, Judiciary
Ryan S. Evans, First Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
David Cook, Chief Financial Officer

Memorandum

CITY OF DALLAS

Date August 21, 2009

To Honorable Members of the Quality of Life Committee: Pauline Medrano (Chair), Vonciel Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 33 (Council District: All)**

SUBJECT

Authorize a thirty-six month contract with Nexus Recovery Center to provide temporary housing assistance and supportive services to persons who are homeless through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $358,519 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

BACKGROUND

On May 13, 2009, City Council adopted the Substantial Amendment to the FY 2008-09 Consolidated Plan and Action Plan regarding Federal Stimulus for Homeless Prevention and Rapid Re-Housing Program (HPRP) funds (Grant No. S09-MY-48-0001) in the amount of $7,187,357. On July 2, 2009, HUD approved the substantial amendment and on July 21, 2009, the grant agreement was received from HUD for execution; upon execution, grant funds will become available for use beginning October 1, 2009.

On June 3, 2009, the City of Dallas Business Development and Procurement Services Department solicited and received Request for Competitive Sealed Proposals (RFCSP) from area non-profits for the contractual provisions of services in the following categories: Homeless Prevention ($2,615,424) and Rapid Re-Housing ($2,691,196). Homeless Prevention provides financial assistance and supportive services to those who would be at-risk of homelessness but for this assistance. Rapid Re-Housing provides financial assistance and supportive services to those who are already homeless.

The proposals were reviewed by a selection panel consisting of staff from the City Housing Department, Dallas County Commissioners Court, Welcome House, Inc., Legacy Counseling Center, and UT Southwestern Medical Center. Proposal ratings were completed by committee members on June 29, 2009.

BACKGROUND (Continued)

Fourteen non-profit agencies are recommended for award of funds to provide financial assistance and housing relocation and stabilization services to meet the needs of eligible clients.

Financial assistance assist eligible clients in paying short term rent (3 months), medium-term rent (4 to 18 months), security deposit, utility payment (18 months and up to 6 months in arrears), moving cost, and motel and hotel vouchers (up to 30 days). Housing relocation and stabilization provides for case management, outreach and engagement, housing search and placement, legal services, and credit repair. Payments can only be made to third parties such as landlords or utility companies and not to the clients.

Payments to sub recipients/contractors will be made based on reimbursement of after-the-fact expenses with the exception of a one-time advance payment. During the public comment period, non-profit agencies expressed a strong interest in receiving advance payments. A one-time advance payment was incorporated in the substantial amendment submitted to HUD. Advance payments are allowable by HUD under HPRP. Sub-recipients/contractors may receive a one-time advance payment up to 10% of their contract amount at the beginning of the contract term (October 1, 2009) based on documentation of an immediate cash need. Total advance payment may be up to but not greater than $530,662, ($5,306,620 x 10%) contingent upon request from sub-recipients. Expenses will be deducted each month until all advance payments have been accounted for via invoiced expenses. Sub recipients/contractors will have to submit written policies and procedures regarding their policy on advancement. Advance payments shall be deposited, per HUD, into interest bearing accounts and interest earned on the accounts must be returned to HUD to be returned to the US Treasury. The City of Dallas will not request advance payments for city-operated programs.

Nexus Recovery Center is recommended for award of $358,519 in Rapid Re-Housing Funds, with $234,900 for financial assistance and $123,619 for housing relocation and stabilization.

Nexus Recovery Center opened in 1971 with a focus on adult women. In 1991 Nexus was able to open its second residential program, which allowed women to bring up to three accompanying children into care with them. This expansion required a move to a campus setting with room for playgrounds and childcare. In 1991, Nexus opened its third residential program for 13-17 year old girls who were in need of addiction treatment. In 1993, Nexus added an additional program, which focused on pregnant women and infants.

BACKGROUND (Continued)

Since 2003 Nexus has collaborated with UT Southwestern Medical Center to provide an addiction psychiatrist to serve as medical director to a growing client population with mental illness along with substance abuse issues.

Nexus has successfully fulfilled contracts with the State through Co-Occurring State Incentive Grants (COSIG). This program offers financial support to individuals leaving residential treatment with a diagnosis of co-occurring substance abuse and mental illness in an effort to successfully transition the client back into society. COSIG funds provide housing, food, and clothing for individuals through a voucher program.

With HPRP funds, Nexus through its Transitions Program, will offer homeless single women, women with children, and women with mental illness who are graduating from residential treatment to acquire safe housing and a permanent residence as well as guidance and support to obtain employment. The Transitions Program will provide rental and utility assistance, as well as security and utility deposits to clients completing their treatment programs. One case manager position will be created using HPRP funding.

Performance Measures	FY 2009-2012 Proposed Goal
Number of persons to be assisted	60 individuals
Outcome Measures	
# of jobs created	1.0 FTE
# of jobs retained	0.0 FTE
# of clients maintaining stable housing	45 individuals

The following budget information was submitted by Nexus Recovery Center regarding fiscal year funding.

Foundations	$ 391,199.00
Contributions	$ 643,620.00
Total	$1,034,819.00

Agenda Item No. 33 (Council District: All)

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The City Council authorized a public hearing to receive comments on the substantial amendment to the FY 2008-09 Consolidated Plan Budget and Action Plan and at the close of the hearing adopted the substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on May 13, 2009, by Resolution No. 09-1216.

The City Council approved preliminary adoption and public hearing regarding a substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on April 22, 2009, by Resolution No. 09-1103.

The Community Development Commission approved City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds with no recommendations on April 2, 2009.

The City Council was briefed on the Federal Economic Stimulus Package including the Homeless Prevention and Rapid Re-Housing Program Funds on April 1, 2009.

The Community Development Commission was briefed on the City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds on March 26, 2009.

The City Council adopted the FY2008-09 Consolidated Plan budget on June 25, 2008, by Resolution No. 08-1807.

FISCAL INFORMATION

$358,519 - 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

ETHNIC COMPOSITION

Nexus Recovery Center (Board)

African American Female	6	African American Male	1
White Female	14	White Male	6
Hispanic Female	1	Hispanic Male	0
Asian Female	1	Asian Male	0

Agenda Item No. 33 (Council District: All)

OWNER(S)

Nexus Recovery Center

Board of Directors

Chuck Schwartz, President
Cynthia Arterbery, Secretary
Gerald Buechler
Cindy Chadwell
Kathy Donovan
Patti Flowers
Ashley Hollweg
Jonna LaGrone-Haynes
Jan Madigan
Karl G. Nelson
Laura Reilly O' Hara
David H. Rosenberg
Shari Hughes Scott
Kristin Timmer
Cheryl Walton
Steve Saxon, Vice President
Nicole Blythe, Treasurer
Nancy Bush
Deborah Collins
Janet H. Ferguson
Sarah Jane Francis
Kevin Impelman
Yolanda Lawson
Audrey Moorehead
Jeannie Nethery
Karen Rodgers
Reem Samra
Ed Tauriac Jr.
Maria Viera-Williams

Recommendation

Staff recommends approval of this item.

Forest E. Turner
Assistant City Manager

c: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Deborah A. Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig D. Kinton, City Auditor
Judge C. Victor Lander, Judiciary
Ryan S. Evans, First Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
David Cook, Chief Financial Officer

Memorandum

CITY OF DALLAS

Date August 21, 2009

To Honorable Members of the Quality of Life Committee: Pauline Medrano (Chair), Vonciel Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 34 (Council District: All)**

SUBJECT

Authorize a thirty-six month contract with Operation Relief Center, Inc. to provide temporary housing assistance and supportive services to persons at-risk of homelessness through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $120,000 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

BACKGROUND

On May 13, 2009, City Council adopted the Substantial Amendment to the FY 2008-09 Consolidated Plan and Action Plan regarding Federal Stimulus for Homeless Prevention and Rapid Re-Housing Program (HPRP) funds (Grant No. S09-MY-48-0001) in the amount of $7,187,357. On July 2, 2009, HUD approved the substantial amendment and on July 21, 2009, the grant agreement was received from HUD for execution; upon execution, grant funds will become available for use beginning October 1, 2009.

On June 3, 2009, the City of Dallas Business Development and Procurement Services Department solicited and received Request for Competitive Sealed Proposals (RFCSP) from area non-profits for the contractual provisions of services in the following categories: Homeless Prevention ($2,615,424) and Rapid Re-Housing ($2,691,196). Homeless Prevention provides financial assistance and supportive services to those who would be at-risk of homelessness but for this assistance. Rapid Re-Housing provides financial assistance and supportive services to those who are already homeless.

The proposals were reviewed by a selection panel consisting of staff from the City Housing Department, Dallas County Commissioners Court, Welcome House, Inc., Legacy Counseling Center, and UT Southwestern Medical Center. Proposal ratings were completed by committee members on June 29, 2009.

BACKGROUND (Continued)

Fourteen non-profit agencies are recommended for award of funds to provide financial assistance and housing relocation and stabilization services to meet the needs of eligible clients.

Financial assistance assist eligible clients in paying short term rent (3 months), medium-term rent (4 to 18 months), security deposit, utility payment (18 months and up to 6 months in arrears), moving cost, and motel and hotel vouchers (up to 30 days). Housing relocation and stabilization provides for case management, outreach and engagement, housing search and placement, legal services, and credit repair. Payments can only be made to third parties such as landlords or utility companies and not to the clients.

Payments to sub recipients/contractors will be made based on reimbursement of after-the-fact expenses with the exception of a one-time advance payment. During the public comment period, non-profit agencies expressed a strong interest in receiving advance payments. A one-time advance payment was incorporated in the substantial amendment submitted to HUD. Advance payments are allowable by HUD under HPRP. Sub-recipients/contractors may receive a one-time advance payment up to 10% of their contract amount at the beginning of the contract term (October 1, 2009) based on documentation of an immediate cash need. Total advance payment may be up to but not greater than $530,662, ($5,306,620 x 10%) contingent upon request from sub-recipients. Expenses will be deducted each month until all advance payments have been accounted for via invoiced expenses. Sub recipients/contractors will have to submit written policies and procedures regarding their policy on advancement. Advance payments shall be deposited, per HUD, into interest bearing accounts and interest earned on the accounts must be returned to HUD to be returned to the US Treasury. The City of Dallas will not request advance payments for city-operated programs.

Operation Relief Center, Inc. is recommended for award of $120,000 in Rapid Re-Housing Funds for financial assistance in the amount of $120,000. Operation Relief Center, Inc. (ORC) will use its existing staff to implement the program.

ORC is a nonprofit agency located in the southern sector of the City of Dallas. The agency was incorporated in 1991 and has been providing services to the needy for the past 17 years. The agency provides low income and disadvantaged persons and families affordable housing and various social services programs to assist with preventing homelessness.

Agenda Item No. 34 (Council District: All)

BACKGROUND (Continued)

ORC provides food, clothing, emergency rent, and utility assistance, after school programs for children, and seasonal programs.

Through its food and clothing distribution program, ORC assist at least 100 persons per week. In addition, the agency food basket program serves over 400 needy families per year; and their Angel Tree program has provided over 500 children with Christmas toys.

Presently, this agency receives funding through the City of Dallas Emergency Shelter Grant Program, which has assisted in preventing homelessness by providing over 130 families with funds for their rent, mortgages, and utilities. The agency has continued to exceed its goals.

HPRP funds will provide individuals and families with emergency financial assistance to pay rent and/or utilities to prevent homelessness.

The agency provides services for non-English speaking clients through bilingual staff.

Approval of this item will provide funding in the amount of $120,000 to the Operation Relief Center, Inc. to provide and prevent an additional 915 persons from being homeless.

Performance Measures	FY 2009-2012 Proposed Goal
Number of persons to be assisted	915 individuals
Outcome Measures	
# of jobs created	0.0 FTE
# of jobs retained	0.0 FTE
# of clients maintaining stable housing	686 individuals

Agenda Item No. 34 (Council District: All)

BACKGROUND (Continued)

The following budget information was submitted by Operation Relief Center regarding fiscal year funding.

Developer' Fees	$ 43,147
Asset Management Fees	$ 51,244
Rental Income	$ 64,678
Program Fees	$ 13,497
Other Fees and charges	$ 74,922
Grants and contributions	$552,517
Time/Purpose Restrictions Released - Income	$167,826
Total	$967,831

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The City Council authorized a public hearing to receive comments on the substantial amendment to the FY 2008-09 Consolidated Plan Budget and Action Plan and at the close of the hearing adopted the substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on May 13, 2009, by Resolution No. 09-1216.

The City Council approved preliminary adoption and public hearing regarding a substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on April 22, 2009, by Resolution No. 09-1103.

The Community Development Commission approved City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds with no recommendations on April 2, 2009.

The City Council was briefed on the Federal Economic Stimulus Package including the Homeless Prevention and Rapid Re-Housing Program Funds on April 1, 2009.

The Community Development Commission was briefed on the City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program-Funds on March 26, 2009.

The City Council adopted the FY2008-09 Consolidated Plan budget on June 25, 2008, by Resolution No. 08-1807.

Agenda Item No. 34 (Council District: All)

FISCAL INFORMATION

$120,000 - 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

ETHNIC COMPOSITION

Operation Relief Center, Inc. (Board)

Black Female	1	Black Male	3
White Female	0	White Male	1
Hispanic Female	0	Hispanic Male	0
Other Female	0	Other Male	0

OWNER(S)

Operation Relief Center, Inc.

Board of Directors

Roger D. McCasland, Chair
Percy Green
Leon Moore
Jerrie Titus
Raymond Lynch

Recommendation

Staff recommends approval of this item.

Forest E. Turner
Assistant City Manager

c: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Deborah A. Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig D. Kinton, City Auditor
Judge C. Victor Lander, Judiciary
Ryan S. Evans, First Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
David Cook, Chief Financial Officer

Memorandum

CITY OF DALLAS

Date August 21, 2009

To Honorable Members of the Quality of Life Committee: Pauline Medrano (Chair), Vonciel Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 35 (Council District: All)**

SUBJECT

Authorize a thirty-six month contract with Shared Housing Center, Inc. to provide temporary housing assistance and supportive services to persons who are homeless through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $532,887 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

BACKGROUND

On May 13, 2009, City Council adopted the Substantial Amendment to the FY 2008-09 Consolidated Plan and Action Plan regarding Federal Stimulus for Homeless Prevention and Rapid Re-Housing Program (HPRP) funds (Grant No. S09-MY-48-0001) in the amount of $7,187,357. On July 2, 2009, HUD approved the substantial amendment and on July 21, 2009, the grant agreement was received from HUD for execution; upon execution, grant funds will become available for use beginning October 1, 2009.

On June 3, 2009, the City of Dallas Business Development and Procurement Services Department solicited and received Request for Competitive Sealed Proposals (RFCSP) from area non-profits for the contractual provisions of services in the following categories: Homeless Prevention ($2,615,424) and Rapid Re-Housing ($2,691,196). Homeless Prevention provides financial assistance and supportive services to those who would be at-risk of homelessness but for this assistance. Rapid Re-Housing provides financial assistance and supportive services to those who are already homeless.

The proposals were reviewed by a selection panel consisting of staff from the City Housing Department, Dallas County Commissioners Court, Welcome House, Inc., Legacy Counseling Center, and UT Southwestern Medical Center. Proposal ratings were completed by committee members on June 29, 2009.

BACKGROUND (Continued)

Fourteen non-profit agencies are recommended for award of funds to provide financial assistance and housing relocation and stabilization services to meet the needs of eligible clients.

Financial assistance assist eligible clients in paying short term rent (3 months), medium-term rent (4 to 18 months), security deposit, utility payment (18 months and up to 6 months in arrears), moving cost, and motel and hotel vouchers (up to 30 days). Housing relocation and stabilization provides for case management, outreach and engagement, housing search and placement, legal services, and credit repair. Payments can only be made to third parties such as landlords or utility companies and not to the clients.

Payments to sub recipients/contractors will be made based on reimbursement of after-the-fact expenses with the exception of a one-time advance payment. During the public comment period, non-profit agencies expressed a strong interest in receiving advance payments. A one-time advance payment was incorporated in the substantial amendment submitted to HUD. Advance payments are allowable by HUD under HPRP. Sub-recipients/contractors may receive a one-time advance payment up to 10% of their contract amount at the beginning of the contract term (October 1, 2009) based on documentation of an immediate cash need. Total advance payment may be up to but not greater than $530,662, ($5,306,620 x 10%) contingent upon request from sub-recipients. Expenses will be deducted each month until all advance payments have been accounted for via invoiced expenses. Sub recipients/contractors will have to submit written policies and procedures regarding their policy on advancement. Advance payments shall be deposited, per HUD, into interest bearing accounts and interest earned on the accounts must be returned to HUD to be returned to the US Treasury. The City of Dallas will not request advance payments for city-operated programs.

Shared Housing Center, Inc. is recommended for award of $532,887 in Rapid Re-Housing Funds, with $318,846 for financial assistance and $214,041 for housing relocation and stabilization.

Shared Housing Center, Inc. celebrates 25 years of service in 2009. It was established in 1984 through a collaborative effort of Dallas social service agencies - Texas Department on Aging, National Shared Housing Resource Center and the Catholic Foundation to promote and provide alternative housing options to underserved individuals, especially the elderly in communities. The agency experienced an incubation process which included doing business under local umbrella agencies of Catholic Charities' Brady Center and the Center for

BACKGROUND (Continued)

Housing Resources before obtaining its own 501(c)3 nonprofit status in 1987. Shared Housing Center, Inc. offers services to meet the needs of the homeless/near homeless by providing supportive living environments that foster interpersonal growth and mutual self-help.

HPRP Rapid Re-Housing funds will be used to provide Housing Relocation and Stabilization services and Financial Assistance services to clients who have been selected and approved for the Shared Housing Center Home at Last program. Housing Relocation and Stabilization services include case management, referral services, financial management/budget classes, credit repair, legal services, and other housing stabilization services and programs as appropriate. Financial Assistance services include rent payments, security deposits, utility payments, utility deposits and moving costs.

Performance Measures	FY 2009-2012 Proposed Goal
Number of persons to be assisted	300 individuals
Outcome Measures	
# of jobs created	1.5 FTEs
# of jobs retained	2.0 FTEs
# of clients maintaining stable housing	225 individuals

The following budget information was submitted by Shared Housing Center regarding fiscal year funding.

Foundations	$208,000
Contributions	$ 75,578
Total	$283,578

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The City Council authorized a public hearing to receive comments on the substantial amendment to the FY 2008-09 Consolidated Plan Budget and Action Plan and at the close of the hearing adopted the substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on May 13, 2009, by Resolution No. 09-1216.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS) (Continued)

The City Council approved preliminary adoption and public hearing regarding a substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on April 22, 2009, by Resolution No. 09-1103.

The Community Development Commission approved City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds with no recommendations on April 2, 2009.

The City Council was briefed on the Federal Economic Stimulus Package including the Homeless Prevention and Rapid Re-Housing Program Funds on April 1, 2009.

The Community Development Commission was briefed on the City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program-Funds on March 26, 2009.

The City Council adopted the FY2008-09 Consolidated Plan budget on June 25, 2008, by Resolution No. 08-1807.

FISCAL INFORMATION

$532,887 - 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

ETHNIC COMPOSITION

Shared Housing Center, Inc. (Board)

Hispanic Female	0	Hispanic Male	1
Black Female	4	Black Male	0
White Female	4	White Male	6
Other Female	1	Other Male	0

Agenda Item No. 35 (Council District: All)

OWNER(S)

Shared Housing Center, Inc.

Board of Directors

Laurie Bostic
Danny Buechler
Tim Hafer
Gloria Jelks
Chris Luna
Richard Mosher
Connie Nesby
Sharon Taulman
Dawn Bourdo
Lesia Davis
John Isaacson
Mona Lincoln
Richard Mauldin
Tom Michaels
Lotena Strawther
Kim Wade

Recommendation

Staff recommends approval of this item.

Forest E. Turner
Assistant City Manager

c: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Deborah A. Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig D. Kinton, City Auditor
Judge C. Victor Lander, Judiciary
Ryan S. Evans, First Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
David Cook, Chief Financial Officer

Memorandum

CITY OF DALLAS

Date August 21, 2009

To Honorable Members of the Quality of Life Committee: Pauline Medrano (Chair), Vonciel Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 36 (Council District: All)**

SUBJECT

Authorize a thirty-six month contract with The Family Place to provide temporary housing assistance and supportive services to persons who are homeless through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $409,037 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

BACKGROUND

On May 13, 2009, City Council adopted the Substantial Amendment to the FY 2008-09 Consolidated Plan and Action Plan regarding Federal Stimulus for Homeless Prevention and Rapid Re-Housing Program (HPRP) funds (Grant No. S09-MY-48-0001) in the amount of $7,187,357. On July 2, 2009, HUD approved the substantial amendment and on July 21, 2009, the grant agreement was received from HUD for execution; upon execution, grant funds will become available for use beginning October 1, 2009.

On June 3, 2009, the City of Dallas Business Development and Procurement Services Department solicited and received Request for Competitive Sealed Proposals (RFCSP) from area non-profits for the contractual provisions of services in the following categories: Homeless Prevention ($2,615,424) and Rapid Re-Housing ($2,691,196). Homeless Prevention provides financial assistance and supportive services to those who would be at-risk of homelessness but for this assistance. Rapid Re-Housing provides financial assistance and supportive services to those who are already homeless.

The proposals were reviewed by a selection panel consisting of staff from the City Housing Department, Dallas County Commissioners Court, Welcome House, Inc., Legacy Counseling Center, and UT Southwestern Medical Center. Proposal ratings were completed by committee members on June 29, 2009.

BACKGROUND (Continued)

Fourteen non-profit agencies are recommended for award of funds to provide financial assistance and housing relocation and stabilization services to meet the needs of eligible clients.

Financial assistance assist eligible clients in paying short term rent (3 months), medium-term rent (4 to 18 months), security deposit, utility payment (18 months and up to 6 months in arrears), moving cost, and motel and hotel vouchers (up to 30 days). Housing relocation and stabilization provides for case management, outreach and engagement, housing search and placement, legal services, and credit repair. Payments can only be made to third parties such as landlords or utility companies and not to the clients.

Payments to sub recipients/contractors will be made based on reimbursement of after-the-fact expenses with the exception of a one-time advance payment. During the public comment period, non-profit agencies expressed a strong interest in receiving advance payments. A one-time advance payment was incorporated in the substantial amendment submitted to HUD. Advance payments are allowable by HUD under HPRP. Sub-recipients/contractors may receive a one-time advance payment up to 10% of their contract amount at the beginning of the contract term (October 1, 2009) based on documentation of an immediate cash need. Total advance payment may be up to but not greater than $530,662, ($5,306,620 x 10%) contingent upon request from sub-recipients. Expenses will be deducted each month until all advance payments have been accounted for via invoiced expenses. Sub recipients/contractors will have to submit written policies and procedures regarding their policy on advancement. Advance payments shall be deposited, per HUD, into interest bearing accounts and interest earned on the accounts must be returned to HUD to be returned to the US Treasury. The City of Dallas will not request advance payments for city-operated programs.

The Family Place is recommended for award of $409,037 in Rapid Re-Housing Funds, with $234,900 for financial assistance and $174,137 for housing relocation and stabilization.

The Family Place opened a comprehensive facility for shelter and rehabilitation services for abused homeless women and children who are victims of domestic violence. Residential services are provided at a confidential location called the Safe Campus and include emergency shelter services, children's therapeutic program, a transitional housing program, and a child development center and after-school program.

BACKGROUND (Continued)

The Family Place allows up to a 45-day stay at the shelter location. Clients reside at the shelter an average of 29 days. The abused victim enters the program via the 24-hour Hotline or as a result of a referral from an outside social service agency. An intake and needs assessment is completed on each client. The needs assessment includes safety planning, which incorporates the victim's own personal objectives and action plan.

Case managers assist clients in further goal setting in regard to housing and employment. Referrals for long-term counseling (as needed), furniture, securing clothing or any other client needs are also provided with the assistance of the shelter manager. HPRP will provide rental/security assistance, security/utility deposits, moving assistance, case management and credit repair, housing search and placement service for 600 persons over three years. HPRP funds will pay 5% of salaries for five case managers to provide support services.

Performance Measures	FY 2009-2012 Proposed Goal
Number of persons to be assisted	600 individuals
Outcome Measures	
# of jobs created	0.0 FTE
# of jobs retained	0.25 FTES
# of clients maintaining stable housing	450 individuals

The following budget information was submitted by The Family Place regarding fiscal year funding.

The Family Place

Public support & revenue	$ 5,635,266
Other revenue	877,923
Grants	2,788,547
Total	$ 9,301,736

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The City Council authorized a public hearing to receive comments on the substantial amendment to the FY 2008-09 Consolidated Plan Budget and Action Plan and at the close of the hearing adopted the substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on May 13, 2009, by Resolution No. 09-1216.

The City Council approved preliminary adoption and public hearing regarding a substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on April 22, 2009, by Resolution No. 09-1103.

The Community Development Commission approved the City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds with no recommendations on April 2, 2009.

The City Council was briefed on the Federal Economic Stimulus Package including the Homeless Prevention and Rapid Re-Housing Program Funds on April 1, 2009.

The Community Development Commission was briefed on the City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program-Funds on March 26, 2009.

The City Council adopted the FY2008-09 Consolidated Plan budget on June 25, 2008, by Resolution No. 08-1807.

FISCAL INFORMATION

$409,037 - 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

ETHNIC COMPOSITION

The Family Place (Board)

Black Females	6	Black Males	1
White Females	25	White Males	12
Hispanic Females	0	Hispanic Males	3
Other Females	3	Other Males	0

Agenda Item No. 36 (Council District: All)

OWNER(S)

The Family Place

Board of Directors

Kim Alleman
Kristin Bauer
Pamela Bethel-LeDuff
Denise Bunkley
Lillian Cho
Calvin Colbert
Anne Conner
Leah Davis
Pam Davis
Keenan Delaney
Marie Dufresne
Michael Dugan
Christina Durovich
Dwight Emanuelson
Jeff Frankel
John Gala
Joyce Goss
Michelle Greenstreet
Jamie Hardy
Doug Hazelbaker
Steve Holland
Kristin Holt
Macie Jepson
Mary a. Johnson
Robin Ladik
Kristin Larimore
Kevin A. Marcyes
Denise M. Ball
Kathrina McAfee
Billye McNeil
Feriale Millen
Retta Miller
Paige Nash
Lisa Peterson
Todd Price
Dave Rader
Kaki Roach
Michelle Roberts
Cass Robinson
Dr. Rudy Sanchez
Lynn Zera
Alan Stein
Cassie Stern
Sandi Stevens
Cathy Tang
Steve Thelen
Shauna Trieb
Jesse Villarreal
Karen Williams
Manuel Zaby, Jr.

Agenda Item No. 36 (Council District: All)

Recommendation

Staff recommends approval of this item.

Forest E. Turner
Assistant City Manager

c: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Deborah A. Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig D. Kinton, City Auditor
Judge C. Victor Lander, Judiciary
Ryan S. Evans, First Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
David Cook, Chief Financial Officer

Memorandum

CITY OF DALLAS

Date August 21, 2009

To Honorable Members of the Quality of Life Committee: Pauline Medrano (Chair), Vonciel Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 37 (Council District: All)**

SUBJECT

Authorize a thirty-six month contract with The Salvation Army, A Georgia Corporation, for The Carr P. Collins Social Service Center to provide temporary housing assistance and supportive services to persons at-risk of homelessness through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $311,080 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

BACKGROUND

On May 13, 2009, City Council adopted the Substantial Amendment to the FY 2008-09 Consolidated Plan and Action Plan regarding Federal Stimulus for Homeless Prevention and Rapid Re-Housing Program (HPRP) funds (Grant No. S09-MY-48-0001) in the amount of $7,187,357. On July 2, 2009, HUD approved the substantial amendment and on July 21, 2009, the grant agreement was received from HUD for execution; upon execution, grant funds will become available for use beginning October 1, 2009.

On June 3, 2009, the City of Dallas Business Development and Procurement Services Department solicited and received Request for Competitive Sealed Proposals (RFCSP) from area non-profits for the contractual provisions of services in the following categories: Homeless Prevention ($2,615,424) and Rapid Re-Housing ($2,691,196). Homeless Prevention provides financial assistance and supportive services to those who would be at-risk of homelessness but for this assistance. Rapid Re-Housing provides financial assistance and supportive services to those who are already homeless.

BACKGROUND (Continued)

The proposals were reviewed by a selection panel consisting of staff from the City Housing Department, Dallas County Commissioners Court, Welcome House, Inc., Legacy Counseling Center, and UT Southwestern Medical Center. Proposal ratings were completed by committee members on June 29, 2009.

Fourteen non-profit agencies are recommended for award of funds to provide financial assistance and housing relocation and stabilization services to meet the needs of eligible clients.

Financial assistance assist eligible clients in paying short term rent (3 months), medium-term rent (4 to 18 months), security deposit, utility payment (18 months and up to 6 months in arrears), moving cost, and motel and hotel vouchers (up to 30 days). Housing relocation and stabilization provides for case management, outreach and engagement, housing search and placement, legal services, and credit repair. Payments can only be made to third parties such as landlords or utility companies and not to the clients.

Payments to sub recipients/contractors will be made based on reimbursement of after-the-fact expenses with the exception of a one-time advance payment. During the public comment period, non-profit agencies expressed a strong interest in receiving advance payments. A one-time advance payment was incorporated in the substantial amendment submitted to HUD. Advance payments are allowable by HUD under HPRP. Sub-recipients/contractors may receive a one-time advance payment up to 10% of their contract amount at the beginning of the contract term (October 1, 2009) based on documentation of an immediate cash need. Total advance payment may be up to but not greater than $530,662, ($5,306,620 x 10%) contingent upon request from sub-recipients. Expenses will be deducted each month until all advance payments have been accounted for via invoiced expenses. Sub recipients/contractors will have to submit written policies and procedures regarding their policy on advancement. Advance payments shall be deposited, per HUD, into interest bearing accounts and interest earned on the accounts must be returned to HUD to be returned to the US Treasury. The City of Dallas will not request advance payments for city-operated programs.

The Salvation Army, A Georgia Corporation for The Carr P. Collins Social Service Center is recommended for award of $311,080 in Rapid Re-Housing Funds, with $257,680 for financial assistance and $53,400 for housing relocation and stabilization.

Agenda Item No. 37 (Council District: All)

BACKGROUND (Continued)

The Salvation Army is a private non-profit agency with an office in Dallas,Texas. The Salvation Army was established in the North Texas area more than 100 years ago, and has operated a homeless shelter in Dallas County for 33 years. At the Carr P. Collins Social Service Center, a 161,000 square foot facility, The Salvation Army offers programs and services to financially assist clients facing crises, distribute food and clothing to people in need, shelter to men, women, families, and domestic violence victims, and help to addicts overcoming substance abuse dependency.

As part of the Continuum of Care for serving the homeless and near-homeless population in the Dallas area, The Salvation Army provides financial assistance for crisis circumstances through the Emergency Financial Assistance Program.

This program provides financial assistance for rent, mortgage and/or utilities, as well as groceries to individuals and families facing a crisis situation. In addition to the immediate assistance of food and funds, clients are referred to other programs within The Salvation Army, as well as to other agencies or government programs as needed.

In 2008, The Salvation Army served more than 24,000 individuals with financial assistance and homeless prevention. The Salvation Army is a member of the Metro Dallas Homeless Alliance.

The Salvation Army's Home Sweet Home Program is an already established 12 month homeless prevention program for individuals and families on the verge of losing their homes. It is through the use of Homeless Prevention and Rapid Re-Housing Program funds this program can expand with the development of the Home Sweet Home: Eviction Prevention Program. The Salvation Army will provide more financial stability for those at risk of becoming homeless due to financial crisis, by providing rental and utility assistance utilizing HPRP funds. One new case manager position will be created with HPRP funds.

Performance Measures	FY 2009-2012 Proposed Goal
Number of persons to be assisted	122 individuals

BACKGROUND (Continued)

Outcome Measures

# of jobs created	1.0 FTE
# of jobs retained	0.0 FTE
# of clients maintaining stable housing	92 individuals

The following budget information was submitted by The Salvation Army, A Georgia Corporation for The Carr P. Collins Social Service Center regarding fiscal year funding.

Contributions	$22,736,515
United Way	2,013,901
Funding - government agencies	5,739,267
Other income	3,815,262
Total	$34,304,945

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The City Council authorized a public hearing to receive comments on the substantial amendment to the FY 2008-09 Consolidated Plan Budget and Action Plan and at the close of the hearing adopted the substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on May 13, 2009, by Resolution No. 09-1216.

The City Council approved preliminary adoption and public hearing regarding a substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on April 22, 2009, by Resolution No. 09-1103.

The Community Development Commission approved City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds with no recommendations on April 2, 2009.

The City Council was briefed on the Federal Economic Stimulus Package including the Homeless Prevention and Rapid Re-Housing Program Funds on April 1, 2009.

Agenda Item No. 37 (Council District: All)

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The Community Development Commission was briefed on the City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program-Funds on March 26, 2009. The City Council adopted the FY2008-09 Consolidated Plan budget on June 25, 2008, by Resolution No. 08-1807.

FISCAL INFORMATION

$311,080 - 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

ETHNIC COMPOSITION

Salvation Army Carr P. Collins Social Service Center (Board)

Black Female	1	Black Male	3
White Female	28	White Male	44
Hispanic Female	0	Hispanic Male	0
Other Female	0	Other Male	0

OWNER(S)

Salvation Army Carr P. Collins Social Service Center

Board of Directors

Jay Allison	Ruth Altshuler
Robert F. Amundsen	Charlotte Jones
Greg Ankeney	Marilyn H. Augur
Dr. James Beckett III	Dr. Ernest Beecherl
Louis A. Beecherl, Jr.	Sally B. Berry
Lou Bryant	James D. Caldwell
John D. Carreker	Barbara Charlton
Rita Clements	David A. Cole
Millie Cooper	John F. Crawford
Donald W. Crisp	Linda Custard
Richard L. Davis	Nancy Dedman
Bernard DiFiore	Dan E. Duggan
Joyce Fox	James B. Francis
James B. Gardner	Judy Gibbs
James L. Hailey	Dixon Holman
Gene Jones	Nancy E. Judy

OWNER(S) (Continued)

Salvation Army Carr P. Collins Social Service Center

Board of Directors

Richard Knight, Jr.
Bobby B. Lyle
Richard K. Martin
Lynn H. McBee
Mike McCullough
Ray J. Nixon, Jr.
Erle Nye
Jan R. Pickens
Carolyn Rathjen
Elliott Roosevelt
David O. Russell
Mardie Schoellkopf
Shelle Sills
Roger T. Staubach
Doug Thompson
Lisa Copeland Troutt
Julie C.H. Turner
Nancy Underwood
Christi Carter Urschel
Bernice J. Washington
Robert White
Donald H. Wills
Jeanie Laube
Ashok Mago
Dan Matkin
J.D. McCaslin
Linda McFarland
Lydia H. Novakov
Margot Perot
Caren Prothro
Stan H. Richards
William R. Ross
Robert J. Schlegel
Robert E. Scott
Lee R. Slaughter
John L. Strauss
Vincent E. Thompson
Dr. R. Gerald Turner
Scott Turpin
Terdema L. Ussery, II
John T. Walter, Jr.
Bill Waugh
Dr. Phillip Williams, Jr.
Charles J. Wyly

Agenda Item No. 37 (Council District: All)

Recommendation

Staff recommends approval of this item.

Forest E. Turner
Assistant City Manager

c: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Deborah A. Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig D. Kinton, City Auditor
Judge C. Victor Lander, Judiciary
Ryan S. Evans, First Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
David Cook, Chief Financial Officer

Memorandum

CITY OF DALLAS

Date August 21, 2009

To Honorable Members of the Quality of Life Committee: Pauline Medrano (Chair), Vonciel Jones Hill (Vice Chair), Carolyn R. Davis, Angela Hunt, Sheffie Kadane, David A. Neumann, Steve Salazar

Subject **Agenda Item No. 38 (Council District: All)**

SUBJECT

Authorize a thirty-six month contract with Wilkinson Center, Inc. to provide temporary housing assistance and supportive services to persons at-risk of homelessness through the American Recovery and Reinvestment Act of 2009 Homeless Prevention and Rapid Re-Housing Program for the period October 1, 2009 through September 30, 2012 - Not to exceed $533,465 - Financing: 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

BACKGROUND

On May 13, 2009, City Council adopted the Substantial Amendment to the FY 2008-09 Consolidated Plan and Action Plan regarding Federal Stimulus for Homeless Prevention and Rapid Re-Housing Program (HPRP) funds (Grant No. S09-MY-48-0001) in the amount of $7,187,357. On July 2, 2009, HUD approved the substantial amendment and on July 21, 2009, the grant agreement was received from HUD for execution; upon execution, grant funds will become available for use beginning October 1, 2009.

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The proposals were reviewed by a selection panel consisting of staff from the City Housing Department, Dallas County Commissioners Court, Welcome House, Inc., Legacy Counseling Center, and UT Southwestern Medical Center. Proposal ratings were completed by committee members on June 29, 2009.

BACKGROUND (Continued)

Fourteen non-profit agencies are recommended for award of funds to provide financial assistance and housing relocation and stabilization services to meet the needs of eligible clients.

Financial assistance assist eligible clients in paying short term rent (3 months), medium-term rent (4 to 18 months), security deposit, utility payment (18 months and up to 6 months in arrears), moving cost, and motel and hotel vouchers (up to 30 days). Housing relocation and stabilization provides for case management, outreach and engagement, housing search and placement, legal services, and credit repair. Payments can only be made to third parties such as landlords or utility companies and not to the clients.

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Wilkinson Center, Inc. is recommended for award of $533,465 in Rapid Re-Housing Funds, with $413,465 for financial assistance and $120,000 for housing relocation and stabilization.

The modern day Wilkinson Center, Inc. was started in 1985 as a small neighborhood pantry to prevent children from digging in trash for food. At present time, the Center helps families to lift themselves out of poverty through the provision of emergency services, social services, adult education services, and after-school and summer programs. Since 1990, Wilkinson Center, Inc. has added multi-tiered programming and expanded services into various underserved neighborhoods of Pleasant Grove.

BACKGROUND (Continued)

To expand and improve outreach services, the Center has partnered with Dallas Independent School District for after-school programming; Dallas County Community College District for adult education; and Medical City Dallas Hospital for food and emergency services.

Wilkinson Center, Inc. provides emergency services to address immediate needs of hunger and housing as well as provide financial assistance, after-school support and job readiness education to create a tailored road map for each family's unique circumstance. HPRP funds will be used by Wilkinson Center, Inc. to pay rent and utility assistance to those persons at-risk of homelessness. One full-time case manager position will be created using HPRP funding.

Performance Measures	FY 2009-2012 Proposed Goal
Number of persons to be assisted	683 individuals
Outcome Measures	
# of jobs created	1.0 FTE
# of jobs retained	0.0 FTE
# of clients maintaining stable housing	512 individuals

The following budget information was submitted by Wilkinson Center, Inc. regarding fiscal year funding as for 2009.

Foundations	$ 583,125
Contributions	$ 543,812
Total	$1,126,937

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The City Council authorized a public hearing to receive comments on the substantial amendment to the FY 2008-09 Consolidated Plan Budget and Action Plan and at the close of the hearing adopted the substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on May 13, 2009, by Resolution No. 09-1216.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS) (Continued)

The City Council approved preliminary adoption and public hearing regarding a substantial amendment to the FY2008-09 Consolidated Plan Budget and Action Plan regarding Homeless Prevention and Rapid Re-Housing Program Funds, on April 22, 2009, by Resolution No. 09-1103.

The Community Development Commission approved City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds with no recommendations on April 2, 2009.

The City Council was briefed on the Federal Economic Stimulus Package including the Homeless Prevention and Rapid Re-Housing Program Funds on April 1, 2009.

The Community Development Commission was briefed on the City Manager's proposed budget for Homeless Prevention and Rapid Re-Housing Program Funds on March 26, 2009.

The City Council adopted the FY2008-09 Consolidated Plan budget on June 25, 2008, by Resolution No. 08-1807.

FISCAL INFORMATION

$533,465 - 2008-09 Homeless Prevention and Rapid Re-Housing Program Grant Funds

ETHNIC COMPOSITION

Wilkinson Center, Inc. (Board)

Black Females	0	Black Males	1
White Females	4	White Males	7
Hispanic Females	0	Hispanic Males	1
Other Females	0	Other Males	0

Agenda Item No. 38 (Council District: All)

OWNER(S)

Wilkinson Center, Inc.

Board of Directors

Michael Martin
Anthony Lowe
Patrick Crow
Susan Stahl
Lea Yancey
Frederick J. Duffy
Vernon Howerton
Sandy Williams
Mike McGill
David Patton
Jane Porter
Robert Camacho
Les Terrill

Recommendation

Staff recommends approval of this item.

Forest E. Turner
Assistant City Manager

c: Honorable Mayor and Members of the City Council
Mary K. Suhm, City Manager
Deborah A. Watkins, City Secretary
Thomas P. Perkins, Jr., City Attorney
Craig D. Kinton, City Auditor
Judge C. Victor Lander, Judiciary
Ryan S. Evans, First Assistant City Manager
A.C. Gonzalez, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
David Cook, Chief Financial Officer